

Office of the Secretary of State



Office of the Secretary of State 2023-25 Legislatively Adopted Budget

Budget Narrative

INTRODUCTORY INFORMATION

Table of Contents.....	ii
Certification.....	iii

LEGISLATIVE ACTION

2023-25 Budget Reports.....	1
-----------------------------	---

AGENCY OVERVIEW

Agency Summary.....	65
Mission Statement & Statutory Authority.....	75
Strategic Initiatives.....	76
2023-25 Short-Term Plan	77
Program Priorities	86
Reduction Scenarios.....	92

REVENUES..... 139

PROGRAM UNIT NARRATIVES

Administrative Services Division	151
Elections Division.....	247
Audits Division	303
Archives Division.....	335
Corporation Division.....	377

SPECIAL REPORTS

Appendix One – Legal Authority	422
Annual Performance Progress Report	423
Affirmative Action Report	435

CERTIFICATION

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the accuracy of all numerical information has been verified.

Secretary of State

State Capitol Building
Room 136
Salem, Oregon 97310

AGENCY NAME

AGENCY ADDRESS



SIGNATURE

Secretary of State

TITLE

Notice: Requests of agencies headed by a board or commission must be approved by official action of those bodies and signed by the board or commission chairperson.

The requests of other agencies must be approved and signed by the agency director or administrator.

Agency Request

Governor's Budget

Legislatively Adopted

Budget Narrative

This page has been intentionally left blank

Office of the Secretary of State



Legislative Action 2023-25 Legislatively Adopted Budget

Budget Narrative

This page has been intentionally left blank

HB 5035 A BUDGET REPORT and MEASURE SUMMARY

Carrier: Rep. Gomberg

Joint Committee On Ways and Means

Action Date: 05/19/23

Action: Do pass with amendments. (Printed A-Eng.)

House Vote

Yeas: 8 - Evans, Gomberg, Holvey, McLain, Pham K, Sanchez, Smith G, Valderrama

Nays: 3 - Breese-Iverson, Cate, Lewis

Exc: 1 - Reschke

Senate Vote

Yeas: 7 - Campos, Dembrow, Frederick, Gelsner Blouin, Hansell, Sollman, Steiner

Nays: 4 - Anderson, Findley, Girod, Knopp

Prepared By: Alicia Michelson, Department of Administrative Services

Reviewed By: Paul Siebert, Legislative Fiscal Office

Secretary of State

2023-25

Budget Summary*

	2021-23 Legislatively Approved Budget ⁽¹⁾	2023-25 Current Service Level	2023-25 Committee Recommendation	Committee Change from 2021-23 Leg. Approved	
				\$ Change	% Change
General Fund	\$ 18,915,145	\$ 16,691,665	\$ 17,648,792	\$ (1,266,353)	(6.7%)
Other Funds Limited	\$ 79,761,879	\$ 84,581,235	\$ 89,044,692	\$ 9,282,813	11.6%
Federal Funds Limited	\$ 10,497,283	\$ 5,022,647	\$ 5,022,647	\$ (5,474,636)	(52.2%)
Total	\$ 109,174,307	\$ 106,295,547	\$ 111,716,131	\$ 2,541,824	2.3%

Position Summary

Authorized Positions	235	229	240	5
Full-time Equivalent (FTE) positions	232.96	228.25	239.50	6.54

⁽¹⁾ Includes adjustments through January 2023

* Excludes Capital Construction expenditures

Summary of Revenue Changes

The Secretary of State receives General Fund appropriations to support the Elections Division and a portion of the Administrative Services Division budget. Other Funds are received primarily from business registration fees, fees for services from the Corporation Division, and from assessments charged to state agencies for the Audits and the Archives Divisions. These three divisions transfer a portion of the revenues they receive to fund the balance of the Administrative Services Division budget. The Department also collects miscellaneous fees for documents and copier charges within the Elections and Archives Divisions. Any revenue collected by the Corporation Division that is not expended to support the division’s operations, is deposited in the state’s General Fund and is included in the state’s quarterly economic forecast.

Summary of General Government Subcommittee Action

The Secretary of State is an elected, constitutional office serving as auditor of public accounts, the custodian of legislative and executive public records, and the Chief Elections Officer. It is one of three constitutional offices established at statehood. The Secretary is also a member of the State Land Board, sharing responsibility with the Governor and State Treasurer for supervising management of state-owned lands and the Department of State Lands. The Subcommittee recommended a budget of \$111,716,131 total funds, which includes \$17,648,792 General Fund, \$89,044,692 Other Funds expenditure limitation, \$5,022,647 Federal Funds expenditure limitation, and 240 positions (239.50 FTE). This is a 2.3 percent total funds increase from the 2021-23 Legislatively Approved Budget.

Administrative Services Division

The Administrative Services Division is comprised of the Executive Office, Business Services, Human Resources, and Information Systems. The Administrative Services Division provides support services to all divisions of the Secretary of State and operates under the authority of the Oregon Constitution and ORS 177.050, 177.120, 240.160, and 359.400 to 359.444. For this unit, the Subcommittee recommended a 2023-25 budget of \$36,310,229 total funds, which includes \$4,391,744 General Fund, \$31,918,485 Other Funds expenditure limitation, and 80 positions (79.50 FTE). The Subcommittee recommended the following packages:

Package 101: Procurement Contract Assistant. This package increases Other Funds expenditure limitation by \$175,865 to establish one permanent full-time Procurement & Contracts Assistant position (1.00 FTE). This position will assist the Certification Office for Business Inclusion and Diversity with procurement opportunities and with navigating OregonBuys, the new state procurement system.

Package 102: Business Services Personnel True-Up. This package makes several position related adjustments totaling an increase in Other Funds expenditure limitation of \$60,296. These adjustments include the reclassification of one Office Specialist 2 to a Supply Specialist 2, the reclassification of one Procurement & Contracts Specialist 2 to a Procurement and Contracts Specialist 3, and changes one Procurement & Contracts Specialist 3 and one Fiscal Analyst 3 from classified service to management service/non-supervisory.

Package 106: System Modernization. This package increases Other Funds expenditure limitation by \$1,524,965 to address the agency's many legacy applications written several decades ago and now need to be rebuilt and modernized. Rebuilding these unique large business systems will require additional resources to start an Application Development team. To begin this effort, an additional permanent full-time Information Systems Specialist (ISS) 8 API Developer position (1.00 FTE) and a permanent full-time ISS 7 Application Developer (1.00 FTE) are established. A permanent full-time Data Engineer ISS 8 position (1.00 FTE) is also added to implement a modern public records IT solution.

Package 107: Information Technology Security. This package increases Other Funds expenditure limitation by \$1,600,211 to improve IT security operations through upgraded firewalls, new applications, and refinements to internal networks and user protections. This package also establishes one permanent full-time Security Analyst position (1.00 FTE) and one permanent full-time Asset Manager position (1.00 FTE) to implement the new security and asset management solutions.

Package 108: Information Systems Personnel True-Up. This package reclassifies six positions in the Information Services Division to reflect the correct duties and responsibilities. The reclassifications increase Other Funds expenditure limitation by a total of \$98,602.

Package 801: LFO Analyst Adjustments. This package reduces expenditure limitation by \$55,748 General Fund and \$288,345 Other Funds to reflect a two percent vacancy factor of salaries and wages as assumed savings. This package is a reduction of \$344,093 total funds.

Elections Division

The Elections Division interprets, applies, and enforces election laws, provides election information to the public, and maintains all documents related to elections. The Elections Division operates under the authority of the Oregon Constitution and ORS Chapters 246-260. The Division is also responsible for implementation in Oregon of federal election law, including the National Voter Registration Act and the Help America Vote Act of 2002. For this Division, the Subcommittee recommended a 2023-25 budget of \$19,614,148 total funds, which includes \$13,257,048 General Fund, \$1,354,453 Other Funds expenditure limitation, \$5,002,647 Federal Funds expenditure limitation, and 25 positions (25.00 FTE). The Subcommittee recommended the following packages:

Package 117: Elections Oversight. This package increases General Fund by a total of \$350,695. This includes \$250,695 for the establishment of one permanent full-time Compliance Specialist 3 (1.00 FTE) to assist with complaints related to elections, and a one-time increase of \$100,000 for a pilot program to conduct post-election risk limiting audits.

Package 118: Elections Security and Public Education. This package increases General Fund by a total of \$741,804. This includes the establishment of one permanent full-time Operations and Policy Analyst 4 (1.00 FTE) to work as the Voting Systems Specialist to monitor adherence to the state's election regulations, as well as other duties. One permanent full-time Research Analyst 3 (1.00 FTE) is also established to monitor election threats and mis/dis/mal information regarding elections. Finally, \$150,000 is added for an Elections Education Project to provide factual election information.

Package 801: LFO Analyst Adjustments. This package reduces General Fund expenditure limitation by \$79,624 to reflect a two percent vacancy factor of salaries and wages as assumed savings.

Audits Division

The Secretary of State's Audits Division conducts audits to protect the public interest and improve Oregon government. The goals of the audits are to ensure public funds are properly accounted for, spent in accordance with legal requirements, and used to the best advantage. The Audits Division and the Secretary of State as Auditor of Public Accounts operate under the authority of the Oregon Constitution, Article VI, section 2, and ORS 297.010 through 297.990. For this division, the Subcommittee recommended a 2023-25 budget of \$28,788,454 Other Funds expenditure limitation and 72 positions (72.00 FTE). The Subcommittee recommended the following package:

Package 801: LFO Analyst Adjustments. This package reduces Other Funds expenditure limitation by \$331,237 to reflect a two percent vacancy factor of salaries and wages as assumed savings.

Archives Division

The Archives Division identifies, preserves, and provides access to the valuable permanent records of Oregon government and provides records management advice and assistance to all levels of Oregon government to facilitate the prompt disposition of records. The Archives Division also accepts for filing the state's "Official Documents" required to be filed with the Secretary of State and manages the State Historical Records Advisory Board. Additionally, the division accepts for filing and is responsible for receiving, verifying, processing, publishing and maintaining all administrative rules for state agencies and boards and commissions, and publishes the Oregon Blue Book. Since 2017, the Archives Division has managed the Oregon's Kid Governor Program, a civics education tool available to all Oregon fifth graders. The Archives Division operates under the authority of ORS 192.001-192.170; ORS 357.805-357.895; ORS 171.407, 171.420-171.430; ORS 177.120; and ORS 183.325-183.362. For this division, the subcommittee recommended a 2023-25 budget of \$11,666,256 total funds, which includes \$11,646,256 Other Funds expenditure limitation, \$20,000 Federal Funds expenditure limitation, and 24 positions (24.00 FTE). The subcommittee recommended the following packages:

Package 110: Archivists. This package increases Other Funds expenditure limitation by \$509,452 to continue two limited duration Archivist 1 positions (2.00 FTE) granted in the 2021-23 biennium as permanent full-time to convert fifty years' worth of legislative recordings that are at risk of being irretrievably lost. Legislative committee hearings dating from 1957 to 2007 were recorded using propriety technology and inherently unstable media, including Sawyer Rolls, reel-to-reel tapes and audiocassette tapes. These verbatim audio recordings serve as the only complete record of the legislative committee hearings. Digitized records will be available online for easy access by those interested.

Package 111: Digitization Personnel Reclassifications. This package includes several position adjustments for a total Other Funds expenditure limitation increase of \$66,063 and an increase in 0.25 FTE. These adjustments include the reclassification of two Principal Executive Management D positions to Business Operations Manager 2 positions, one Supply Specialist 2 to an Electronic Publishing Design Specialist and increases the FTE for an existing permanent part-time Office Specialist 2 from 0.75 FTE to permanent full-time 1.00 FTE.

Package 112: Final Phase of Compact Shelving Project. This package increases Other Funds expenditure limitation by \$750,000 for the final phase of the shelf replacement project at the state Archives Building. The first phase of this project was funded in 2013.

Package 123: Archives Building Rent Increase. This package increases Other Funds expenditure limitation by \$201,497 to account for increasing the space used at the state Archives Building by the Archives Division staff.

Package 801: LFO Analyst Adjustments. This package reduces Other Funds expenditure limitation by \$81,657 to reflect a two percent vacancy factor of salaries and wages as assumed savings.

Corporation Division

The Corporation Division assists the public in registering business entities, filing public notice of records of debt, commission of notaries public, and provides certification of records and notarized documents. The Division provides access to public record information in the form of copies, certificates, lien searches, computer reports, and on-line database access to allow the public and businesses to know with whom they are doing business. Additionally, the Office of Small Business Assistance exists within the Corporation Division. The Office acts as an ombudsman to help resolve problems between businesses and state agencies or local government. The Corporation Division and Office of Small Business Assistance operate under the authority of Oregon Revised Statutes Chapters 56, 58, 60, 62, 63, 65, 67, 68, 79, 80, 87, 128, 194, 554, 647, and 648. For this division, the Subcommittee recommended a 2023-25 budget of \$15,337,044 Other Funds expenditure limitation and 39 positions (39.00 FTE). The Subcommittee recommended the following packages:

Package 121: Transaction Charges. This package increases Other Funds expenditure limitation by \$300,000 for the transaction and services fees paid by the agency related to the use of credit card payments.

Package 122: Corporation Personnel True-up. This package reclassifies one existing Electronic Publication Design Specialist 2 position to an Operations and Policy Analyst 2 serving as the division's Application Administrator. There are no cost increases related to this reclassification for the 2023-25 biennium.

Package 801: LFO Analyst Adjustments. This package reduces Other Funds expenditure limitation by \$122,255 to reflect a two percent vacancy factor of salaries and wages as assumed savings.

Summary of Performance Measure Action

See attached Legislatively Adopted 2023-25 Key Performance Measures form.

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

Secretary of State
Alicia Michelson (971) 209-9217

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE	
			LIMITED	NONLIMITED	LIMITED	NONLIMITED				
2021-23 Legislatively Approved Budget at Jan 2023 *	\$ 18,915,145	\$ -	\$ 79,761,879	\$ -	\$ 10,497,283	\$ -	109,174,307	235	232.96	
2023-25 Current Service Level (CSL)*	\$ 16,691,665	\$ -	\$ 84,581,235	\$ -	\$ 5,022,647	\$ -	106,295,547	229	228.25	
SUBCOMMITTEE ADJUSTMENTS (from CSL)										
SCR 16500-001 Administrative Services Division										
Package 101: Procurement Contract Assistant										
Personal Services	\$ -	\$ -	\$ 158,441	\$ -	\$ -	\$ -	158,441	1	1.00	
Services and Supplies	\$ -	\$ -	\$ 17,424	\$ -	\$ -	\$ -	17,424			
Package 102: Business Services Personnel True-Up										
Personal Services	\$ -	\$ -	\$ 60,296	\$ -	\$ -	\$ -	60,296	0	0.00	
Package 106: System Modernization										
Personal Services	\$ -	\$ -	\$ 803,539	\$ -	\$ -	\$ -	803,539	3	3.00	
Services and Supplies	\$ -	\$ -	\$ 721,426	\$ -	\$ -	\$ -	721,426			
Package 107: Information Technology Security										
Personal Services	\$ -	\$ -	\$ 461,051	\$ -	\$ -	\$ -	461,051	2	2.00	
Services and Supplies	\$ -	\$ -	\$ 1,139,160	\$ -	\$ -	\$ -	1,139,160			
Package 108: Information Systems Personnel True-Up										
Personal Services	\$ -	\$ -	\$ 98,602	\$ -	\$ -	\$ -	98,602	0	0.00	
Package 801: LFO Analyst Adjustments										
Personal Services	\$ (55,748)	\$ -	\$ (288,345)	\$ -	\$ -	\$ -	(344,093)	0	0.00	
SCR 16500-002 Elections Division										
Package 117: Elections Oversight										
Personal Services	\$ 229,403	\$ -	\$ -	\$ -	\$ -	\$ -	229,403	1	1.00	
Services and Supplies	\$ 121,292	\$ -	\$ -	\$ -	\$ -	\$ -	121,292			
Package 118: Elections Security and Public Education										
Personal Services	\$ 550,512	\$ -	\$ -	\$ -	\$ -	\$ -	550,512	2	2.00	
Services and Supplies	\$ 191,292	\$ -	\$ -	\$ -	\$ -	\$ -	191,292			
Package 801: LFO Analyst Adjustments										
Personal Services	\$ (79,624)	\$ -	\$ -	\$ -	\$ -	\$ -	(79,624)	0	0.00	
SCR 16500-007 Audits Division										
Package 801: LFO Analyst Adjustments										
Personal Services	\$ -	\$ -	\$ (331,237)	\$ -	\$ -	\$ -	(331,237)	0	0.00	
SCR 16500-012 Archives Division										
Package 110: Archivists										
Personal Services	\$ -	\$ -	\$ 468,160	\$ -	\$ -	\$ -	468,160	2	2.00	
Services and Supplies	\$ -	\$ -	\$ 41,292	\$ -	\$ -	\$ -	41,292			
Package 111: Digitization Personnel Reclassifications										
Personal Services	\$ -	\$ -	\$ 66,063	\$ -	\$ -	\$ -	66,063	0	0.25	
Package 112: Final Phase of Compact Shelving Project										
Capital Outlay	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	750,000			

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
Package 123: Archives Building Rent Increase Services and Supplies	\$ -	\$ -	\$ 201,497	\$ -	\$ -	\$ -	201,497		
Package 801: LFO Analyst Adjustments Personal Services	\$ -	\$ -	\$ (81,657)	\$ -	\$ -	\$ -	(81,657)	0	0.00
SCR 16500-036 Corporation Division									
Package 121: Transaction Charges Services and Supplies	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	300,000		
Package 801: LFO Analyst Adjustments Personal Services	\$ -	\$ -	\$ (122,255)	\$ -	\$ -	\$ -	(122,255)	0	0.00
TOTAL ADJUSTMENTS	\$ 957,127	\$ -	\$ 4,463,457	\$ -	\$ -	\$ -	5,420,584	11	11.25
SUBCOMMITTEE RECOMMENDATION *	\$ 17,648,792	\$ -	\$ 89,044,692	\$ -	\$ 5,022,647	\$ -	111,716,131	240	239.50
% Change from 2021-23 Leg Approved Budget	(6.7%)	0.0%	11.6%	0.0%	(52.2%)	0.0%	2.3%	2.1%	2.8%
% Change from 2023-25 Current Service Level	5.7%	0.0%	5.3%	0.0%	0.0%	0.0%	5.1%	4.8%	4.9%

*Excludes Capital Construction Expenditures

Legislatively Approved 2023 - 2025 Key Performance Measures

Published: 5/15/2023 3:40:06 PM

Agency: Secretary of State

Mission Statement:

The Secretary of State is Oregon's chief elections officer, auditor of public funds, first stop for Oregon businesses, and keeper of public records.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2024	Target 2025
1. Electronic Access to Public Information - Percentage of targeted records made available electronically.		Approved	99%	99%	99%
2. Audit Efficiency - Dollar savings per dollar spent on economy and efficiency audits.		Approved	\$20.31	\$12.00	\$12.00
3. Audit Recommendation Implementation - Percentage of audit recommendations implemented.		Approved	89%	90%	90%
4. Business registration - Document processing turnaround time from receipt.		Approved	2.60	0.60	0.60
5. Notary - Document processing turnaround time from receipt.		Approved	0.20	0.20	0.20
6. UCC - Document processing turnaround time from receipt.		Approved	0.80	0.20	0.20
7. Campaign Finance Information - Percent of committee filings determined to be sufficient.		Approved	98.80%	99%	99%
8. Staff Diversity - Employment of Women, People of Color, and Persons with Disabilities as a percentage of the SOS workforce.	a) Representation of Women as a Percentage of the SOS Workforce	Approved	59%	62%	62%
	b) Representation of People of Color as a Percentage of SOS' Workforce		18.20%	12%	12%
	c) Representation of Persons with Disabilities as a Percentage of SOS' Workforce		4.10%	5%	5%
9. Customer Satisfaction - Percent of customers rating their overall satisfaction with the agency as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Expertise	Approved	91%	90%	90%
	Overall		85%	90%	90%
	Accuracy		88%	90%	90%
	Timeliness		88%	90%	90%
	Helpfulness		87%	90%	90%
	Availability of Information		83%	90%	90%

LFO Recommendation:

LFO recommends approval of the Key Performance Measures and targets. The Secretary of State will also propose a performance measure related to timeliness of election law complaint investigations for consideration as part of the agency's 2025-27 budget request.

SubCommittee Action:

The General Government Subcommittee approved the LFO recommendation on Key Performance Measures.

Budget Narrative

This page has been intentionally left blank

SB 5506 A BUDGET REPORT and MEASURE SUMMARY

Carrier: Rep. Sanchez

Joint Committee On Ways and Means

Action Date: 04/14/23

Action: Do Pass the A-Eng bill.

House Vote

Yeas: 8 - Evans, Gomberg, Holvey, McLain, Pham K, Sanchez, Smith G, Valderrama

Nays: 3 - Breese-Iverson, Cate, Lewis

Exc: 1 - Reschke

Senate Vote

Yeas: 8 - Anderson, Campos, Dembrow, Frederick, Gelser Blouin, Knopp, Sollman, Steiner

Nays: 3 - Findley, Girod, Hansell

Prepared By: Tom MacDonald, Legislative Fiscal Office

Reviewed By: Amanda Beitel, Legislative Fiscal Office

Emergency Board

2023-25

Various Agencies

2023-25

Department of Human Services

2021-23

2023-25 Adjustments

Budget Summary

**2023-25 Committee
Recommendation**

Emergency Board

General Fund - General Purpose	50,000,000
General Fund - Special Purpose Appropriations	
State Agencies for state employee compensation	330,000,000
State Agencies for recruitment and retention	120,000,000
State Agencies for non-state employee compensation	75,000,000
Oregon CHIPS Fund	50,000,000
OHA and DHS Caseloads	50,000,000
Long Term Rental Assistance	39,000,000
Natural Disasters	35,000,000
Special Education Stipend	8,900,000
Employment Related Day Care Program Caseload	8,000,000
Firearm background checks	7,593,100
Public Defense Services Contingency	6,170,768
Unrepresented Defendant/Persons Crisis	5,000,000
Transfer PDSC to the Executive Branch	5,000,000
District Attorneys Victim Assistance	1,000,000
Nonunanimous Jury Convictions	1,000,000

ADMINISTRATION PROGRAM AREA

Department of Administrative Services

General Fund	86,103,100
General Fund Debt Service	(205,700)
Lottery Funds Debt Service	1,765,778
Other Funds	69,196,563
Other Funds Debt Service	(1,467,140)
Federal Funds	156,795,418

Budget Summary

**2023-25 Committee
Recommendation****Department of Revenue**

General Fund	(6,440)
General Fund Debt Service	1,876,979
Other Funds	13,948,009

Employment Relations Board

General Fund	(47,287)
Other Funds	(31,546)

Office of the Governor

General Fund	287,101
Lottery Funds	(30,723)
Other Funds	(18,931)

Oregon Advocacy Commissions Office

General Fund	(88)
--------------	------

Oregon Government Ethics Commission

Other Funds	(34,122)
-------------	----------

Oregon Liquor and Cannabis Commission

Other Funds	17,684,389
Other Funds Debt Service	(1,832,150)

Public Employees Retirement System

Lottery Funds	7,310,000
Other Funds	(1,423,881)

Public Records Advocate

Other Funds	8,958
-------------	-------

Secretary of State

General Fund	327,083
Other Funds	480,620
Federal Funds	(7,212)

Budget Summary

**2023-25 Committee
Recommendation****State Library**

General Fund	(2,470)
Other Funds	(3,707)

State Treasurer

Other Funds	(209,206)
-------------	-----------

CONSUMER AND BUSINESS SERVICES PROGRAM AREA**Bureau of Labor and Industries**

General Fund	246,108
Other Funds	553,330
Federal Funds	8,023

Department of Consumer and Business Services

General Fund	6,300,000
Other Funds	(1,913,255)
Federal Funds	(191)

State Board of Accountancy

Other Funds	(70,954)
-------------	----------

State Board of Chiropractic Examiners

Other Funds	(34,247)
-------------	----------

Construction Contractors Board

Other Funds	(119,495)
-------------	-----------

Oregon Board of Dentistry

Other Funds	(26,936)
-------------	----------

Health Related Licensing Boards

Other Funds	(67,906)
-------------	----------

Oregon Medical Board

Other Funds	(64,529)
-------------	----------

Budget Summary**2023-25 Committee
Recommendation**

Oregon State Board of Nursing

Other Funds (108,458)

Board of Licensed Social Workers

Other Funds (24,782)

Mental Health Regulatory Agency

Other Funds (71,666)

Board of Pharmacy

Other Funds (74,238)

Public Utility Commission

Other Funds (413,334)

Real Estate Agency

Other Funds (106,793)

State Board of Tax Practitioners

Other Funds (20,850)

ECONOMIC AND COMMUNITY DEVELOPMENT PROGRAM AREA**Oregon Business Development Department**

General Fund 6,598,025

General Fund Debt Service 10,880,614

Lottery Funds 13,680,852

Lottery Funds Debt Service 4,012,383

Other Funds 309,042,338

Other Funds Debt Service 1,100,715

Other Funds Nonlimited 30,000,000

Federal Funds (2,706)

Budget Summary

**2023-25 Committee
Recommendation****Employment Department**

Other Funds	(1,775,561)
Federal Funds	(188,267)

Housing and Community Services Department

General Fund	31,699,267
General Fund Debt Service	(15,398,550)
Lottery Funds Debt Service	2,126,263
Other Funds	54,317,963
Federal Funds	(94,360)

Department of Veterans' Affairs

General Fund	(1,964)
Lottery Funds	220,000
Other Funds	(410,335)

EDUCATION PROGRAM AREA**Department of Early Learning and Care**

General Fund	22,148,826
Other Funds	(46,644)
Federal Funds	1,487,116

Department of Education

General Fund	43,603,977
General Fund Debt Service	(10,861,500)
Lottery Funds	(42,412,064)
Lottery Funds Debt Service	(254,270)
Other Funds	288,020,388
Other Funds Debt Service	7,968,610
Federal Funds	1,444,281

Budget Summary

**2023-25 Committee
Recommendation****Higher Education Coordinating Commission**

General Fund	12,713,813
General Fund Debt Service	2,993,387
Lottery Funds	(348,584)
Other Funds	24,458,032
Other Funds Debt Service	3,860,789
Federal Funds	(77,996)

Teacher Standards and Practices Commission

Other Funds	135,100
-------------	---------

HUMAN SERVICES PROGRAM AREA**Commission for the Blind**

General Fund	947,932
Other Funds	(1,466)
Federal Funds	40,370

Oregon Health Authority

General Fund	(135,970,016)
General Fund Debt Service	1,813,084
Lottery Funds	(118)
Lottery Funds Debt Service	2,209,833
Other Funds	362,797,225
Other Funds Debt Service	27,000
Federal Funds	343,928,807

Department of Human Services

General Fund	26,483,946
General Fund Debt Service	(2,855,780)
Other Funds	(152,759)
Other Funds Debt Service	264,000
Federal Funds	(1,677,718)

Long Term Care Ombudsman

General Fund	(44,033)
Other Funds	299,569

Psychiatric Security Review Board

General Fund	(144,327)
--------------	-----------

Budget Summary**2023-25 Committee
Recommendation**

JUDICIAL BRANCH**Commission on Judicial Fitness and Disability**

General Fund 469

Judicial Department

General Fund 17,100,239

General Fund Debt Service 11,735,830

Other Funds 127,969,443

Other Funds Debt Service 260,000

Public Defense Services Commission

General Fund 1,485,644

Other Funds 1,000,000

LEGISLATIVE BRANCH**Legislative Administration Committee**

General Fund (138,597)

General Fund Debt Service 18,792,107

Other Funds 1,920,000

Legislative Assembly

General Fund (35,197)

Legislative Counsel

General Fund (11,341)

Legislative Fiscal Office

General Fund (1,644)

Commission on Indian Services

General Fund (27,755)

Legislative Policy and Research Office

General Fund (31,806)

Legislative Revenue Office

General Fund (123)

Budget Summary

**2023-25 Committee
Recommendation****NATURAL RESOURCES PROGRAM AREA****State Department of Agriculture**

General Fund	986,516
Lottery Funds	(25,662)
Other Funds	(243,361)
Federal Funds	(23,916)

Columbia River Gorge Commission

General Fund	(2,316)
--------------	---------

State Department of Energy

General Fund	30,951,606
Other Funds	30,326,322
Federal Funds	5,060,596

Department of Environmental Quality

General Fund	(189,842)
General Fund Debt Service	1,771,995
Lottery Funds	(15,876)
Other Funds	4,125,153
Federal Funds	(37,786)

State Department of Fish and Wildlife

General Fund	1,368,858
General Fund Debt Service	(143,729)
Lottery Funds	(107)
Other Funds	14,155,074
Other Funds Debt Service	397,000
Federal Funds	(2,429)

Department of Forestry

General Fund	(1,879,270)
General Fund Debt Service	1,021,701
Other Funds	14,902,279
Other Funds Debt Service	114,170
Other Funds Capital Improvements	4,820,771
Federal Funds	(33,649)

Budget Summary

**2023-25 Committee
Recommendation****Department of Geology and Mineral Industries**

General Fund	228,693
Other Funds	28,423

Department of Land Conservation and Development

General Fund	2,916,303
Other Funds	6,495,117
Federal Funds	(27,346)

Land Use Board of Appeals

General Fund	3,166
--------------	-------

State Marine Board

Other Funds	(51,334)
-------------	----------

Department of Parks and Recreation

General Fund Debt Service	(479,980)
Lottery Funds	(200,698)
Lottery Funds Debt Service	(176,730)
Other Funds	9,954,700

Department of State Lands

Other Funds	17,729,011
Federal Funds	500,000

Water Resources Department

General Fund	10,900,703
Lottery Funds Debt Service	783,717
Other Funds	65,651,911

Watershed Enhancement Board

Lottery Funds	(37,082)
Other Funds	4,052,728
Federal Funds	(2,010)

Budget Summary

**2023-25 Committee
Recommendation****PUBLIC SAFETY PROGRAM AREA****Department of Corrections**

General Fund	(1,272,438)
General Fund Debt Service	2,679,982
Other Funds	5,693,016
Other Funds Debt Service	1,184,175

Department of the State Fire Marshal

General Fund	12,000,000
Other Funds	258,721
Federal Funds	(106)

Oregon Criminal Justice Commission

General Fund	15,695,461
Other Funds	14,973,052
Federal Funds	(7,593)

District Attorneys

General Fund	116,385
--------------	---------

Oregon Department of Emergency Management

General Fund	1,405,311
General Fund Debt Service	(299,560)
Other Funds	279,381
Other Funds Debt Service	190,000
Federal Funds	(153)

Department of Justice

General Fund	28,211,050
Other Funds	36,951,328
Other Funds Debt Service	2,508,271
Federal Funds	(523,185)

Budget Summary**2023-25 Committee
Recommendation**

Oregon Military Department

General Fund	(46,721)
General Fund Debt Service	102,520
Other Funds	104,703
Other Funds Debt Service	721,000
Federal Funds	(139,220)

Oregon Board of Parole and Post Prison Supervision

General Fund	198,613
--------------	---------

Department of State Police

General Fund	1,174,812
General Fund Debt Service	4,520,744
Lottery Funds	(2,176,250)
Other Funds	567,861
Federal Funds	6,553

Department of Public Safety Standards and Training

Other Funds	(303,075)
Federal Funds	(1,347)

Oregon Youth Authority

General Fund	14,509,403
General Fund Debt Service	1,187,948
Other Funds	8,642,040
Other Funds Debt Service	56,000
Federal Funds	8,263,945

TRANSPORTATION PROGRAM AREA**Department of Aviation**

Other Funds	(9,938)
-------------	---------

Department of Transportation

General Fund	14,500,000
Lottery Funds Debt Service	(76,660)
Other Funds	294,128,334
Federal Funds	(90,474)

Budget Summary**2023-25 Committee
Recommendation**

2023-25 Budget Summary

General Fund Total	1,043,022,603
General Fund Debt Service Total	29,132,092
Lottery Funds Total	(24,036,312)
Lottery Funds Debt Service Total	10,390,314
Other Funds Total	1,793,017,772
Other Funds Capital Improvements	4,820,771
Other Funds Debt Service Total	15,352,440
Other Funds Nonlimited	30,000,000
Federal Funds Total	514,597,445

2021-23 Adjustments

Budget Summary**2021-23 Committee
Recommendation**

Department of Human Services

General Fund	(2,500,000)
--------------	-------------

Position Summary**2023-25 Committee
Recommendation**

ADMINISTRATION PROGRAM AREA**Department of Administrative Services**

Authorized Positions	4
Full-time Equivalent (FTE) positions	3.75

Department of Revenue

Authorized Positions	8
Full-time Equivalent (FTE) positions	5.66

Oregon Liquor and Cannabis Commission

Authorized Positions	2
Full-time Equivalent (FTE) positions	1.76

Secretary of State

Authorized Positions	3
Full-time Equivalent (FTE) positions	3.00

CONSUMER AND BUSINESS SERVICES PROGRAM AREA**Bureau of Labor and Industries**

Authorized Positions	5
Full-time Equivalent (FTE) positions	4.64

ECONOMIC AND COMMUNITY DEVELOPMENT PROGRAM AREA**Oregon Business Development Department**

Authorized Positions	3
Full-time Equivalent (FTE) positions	2.13

Housing and Community Services Department

Authorized Positions	1
Full-time Equivalent (FTE) positions	0.88

Position Summary**2023-25 Committee
Recommendation**

EDUCATION PROGRAM AREA**Department of Early Learning and Care**

Authorized Positions	9
Full-time Equivalent (FTE) positions	8.59

Department of Education

Authorized Positions	20
Full-time Equivalent (FTE) positions	19.60

HUMAN SERVICES PROGRAM AREA**Oregon Health Authority**

Authorized Positions	27
Full-time Equivalent (FTE) positions	18.42

Department of Human Services

Authorized Positions	5
Full-time Equivalent (FTE) positions	1.90

NATURAL RESOURCES PROGRAM AREA**State Department of Energy**

Authorized Positions	4
Full-time Equivalent (FTE) positions	8.62

Department of Fish and Wildlife

Authorized Positions	3
Full-time Equivalent (FTE) positions	3.00

Department of Geology and Mineral Industries

Authorized Positions	2
Full-time Equivalent (FTE) positions	1.50

Position Summary

**2023-25 Committee
Recommendation****Department of Land Conservation and Development**

Authorized Positions	1
Full-time Equivalent (FTE) positions	1.00

PUBLIC SAFETY PROGRAM AREA**Department of the State Fire Marshal**

Authorized Positions	3
Full-time Equivalent (FTE) positions	3.00

Department of Justice

Authorized Positions	44
Full-time Equivalent (FTE) positions	41.26

TRANSPORTATION PROGRAM AREA**Department of Aviation**

Authorized Positions	-
Full-time Equivalent (FTE) positions	(0.26)

Summary of Revenue Changes

The General Fund appropriations and Lottery Funds adjustments included in SB 5506 are within the level of resources projected in the May 2023 state economic and revenue forecast published by the Department of Administrative Services, Office of Economic Development. Other Funds expenditure limitations are adjusted to support capital projects funded with bond proceeds; satisfy debt service obligations; make payments from statutory accounts capitalized with General Fund or other revenue sources; expend American Rescue Plan Act (ARPA) State Fiscal Recovery Funds carried over from the 2021-23 biennium; rebalance the level of revenues dedicated for the Oregon Health Plan; and make other expenditures for agencies that rely on Other Funds revenue, within forecasted amounts. The measure increases Federal Funds expenditure limitations to account for federal Medicaid match; transfer ARPA Capital Projects Funds from the Department of Administrative Services to the Oregon Business Development Department; and recognize legislatively approved federal grants.

Summary of Capital Construction Subcommittee Action

SB 5506 is an omnibus budget bill that appropriates General Fund to the Emergency Board for general and targeted purposes and makes other adjustments to agency budgets and position authority in the 2023-25 biennium. The measure also includes one adjustment to the 2021-23 budget for the Department of Human Services.

For the 2023-25 biennium, the measure increases General Fund appropriations by \$1,072.2 million, decreases Lottery Funds expenditure limitation by \$13.6 million, increases Other Funds expenditure limitation by \$1,813.2 million, increases Federal Funds expenditure limitation by \$514.6 million, and establishes 144 positions (128.45 FTE). Major adjustments in the measure include:

- \$791.7 million General Fund appropriated to the Emergency Board for general purposes (\$50 million) and special purposes (\$741.7 million)
- \$108.7 million General Fund and \$15.1 million Lottery Funds for capital projects
- \$99.7 million General Fund, not including appropriations to the Emergency Board, for investments that address climate initiatives (\$33.9 million), wildfire (\$22 million), housing (\$21 million), behavioral health (\$17.9 million), and drought-related issues (\$4.9 million)
- \$84.1 million General Fund and \$13.1 million Lottery Funds for debt service related to the issuance of new bonds
- \$20.9 million General Fund in temporary extended support provided through the Department of Human Services for individuals pursuing a case by U.S. Citizenship and Immigration Services
- \$20 million General Fund for public health modernization, which is in addition to an increase of \$30 million General Fund included in the budget bill for the Oregon Health Authority
- \$15 million General Fund in the Department of Early Learning and Care for a cost per case increase for the Employment Related Day Care program
- \$1,147.3 million Other Funds to expend proceeds from the issuance of bonds

The Subcommittee also approved nine budget notes in the Department of Administrative Services, Higher Education Coordinating Commission, Department of Veterans' Affairs, Department of Human Services (two), Department of Fish and Wildlife, Criminal Justice Commission, Department of Justice, and Public Defense Services Commission. The amendment recommended by the Subcommittee includes the legal citations necessary to effectuate the omnibus budget adjustments, which are described in the narrative below.

Emergency Board

The Emergency Board allocates General Fund from the Emergency Fund and provides Lottery Funds, Other Funds, and Federal Funds expenditure limitation to state agencies for unanticipated expenditures when the Legislature is not in session. The Subcommittee recommends a \$50 million General Fund appropriation to the Emergency Board for general purposes.

SB 5506 also establishes 15 special purposes appropriations to the Emergency Board totaling \$741.7 million. Agencies must submit requests to the Emergency Board for the funds to be allocated for the authorized purposes. The General Fund special purposes appropriations include:

- \$330 million for state employee compensation plan changes
- \$120 million for state employee recruitment and retention
- \$75 million for allocation to state agencies for compensation changes driven by collective bargaining for workers who are not state employees
- \$50 million for allocation to the Oregon Business Development Department for the Oregon CHIPS Fund
- \$50 million for changes in Department of Human Services and Oregon Health Authority caseload levels
- \$39 million for long-term rental assistance
- \$35 million for natural disaster prevention, preparedness, response, and recovery
- \$8.9 million for allocation to the Department of Education for providing stipends to licensed educators and classified school employees working in special education during the 2024-25 school year
- \$8 million for allocation to the Department of Early Learning and Care for expanding access to the Employment Related Day Care program
- \$7.6 million for allocation to the Department of State Police for issues related to firearm background checks
- \$6.2 million for expenses related to public defense
- \$5 million for transferring the Public Defense Services Commission to the executive branch
- \$5 million for the unrepresented defendant/persons crisis
- \$1 million for allocation to the Department of Justice for expenses of district attorneys for victim assistance, investigation, temporary staffing, and other one-time, non-routine prosecution expenses related to nonunanimous jury convictions
- \$1 million for nonunanimous jury convictions

Adjustments to 2023-25 Agency Budgets

STATEWIDE ADJUSTMENTS

Statewide adjustments impact agency budgets based on changes to the cost of debt service on existing outstanding bonds, Department of Administrative Services rates and service charges, Attorney General rates, and costs for supporting the Government Ethics Commission and Public Records Advocate. Overall, statewide adjustments result in decreases of \$46.3 million General Fund, \$5.3 million Lottery Funds, \$31.7 million Other Funds, and \$8.9 million Federal Funds. Section 318 of the measure identifies these changes for each agency and the amounts are included in the summary table at the beginning of this report.

ADMINISTRATION

Department of Administrative Services - American Rescue Plan Act

As part of HB Bill 5006 (2021), \$240 million in federal American Rescue Plan Act (ARPA) funds were approved for the Department of Administrative Services (DAS) to distribute in each Senate and House district in the amounts of \$4 million per Senate district and \$2 million per House district, for member-identified projects. After session, a subset of the projects required adjustments to the project or descriptions. The Subcommittee approved the following revisions to the 2021 session member ARPA projects:

District	Member	OLD Recipient	OLD Project Description	OLD Amount
		NEW Recipient	NEW Project Description	NEW Amount
S-26	Bonham	Port of Hood River	E. Anchor Way/N. 1st St. Industrial Streets and Transit Center	500,000
		Port of Hood River	Traffic Improvements to support light industrial property on the Hood River waterfront	500,000
H-44	Nelson	Neighborhood Housse	Co-Located Early Childhood Classroom Space at N. Marland Affordable Housing Development	500,000
		Neighborhood Housse	SW Barbur Free Food Market and Senior Center	500,000
H-46	Pham	ROSE Community Development Corporation	East Portland Community Placemaking Projects	75,000
		ROSE Community Development Corporation & Portland Bureau of Transportation	East Portland Community Placemaking Projects	75,000
H-49	Hudson	Oregon Food Bank	Troutdale Terrace Food Assistance	6,000
		Oregon Food Bank	Troutdale Terrace Food Assistance	0
H-49	Hudson	East County Food Pantry	East County Food Pantry	10,000
		East County Food Pantry	East County Food Pantry	16,000
H-53	Levy	REACH & Redmond Early Learning Center	REACH & Redmond Early Learning Center	200,000
		NeighborImpact	Expand Childcare and Preschool in Deschutes County	200,000

Department of Administrative Services

The Subcommittee approved modifying the scope of the \$5 million General Fund grant to the Grande Ronde Hospital Foundation authorized in HB 5202 (2022) from the purchase of hospital equipment to capacity building health initiatives that will further develop and expand care in the community and region. In addition, the Subcommittee approved modifying the eligible uses of the \$7.9 million General Fund grant for the United We Heal Training Trust's Rebuild Child Care Plan approved in HB 5202 (2022) to include child care provider capital grants of up to \$14,000 for in-home providers and up to \$70,000 for child care centers; equipment grants of up to \$3,000 per provider; an accounting shared services pilot program; training, coaching, and mentorship for new providers; sub-awards for developing new black, indigenous, people of color (BIPOC)-focused child care centers; and administrative and operating costs.

As part of the behavioral health package, the Subcommittee approved \$2.9 million General Fund, on a one-time basis, for DAS to reimburse local governments, community mental health programs established under ORS 430.620, and providers for payment of awards, settlements and expenses that are: 1) incurred in civil actions arising out of the provision of services pursuant to ORS 161.365 and 161.370; 2) become payable on or after the effective date of this 2023 Act; and 3) exceed insurance coverage available to the local government, community mental health program, or provider.

An additional part of the behavioral health package is a one-time General Fund appropriation of \$100,000 to DAS to collaborate with county governments and community mental health programs established under ORS 430.620 to study barriers that prevent local governments, community mental health programs and providers from obtaining insurance coverage for liability arising out of the provision of services pursuant to ORS 161.365 and 161.370.

BUDGET NOTE

By February 1, 2024, the Department of Administrative Services shall submit a report to the Joint Committee on Ways and Means and an appropriate committee or interim committee of the Legislative Assembly with recommended solutions and a timeline for how to insure against liability arising out of the provision of services pursuant to ORS 161.365 and 161.370 for the purposes of community restoration or to restore fitness to proceed, or other behavioral health services required under a court order. The recommended solutions may include establishing an insurance pool for counties, community mental health programs and providers.

The budget includes a General Fund appropriation of \$832,000 to DAS for the payment of legal services incurred as a result of SB 1584 (2022) and billed by the Department of Justice utilizing the 2023-25 Attorney General rate. An appropriation of \$4 million General Fund is for payment of court-awarded compensation, reimbursement of reasonable attorney fees, and other costs associated with wrongful conviction claims. SB 1584 (2022) created a procedure for filing a petition for compensation for wrongful conviction and establishes criteria to file a claim against the State of Oregon to receive compensation at a statutorily set rate for every year spent in prison for wrongful conviction.

The Subcommittee approved a one-time General Fund appropriation of \$2.4 million for deposit into the Universal Representation Fund, and a corresponding one-time increase of \$2.4 million Other Funds expenditure limitation for disbursement from the Fund to Oregon Worker Relief, for legal services through the Universal Representation Program. The Subcommittee approved a separate one-time General Fund appropriation of \$4.3 million for deposit into the Universal Representation Fund, and a corresponding one-time increase of \$4.3 million Other Funds for disbursement from the Fund to Oregon Worker Relief, for services through the Universal Representation Program.

The measure includes an increase of \$167,008 General Fund to support a permanent full-time Operations and Policy Analyst 2 position (0.75 FTE) in the DAS Chief Financial Office for grant administration due to the cumulative impact of legislation appropriating funds to the Department to distribute as grants to other entities. The Subcommittee also approved a one-time General Fund appropriation of \$300,000 to DAS Enterprise Asset Management to contract for an independent audit of land purchases by the Oregon Liquor and Cannabis Commission from fiscal years 2019 through 2023.

Also included is a \$537,447 increase in Other Funds expenditure limitation and authorization for three Payroll Analyst positions (3.00 FTE) for DAS Enterprise Goods and Services to provide Shared Financial Services with staffing resources to address increasing workload from new client agencies.

To provide temporary financial assistance to agricultural workers who lose work or wages because of extreme heat or smoke, a one-time \$1 million General Fund appropriation is included for the Oregon Worker Relief Climate Change Fund. Oregon Worker Relief is required to report quarterly to DAS on the expenditure of funds.

In addition, a \$250,000 General Fund appropriation is approved on a one-time basis for Home Share Oregon to provide grants to individuals participating in the home-sharing program to expand access to affordable housing.

The measure includes a one-time \$1 million General Fund appropriation for DAS to distribute to the Willamette Career Academy to fund regional career and technical education programs provided by the Academy. The Subcommittee also approved an increase in Federal Funds expenditure limitation of \$156.8 million for the purpose of transferring available American Rescue Plan Act (ARPA) Capital Projects Funds to the Oregon Business Development Department for broadband infrastructure programs.

An increase of \$508,034 Other Funds is included for debt service costs associated with the repayment of General Obligation bond proceeds approved in HB 5005 (2023) that will be issued before the end of the biennium to support DAS projects; an additional increase of \$50,000 Other Funds is included for the cost of issuance of the bonds. The Subcommittee also approved \$1.4 million in additional Lottery Funds debt service for repayment of lottery bonds that will be issued before the end of the biennium.

SB 5506 also includes various one-time increases to DAS's budget for capital projects and other specific purposes. The information below summarizes each funding increase:

Water and drought package - the Subcommittee approved the following one-time General Fund appropriations to DAS as part of a statewide series of investments related to water and drought:

- \$1.2 million for the Mid-Columbia Water Commission to implement the Morrow and Umatilla Drought Relief Aquifer Recharge and Aquifer Storage and Recovery Project.
- \$2 million for the Oregon Farmers Market Association to support local food system resilience through increased producer and community access, and mitigation of impacts such as closures due to drought.
- \$500,000 for the Oregon Farmers Market Association to increase grants to non-profit farmers markets to cover costs associated with acceptance of Supplemental Nutrition Assistance Program benefits.
- \$2.65 million for the Oregon Community Food System Network for grants for small-scale farms and ranches.

- \$1.6 million for the Oregon Association of Water Utilities (OAWU) to build the Water System Training Center.
- \$1.5 million for the Oregon Community Food System Network to develop food hubs and regional food system infrastructure.
- \$1.5 million for the High Desert Partnership for infrastructures to deliver and spread water in Harney County.

Rural package - the Subcommittee approved the following one-time General Fund appropriations to DAS as part of statewide investments in rural infrastructure:

- \$2.25 million for Baker County for infrastructure improvement projects (water, sewer, road, broadband).
- \$1.9 million for the City of Philomath for the Philomath Frolic Rodeo (Skirvin Park) stands replacement and lighting upgrade.
- \$2 million for Polk County for the Polk County Mental Health Treatment/Crisis Center.
- \$1.5 million for the City of La Pine for the La Pine Incubator/Spec Building Project.
- \$1.5 million for the City of Depoe Bay for the Depoe Bay docks and pilings restoration project.

Capital projects - the Subcommittee approved additional one-time General Fund appropriations for the following capital projects:

- \$1.85 million for the City of Salem for the renovations of ARCHES and Wallace Early Learning Center sheltering service.
- \$2.2 million for La Clinica for La Clinica Acute Care Clinic Expansion.
- \$1 million for the Vietnam War Memorial Fund for the Vietnam War Memorial on the Oregon State Capitol Grounds.
- \$2 million for the Oregon Center for Creative Learning for expansion of the Center.
- \$2 million for City of Springfield for the reconstruction of Mill Street.
- \$2 million for Klamath County for construction of the Klamath Crimson Rose facility
- \$1.5 million for the Gresham-Barlow School District for School Based Health Center.
- \$1 million for the Children’s Cancer Therapy Development Institute for research expansion and equipment.
- \$1.15 million for the Native American Youth and Family Center (NAYA) for campus improvements and building remodel.
- \$143,000 for the Row River Fire Response for emergency communication equipment.
- \$850,000 for the Boring, Oregon Foundation to purchase property for the community center to the Boring area of Clackamas County.
- \$800,000 for the Wildflower Preschool & Child Care LLC for a new child care facility in Myrtle Creek, serving South Douglas County.
- \$450,000 for the East Salem Community Center for the El Campo Community Soccer Field.
- \$375,000 for the City of Milwaukie for the Johnson Creek Solar Project.
- \$225,000 for the City of Sheridan for homeless community shelters.
- \$100,000 for the Boys & Girls Club of Western Treasure Valley for revitalizing and enhancing the safety of the clubhouse.
- \$1.2 million for the Kellogg Rural Fire District for the construction of the Main Fire Station.
- \$800,000 for the North Douglas County Fire & EMS to purchase property and to build student and volunteer housing for fire station.
- \$175,000 for the East Salem Community Center for HVAC replacement.
- \$50,000 for The Dalles Civic Auditorium for sound and lighting for theatre.
- \$250,000 for Every Child Linn Benton (ECLB) to support ECLB programs to mobilize community to uplift children and families impacted by foster care.
- \$1.25 million for the Community Action Program of East Central Oregon (CAPECO) to build a food bank center.

- \$1.15 million for FOOD for Lane County to purchase land for Food Farm.
- \$1 million for the Marion Polk Food Share for mobile pantries.
- \$3 million for the Oregon Food Bank for warehouse expansion and renovation at multiple locations.
- \$800,000 for ACCESS, Inc. of Medford for food bank warehouse expansion.
- \$500,000 for Community Connection of Northeast Oregon for food bank equipment.
- \$570,000 for Clatsop Community Action for food bank warehouse renovations and equipment upgrade.
- \$520,000 for the Columbia Pacific Food Bank for equipment upgrade.
- \$980,000 for Feed'em Freedom Foundation for campus expansion.
- \$630,000 for Feeding Umpqua for warehouse renovation and truck purchase.
- \$580,000 for Klamath Lake County Food Bank for warehouse renovation and paving.
- \$780,000 for Linn-Benton Food Share for delivery vehicles and equipment upgrade.
- \$790,000 for NeighborImpact for food bank equipment and operations funding.
- \$600,000 for the Oregon Coast Community Action for a second warehouse to serve Curry County.
- \$580,000 for the Yamhill Community Action Partnership for warehouse renovations and delivery vehicle.
- \$530,000 for Food Share Lincoln County to purchase land and building of new warehouse for pantry.
- \$690,000 for the Ella Curran Community Food Bank for community food bank expansion.
- \$5,000 for the South Douglas Food Bank for HVAC Upgrade.
- \$2 million for the City of Happy Valley for the Happy Valley Library Expansion.
- \$5 million for Oregon Metro Transit-Oriented Development Program for the 82nd Avenue Property Acquisition Fund to secure land to build affordable housing and commercial spaces in preparation for future development.
- \$137,000 for distribution to King City for the King City Park path repair and resurfacing project.

Lottery revenue bond projects - the Subcommittee approved an Other Funds expenditure limitation increase of \$64.8 million to facilitate the pass-through of lottery fund proceeds, including the cost of issuance, for the following purposes:

- \$7.4 million for the Willamette Falls Locks Authority for the Willamette Falls Locks and Canal Restoration.
- \$3 million for the City of Redmond for the Redmond Public Safety Center.
- \$2.8 million for the Serendipity Center, Inc. Therapeutic School for Portland campus expansion.
- \$5.1 million for the Lane County for the Behavioral Health Stabilization Center.
- \$5 million for the Homes For Good Housing Agency for the Naval Reserve Affordable Housing and Early Learning Center project in Eugene, Oregon.
- \$4.1 million for the City of Oregon City for the Main Street Connective Corridor Project Phase II: 10th Street to 15th Street.
- \$4.1 million for Jefferson County for the Central Oregon Community College Early Childhood Education and Health Careers Center.
- \$4.1 million for the Latino Network for the La Plaza Esperanza - Service Hub for Portland and Gresham residents.
- \$4.1 million for the Family Justice Center of Washington County for the Family Peace Center of Washington County.
- \$5.1 million for the Washington County for the Center for Addictions Triage and Treatment (CATT).
- \$5.1 million for the Port of Portland for seismic strengthening of the soil under Marine Terminal 2 to accommodate construction of the Building Innovation Hub.

- \$5.1 million for Benton County for the Benton County Emergency Operations Center.
- \$5.1 million for the City of Redmond for infrastructure improvements to support construction of the Northpoint affordable housing project in Redmond.
- \$5.1 million for the Eugene Civic Alliance for the Civic Park project.

The measure includes a one-time \$3.75 million General Fund appropriation for DAS to make grants to the Portland Opportunities Industrialization Center (POIC) for the following two purposes:

- \$750,000 General Fund to increase the capacity of the Healing Hurt People program to reduce community violence.
- \$3 million General Fund for POIC to make grants to other nonprofit organizations for community violence prevention and intervention efforts. POIC may not provide these services itself but instead must conduct an open process for other nonprofits to apply for grants. The funding is also approved with the understanding POIC will report annually to DAS on the use of the grant funds and the impact of the service provided.

The Subcommittee also approved one-time General Fund appropriations to DAS to distribute according to the following purposes:

- \$250,000 for Cherriots (Salem Area Mass Transit District) to collaborate with the Department of Transportation, Department of Environmental Quality, and community members, economists, and business leaders in Salem to study the feasibility of developing a rail streetcar system in the City of Salem.
- \$2 million for Pueblo Unido PDX to facilitate the creation of language proficiency evaluations for interpreters of Indigenous languages spoken in present-day Mexico and Central and South America.
- \$500,000 for Oregon Worker Relief for payments to individuals who provide interpretation services of languages that are the national languages of small countries from which local populations have emigrated, languages spoken by small ethnic minority groups or languages spoken by Indigenous groups.

Public Employees Retirement System

The Subcommittee approved a Lottery Funds expenditure limitation increase of \$7.3 million for the allocation of net sports betting revenue dedicated to the Employer Incentive Fund (EIF) to reconcile to the May 2023 Department of Administrative Services - Office of Economic Analysis revenue forecast. With this adjustment, the Public Employees Retirement System's Lottery Funds total is \$28.5 million, which is sufficient for another EIF application period during the 2023-25 biennium.

Department of Revenue

The Subcommittee approved a one-time increase of \$14 million Other Funds for the Department of Revenue (DOR) to spend Article XI-Q bond proceeds for Phase 2 of the Electronic Valuation Information System (ELVIS) project. The ELVIS project replaces a 20-plus year-old system for the Property Tax Division's assessment and valuation programs. Phase 1, completed in 2021-23, addressed DOR's central assessment work for communications, transportation, and utility company properties. Phase 2 is directed at the appraisal of large industrial properties with over \$1 million of machinery and equipment which DOR is required to appraise. Related to the ELVIS project, the Subcommittee also approved increases of \$265,000 Other Funds for the cost of issuance for the Article XI-Q bonds, approximately \$2.4 million General Fund for 2023-25 debt service on those bonds, and \$100,000 General Fund for system training.

An increase of \$1.2 million General Fund, \$81,129 Other Funds, and eight permanent positions (5.66 FTE) are also included for implementing HB 3235 (2023), which establishes a new refundable \$1,000 tax credit for personal income tax returns for filers with a dependent under the age of six years old. The positions approved are one Operations and Policy Analyst 2 for outreach and education, four Public Service Representative 3 positions to respond to taxpayer questions and inquiries, one Revenue Supervisor 2 to maintain supervisor to staff ratios, and two Administrative Specialists to validate credit compliance on tax returns. Funding is also available for changes to the agency's information systems to implement the tax credit.

Secretary of State

The Subcommittee approved a \$538,735 Other Funds expenditure limitation increase and the establishment of two permanent full-time positions (2.00 FTE) to support the operations of the Corporation Division. An Operations and Policy Analyst 4 position is established to ensure the Division's forms are available online. Currently, over 20 forms are frequently used by customers that are not available online. An Operations and Policy Analyst 3 position is established to use data from critical functions, such as business registrations and Uniform Commercial Code filings, to make recommendations designed to enhance the Division's activity forecasting, use of resources, and better manage risk.

Increases totaling \$73,319 General Fund and \$174,962 Other Funds expenditure limitation are included to accommodate changes to the compensation plans for management positions. While most of the Executive Branch had adopted these comprehensive changes to the classifications of management positions earlier in the biennium, the Secretary of State did not adopt these changes until late 2022 and therefore the cost of these compensation plan changes was not included in the agency's requested budget. The changes affect nine positions in the Administrative Services, Elections, and Archives Divisions.

The budget also includes an increase of \$325,474 General Fund to continue a full-time limited duration Program Analyst 3 position (1.00 FTE) responsible for staffing the Translation Advisory Council created in HB 3021 (2021). The position will continue and expand upon this work in the 2023-25 biennium.

CONSUMER AND BUSINESS SERVICES

Bureau of Labor and Industries

The measure includes several changes to the Bureau of Labor and Industries budget for position increases and technical adjustments. An increase of \$553,535 Other Funds supports the hiring of a permanent full-time Administrative Specialist 2 (0.88 FTE) and two permanent full-time Compliance Specialist 3 positions (1.76 FTE) to expand wage claim investigation capacity in the Wage and Hour Division.

An ongoing General Fund appropriation of \$215,670 was approved to make permanent the Eastern Oregon apprenticeship support position (1.00 FTE) in the Apprenticeship and Training Division. The measure also includes \$37,407 General Fund for services and supplies in the Commissioner's Office and reestablishes an Administrative Specialist 1 position (1.00 FTE) for the Department of Transportation's Heavy Highway Project. Additionally, the Subcommittee approved the transfer of approximately \$5.1 million Other Funds from the Wage Security Fund to the agency's primary budget structure for Other Funds expenditure limitation to account for where the funds will be expended.

Department of Consumer and Business Services

A one-time General Fund appropriation of \$6.3 million was approved to reauthorize unspent funding for the Department of Consumer and Business Services Fire Hardening Grant Program formed as part of the Wildfire Recovery Initiative adopted in the 2021 session. The Fire Hardening Grant Program incentivizes residential and commercial fire hardening for rebuilding and repairing dwellings and other structures that were destroyed or damaged in the 2020 wildfires. The reauthorized grant funds will be made available to 2021 wildfire survivors in addition to the 2020 survivors. Of the \$6.3 million, \$300,000 is available to counties for program administration.

ECONOMIC AND COMMUNITY DEVELOPMENT

Department of Veterans' Affairs

The Subcommittee approved one-time Lottery Funds expenditure limitation of \$220,000, available from the Veterans' Services Fund, for the Department of Veterans' Affairs to study and make recommendations for policy proposals on the tax treatment of military pensions.

BUDGET NOTE

The Oregon Department of Veterans' Affairs shall provide a report detailing its study of the tax treatment of military pensions and recommendations for related policy proposals. The report shall be submitted to the Emergency Board and interim committees of the Legislature related to veterans by September 2024.

Housing and Community Services Department

General Fund in the amount of \$5 million is included to pair with Low Income Fast Track (LIFT) bond proceeds to incentivize homeownership development in rural areas and foster greater density in urban areas. The historical average subsidy for LIFT homes for purchase has been \$70,000 per home. This investment will be able to subsidize approximately 71 new affordable homes that are financed with LIFT Article XI-Q bond proceeds.

Other Funds expenditure limitation is increased by \$50 million related to lottery bonds authorized for issuance to preserve an estimated 1,075 units of existing affordable housing. This can include publicly supported affordable housing, properties with federal project-based rental assistance contracts, rent subsidies, manufactured dwelling parks, and properties undergoing recapitalization. Other Funds expenditure limitation was increased by \$525,793 for cost of issuance associated with these bonds, and Lottery Funds debt service limitation was increased by \$2.5 million as a result of this investment.

The agency's General Fund appropriation for debt service was increased by \$26.5 million to reflect the issuance of \$600 million in general obligation bonds authorized for issuance to finance the creation of affordable housing, and by \$4.3 million for cost of issuance. Of the \$600 million in bonds, \$440 million is associated with the LIFT Housing Program, issued pursuant to Article XI-Q of the Constitution, with \$350 million intended for an estimated 2,953 affordable rental housing units, and \$90 million is set aside for projects to finance home ownership, estimated to fund 383 homes. General Obligation bonds of \$160 million will also finance the construction of an estimated 1,067 units of permanent supportive housing (PSH). Once occupied, each PSH unit requires an ongoing operating subsidy of \$20,000 for wrap around services to households, and \$20,000 for rental assistance, per biennium. Other Funds expenditure limitation was further increased by \$29,000 attributable to debt service adjustments on outstanding bonds.

General Fund in the amount of \$216,349 is appropriated to support a permanent Policy Analyst 3 position (0.88 FTE) to accommodate workload implications relating to HB 2071, which has the effect of expanding the Oregon Affordable Housing Tax Credit to lenders of limited equity homeownership cooperatives.

In addition to the adjustments to HCSD's budget, a \$39 million General Fund special purpose appropriation is made to the Emergency Board for allocation to the HCSD to pay longer-term rental assistance for people rehoused after homelessness. This amount would expand rehousing efforts from the 600 households included in HB 5019 and SB 5511, to an additional estimated 700 households statewide, with 25% of the funds set aside for distribution by culturally responsive organizations. HCSD must report to the Emergency Board on details of a framework for longer term rental assistance associated with these initiatives, which includes the following information in each continuum of care: the estimated number of households served; the average amount of rental assistance assumed and the length of time such assistance will be provided; eligibility criteria and subsequent income verification measures undertaken by the service providers administering rental assistance; and associated services and plans to leverage other federal or state benefits with the goal of reducing the amount of or need for longer-term rental assistance services. The department will also provide information on accountability measures for its service delivery partners. Long term rental assistance is not assumed to be part of the calculation for ongoing service needs for the 2025-27 biennium.

Oregon Business Development Department

Increased expenditure limitation of \$50 million Other Funds was approved for OBDD for the expenditure of net lottery revenue bond proceeds deposited in the Child Care Infrastructure Fund established in HB 3005 (2023). The monies in the fund are to be used by the Department to provide loans and grants for allowable costs expended for early child care infrastructure activities. For the administration of the Child care Infrastructure Fund, an increase in Lottery Funds expenditure limitation of \$534,259 and the establishment of three positions (2.13 FTE) was approved. The total funding includes position costs of \$430,159 and program related services and supplies expenditures of \$104,100, including \$25,000 for attorney general costs for contract reviews.

Adjustments to the agency's nonlimited Other Funds expenditures were approved for net lottery revenue bond proceeds of \$30 million to be deposited in the Special Public Works Fund from authorized bond issuance in the upcoming 2023-25 biennium. The Special Public Works Fund provides loan and grant funding to eligible municipalities for planning, design, and construction of essential public infrastructure including utilities and facilities essential to industrial growth, commercial enterprise, and job creation.

The Subcommittee approved an increase of \$10 million Other Funds for the Infrastructure Division to allow the department to provide grants for levee projects from the net proceeds of lottery revenue bonds authorized to be issued and deposited in the fund during the upcoming biennium.

Approved increases in Other Funds expenditure limitation totaling \$43.3 million were made for the distribution of grants funded by the issuance of lottery revenue bonds for economic development capital projects as follows:

- \$5 million - Umatilla Electrical Cooperative Association Industrial Site Utility Expansion
- \$4.5 million - City of Phoenix Industrial Improvements, South Valley Employment Center
- \$5 million - City of Aumsville Wastewater System Improvements
- \$5 million - City of Molalla New Wastewater Treatment Plant
- \$3.8 million - City of Newport Wastewater Treatment & Conveyance System Improvements

- \$20 million - Port of Coos Bay channel modification

Lottery Funds expenditure limitation is increased by \$4 million for the payment of debt service related to lottery bonds anticipated to be issued in the 2023-25 biennium for capitalization of the Special Public Works Fund and the Child Care Infrastructure Fund. An Other Funds expenditure limitation of \$1.1 million was established for OBDD for the payment of debt service costs from the proceeds of bond reserves, interest earnings, and bond refinancing activities on bonds issued in prior biennia. An increase in Other Funds expenditure limitation of \$1.6 million was also approved for the payment of costs associated with the issuance of lottery revenue bonds associated with specific infrastructure projects, Child Care Infrastructure Fund capitalization, Special Public Works Fund capitalization, and grant funding from the Cultural Resources Economic Fund.

Increased Other Funds expenditure limitation of \$3 million was approved from the Cultural Resources Economic Fund for OBDD to distribute a grant to the Native Arts and Cultural Foundation for renovations to the Center for Native Arts and Cultures.

The Subcommittee approved multiple General Fund appropriations to OBDD for the distribution of grants to cultural venues in specified amounts. The grant funding is provided on a one-time basis to offset financial losses suffered by these cultural venues due to the negative impact of the COVID-19 pandemic.

Individual grant funding and recipient venues are:

- \$269,623 - Aladdin Theater
- \$107,925 - Alberta Rose Theater
- \$49,892 - Alberta Street Pub
- \$28,690 - Artichoke Music
- \$136,133 - Ashland Armory
- \$44,811 - Atlantis Lounge
- \$14,051 - Barnstormers Theatre
- \$20,431 - The Belfry
- \$24,934 - BodyVox
- \$65,317 - Bossanova Ballroom
- \$67,151 - Britt Festival Pavilion
- \$33,418 - Cascades Theatre Company
- \$14,051 - Coaster Theatre Playhouse
- \$13,348 - CoHo Productions
- \$23,981 - Cottage Theatre
- \$112,128 - Craterian Performances Company
- \$285,580 - Crystal Ballroom
- \$107,511 - Cuthbert Amphitheater
- \$103,672 - Dante's
- \$20,127 - Domino Room
- \$145,877 - Doug Fir Lounge

- \$28,102 - Egyptian Theatre
- \$30,507 - The Elgin Opera House
- \$109,368 - Elsinore Theatre (Historic)
- \$128,301 - 45 East, LLC
- \$17,089 - Gallery Theater
- \$57,730 - The Goodfoot
- \$171,267 - Hawthorne Theatre
- \$13,386 - Headwaters Theatre/Water in the Desert
- \$30,380 - Historic Rogue Theatre
- \$111,267 - Holocene
- \$4,310 - HQ LaGrande
- \$203,166 - Hult Center for the Performing Arts
- \$39,748 - Imago Theatre
- \$34,785 - Jack London Revue
- \$11,393 - Jazz Station/Willamette Jazz Society
- \$7,595 - KALA
- \$19,747 - Kelly's Olympian
- \$33,057 - Kickstand Comedy (formerly Brody Theater)
- \$45,570 - Lakewood Center for the Arts
- \$30,836 - Laurelthirst Public House
- \$33,627 - Liberty Theater
- \$17,089 - Lincoln City Cultural Center
- \$45,665 - Little Theatre on the Bay/ Liberty Theatre (North Bend)
- \$51,266 - Majestic Theatre
- \$115,463 - McDonald Theatre
- \$31,899 - Midtown Ballroom
- \$13,948 - Milagro Theatre
- \$159,522 - Mississippi Studios
- \$13,606 - New Expressive Works
- \$60,001 - Newport Performing Arts Center (2 stages)
- \$43,671 - Northwest Children's Theater
- \$9,494 - OK Theater
- \$47,469 - Old Church Concert Hall
- \$28,102 - Oregon Contemporary Theatre
- \$14,290 - Pentacle Theatre
- \$101,845 - Portland Institute for Contemporary Art

- \$230,634 - Pickathon
- \$99,654 - Polaris Hall
- \$46,265 - Portland Playhouse
- \$235,604 - Revolution Hall
- \$263,706 - Roseland
- \$130,873 - Ross Ragland Theater
- \$3,798 - Sawdust Theatre
- \$34,204 - Shaking the Tree Theatre
- \$200,094 - Shedd Institute for the Arts
- \$22,405 - The Siren Theater
- \$97,516 - Stage 722
- \$81,646 - Star Theater
- \$14,051 - Theatre in the Grove
- \$186,694 - Tower Theatre (Bend)
- \$33,862 - Vault Theater (Bag and Baggage)
- \$27,397 - Volcanic Theatre
- \$63,175 - White Eagle
- \$20,127 - Whiteside Theatre
- \$32,564 - Wildish Community Theater
- \$147,309 - Wonder Ballroom
- \$41,393 - WOW Hall/Community Center for the Performing Arts

A one-time General Fund appropriation of \$1 million to OBDD is included for a grant to Literary Arts, Inc. to fund a portion of a \$12 million renovation of the organization's newly purchased 14,000 square foot headquarters at 716 S.E. Grand in Portland.

A total of \$15.1 million Lottery Funds was provided to OBDD on a one-time basis for local governments as grants for various infrastructure projects supporting economic development. The individual projects and funding include: City of Estacada New Wastewater Facility project, \$2.4 million; Port of Morrow, South Morrow County Water and Transportation Infrastructure Development, \$2.5 million; Harney County Industrial Improvements: B Street Extension, \$2.25 million; City of Waldport Industrial Park Sewer expansion, \$2.2 million; Wheeler County Industrial Development, \$2.4 million; City of Lowell Water Treatment Plant Upgrades, \$306,420; Illinois Valley Fire District Extension of Water & Sewer Lines, \$984,500; City of Port Orford Water Recycling project, \$750,000; and Tillamook County Shilo Levee Rehabilitation, \$1.3 million.

In anticipation of the issuance of general obligation bonds for the seismic rehabilitation program at OBDD, expenditure limitation of \$150 million Other Funds was included for program grants: \$100 million for public school buildings and \$50 million for emergency services facilities. An increase in expenditure limitation of \$1.5 million was approved for the payment of costs associated with the issuance of the bonds. In addition, the Subcommittee approved an

increase in the General Fund appropriation to OBDD in the amount of \$12.6 million for the payment of debt service obligations related to the issuance of bonds for the seismic rehabilitation program.

The measure also includes several technical adjustments to OBDD's budget. First, expenditure limitation of \$287,800 Other Funds which was established in error for the transfer of American Rescue Plan Act State Fiscal Recovery Funds is reduced. This is offset by an increase in the agency's general Other Funds appropriation in the same amount.

Other Funds expenditure limitation of \$166,476 and authority for three positions (0.88 FTE) are transferred from the Business, Innovation, and Trade Division to the Operations Division where the positions were intended to be budgeted. The offsetting adjustments net to zero agencywide.

A technical adjustment is included to resolve statutory expenditure limitation conflicts between Other Funds expenditure limitation from the University Innovation Research Fund that arose between SB 4 (2023) and SB 5524 (2023), the agency's budget bill, with no net change in overall expenditure limitation from the fund. The expenditure limitation from the fund provided in SB 4 is reduced by \$10 million and the expenditure limitation associated with the fund in SB 5524 is increased by \$10 million.

The measure includes another technical adjustment to resolve conflicts between Lottery Funds expenditure limitation supporting Small Business Development Centers that arose between HB 3410 (2023) and SB 5524 (2023) with no net change in overall expenditure limitation or program support. The expenditure limitation from the fund provided in HB 3410 is reduced by \$3 million and the expenditure limitation supporting Small Business Development Centers in SB 5524 is increased by \$3 million.

An adjustment is made to correct an error in OBDD's primary budget bill, SB 5524. This change reduces expenditure limitations from the Broadband Fund as provided in section 7 of the agency's budget bill related to American Rescue Plan Act (ARPA) Capital Projects Funds and includes language that appropriately provides expenditure limitation for only the portions in the Broadband Fund that are from ARPA Capital Projects revenue, as multiple sources of revenue are comingled in the fund. The revised language also updates the amount of expenditure limitation to reflect the total amount of ARPA Capital Projects Funds anticipated to be transferred by the Department of Administrative Services in the upcoming biennium, as the funding that was anticipated to be transferred in the prior biennium was not transferred due to the statutorily defined uses of funds deposited in the Broadband Fund being in conflict with federal guidance on the expenditure of the ARPA Capital Projects monies. These conflicts are anticipated to be resolved with the adoption of HB 3201 (2023) which contains provisions aligning the stated uses of the fund with federal guidance.

Oregon Liquor and Cannabis Commission

Two positions (1.76 FTE) and \$496,133 Other Funds expenditure limitation are added to the Oregon Liquor and Cannabis Commission (OLCC) budget to improve information technology security and data privacy. An Information Specialist 8 will monitor and remediate threats to OLCC systems, networks and devices, and a Principle Executive Manager D position will develop systems, policies and procedures to improve security, as well as coordinate with state and licensee stakeholders who want access to data.

Other Funds expenditure limitation in the amount of \$16.5 million is included for bonds reauthorized for the OLCC's information technology systems for the warehouse management system, and licensing and enforcement systems. The total approved project cost is \$27 million, and bonds for this purpose were

approved in the 2021-23 biennium but the entire approved amount was not issued. The \$16.5 million represents the balance of project costs remaining. Cost of issuance on this amount, as well as bonds reauthorized for the liquor warehouse and conveyer system, is \$977,217, and associated debt service for the biennium is \$9.5 million. These bonds are supported by revenue from liquor sales.

EDUCATION

Department of Early Learning and Care

To establish the Imagination Library of Oregon program for providing a free book each month to eligible Oregon children from birth to age five, the Subcommittee approved a General Fund appropriation of \$1.7 million to the Department of Early Learning and Care (DELIC). The Department will contract with an Oregon-based non-profit organization to manage the program.

For DELIC to provide technical assistance to child care providers seeking to access the Child Care Infrastructure Fund (CCIF), the Subcommittee approved \$186,943 General Fund, \$216,168 Federal Funds expenditure limitation, and two positions (1.75 FTE) to design, coordinate and implement the CCIF technical assistance program, focused on ensuring that child care providers – particularly those who historically have not had access to funding – can access and navigate the CCIF administered by the Oregon Business Development Department. For grants to nonprofit entities that have experience in providing technical assistance to child care providers, the Subcommittee approved an appropriation of \$5 million General Fund to the Department. The grant program is intended to support child care business owners as they navigate local county/city zoning requirements related to child care, and to provide resources specifically to ensure that the nine federally recognized Tribes within Oregon’s borders can navigate the system with their sovereignty in mind.

The Employment Related Day Care program provides consistent, quality child care to eligible low-income families while they are working or attending school. To improve the cost per case rate paid to child care providers in this program, the Subcommittee approved \$15 million General Fund.

The Subcommittee approved \$401,243 General Fund and \$1.6 million Federal Funds expenditure limitation to create two new Investigations Specialist positions (1.84 FTE) to improve agency response to complaints; convert three limited duration Compliance Specialist 2 positions (3.00 FTE) to permanent positions; convert one limited duration Program Analyst 4 position (1.00 FTE) to permanent in the Baby Promise program; and convert one limited-duration Program Analyst 4 position (1.00 FTE) to permanent in the Spark quality recognition and improvement program.

Department of Education

The Subcommittee approved \$559,094 Other Funds expenditure limitation and the establishment of one Business Analyst (ISS7) position (0.96 FTE) and one Project Manager 3 position (0.96 FTE) to develop the business case and artifacts required by the Stage Gate process to start a project to replace the State School Fund Information Technology System.

In 2022, the Educator Advancement Council began development of a comprehensive adult professional learning system for educators. To bring the system to scale statewide and support its continued development for and use by educators, the Subcommittee approved \$4.8 million Other Funds expenditure limitation and the establishment of 10 permanent positions (10.00 FTE). This amount includes \$2 million for procurement of an online learning platform.

Funding for the purchase of the online learning platform is provided on a one-time basis in the 2023-25 biennium; any future costs related to licensing and maintenance of this system are assumed to be ongoing.

The Subcommittee approved an increase in Other Funds expenditure limitation for the High School Graduation and College and Career Readiness Fund of \$14.7 million. The source of Other Funds is the Statewide Education Initiatives Account of the Fund for Student Success.

The Department of Education administers a statewide education plan for African American/Black students who are in early childhood through post-secondary education programs. To increase the grants that may be awarded through this plan, the Subcommittee approved an increase in Other Funds expenditure limitation of \$5 million on an ongoing basis. The source of Other Funds is the Statewide Education Initiatives Account of the Fund for Student Success.

Oregon schools teach approximately 17,000 migrant students, and nearly 100,000 students who are English language learners. To support school districts in teaching migrant students and English Language Learners and improving their educational success in Oregon schools, the Subcommittee approved \$748,833 Other Funds expenditure limitation, \$1.5 million Federal Funds expenditure limitation, and the establishment of eight permanent positions (7.68 FTE) for the Department of Education to create a new migrant and multilingual education team. The source of Other Funds is the Statewide Education Initiatives Account of the Fund for Student Success; the source of Federal Funds is federal COVID-19 relief funding from the Elementary and Secondary School Emergency Relief program, available on a one-time basis in the 2023-25 biennium.

The Subcommittee approved \$100 million Other Funds expenditure limitation for the Oregon School Capital Improvement Matching program. The proceeds of the sale of Article XI-P general obligation bonds authorized in HB 5005 (2023) will be used for grants to school districts that can match the grant with proceeds of locally issued bonds for the construction and improvement of school district buildings and property.

The Subcommittee approved \$15 million Other Funds expenditure limitation for lottery bond proceeds authorized in HB 5030 (2023) for deposit into the Connecting Oregon School Fund (COSF) for expanding internet connectivity in schools and maximizing the use of available federal resources. The agency will use COSF to provide state grants to school districts, education service districts, and public charter schools that are successful in applying for federal E-rate funding from the Universal Service Administrative Company (USAC) for special construction projects. These projects will provide new or improved existing internet connectivity for schools in which the federal E-Rate funding would typically provide between 60-80% of project costs. ODE will provide state grants for up to 10% of project costs which will leverage an additional matching federal contribution, which may enable sufficient funding to pay for the entire cost of the project. State funding will be allocated through a formula that prioritizes schools based on income levels; rural and remote areas of the state; and the current type of internet connectivity and download speeds.

A total of \$1.1 million Other Funds expenditure limitation was approved for the cost of issuance of general obligation bonds (HB 5005) and lottery bonds (HB 5030). These include the costs for bonds issued for the Oregon School Capital Improvement Matching program (Article XI-P bonds), projects for the Oregon School for the Deaf (Article XI-Q bonds) and Broadband Connecting Oregon Schools grants (lottery bonds). An Other Funds expenditure limitation of approximately \$8 million was established for debt service on bonds sold in prior periods.

The Subcommittee approved an increase of \$42.4 million General Fund and a reduction of \$42.4 million Lottery Funds in the State School Fund. This change reflects the final balance of available Lottery Funds usage across the state budget and maintains the total State School Fund budget of \$10.2 billion for the 2023-25 biennium.

The East Multnomah Outreach, Prevention, and Intervention program, operated by the City of Gresham, provides culturally responsive outreach, prevention, and intervention programs to prevent youth violence and to empower youth to be successful members of the community. To continue state support for this program, the Subcommittee approved \$2 million General Fund on a one-time basis for the 2023-25 biennium.

The Subcommittee approved an increase of \$146.3 million Other Funds expenditure limitation for the Student Investment Account in the Fund for Student Success. This increase brings expenditure limitation in this account to 50% of the estimated revenues available for distribution in the Fund for Student Success for 2023-25.

Higher Education Coordinating Commission

The Subcommittee approved a one-time \$100,000 General Fund appropriation for the Higher Education Coordinating Commission (HECC) to distribute to the Oregon State University Institute of Natural Resources to convene a statewide water conference to facilitate learning and relationship-building between sectors, identify research needs, and develop a statewide research and learning agenda. An additional one-time General Fund appropriation of \$500,000 is included for the University of Oregon Just Future Institute for the following purposes related to equitable water access:

- Conduct research to understand and address water needs of environmental justice communities.
- Provide grants to community-based organizations, tribes, and other entities to build capacity to engage in water related work and projects that help to understand and address water needs of environmental justice communities, including resources for outreach, education, planning, research, and projects.

BUDGET NOTE

The Higher Education Coordinating Commission, in collaboration with the University of Oregon, shall submit a report on the use of funds related to equitable water access to the Joint Committee on Ways and Means and any committee of the Legislature working on water-related issues during the 2025 legislative session.

The Subcommittee approved a one-time General Fund appropriation of \$195,000 for Portland State University to support two years of the development of a Project Rebound Resource Center to support formerly incarcerated students complete their degree post-release. In addition, the Subcommittee approved, on a one-time basis, a \$306,000 General Fund appropriation for HECC to distribute to Portland State University, Portland Community College, Chemeketa Community College, Treasure Valley Community College, and Central Oregon Community College to provide bridge funding for delivery of college-in-prison-courses for the 2023-24 academic year.

As part of the wildfire prevention and management package, a \$10 million General Fund is approved for deposit into the Oregon Conservation Corps Fund to fund grant supported projects related to the Oregon Conservation Corps Program. The program was established in SB 762 (2021) to reduce the risk of wildfires, assist in the creation of fire-adapted communities, and engage youth and young adults in workforce training. In addition, the Subcommittee approved a corresponding Other Funds expenditure limitation increase of \$10 million for expenditures from the Oregon Conservation Corps Fund.

The Subcommittee approved a one-time General Fund appropriation of \$135,000 for Oregon State University's Southern Oregon Research Extension Center to partner with growers in affected areas to increase capacity to monitor, trap, and suppress vine mealybug found in Oregon vineyards.

As part of the climate package, the Subcommittee approved a General Fund appropriation of \$250,000 for the Oregon Climate Service at Oregon State University to support the State Climatologist position.

HB 2049 (2023) established the Oregon Cybersecurity Center of Excellence. The measure established three Funds to provide resources to the Center: (1) the Oregon Cybersecurity Center of Excellence Operating Fund; (2) the Oregon Cybersecurity Workforce Development Fund; and (3) the Oregon Cybersecurity Grant Program Fund. The measure provided \$2.5 million General Fund to be deposited into the Operating Fund for startup costs for the Center; \$2.15 million General Fund to be deposited into the Workforce Development Fund to support specified education and training programs; and \$250,000 General Fund for the Grant Program Fund to provide assessment, monitoring, incident response, and competitive grants to government bodies for cybersecurity-related goods and services. After review of HB 2049 (2023), it was determined that Other Funds expenditure limitations are required to spend out of these three Funds. The Subcommittee approved three Other Funds expenditure limitations totaling \$4.9 million for the Higher Education Coordinating Commission to for distribution of monies from these three Funds to the Oregon Cybersecurity Center of Excellence.

The Subcommittee approved increasing Other Funds expenditure limitation by \$4.7 million for the costs of issuing bonds authorized in HB 5005 (2023) for public universities, community colleges, and HECC. In addition, the Subcommittee approved \$2.1 million General Fund for debt service on the Oregon Institute of Technology Geothermal System emergency renovation project, which has approval for the October 2023 bond sale requiring debt service for the 2023-25 biennium. Capital construction limitation for new public university and community colleges capital projects is provided in HB 5006 (2023) and project descriptions are included in HB 5005 (2023).

Other Funds expenditure limitation of \$5 million was approved for the second phase of the Financial Management Information System (FAMIS) project. The second phase will include the replacement of two additional legacy information systems: ETPL (Eligible Training Provider List System), and PCSVets (Private Career Schools and Office of Degree Authorization). The project replaces multiple out-of-date existing systems with one IT platform that consolidates HECC's data to provide students and job seekers with better access to assistance, while improving security and reporting functions. This information systems modernization project is financed with the proceeds from the sale of Article XI-Q Bonds. The project has approval for the May 2024 bond sale requiring debt service for 2023-25; the Subcommittee approved \$856,842 General Fund to pay that expense.

The Subcommittee approved a General Fund appropriation of \$500,000 for the Oregon Health and Science University School of Public Health to perform a public health study on the effects of current laws and policies on people in the sex trade in the state of Oregon.

The Subcommittee approved the following one-time General Fund appropriations to HECC for distribution to entities supporting youth workforce development and college access:

- \$586,500 to grant to REAP, Inc. for REAP's Young Entrepreneurs Program (YEP) to create opportunities for young entrepreneurs in outer east Portland.

- \$1.2 million to grant to Self Enhancement, Inc. for establishing an Underserved and Underrepresented Youth Cohort that will build a pipeline of diverse students who are ready to gain employment in the newly expanded semiconductor industry following the students' graduation from high school or a post-secondary institution of education.
- \$2 million to grant to Building Blocks 2 Success for the purpose of increasing workforce development in the semiconductor industry, with a focus on enhancing: (1) a Science, Technology, Engineering, and Math (STEM) pipeline program for summer programming; (2) college preparation for individuals who will major in STEM fields at historically Black colleges and universities; (3) participation at STEM-based camps at Oregon State University; (4) wraparound supports for STEM interns; and (5) improving indicators of student success in semiconductor-related academic majors.

HUMAN SERVICES

Commission for the Blind

Oregon Commission for the Blind's information technology (IT) infrastructure update and alignment project was originally approved in the 2019-21 biennium. The goals of the project are to establish a case management system and transfer IT support from a contractor to Department of Administrative Services (DAS) IT services. The measure increases General Fund by \$952,421 to implement the second phase of the project, which includes ongoing maintenance and system support and cloud hosting, and to support the cost of DAS IT helpdesk services and state data center costs. The agency will provide a project status update to the Legislative Fiscal Office, including the projected project completion date, prior to the 2025 legislative session.

The budget increases Federal Funds expenditure limitations for the Commission for the Blind by \$234,260 to fund the upward reclassification 36 rehabilitation instructor and counselor positions to vocational rehabilitation specialist positions. The Department of Administrative Services Chief Human Resources Office conducted a position analysis of the commission's rehabilitation instructors and vocational rehabilitation counselors and determined the work conducted by these positions was consistent with the vocational rehabilitation specialist classification.

Department of Human Services

The Subcommittee approved a General Fund appropriation of \$20.9 million to the Department of Human Services (DHS) to phase out the temporary food and shelter services being provided to 300 individuals pursuing a case by U.S. Citizenship and Immigration Services. The funding includes \$10.8 million to cover food and shelter costs for nine months, during which time DHS will work with Multnomah County and community-based organizations to fully transition these individuals out of short-term shelter and into long-term community-based housing and wrap around services. The appropriation includes \$9.8 million General Fund for Multnomah County to coordinate services and contract with community-based organizations. Also included is \$377,564 for five limited-duration positions (1.90 FTE) in DHS Self-Sufficiency for program administration, including four Public Service Representative 4 positions and one Program Analyst 2 position. The Subcommittee adopted the following related budget note:

BUDGET NOTE

The Department of Human Services is directed to present to the Human Services Subcommittee of the Joint Committee on Ways and Means during the 2024 regular legislative session on (1) the status of efforts to transition the current caseload of 300 individuals (as of June 5, 2023) into

community-based housing and wrap-around services, (2) the number of similarly-situated individuals who have arrived in Oregon in need of like services, and (3) efforts to connect those individuals with community-based organizations and resources.

The budget includes \$6.8 million General Fund and Federal Funds expenditure limitation of \$3.4 million for the Department of Human Services to make permanent a 5% occupancy rate enhancement first approved in 2021-23 due to the COVID-19 pandemic, and to reflect a new methodology for calculating the rates paid to behavior rehabilitation service providers. This new methodology will connect provider payment rates to data from the U.S. Bureau of Labor Statistics and the Consumer Price Index to account for inflation. The funding provided is in addition to the \$2.9 million General Fund included in the Department of Human Services budget bill (HB 5026). A corresponding rate adjustment is supported for behavior rehabilitation services funded in the Oregon Youth Authority's budget.

BUDGET NOTE

The Department of Human Services is directed to conduct a comprehensive rate and wage study across home and community-based service delivery systems, with a focus on providers of in-home and residential care to individuals receiving services through the Office of Developmental Disabilities Services and the Office of Aging and People with Disabilities and provide a written report on the findings and recommendations to the Joint Committee on Ways and Means or Emergency Board no later than September 2024. The report shall provide an analysis of (1) the findings of the wage and rate study; (2) the different required qualifications to provide services in a particular setting; the different service delivery models and service requirements for the service delivery model; and the levels of acuity among recipients of the services provided; and (3) the costs and benefits of recommendations designed to standardize the compensation of direct care workers across programs and service delivery models.

The Subcommittee also approved a one-time General Fund appropriation of \$2.5 million to DHS for assistance to Afghan refugees. SB 5561 (2021 second special session) appropriated \$18.2 million General Fund to DHS on a one-time basis for a 12-month package of support for up to 1,200 Afghan individuals and families paroled into the United States through the U.S. State Department's Afghan Placement Assistance Program, including funds for short-term food and shelter, case management services, rental assistance, culturally specific food assistance and interpretation classes. The \$2.5 million appropriated by the Subcommittee for 2023-25 represents the anticipated unspent amount from the 2021-23 biennium, which the measure disappropriates.

An increase of \$350,000 General Fund is included for the Intellectual and Developmental Disabilities program to support legal reviews of guardianship pleadings through Disability Rights Oregon. The Subcommittee also approved Other Funds expenditure limitation of \$264,000 for DHS debt service payments.

The measure also includes a General Fund appropriation of \$3.6 million for implementation of SB 104 (2023) related to agency with choice services for individuals served by the DHS Office of Developmental Disabilities Services. This increase serves as a necessary correction to the fiscal amendment adopted for SB 104 and does not represent additional program funding.

Long Term Care Ombudsman

The Subcommittee approved \$300,000 in Other Funds expenditure limitation for the Long Term Care Ombudsman to administer a grant from Asante Hospital Systems to increase access to public guardian services.

Oregon Health Authority

The Subcommittee approved a \$20 million General Fund increase in the Oregon Health Authority (OHA) for local community investment in public health modernization. Included are 10 permanent full-time positions (6.66 FTE) to assist in administering the funds. This increase adds to a \$30 million General Fund increase in OHA's budget bill (SB 5525) for public health modernization.

The budget includes a General Fund decrease of \$98.3 million to recognize savings to the Oregon Health Plan based on greater than anticipated revenue forecasted from the intergovernmental transfer agreement with Oregon Health and Science University. Also included are increases of \$241 million Other Funds and \$344.4 million Federal Funds to utilize the federal match associated with the additional revenue.

Insurer's tax revenue collected by the Department of Consumer and Business Services exceeded prior forecasts, requiring an Other Funds expenditure limitation increase for OHA of \$34.9 million as the funds are transferred to support the Oregon Health Plan, while allowing for a \$34.9 million decrease to reflect the savings to the General Fund.

OHA's primary budget bill (SB 5525) includes a General Fund investment for expansion of the 9-8-8 system and mobile crisis response. Upon the passage of HB 2757 (2023), a new tax on telephone lines of \$0.40/line will generate revenue for the program. The new revenue reflects an increase of \$32.9 million Other Funds. The original \$39.6 million General Fund investment included in SB 5525 is decreased in SB 5506 by \$26.4 million to reflect the savings resulting from the new tax, while leaving some of the original investment in place to accommodate program start-up and account for the timing of new tax revenue that will not be available until April 2024.

The budget includes a \$2 million General Fund investment to supplement health care interpreter services in the Central Services Division.

The Subcommittee approved a \$1.5 million General Fund investment for the Prescription Drug Monitoring Program (PDMP) integration with provider electronic health records systems for the 2023-25 biennium. The PDMP integrates information collected by the Public Health Division and makes it available at the point of care by physicians to ensure that patients are not receiving unnecessary prescriptions for opioids and other narcotics, helping to prevent drug addiction and overdoses.

To recognize, support, and promote initiatives that contribute to the advancement of equity and inclusion at the Oregon State Hospital, the budget includes \$1.9 million General Fund. This funding will support the establishment of 10 positions (7.50 FTE) for training; cultural linguistic, and identity-affirming needs and supports; and other activities to support an inclusive and welcoming culture. Also included are increases of \$426,651 General Fund and \$103,882 Other Funds, a reduction of \$97,153 Federal Funds, the abolishment of six positions (6.00 FTE) across multiple divisions, and the creation of six positions (5.01 FTE) to realign diversity, equity, and inclusion efforts agencywide.

The budget includes a one-time increase of \$4.9 million General Fund, \$8,631 Other Funds, \$1.6 million Federal Funds, and seven positions (5.25 FTE) to improve mental health programs by strategically investing in jail diversion and civil commitment programs.

The budget includes \$1.8 million General Fund for debt service on general obligation bonds for capital projects approved for the Oregon State Hospital (OSH). The approved projects include \$5 million to remodel a single unit at the Junction City facility to accommodate a complex patient and \$3 million to

replace the programmable logic controller (PLC) information technology system. To pay for the cost of issuance of the bonds, an increase of \$140,000 Other Funds is included. The Subcommittee also approved \$50 million in Other Funds expenditure limitation for lottery bond proceeds to build new community acute psychiatric facility capacity, and \$525,793 Other Funds for cost of issuance. An increase of \$2.5 million Lottery Funds is also included for the debt service on lottery bond sales, as well as an increase of \$27,000 in Other Funds expenditure limitation for debt service payments on existing bonds.

An increase in Other Funds expenditure limitation of \$4.4 million is included for the Public Health Division to utilize proceeds from the JUUL settlement for inhalant cessation assistance. The agreement includes a \$1.8 million payment for 2021-23 and a \$3.6 million payment for 2023-25, and the amount available to OHA is net of \$1 million in legal cost recovery for the Department of Justice.

JUDICIAL BRANCH

Judicial Department

The Subcommittee approved the following Other Funds expenditure limitations for the Oregon Courthouse Capital Construction and Improvement Fund (OCCCIF) for both state and local matching funds. Article XI-Q general obligation bond proceeds support state matching funds.

Circuit Courthouse	State Match Other Funds	Local Match Other Funds	Total Other Funds
Clackamas County	\$30,000,000	\$30,000,000	\$60,000,000
Morrow County	\$12,575,000	\$12,575,000	\$25,150,000
Curry County	\$10,600,000	\$10,600,000	\$21,200,000
Benton County	\$8,831,894	\$8,831,894	\$17,663,788
Total	\$62,006,894	\$62,006,894	\$124,013,788

The Subcommittee approved, on a one-time basis, a separate increase to Other Funds expenditure limitation of \$813,106 associated with bond costs of issuance. The measure also includes a one-time Other Funds expenditure limitation of \$260,000 for debt service payments on previously authorized bond issuances.

The following one-time General Fund appropriations are included for the following courthouse projects:

Courthouse Project	Purpose	Total General Fund
Deschutes County Courthouse	Renovation	\$15,000,000
Columbia County Courthouse	Renovation	\$2,000,000
Total		\$17,000,000

The Subcommittee approved, on a one-time basis, Other Funds expenditure limitation for the courthouse projects summarized in the table below. The revenue source is the American Rescue Plan Act State Fiscal Recovery funds received by the Department of Administrative Services as Federal Funds and transferred to the Judicial Department as Other Funds.

Courthouse Project	Purpose	Total Other Funds
Harney County Courthouse Annex	Renovation	\$3,000,000
Umatilla County Courthouse	Replacement planning	\$100,000
Hood River County Courthouse	Replacement planning	\$42,549
Total		\$3,142,549

An additional one-time General Fund appropriation of \$818,333 is also included in the measure for distribution to the Oregon State Bar for immigration legal services.

Public Defense Services Commission

The Subcommittee approved, on a one-time basis, a General Fund appropriation of \$1.5 million to the Public Defense Services Commission to contract with Disability Rights Oregon (DRO) for civil court-appointed counsel at state expense for qualified individuals when the estate of the protected person is insufficient to pay the expense of a private counsel (SB 578, 2021). The appropriation provides funding to support for three provider attorneys (\$1.2 million), one provider investigator (\$156,817), and an administrative charge of five percent (\$74,639). Of note is that the Commission has yet to adopt any policies or procedures related this program, including those needed to determine the financial eligibility requirements for participation.

The measure includes a one-time increase of \$1 million Other Funds for the potential receipt from the Criminal Justice Commission of a subgrant from the Edward R. Byrne Memorial Justice Assistance Grant.

The Subcommittee adopted the following budget note related to the Case Financial Management System information technology project:

BUDGET NOTE

The Public Defense Services Commission is directed to report to the Joint Legislative Committee on Information Management and Technology and the Joint Committee on Ways and Means prior to the 2024 legislative session on the status of the Financial/Case Management System (F/CMS) information technology project. The Commission’s reports to the Legislature shall include: (a) updates on project scope, schedule, budget, and total cost of ownership; (b) current project risks, likely impacts, and mitigation strategies; (c) independent quality assurance reporting; (d) stakeholder/provider involvement in the planning and governance of the project; and (e) other information that helps inform the Legislature on the status of the project or issues that have arisen as the result of the project. The Commission is to follow the Joint Stage Gate or a similar disciplined process related to information technology projects, including development of key artifacts and independent quality assurance oversight.

LEGISLATIVE BRANCH

Legislative Administration Committee

To support the third phase of the Capitol, Accessibility, Maintenance, and Safety (CAMS) project, the budget includes an increase of \$19.1 million General Fund for debt service and \$1.9 million Other Funds for the cost of issuance on \$215 million in general obligation bonds authorized in HB 5005 (2023). CAMS III will continue seismic upgrades and other improvements to the 1938 Capitol rotunda. Added to the project are the replacement of the Capitol's nine elevators, the fire alarm systems in the House and Senate wings and their integration with the new system in the rotunda, and the chamber sound systems, including outdated wiring to member desks on the House floor.

NATURAL RESOURCES

Department of Agriculture

The Subcommittee approved a one-time General Fund appropriation of \$312,100 in the Oregon Department of Agriculture (ODA) to support survey and treatment of the vine mealybug. This pest presents a substantial threat to wine grapes in many production regions worldwide, and it was first identified in Oregon in 2021. Vine mealybug directly impacts vines and fruit and is also a key vector of leafroll virus in grapevines. Both the vine mealybug and leafroll virus cause economic damage in vineyards once established. A monitoring study conducted by ODA in 2022 found that Oregon's vine mealybug population is confined to commercial vineyards within a small area of Jackson County. In a budget note for HB 5002 (2023), ODA has been directed to report to the Legislature during the 2024 legislative session on the status of the agency's surveillance and treatment against the Japanese beetle and other emerging pests, such as the vine mealybug.

The budget also includes a one-time General Fund appropriation of \$1 million to increase funding for the Wolf Depredation Compensation and Financial Assistance Grant Program. This program administers grants to counties that have created and implemented a county wolf depredation compensation program.

Department of Energy

The Subcommittee approved several investments and adjustments for the Oregon Department of Energy (ODOE) related to recommendations from a legislative workgroup on climate and energy issues. Unless otherwise noted, these investments are approved on a one-time basis and include the following:

- \$20 million General Fund for deposit into the Community Renewable Investment Fund, established in HB 2021 (2021), to provide grants for planning and developing projects that advance community renewable energy and energy resilience. Additionally, \$20 million Other Funds expenditure limitation was provided for expenditures from the Fund.
- \$10 million General Fund for deposit into the Rooftop Solar Incentive Fund, established in HB 2618 (2019) for issuance of rebates and administration of the Solar and Storage System Rebate program which incentivizes the purchase, construction or installation of solar electric systems and paired solar and storage systems. Additionally, \$10 million Other Funds expenditure limitation was provided for expenditures from the Fund. The related program sunset has been extended to January 2, 2029, in HB 3049 (2023).
- \$200,000 General Fund for Oregon's share of upfront monies for a proposal to establish a regional hub intended to move towards producing green hydrogen fuels.

- Due to the extension of the Solar and Storage System Rebate program, as well as the Heat Pump Deployment program, the months for seven related limited duration positions have been increased by 4.48 FTE so they may continue to support the programs throughout the 2023-25 biennium. These positions are established in the Department's policy packages 205 and 206. The positions are funded by the programs, and expenditure limitation is already included in the agency's budget. Only a technical adjustment shifting \$900,292 Other Funds expenditure limitation from special payments to personal services is needed.
- \$451,606 General Fund is provided for establishment of a permanent, full-time Business Operations Manager 3 (0.88 FTE) and related services and supplies. This position will provide management, oversight, and support for the various new programs established in ODOE's Energy Development Services division.

Additionally, the budget includes \$513,354 Other Funds expenditure limitation for establishment of a limited duration Procurement and Contracting Specialist 3 (0.88 FTE), a limited duration Human Resources Analyst 2 (0.88 FTE), position related services and supplies, and 12 additional months for an existing Operations and Policy Analyst 2, bringing it to 1.00 FTE. All three positions are in the Administrative Services division. The additional staff capacity is intended to address workload from the cumulative effect of policy bills passed during this legislative session, inclusive of climate initiatives, which approved over \$45 million in various programs and established 19 positions for the Department.

SB 1536 (2022) directs ODOE to complete a cooling study and submit a report to the Legislature no later than September 15th, 2023. The bill provided \$500,000 as a one-time General Fund appropriation for the study. The Subcommittee approves reappropriation of the remaining \$300,000 General Fund that will revert at the end of the 2021-23 biennium. The reappropriation of these funds is necessary to complete the report, which has been contracted through a third party.

Lastly, \$5.1 million Federal Funds expenditure limitation and establishment of one permanent, full-time Economist 4 position (1.00 FTE) is provided in support of the State Energy Program grant, awarded to the Department by the U.S. Department of Energy, and made possible through the Infrastructure Investment and Jobs Act. The position establishment makes permanent an existing limited duration position for delivery of the grant over the performance period, which will be at least five years. The position provides additional support for energy planning, policy, and program development, coupled with education, outreach and technical assistance for Oregonians. ODOE received approval to apply for the grant during the December 2022 meeting of the Emergency Board.

Department of Environmental Quality

The measure includes Other Funds expenditure limitation of \$5 million to expend a portion of the proceeds from \$10 million in general obligation bonds approved through HB 5005 (2023). The bond proceeds will replenish the Orphan Site Account which is used to fund investigations and cleanup at sites where parties who are responsible for the pollution are unknown, unable, or unwilling to perform cleanup at the site. The Orphan Site Account is also used to meet Oregon's obligations at federally funded Superfund sites. Oregon must contribute at least 10% of the Environmental Protection Agency's cleanup costs and pay 100% of long-term maintenance costs at Superfund sites. The Department typically spends the proceeds over two consecutive biennia before making another request for additional Orphan Site bonds. Other Funds expenditure limitation is also increased by \$333,333 for the cost of issuing \$10 million in general obligation bonds in May 2024, and \$1.8 million General Fund is provided for debt service payments.

Interest earnings on general obligation bond proceeds produced \$54,000, which is available to offset General Fund debt service payments. The Subcommittee approved establishment of an Other Funds expenditure limitation of \$54,000 to apply these interest earnings towards debt repayment.

Department of Fish and Wildlife

The Subcommittee approved a one-time General Fund appropriation of \$1 million for the Department of Fish and Wildlife to pay for a third-party assessment of state-owned fish hatcheries. In its 2023-25 request budget, the Department discussed many agency initiatives to prepare for the impacts of climate change and ocean acidification, including initiation of a climate vulnerability assessment of Oregon's fish hatcheries. This investment provides funding to procure an assessment providing fish hatchery information including, but not limited to climate vulnerability. The Subcommittee provided the following instruction to the Department regarding the assessment:

BUDGET NOTE

The Department of Fish and Wildlife is directed to procure a third-party assessment of the operations, sustainability, and climate vulnerability of state-owned fish hatcheries. The department shall present a detailed and thorough report which must, at a minimum, include the following:

- Funding models and financial sustainability of state-owned hatchery operations, including consideration of facility maintenance costs.
- An economic cost-benefit analysis that includes:
 - The total agency costs associated with producing hatchery fish at each facility.
 - The estimated economic benefits associated with production of hatchery fish.
- A summary of how the ecological impacts and benefits of hatchery programs on wild fish are incorporated into federal and state planning and policy making.
- Climate vulnerability for a sample set of state-owned hatcheries. This assessment should include:
 - The projected impact of climate change on the ability of each hatchery to rear and release fish.
 - The likely impact of climate change on the viability of, and need (augmentation and conservation) for hatchery programs.
 - Recommendations to mitigate these impacts through hatchery program changes, such as the species of fish released, and other measures.

During the 2024 legislative session, the Department is directed to provide an update on the status of this report to the Joint Committee on Ways and Means. The Department shall present a completed report during the 2025 session.

The Subcommittee also approved a one-time General Fund appropriation of \$100,000 to pay for anticipated Department of Justice costs related to contested water rights cases and protest resolution. This likely increase in legal expense is related to an agency effort to reduce the backlog of protests concerning water rights and transfers. Additionally, a shift of \$957,216 General Fund from the Fish Division to the Habitat Division rebalances statewide drought package investments approved and funded in the Department's budget bill (SB 5509).

The measure includes a one-time General Fund increase of \$238,271 for the payment of debt service associated with bonds authorized to finance \$2.5 million of capital renewal and improvement projects on non-hatchery related facilities. The Subcommittee also approved \$40,000 Other Funds expenditure limitation for the cost of issuance related to the bonds. The \$2.5 million Other Funds expenditure limitation is provided in the Capital Construction bill (HB 5006).

Other Funds expenditure limitation of \$13.8 million is included to expend lottery bond proceeds authorized to be issued for infrastructure projects improving fish and wildlife passage. Proceeds in the amount of \$8.8 million will be deposited into the Fish Passage Fund (ORS 497.139) for fish passage projects, and proceeds in the amount of \$5 million will be deposited into the Oregon Conservation and Recreation Fund (ORS 496.252) for wildlife passage projects. This investment is included in the statewide drought package. An additional \$181,834 Other Funds expenditure limitation is included for the cost of bond issuance, and due to the sale scheduled in March 2025, debt service costs will not occur during the 2023-25 biennium.

The Subcommittee approved position authority to continue three limited duration positions (3.00 FTE) first approved in 2021-23. Positions include a Facilities Engineer 3 (1.00 FTE), a Construction Project Manager 1 (1.00 FTE), and an Engineering Technician 2 (1.00 FTE). The positions support a capital improvement and renewal project which was approved and financed with \$5 million in Article XI-Q bonds in 2021. Funding for the position comes from the bond proceeds, which have six-year limitation.

Department of Forestry

The Subcommittee established a \$12 million Other Funds expenditure limitation for the Oregon Department of Forestry (ODF) for the purchase of a new multi-mission capable aircraft from the net proceeds of General Obligation bonds anticipated to be issued in the upcoming biennium. The new aircraft is intended to replace the agency's current aircraft that has been in service for 36 years and has been increasingly in need of repairs and is subject to unexpected down time. The aircraft will perform missions that include fire start detection, air attack, large fire direct and logistical support, firefighter transportation, search and rescue, and disaster relief. Agency defined requirements for the new aircraft include twin turbine engines, high fixed wing, type certified at purchase, infrared and night vision equipped (or compatible platform), short take-off and landing performance, minimum 10-passenger capacity, 8,000 foot single-engine service ceiling, cargo rail system, and opening in flight rear cargo door.

Other Funds expenditure limitation increases totaling \$5.1 million for ODF were approved for the expenditure of general obligation bond proceeds for capital improvement projects and bond cost of issuance related to bonds approved for issuance in the upcoming biennium. The agency's General Fund appropriation for debt service is increased by \$1.5 million and debt service expenditure limitation is increased by \$1.1 million Other Funds for the payment of anticipated debt service on bonds approved to be issued in the upcoming biennium for capital improvement projects, the second construction phase of the agency's Toledo facility, and purchase of the new multi-mission aircraft and hanger renovation/replacement.

Additionally, the General Fund appropriation made to ODF for the Fire Protection division is reduced by \$1.9 million to adjust the ongoing budget of the agency due to the decision to not continue the catastrophic fire insurance coverage through Lloyds of London.

Department of Geology and Mineral Industries

In the Department of Geology and Mineral Industries, \$381,097 General Fund and \$37,097 Other Funds supports the establishment of two positions (1.50 FTE) and associated services and supplies to expand the Oregon Mapping Program. This investment was included in the statewide drought package and seeks to create an integrated Oregon Mapping Program through inclusion of a sampling program for water and mineral resources. The two positions include a permanent, full-time Natural Resource Specialist 4 (0.75 FTE) and a permanent, full-time Natural Resource Specialist 2 (0.75 FTE) established in the Geologic Survey and Services division.

Department of Land Conservation and Development

The measure makes a technical adjustment to allow funds appropriated to the Department of Land Conservation and Development (DLCD) in HB 3409 (2023) for the Community Green Infrastructure Grant Program to be deposited in the Community Green Infrastructure Fund established in the same bill. The technical adjustment also includes \$6.5 million in Other Funds expenditure limitation to allow DLCD to expend moneys from the Community Green Infrastructure Fund.

The measure appropriates \$3 million General Fund to DLCD for continued work on climate friendly and equitable communities. Of this funding, a one-time appropriation of \$2.7 million will be used to provide financial assistance to local governments to adopt climate-friendly areas, work on parking reform and management, engage in equitable community engagement, and perform other work related to this program. The remaining \$309,078 General Fund would be used to hire one permanent, full-time Planner 4 position to work on this program.

Department of State Lands

Increased Other Funds expenditure limitation of \$18.8 million was approved for the Department of State Lands for expenditure of monies allocated from the Polychlorinated Biphenyls Remediation and Restitution Account and deposited in the Abandoned and Derelict Vessel Fund established by HB 2914 (2023). This fund was created to address the growing number of vessels that are left without authorization on public or private land, or in state or other waters, often sinking, actively polluting or obstructing a waterway, and possibly endangering life or property.

The Department of State Lands was provided with an increase in expenditure limitation of \$500,000 Federal Funds to expend earmarked grant funding from the U.S. Department of Housing and Urban Development for the planning and initial project costs for redevelopment of Shutters Landing (aka Shutter Creek site) in association with the creation of the Elliott State Research Forest and its related research infrastructure. The total funding earmarked was \$4 million; however, the requested expenditure limitation increase is limited to anticipated expenditures in the upcoming biennium, with expenditure limitation for the remaining amount to be requested in future biennia.

Oregon Watershed Enhancement Board

Increased expenditure limitation of \$4.1 million Other Funds was approved for the Oregon Watershed Enhancement Board for the expenditure of net lottery revenue bond proceeds deposited in the Community Drinking Water Enhancement and Protection Fund, and bond issuance costs. The fund and associated program provide grants to water suppliers and serve rural communities, communities experiencing lower incomes, or in low population areas to protect, restore, or enhance sources of drinking water as established by HB 2010 (2023) as a part of the water and drought package.

Parks and Recreation Department

Increased expenditure limitation of \$10.2 million Other Funds was approved for the Parks and Recreation Department, Community Support and Grants program, for the expenditure of \$10 million in net proceeds from issuance of lottery revenue bonds for the Oregon Main Street program and \$155,705 for costs associated with the issuance of the bonds.

Water Resources Department

A one-time General Fund appropriation of \$100,000 to the Water Resources Department (WRD) was approved for the pass through of funding to Portland State University, Oregon Consensus, to continue current facilitation of the Tribal Water Task Force. This supports engagement between Oregon's nine

federally recognized Tribes and the Water Resources Department on issues related to water supply, watershed management, and water distribution, including matters related to water rights held or claimed by Tribes.

The Subcommittee approved an increase of \$10 million Other Funds expenditure limitation for making grants and loans from lottery bond proceeds deposited into the Water Supply Development Fund established under section 3, chapter 784, Oregon Laws 2013. Water Supply Development grants and loans are made to evaluate, plan, and develop in-stream and out-of-stream water development projects that repair or replace infrastructure to increase the efficiency of water use; provide new or expanded water storage; improve or alter operations of existing water storage facilities in connection with newly developed water; create new, expanded, improved, or altered water distribution, conveyance, or delivery systems in connection with newly developed water; allocate federally stored water; promote water reuse or conservation; provide streamflow protection or restoration; provide for water management or measurement in connection with newly developed water; and, determine seasonally varying flows in connection with newly developed water.

Increased expenditure limitation of \$50 million Other Funds was approved for the purpose of making grants and loans for irrigation modernization projects from lottery bond proceeds deposited into the Water Supply Development Fund. The funding is intended to leverage federal funding associated with Natural Resource Conservation Service authorized watershed plans, U.S. Bureau of Reclamation WaterSmart grant recipients, or U.S. Environmental Protection Agency grant recipients that are eligible to be on the Oregon Department of Environmental Quality's Intended Use Plan; and to provide public benefits in each category of benefits described in ORS 541.673. For projects involving surface water rights where the project conserves water, the intent is for priority to be given to projects that legally protect a portion of the conserved water instream commensurate with the amount required under the approach described in ORS 537.470.

The Water Resources Department expenditure limitation is increased by \$5 million Other Funds to allow the agency to distribute a grant to the City of West Linn for replacement of a water line crossing the Interstate 205 bridge (Abernathy Bridge). The grant funding is from the net proceeds of lottery revenue bonds authorized to be issued for the project.

An increase of \$700,425 Other Funds expenditure limitation supports the payment of bond issuance costs related to lottery revenue bonds authorized to be issued in the upcoming biennium for Water Supply Development, Irrigation Modernization, and the West Linn Abernathy Bridge waterline replacement projects. Lottery Funds debt service expenditure limitation is increased by \$2.6 million for the payment of debt service obligations related to Lottery revenue bonds authorized to be issued in the upcoming biennium.

One-time General Fund appropriations totaling \$11.2 million were provided to the Water Resources Department for the purpose of funding grants to entities for water supply projects. The individual recipients, projects, and amount of funding provided are: City of Beaverton, South Cooper Mountain Non-Potable (Purple Pipe) Project, \$2.5 million; North Unit Irrigation District, Infrastructure Modernization Project, \$2 million; Deschutes River Conservancy, Conserving Water Through Piping and Improved Monitoring and Measurement, \$1.5 million; Rogue River Irrigation District, Fourmile Creek Project, \$1.53 million; City of Monroe Water, Pre-filter and Automated Controls Infrastructure, \$1.5 million; City of St. Paul, Water Reservoir Improvement Project, \$636,000; City of Bay City, Earthquake Isolation Valves for Water Reservoirs, \$225,000; City of Halsey, New Well, \$300,000; City of Sodaville, Jackson Well Conversion to Municipal Use, \$370,000; and City of Falls City, Water Main Line Replacement Project, \$591,750.

PUBLIC SAFETY

Board of Parole and Post Supervision

To pay for legal representation for juvenile commutations and adults in custody, the budget increases the Board of Parole and Post Supervision's General Fund appropriation by \$322,600.

Criminal Justice Commission

SB 973 (2019) created the Improving Peoples' Access to Community-based Treatment, Supports and Services (IMPACTS) Account for making grants to counties and federally recognized Indian tribes for community supports and services for individuals with mental health or substance use disorders leading to their involvement with the criminal justice system. The Subcommittee approved \$10 million General Fund on a one-time basis to recapitalize the account and provided the Criminal Justice Commission with \$10 million of Other Funds expenditure limitation for making grant awards.

A one-time increase of \$650,000 General Fund supports the Family Preservation Project operating at the Coffee Creek Correctional Facility. The Criminal Justice Commission will administer payments for this program, which is provided by the YWCA of Greater Portland.

A one-time General Fund appropriation of \$5 million is included for deposit into the Illegal Marijuana Market Enforcement Grant Program Fund established in SB 1544 (2018). Monies in this fund are for providing grants to local governments to assist with the costs incurred by local law enforcement agencies in addressing unlawful marijuana cultivation or distribution operations. A corresponding \$5 million Other Funds expenditure limitation is provided for the Commission to distribute the grants out of the fund.

An additional one-time General Fund appropriation of \$100,000 is approved for the Criminal Justice Commission to conduct a study on the advantages and disadvantages of decriminalizing prostitution. The Subcommittee approved the following related instruction:

BUDGET NOTE

The Criminal Justice Commission is directed to study the advantages and disadvantages of decriminalizing the crime of prostitution and provide a report on the study to the Emergency Board and relevant interim committees related to judiciary, no later than September 2024.

Department of Corrections

The measure includes a budget-neutral reduction of approximately \$6.1 million General Fund and an increase in Other Funds expenditure limitation in the same amount to utilize remaining American Rescue Plan Act State Fiscal Recovery Funds received by the Department of Administrative Services and transferred to the Department of Corrections for maintaining public safety services.

The Subcommittee approved an increase in Other Funds expenditure limitation of \$855,000 for the cost of issuance on \$71.4 million in Article XI-Q bonds for the Department of Corrections' deferred maintenance program, and camera and radio system upgrades. Bonds will be issued in October 2023 and in March 2025. New debt service totaling approximately \$4.1 million General Fund and \$1.2 million Other Funds expenditure limitation was approved for the Department's planned 2023-25 bond issues.

Department of Emergency Management

An Other Funds debt service expenditure limitation was established for \$190,000 to use Other Funds savings to offset the need for General Fund to pay for debt service on outstanding General Obligation bonds.

Department of Justice

The measure includes a one-time General Fund appropriation of \$10 million and increase of \$10 million Other Funds for the Crime Victims and Survivor Services Division to assist victims of domestic violence and sexual assault with emergency shelter and safety planning.

A one-time increase of \$6 million General Fund is included for the Crime Victims and Survivor Services Division to assist victims of domestic violence and sexual assault with housing assistance. The funding, to be distributed to tribal governments and community-based programs, is for homelessness prevention, housing search assistance, tenant education and funding for rent, utilities, moving costs, deposits, application fees or safe emergency housing.

The Subcommittee approved, on a one-time basis, a General Fund appropriation of \$10 million, for the Crime Victims and Survivor Services Division, for community-based violence prevention grants. This amount is in addition to \$15 million Other Funds expenditure limitation supported with American Rescue Plan Act State Fiscal Recovery funds received by the Department of Administrative Services as Federal Funds and transferred to the Department of Justice Other Funds (SB 5514) in the prior biennium.

The measure includes a supplemental increase to Other Funds expenditure limitation of \$6.6 million and authorizes the establishment of 18 permanent full-time positions (15.75 FTE) for organizational changes to the Child Advocacy Division. The request includes \$1.2 million in services and supplies. The revenue source will be hourly legal billings to the Oregon Department of Human Services.

The Subcommittee approved a General Fund appropriation of \$821,346 and authorized the establishment of three permanent full-time positions (2.63 FTE) for organized retail theft investigations. The Department will hire one Research Analyst 3 and two Criminal Investigators who will work with local law enforcement investigators, prosecutors, and private sector loss prevention personal on organized retail theft cases. The request includes \$204,395 in services and supplies.

The Subcommittee approved a General Fund appropriation of \$457,758 and the establishment of one permanent full-time Senior Assistant Attorney General position (0.88 FTE) for an Animal Cruelty Resource Prosecutor. The adjustment includes \$82,510 in services and supplies.

A one-time General Fund appropriation of \$3.9 million, Other Funds expenditure limitation increase of \$21.2 million, and the establishment of 22 limited duration positions (22.00 FTE) are approved for the Legal Tools Replacement Project 3.0. The revenue source of the Other Funds is Article XI-Q general obligation bonds. This increase is approved with the understanding the Department of Administrative Services will unschedule \$7.2 million Other Funds for Article XI-Q general obligation bond proceeds that will not be expended until the 2025-27 biennium (March 2025 bond sale).

The Subcommittee also approved, on a one-time basis, an Other Funds expenditure limitation of \$2.5 million for debt service payments for the Legal Tools Replacement Project 3.0. Debt service will be paid as a part of hourly legal billings to state agencies. In addition, the measure includes a one-time Other Funds expenditure limitation of \$320,000 for the cost of the bond issuance for the Legal Tools Replacement Project 3.0 and which is to be budgeted under Debt Service and Related Costs program. The Subcommittee adopted the following budget note related to the Legal Tools Replacement Project 3.0 technology project:

BUDGET NOTE

The Department of Justice is directed to report to the Joint Legislative Committee on Information Management and Technology and the Joint Committee on Ways and Means prior to the 2024 legislative session on the status of the Legal Tools Replacement Project 3.0. The agency’s reports to the Legislature shall include: (a) updates on project scope, schedule, budget, and total cost of ownership; (b) current project risks, likely impacts, and mitigation strategies; (c) independent quality assurance reporting; (d) Department of Administrative Services project reporting and direction; (e) client agency involvement in the planning and governance of the project; and (d) other information that helps inform the Legislature on the status of the project or issues that have arisen as the result of the project.

The Department of Justice generates the majority the agency’s Other Funds revenue from charges to state agencies for legal services. The legal services rate (also known as the Attorney General rate) is established as part of the legislative budget process. The Attorney General rate for the 2023-25 biennium legislative adopted budget is estimated to generate \$322.9 million and includes \$26.6 million, or two months, of operating capital reserve for the Legal Services Fund. The legislatively approved rates are detailed in the following table:

2023-25 Biennium	Hourly Rate
Senior Attorney General	\$275
Assistant Attorney General	\$275
Investigator	\$144
Paralegal	\$121
Law Clerk	\$65
Legal Secretary/Clerical	\$56

Department of the State Fire Marshal

The Subcommittee approved a one-time General Fund appropriation of \$12 million and one-time Other Funds expenditure limitation of \$2 million for four investments in wildfire mitigation and response activities throughout the state. These include:

- \$2 million General Fund for deposit into the State Fire Marshal Mobilization Fund for firefighting costs associated with mobilizing local fire service personnel and equipment to respond to governor-declared conflagrations.
- \$2 million Other Funds expenditure limitation to spend funds deposited into the State Fire Marshal Mobilization Fund.
- \$6 million General Fund to continue the Wildfire Season Staffing grants.
- \$2 million General Fund for wildfire readiness and response, including pre-position resources ahead of anticipated wildfire conditions, such as high winds, lightning, or hot weather; and immediate response to an active incident, which is not yet a conflagration, for short-term capacity.

- \$2 million General Fund for fire apparatus maintenance, firefighting equipment refurbishment, and operations and maintenance of engines for statewide wildfire response.

Additionally, the measure increases Other Funds expenditure limitation by \$545,174 to convert three existing full-time limited duration positions to permanent positions for ongoing operational support as the Department transitions to an independent agency. Positions include a Principal Executive Manager D (1.00 FTE), Accounting Technician (1.00 FTE), and Operations and Policy Analyst 2 (1.00 FTE). These positions are all supported with revenue from the Fire Insurance Premium Tax.

Department of State Police

Based on the May 2023 state economic and revenue forecast, the measure includes a one-time General Fund appropriation of approximately \$2.2 million to backfill an expected Measure 76 Lottery Funds revenue shortfall for the Department of State Police Fish and Wildlife Division.

The Subcommittee also approved Other Funds expenditure limitation of \$676,814 for the cost of issuance on \$55.1 million in Article XI-Q bonds for three major Oregon State Police construction projects: expansion of the Central Point Office, construction of a new forensic laboratory and medical examiner's office, and a patrol area command office in Springfield. Bonds will be issued in October 2023. New debt service totaling \$5.7 million General Fund was approved for the Department's planned 2023-25 bond issues.

Oregon Military Department

The Subcommittee approved an increase in Other Funds expenditure limitation of \$140,030 for the cost of issuance on \$8.4 million in Article XI-Q bonds for the Oregon Military Department. Two projects at the Owen Summers building in Salem will utilize these bond proceeds. The amount of \$2.9 million will fund the armory service life extension project, and \$5.5 million is to address seismic-related issues. Bonds will be issued in May 2024. New debt service totaling \$982,730 General Fund was approved for the Department's planned 2023-25 bond issues. An Other Funds debt service expenditure limitation was established for \$721,000 to use Other Funds savings to offset the need for General Fund to pay for debt service on outstanding general obligation bonds.

Oregon Youth Authority

The Subcommittee approved \$12.6 million General Fund, \$201,478 Other Funds expenditure limitation, and \$8.3 million Federal Funds expenditure limitation to make permanent a 5% occupancy rate enhancement, first approved in 2021-23 due to the COVID-19 pandemic, and to reflect a new methodology for calculating the rates paid to behavior rehabilitation service (BRS) providers. This new methodology will connect provider payment rates to data from the U.S. Bureau of Labor Statistics and the Consumer Price Index to account for inflation. The funding provided is in addition to the \$4.5 million of General Fund included in the Authority's budget bill (SB 5541) and is based on an estimated capacity of 249 behavior rehabilitation service beds in the community. A corresponding rate adjustment is supported for behavior rehabilitation services funded in the Department of Human Services' budget.

An increase in Other Funds expenditure limitation of \$694,516 supports the cost of issuance on \$46.1 million in Article XI-Q bonds for the Oregon Youth Authority. Bond proceeds will support continued renovation of living spaces and other facilities at MaClaren, Rogue Valley, Tillamook, Camp Riverbend, and other capital improvements, and will fund the Juvenile Justice Information System modernization project. Bonds will be issued in October 2023, May 2024, and March 2025. New debt service totaling \$4.3 million General Fund was approved for the Department's planned 2023-25 bond issues.

To support the Juvenile Justice Information System (JJIS) modernization project, the Subcommittee approved \$7.7 million Other Funds expenditure limitation. The Other Funds revenue for this expenditure is from the proceeds of Article XI-Q bonds issued for the project. Also approved for JJIS is a one-time General Fund appropriation of \$3.4 million for the non-bondable costs of the project. Finally, an Other Funds debt service expenditure limitation was established for \$56,000 to use Other Funds savings to offset the need for General Fund to pay for debt service on outstanding General Obligation bonds.

TRANSPORTATION

Department of Aviation

The budget reclassifies a Construction Project Manager 3 to a Policy Planning and Development Manager 3 in the Department of Aviation to properly reflect the position's responsibilities within the agency's System Action Program. To fund the cost of this reclassification, a Grounds Maintenance Worker 1 position is reduced from 14.23 months to 7.98 months.

Department of Transportation

The measure increases the Oregon Department of Transportation (ODOT) budget by \$1 million General Fund on a one-time basis to augment the Great Streets program, which is primarily funded with \$50 million of transportation funds received through the federal Infrastructure Investment and Jobs Act. The program funds different types of projects, including intersection improvements, bicycle facilities, sidewalks, corridor refinement and planning, street trees and furnishings, lighting, lane reductions and reconfigurations, and traffic calming and speed reduction features.

Additional General Fund is appropriated one-time to ODOT in the following amounts:

- \$2 million to the City of Independence for the Chestnut Street Bridge in the City of Independence
- \$2 million to the City of Independence for Western Interlock off-site transportation improvements in the City of Independence
- \$1.5 million to the Klamath County Economic Development Association for the Klamath Northern Railroad
- \$3 million for pedestrian access improvements along SW Hall Boulevard
- \$5 million to the Malheur County Development Corporation for the Treasure Valley Intermodal Facility project, also known as the Treasure Valley Reload Center

The Subcommittee also approved increases to Other Funds expenditure limitation to support projects funded by lottery revenue bonds. These increases include:

- \$20 million for the Port of Hood River for the Hood River - White Salmon Interstate Bridge
- \$20 million for Multnomah County for the Earthquake Ready Burnside Bridge project
- \$5 million for the City of Bend for the Hawthorne Avenue Pedestrian and Bicycle Overcrossing

Cost of issuance associated with these bonds collectively totals \$514,349 Other Funds, and no debt service for these projects is anticipated in the 2023-25 biennium.

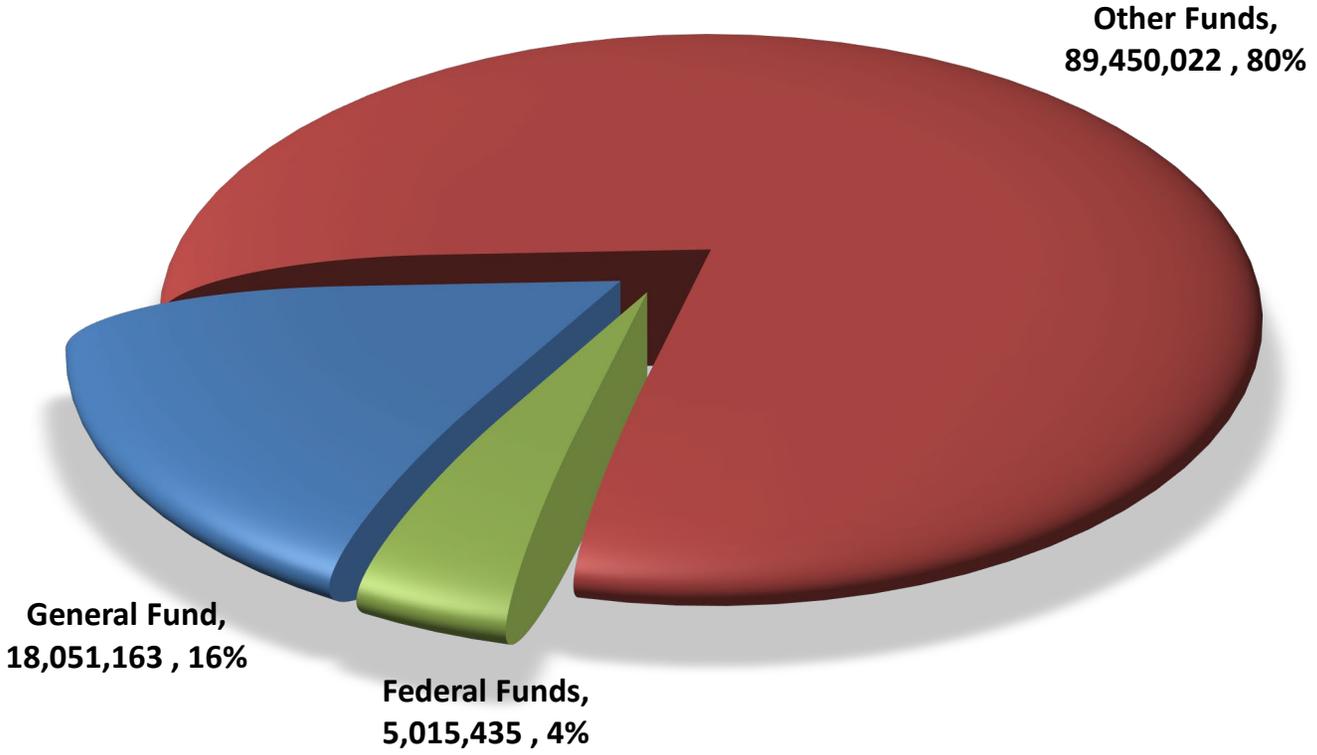
The Legislature authorized a total of \$1 billion in general obligations bonds to support a portion of Oregon's costs related to the Interstate 5 Bridge Replacement project, a shared venture with the State of Washington. Other Funds expenditure limitation totaling \$250 million is associated with the first issuance of bonds in the 2023-25 biennium, with \$250 million in each of the successive three biennia, which matches the State of Washington's \$1 billion commitment and will help leverage federal funding for a portion of construction and design costs. Other Funds expenditure limitation for cost of issuance of the 2023-25 bonds totals \$1.8 million.

Office of the Secretary of State

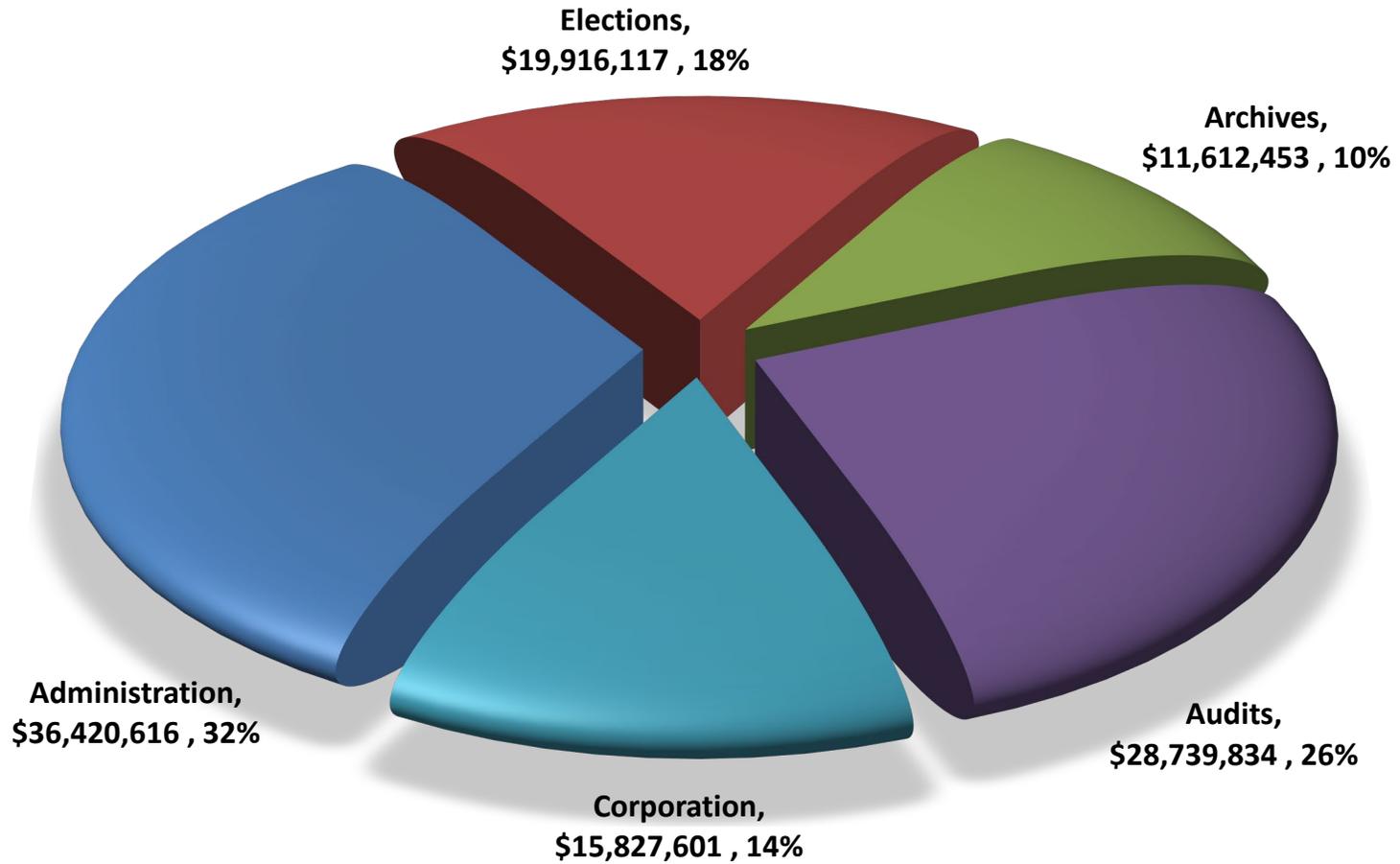


Agency Summary 2023-25 Legislatively Adopted Budget

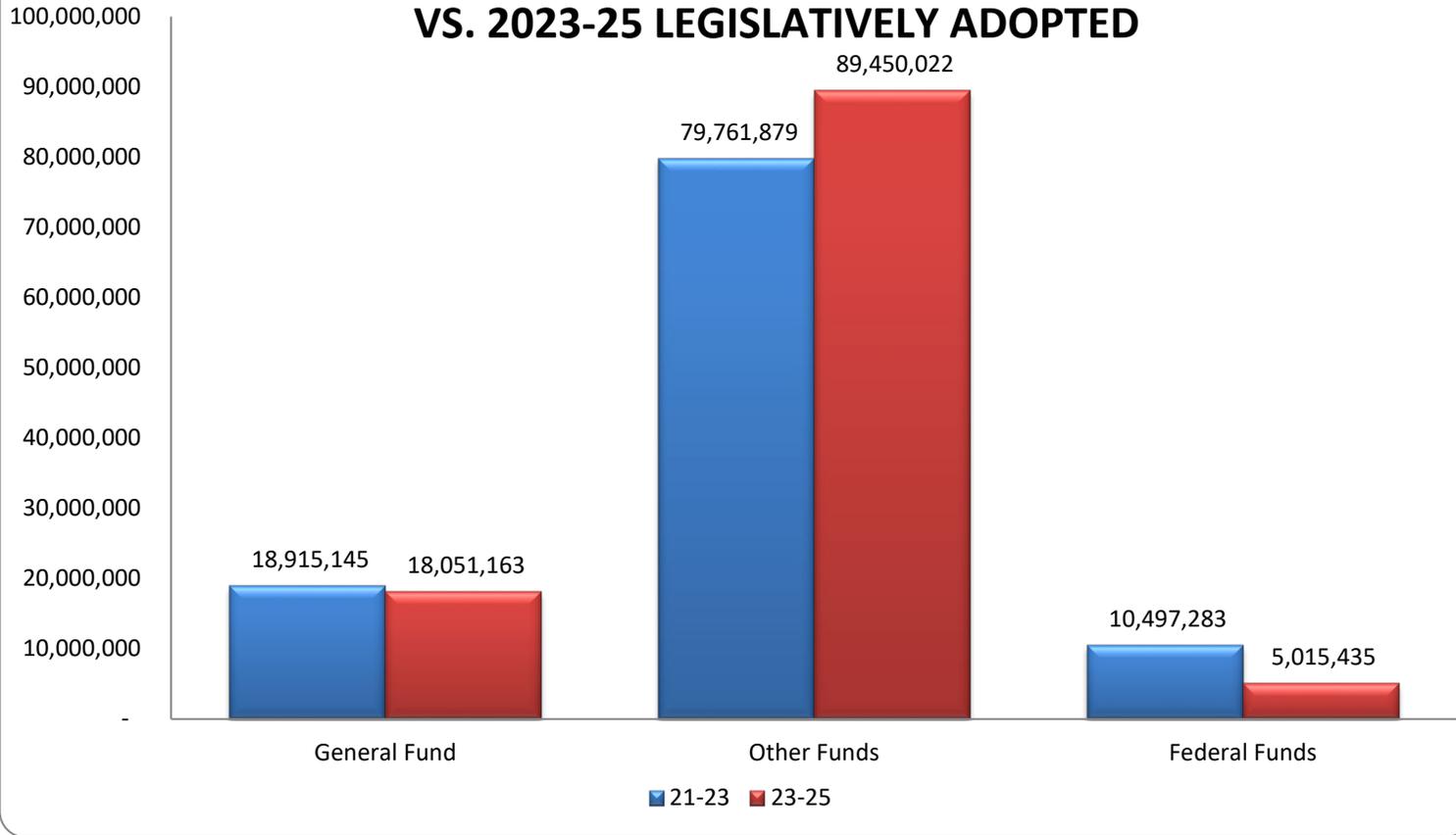
**SECRETARY OF STATE
2023-25 LEGISLATIVELY ADOPTED BUDGET BY FUND**



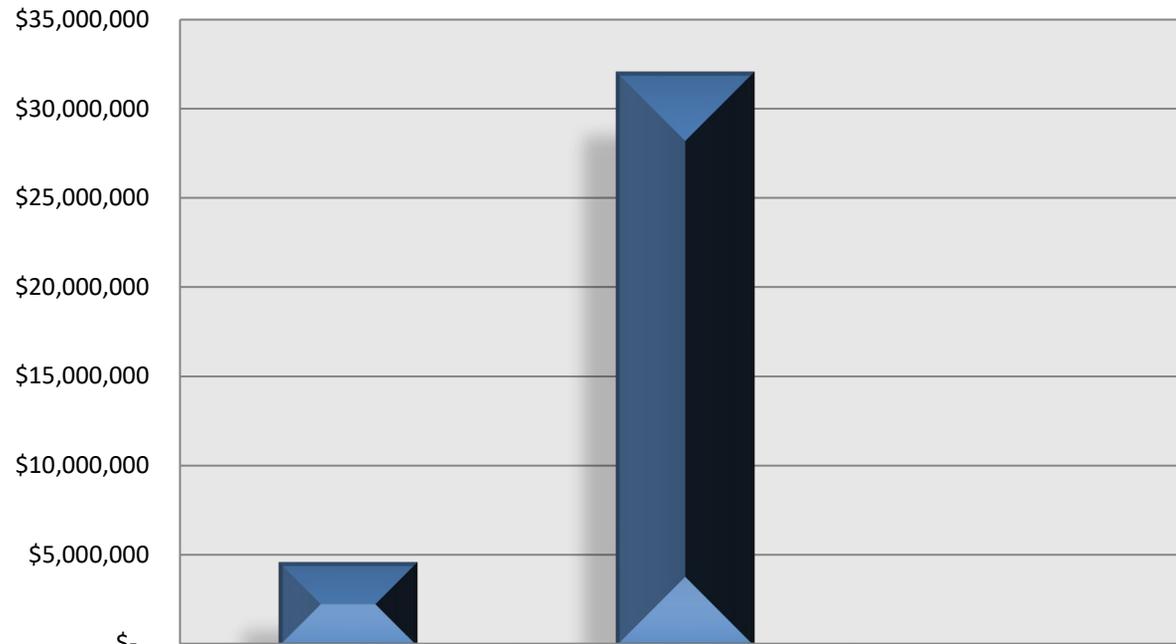
2023-25 LEGISLATIVELY ADOPTED BUDGET BY DIVISION



**SECRETARY OF STATE
2021-23 LEGISLATIVELY APPROVED BUDGET
VS. 2023-25 LEGISLATIVELY ADOPTED**

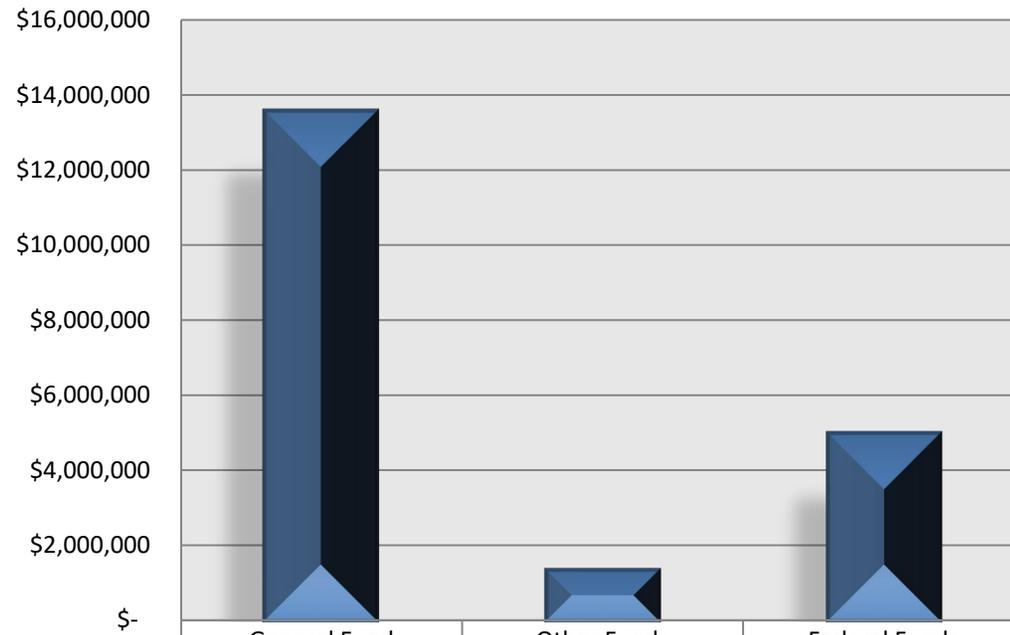


SECRETARY OF STATE ADMINISTRATIVE DIVISION



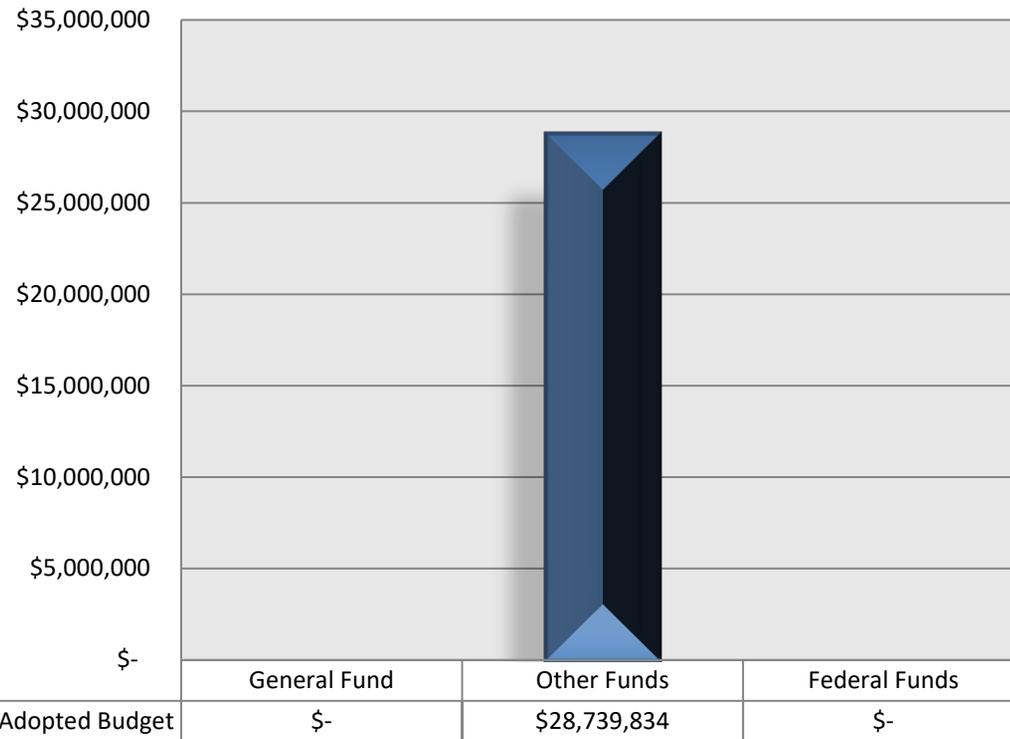
	General Fund	Other Funds	Federal Funds
2023-25 Legislatively Adopted Budget	\$4,484,893	\$31,935,723	\$-

SECRETARY OF STATE ELECTIONS DIVISION

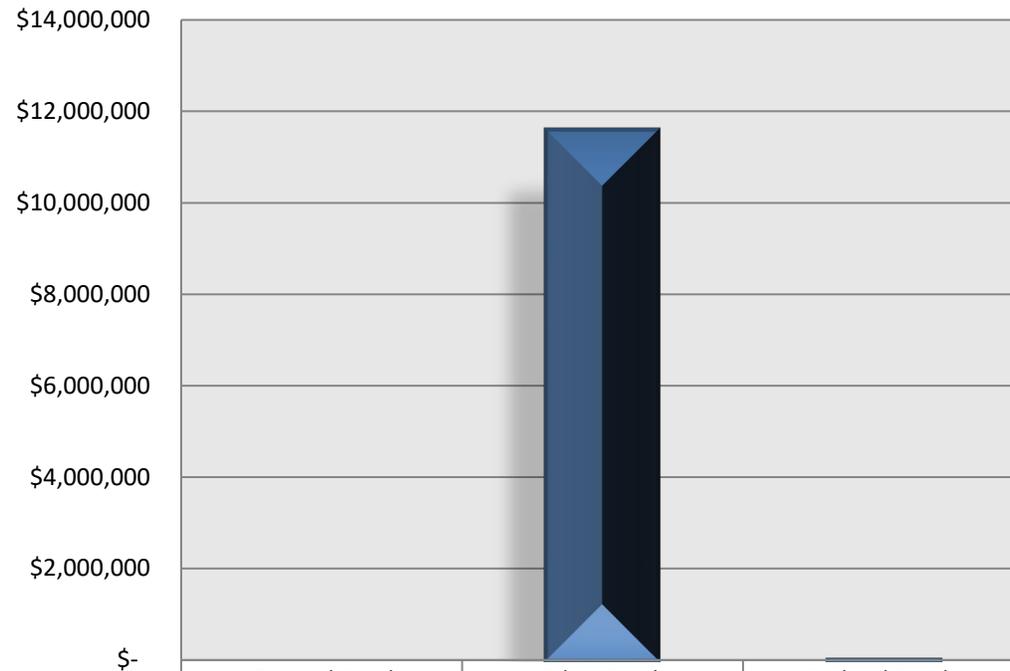


23-25 Legislatively Adopted Budget	General Fund	Other Funds	Federal Funds
	\$13,566,271	\$1,354,411	\$4,995,435

SECRETARY OF STATE AUDITS DIVISION



SECRETARY OF STATE ARCHIVES DIVISION



23-25 Legislatively Adopted Budget

General Fund

Other Funds

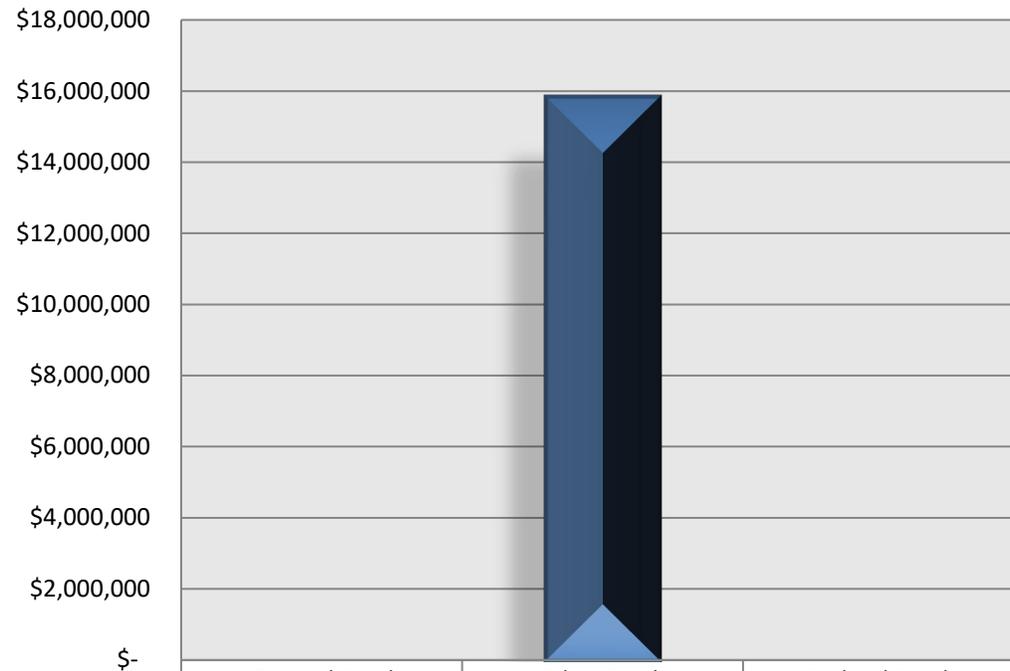
Federal Funds

\$-

\$11,592,453

\$20,000

SECRETARY OF STATE CORPORATION DIVISION



23-25 Legislatively Adopted Budget

General Fund

Other Funds

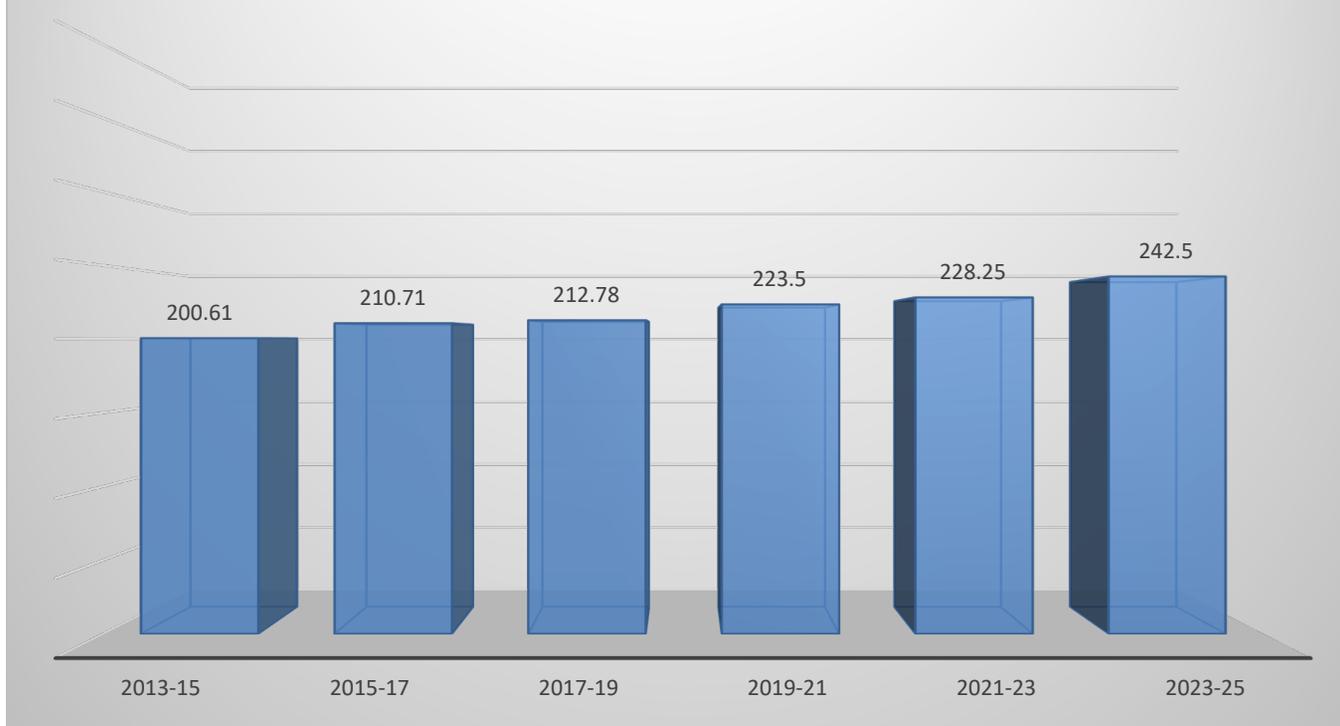
Federal Funds

\$-

\$15,827,601

\$-

SECRETARY OF STATE EMPLOYEE FTE



Budget Narrative

Mission Statement & Statutory Authority

Our Mission

Build trust between the people of Oregon and our state government so that public services can make a positive impact in peoples' lives.

Our Vision

We envision an Oregon without barriers, where we lead with our values and believe every voice should be heard. We do so by:

- Building equitable access to our democracy.
- Making tools easily available to achieve economic success.
- Ensuring state resources are used sustainably, efficiently and accountable to the public.
- Honestly acknowledging Oregon's history.

Our Values

- Access For All - We elevate equity through identifying and actively eliminating barriers.
- Authenticity – We have integrity and are honest and true to ourselves and others.
- Clarity – We share stories, using plain language to increase understanding and impact.
- Respect – We are committed to serving the people of Oregon and strive to understand all viewpoints.
- Service – We are responsive and prioritize the needs of current and future Oregonians we serve.

Budget Narrative

Strategic Initiatives

Archives Division

- Increase government accountability and transparency by providing access to public records.

Audits Division

- Improve Oregon government programs and services.
- Ensure transparency of government practices so members of the public can hold leaders accountable.

Corporation Division

- Assist in building Oregon's economy by making it easier to start and conduct business in Oregon.
- Improve small business customer experience.
- Reduce government red-tape for business.

Elections Division

- Encourage voter participation while maximizing access and integrity of voter rolls.
- Improve security and resiliency of all election systems. Improve understanding of election processes and integrity.

Budget Narrative

Administrative Services Division

- Continue to update IT infrastructure and Application Development methodologies in an effort to bolster our security posture to protect public data and information.
- Revise Application Development processes, policies and tools to enhance our ability to deliver robust, user-friendly applications that meet the business needs of our citizens.
- Utilize technology to provide timely, efficient and cost-effective services to our division partners and external customers.
- Be prepared for significant loss of key business knowledge due to staff retirements.
- Provide review and analysis of division budgets to ensure spending remains within execution budget limitations and expenditures support the mission and the goals of the Secretary of State.
- Support employee satisfaction through support of continuing education and training.

2023-25 Short Term Plan

Archives Division

The Archives Division improves government accountability by managing and providing access to the records created and maintained by all levels of government. We provide access to the permanently valuable records of Oregon government and house some of the state's oldest documents, including records of the provisional and territorial governments and the Oregon Constitution. We manage and help implement the Oregon Records Management Solution, allowing all public agencies that participate to manage all their public records in one system, helping to ensure accessibility, transparency and accountability while also saving taxpayer dollars. In addition, we provide training, write retention schedules and provide advice and assistance on a variety of public records issues; operate the State Records

Budget Narrative

Center; and operate the Security Copy Depository. We also publish the Oregon Administrative Rules and the biennial Oregon Blue Book.

➤ **Archives Initiative #1:**

Increase public access to electronic and born-digital Oregon government records.

Performance Measure:

- Have procured and implemented an electronic records receiving tool that can be used to transfer, process, and make available permanently valuable Oregon government records.

➤ **Archives Initiative #2:**

We have completed Phases 1, 2 and 3 of the shelving project. We are requesting a POP to complete the final phase of the compact shelving project for the second floor Archives' stacks.

Performance Measure:

- The completion of the first-floor increased storage by 45%. The second-floor expansion is anticipated to increase storage by 41%.

➤ **Archives Initiative #3:**

Digitize legislative audio on at-risk formats such as cassette tapes, reel-to-reel, and Sawyers Rols before they are obsolete.

Performance Measure:

- If allowed to hire two permanent Archivist 1 positions to continue this work, we would anticipate being able to digitize and make freely available 4,056 hours of at-risk legislative audio.

Budget Narrative

Audits Division

The Audits Division carries out the Secretary's constitutional and statutory responsibility for evaluating and reporting on the financial condition and operational performance of state agencies and municipal corporations. As the independent state auditing organization, the Audits Division has the constitutional authority to review agencies in all three branches of state government and other organizations receiving state money. Audits ensure that public funds are efficiently and effectively spent on public programs and that state government is accountable to the people of Oregon.

➤ **Audits Initiative #1:**

Continue to improve and innovate communication of audit results. Our goal is to ensure we clearly and timely communicate audit results. We also continually reevaluate the readability of our communications to ensure we communicate audit results timely and in a format to meet readers' needs. The Audits Division is already a national leader in the clarity, quality, and presentation of our audit reports and we will continue to lead in pursuit of this goal. Our new technologies also allow us to more clearly explain our audit results with richer graphic abilities and data detail. This can help general readers quickly grasp the important issues, while readers with specific interests can delve more deeply into topics. We continue to explore alternative methods to communicate audit results through presentations before legislators and legislative committees and the use of social media. We also encourage communication of results through formal press events. Better communicating our audit results helps Oregon government be more transparent and helps readers better understand the complex problems that agencies face.

Performance Measures:

- We proactively solicit input from the Governor's Office, state agency directors and individual legislators, including members of the Joint Legislative Audit Committee, about our audit process, audit reports and significant audit findings. We perform continuous improvement activities based on feedback from these key stakeholders about our processes.

Budget Narrative

- We also conduct audit follow-up monitoring and track the percentages of audit report recommendations agreed with and implemented. These measures directly assess the quality of our audit communications.

- **Audits Initiative #2:**

Oregon state government is a multibillion-dollar enterprise that impacts every Oregonian. This means there is a substantive range of potential audit topics for the Secretary of State's Office to assess that includes a plethora of programs and services, each with their own risks. In addition, we are requested by legislation or ballot measure to perform audits of certain state-funded agencies and programs, which reduces our other discretionary audit work. Given that we have limited audit resources and cannot possibly cover all these risks, we must make strategic decisions about what to audit. We are requesting a POP to add a three person audit team dedicated to executing legislatively requested and mandated audits.

We continue to make a concerted effort to engage with agency and legislative staff to ensure we consider the highest priority audit topics when developing our audit plan. We will continue to initiate a risk assessment process and resulting audit plan that identifies high-priority audit topics and objectives. We will consider input from the Governor's Office, JLAC, legislators, agencies and the public when developing the plan. The audit plan includes "real-time" audits. In contrast to a traditional audit, which is retrospective, real-time audits evaluate programs that are under development or just beginning to be implemented. The idea is to identify problems before costly mistakes are made.

Performance Measures:

- Documented annual audit plan fully compliant with statutory requirements. Ensure risk assessment process includes consideration of high-priority audit areas (e.g., public health and safety, critical infrastructure, and vulnerable populations), emergent and innovative audit methods including real-time audits and the expanded use of data analytics and a method for tracking the extent to which we cover those areas in the audit plan.

Budget Narrative

➤ **Audits Initiative #3**

Succession Planning – management and administrative support in key positions are eligible to retire in the next five years.

Performance Measure:

- Maintain updated key position descriptions and classifications. Cross-train staff where feasible and applicable. Update and maintain responsibility portfolios to help ensure a smooth transition for when retirements occur.

Corporation Division & Office of Small Business Assistance

The mission of the Secretary's Corporation Division is to help startup and existing entities grow and thrive by using faster and smarter business processes, while providing timely document processing and convenient access to information about businesses, notaries, secured transactions and government resources. The Office of Small Business Assistance brings together businesses, nonprofits, state and local government to improve Oregon's business climate.

➤ **Corporation Initiative #1:**

Provide entities with faster, more efficient electronic services and integration of government registration processes.

➤ **Corporation Initiative #2:**

Provide services to Oregon's entities and business community and the public to increase knowledge and awareness of government services and requirements for businesses and Oregonians.

Performance Measure:

- Customer documents are processed faster, more efficiently, with increased accuracy.
- Increase the number of E-Government services available for online self-service.
- Increase the percentage of customer documents filed online.

Budget Narrative

➤ **Office of Small Business Assistance Initiative #1:**

Improve Oregon's business climate for small business.

Performance Measure:

- Increase awareness of small business advocacy services; resulting increased caseload offers greater opportunities to advocate and solve problems on behalf of small business.
- Inform elected officials, executive agencies and business groups of trends, opportunities and potential solutions for improved regulation and service delivery through publication of OSBA annual report.

Elections Division

The Elections Division interprets, applies and enforces election laws, provides election information to the public and maintains all documents related to elections. The Elections Division operates under the authority of the Oregon Constitution and ORS Chapters 246-260. The division is responsible for monitoring adherence to all applicable campaign finance and reporting laws and rules. The division is also responsible for Oregon's implementation of federal election law, including the National Voter Registration Act (NVRA) and the Help America Vote Act (HAVA) of 2002. Investigations, oversight, security, and public education about elections administration in concert with county elections officials are also critical functions of the division.

The Division views its primary and overarching goal as building trust with Oregonians. We strive to achieve this goal with the following initiatives throughout the biennium:

➤ **Elections Initiative #1:**

Address capacity; right size the workforce for a modern Elections Division serving 36 counties and approximately 3 million registered voters.

Budget Narrative

Performance Measures:

- Clear backlog of elections investigation cases and hire new investigations staff to add programmatic resources.
- Gain staff levels required to cross-train employees in petition processing, customer service, campaign finance, voters' pamphlet, candidate and elections cycle reporting procedures, county equipment processing, and database administration.
- Provide back-up and ongoing support to critical functions overseen by single employees.
- Increase retention by focusing on professional development and training plans for staff at all levels, including new hires, lead workers, and management.

➤ **Elections Initiative #2:**

Lead with technology, security, and efficiency.

Performance Measures:

- Complete Oregon Votes with all modules as planned to prepare for a modern and secure elections management system that leads with technology best practices and public usability as a focus.
- Begin feasibility evaluation of an updated, improved campaign finance system (ORESTAR).
- Increase quantity and quality of publicly available information for voters and those interested in voting and elections in Oregon.
- Improve voting system certification program; develop Division technical expertise and work closely with vendors and counties on system standards to ensure uniformity across the state.
- Focus on cyber and physical elections security; research, identify, and proactively respond to elections security threats.

Budget Narrative

➤ Elections Initiative #3:

Strengthen accessibility and partnerships.

Performance Measures:

- Increase voter participation, registration, and remove barriers to the electoral process.
- Implement Translation Advisory Council and inaugural voters' pamphlet translation program to provide elections information to limited English proficient voters across the state.
- Continue to develop relationships and information sharing with state agencies to efficiently share voter registration data, ensure accurate voter rolls, and successfully implement legislative changes.
- Partner with the disability community to improve usability of drop boxes across the state.
- Provide training and updated materials and guidance in concert with local elections officials.
- Integrate Division's first diversity, equity, and inclusion plan by embedding equity lens analysis in decision-making, materials, and projects.

ADMINISTRATIVE SERVICES DIVISION

Executive Office

The Executive Office provides policy direction, coordination and management oversight for all program divisions. In coordination with Department of Justice, the Executive Office oversees legal services required of Secretary of State divisions and in government liaison activities as appropriate. The Secretary is also a member of the State Land Board, sharing responsibility with the Governor and State Treasurer for supervising management of state-owned lands and the Department of State Lands. As an ex-officio member, the Secretary provides valuable input to the Board of Education and serves on National Association of Secretaries of State and National Lieutenant Governors Association as Oregon's second in command and leader on key national issues. The Secretary also chairs the Oregon Sustainability Board. In addition, the Executive Office provides services that are statutorily mandated but not assigned to a specific program division.

Budget Narrative

Business Services

The Business Services Division provides central administrative and support services in accounting, budgeting, cashiering, payroll and benefits, purchasing, contract administration, safety and risk management, fixed assets and inventory control for the agency.

Human Resources

The Human Resources Division provides centralized personnel services, advice and assistance in the interpretation and application of policies and procedure and is responsible for the oversight and conduct of personnel management activities in all program divisions. HR ensures education and training is planned and available to Secretary of State staff. HR also supports equity across the agency and encourages diversity through leadership in Affirmative Action plans, conferences and other diversity events.

Information Systems

The Information Systems Division provides centralized technology services across the agency. The division provides programming services for internet development, application development, maintenance and production support: including design, installation, configuration, maintenance and trouble-shooting services for hardware, software, telephone systems and networks; security administration; analysis for hardware and software purchases; backup and recovery; and technology acquisition support. The division also provides data management, database administration, standards administration, project and contractor management, business process improvement assistance and business contingency planning.

PROGRAM PRIORITIZATION FOR 2023-25

Secretary of State																			Agency Number: 16500	
2023-25 Biennium																				
Agency-Wide Priorities for 2023-25 Biennium																				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	
Agcy	Prgm/ Div																			
1	ELT	SOS	Conduct of Elections	Elections Division's mission is to interpret, apply and enforce election laws, provide elections information to the public, and maintain all documents related to elections.	KPM 8 & 9	4	\$ 2,088,798	\$ 139,468	\$ -			\$ 2,228,266	7	7.00			S	Chapters 246-260		
2	AUD	SOS	Performance Audits	Performance auditing is an objective and systematic examination of evidence to provide an independent assessment of a government organization, program, activity, or function. The goal of these performance audits is to provide information to improve public accountability and facilitate decisionmaking by parties with responsibility for overseeing or initiating corrective action.	KPM 3 & 4	4	\$ -	\$ 11,947,198	\$ -			\$ 11,947,198	29	28.95			S, C	ORS 419C.001, Section 4c of Article XV of the Constitution	Examples of mandated audits include audits of the juvenile justice system, Oregon Health Exchange, Measure 76 (Watershed and Natural Resource Activities), and Measure 98 (HS Graduation Readiness Fund) all of which must be audited periodically.	
3	ELT	SOS	Initiative & Referendum	The Division is the filing officer for all state initiatives, referendums, and recalls. Responsibilities include administration of ballot title process and assisting chief petitioners in compliance with laws and rules. In July of even-numbered years, the Division must review, sort, and prepare petitions sheets for signature verification by counties.	KPM 8	4	\$ 3,052,409	\$ -	\$ -			\$ 3,052,409	6	6.00			C & S	Chapter 250 and Article IV Sec. 1 of the Constitution		
4	AUD	SOS	Statewide Financial & Compliance Audits	Each year the Audits Division conducts the single audit. This includes an audit of the state's Comprehensive Annual Financial Report and the state's internal controls and compliance with federal funding requirements, which are reported separately. This audit includes auditing financial records and federal programs at several state agencies. Generally, the Audits Division investigates allegations related to improper use of state monies by state employees at state agencies. Investigations are also initiated when auditors, while on assignment or through data mining, become aware of inappropriate or suspicious activity. Financial audits in addition to the statewide financial and federal audits, including financial statement audits of bond programs and other mandated financial audits.	KPM 3 & 4	4	\$ -	\$ 12,279,316	\$ -			\$ 12,279,316	34	34.05			FM, S	Single Audit Act of 1984 (PL 92-502); ORS 286A.195 ORS 177.170 ORS 286A.195, ORS 741.220, ORS 327.895	The single audit is performed to satisfy the federal government, Legislature, Governor, and citizens that: (1) the state's financial statements are presented fairly and that significant deficiencies in its fiscal systems are identified and corrected; and (2) state agencies that administer federal programs are complying with federal requirements. Statutes require that the Secretary of State investigate and report on calls alleging fraud, waste, or abuse of state-funded programs State law requires the Secretary of State to annually conduct a financial audit of bond programs. State law also requires an annual audit of the Health Exchange and a biennial financial audit of the HS Grad Readiness Fund.	
5	AUD	SOS	Information Tech Audits	Information Technology audits fall into four major categories: General control reviews; Application control reviews; Security reviews; and System development reviews.	KPM 3 & 4	4	\$ -	\$ 4,068,394	\$ -			\$ 4,068,394	7	7.00			FM, S	Single Audit Act of 1984 (PL 92-502); ORS 286A.195	Some Information Technology audits are required to determine the reliability of computer-processed information used to prepare the state's financial statements. Other IT audits address cyber security, which is becoming increasingly important most data is stored and transmitted electronically.	

Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)
Agcy	Prgm/ Div																		
6	ARC	SOS	Archives Division	The Archives Division manages and provides access to the state's information by identifying, preserving, and providing access to the permanently valuable records of Oregon government, as well as by working with state and local government agencies to facilitate the prompt disposition of records. In addition, the Archives Division is responsible for writing standards for the appropriate use of technology and media. By doing this, the Archives Division is working to ensure that government information is accessible to the public for as long as is required by the authorized retention schedules that it writes.	KPM 1 & 9	4	\$ -	\$ 5,809,624		\$ 20,000		\$ 5,829,624	14	12.25			S	ORS192.001-192.170; ORS 357.805-357.920; ORS171.420-171.430;	
7	CRP	SOS	Corporation - Business Registry	The Corporation Division Administers the state's Business Registration programs. The primary purpose of registration is to create a public record of business information that allows the public to know whom they are doing business with. An electronic Central Business Registry allows a business to register with the Secretary of State, Department of Revenue, and the Employment Department from a single online application. The program offers access to an online searchable database, publishes the Oregon Business Guide and provides a number of online tools to support business, such as the Business Xpress one-stop business portal, License Directory and Business Wizard.	KPM 5	4	\$ -	\$ 6,044,378		\$ -		\$ 6,044,378	19	19.00			S	ORS 56, 58, 60, 92, 63, 65, 67, 68, 128, 554, 647 and 648	
8	ELT	SOS	Contributions & Expenditures	The Elections Division enforces laws related to public disclosure by political committees of campaign contributions and expenditures. The Division assists political candidates and committee treasurers and examines each campaign finance report filed by each committee. The Division makes campaign finance reports available to the public and investigates complaints alleging violation of campaign finance laws and rules.	KPM 8	4	\$ 2,668,435	\$ -		\$ -		\$ 2,668,435	6	6.00			S	Chapter 260	
9	CRP	SOS	Corporation - Uniform Commercial Code	The Corporation Division administers the state's state-wide lien filing programs, including filings for Uniform Commercial Code financing statements, Farm Product liens, Agricultural Services liens, Grain Producers liens, Effective Financing Statements, and IRS, Revenue, and Employment tax liens. The primary purpose of filing is to create a public notice of records of debt to establish priority of claim for the secured party in the event of a bankruptcy by the debtor. This reduces risk for creditors, which helps to open access to credit for small business. A searchable database is accessible over the internet.	KPM 7	4	\$ -	\$ 1,232,537		\$ -		\$ 1,232,537	5	5.00			S	ORS 79, 80, 87	

Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)
10	ASD	SOS	ISD - Security	This program covers all aspects of the agency security program which includes the development, implementation, and maintenance of security policies, procedures, standards and guidelines; tracking and documentation of security tools and identification of future hardware/software needs; tracking compliance and documentation of information security activities and security incidents; and scheduling and completion of security assessments and audits.	4	\$ 598,311		\$ 2,693,377		\$ -		\$ 3,291,688	4	4.00					
11	ASD	SOS	ISD - Application Development Support	Application Development Support consists of business process analysis, system analysis, project management and vendor management, application sustainment and maintenance, and system verification and validation. This program also covers all aspects of the system development lifecycle from initialization, planning, execution, controlling, to closure; providing support of designing development; maintaining the final application, managing requirements and providing preliminary and recurring quality assurance; and developing standards and methodology to ensure a successful product.	4	\$ 1,356,010		\$ 3,689,067		\$ -		\$ 5,045,077	12	12.00					
12	ASD	SOS	ISD - Tech Support	This program is responsible for hardware and software support; communications (mobile device and cell), network, and server administration; system and file back-up; service desk and end-user support; release and distribution management; database administration; service-level administration; oversight and reporting of service level agreements with agency divisions; coordinating, administering, maintaining, and monitoring technology standards; and keeping standards in alignment with business goals.	4	\$ 730,886		\$ 3,376,965		\$ -		\$ 4,107,851	11	11.00					
13	ASD	SOS	ISD - Testing and Quality Assurance	This program addresses all elements of ensuring in-house/custom built applications are tested for quality prior to release. This area includes; developing test cases; automating test scripts and supporting software for compliance with multiple web browsers; web security analysis and testing analysis; reviewing, validating, and reporting test results; evaluating user interactions; and conducting usability studies and presenting findings and recommendations in a plan that drives future design improvements.	4	\$ -		\$ 1,722,149		\$ -		\$ 1,722,149	3	3.00					
14	ASD	SOS	ISD - Project Management Office	The Project Management Office program focuses on being the center of excellence for project-related governance processes, methodologies, tools, and techniques. In addition, the PMO coordinates project resources; develops best practices and standards; supports an agency prioritized project portfolio; mentors and coaches project managers; centralizes monitoring and project control; and centralizes project operations. The PMO provides assurance to senior management that projects are compliant to standards and procedures and acts as a formal and structured governance body.	4	\$ 392,052		\$ 2,261,637		\$ -		\$ 2,653,689	5	5.00					

Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)
Agcy	Prgm/ Div																		
15	ASD	SOS	Procurement & Operations	Performs all levels of procurement activity (formal & informal solicitations), contract administration, mail room functions for the agency, and facility management.		4	\$ 188,113	\$ 2,316,658		\$ -		\$ 2,504,771	6	6.50					
16	ASD	SOS	ISD - Admin Oversight & Strategic Planning	This program is responsible for budget preparation for the Division including controlling and managing a consistent budget process for technology resources. This includes development of a strategic plan defining how technology will be used in support of agency business needs; working with Management Council, DAS OSCIO Division and the legislature; coordinating, administering, maintaining, and monitoring vendor and supplier services and contracts; oversight of service level agreements with agency divisions; coordinating, administering, maintaining, and monitoring technology standards; and keeping standards in alignment with business goals.		4	\$ 316,282	\$ 2,171,837		\$ -		\$ 2,488,119	3	3.00					
17	ASD	SOS	Financial Services	The Financial Services Section in BSD provides accounting, financial reporting, fixed asset management, budget development & budget execution, cash management services, and payroll.		4	\$ 285,967	\$ 2,418,550		\$ -		\$ 2,704,517	9	8.50					
18	ASD	SOS	ISD - Web Services	This program consists of planning, organizing, and implementing the Agency's web presence, including information architecture; user interface design; usability and search engine optimization; informational graphics and dynamic content; ensuring all design elements, templates and finished solutions meet identified usable accessibility standards within multiple screen settings along with the constraints set by development and design; and monitoring performance of web elements through automated analytic tools.		4	\$ 90,861	\$ 1,803,585		\$ -		\$ 1,894,446	4	4.00					
19	ELT	SOS	Voters' Pamphlet	Elections Division mission is to interpret, apply and enforce election laws, provide elections information to the public, and maintain all documents related to elections.	KPM 9	4	\$ 3,459,766	\$ -		\$ -		\$ 3,459,766	1	1.00			S	Chapter 251	
20	ASD	SOS	HRD	Human Resources Division provides advice and assistance in the interpretation and application of State and Federal laws and policies and Secretary of State policies and procedures. We maintain a complete and confidential personnel record system and monitor human resource management activities in the agency.	KPM 9	4	\$ 152,698	\$ 1,994,749		\$ -		\$ 2,147,447	5	5.00					
21	AUD	SOS	Municipal	There are about 1800 municipalities in Oregon and all are required to annually submit financial reports to the Oregon Audits Division. The report depends on the amount of expenditures incurred by the municipality. About 1200 municipalities expend over \$500,000 and are required to submit a financial audit report to the Division. The Division reviews a sample of reports, either via desk review or site visits at CPA firms, filed each year for compliance with administrative rules and professional standards.	KPM 3 & 4	4	\$ -	\$ 824,783		\$ -		\$ 824,783	2	2.00			S	ORS 297.415	The Division must review the audits for compliance with rules and professional guidelines. Currently, about 1800 municipalities file reports with the division of which about 1200 are audit reports.

Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)
Agcy	Prgm/ Div																		
22	ARC	SOS	Administrative Rules Section	Administrative Rules provides a statewide centralized filing of all State Agency Administrative Rules. The unit publishes and maintains the online Oregon Administrative Rules Compilation and Database.	KPM 1 & 9	4	\$ -	\$ 1,902,054	\$ -	\$ -	\$ -	\$ 1,902,054	4	4.00			S	ORS183.325-183.370	
23	ARC	SOS	State Records Center	The State Records Center serves state agencies by providing low-cost, high-density storage for inactive records. The unit provides access to records as the agency that stored them requires. They also store 230,000 rolls of security microfilm for state agencies and political subdivisions.	KPM 1 & 9	4	\$ -	\$ 1,809,849	\$ -	\$ -	\$ -	\$ 1,809,849	3	4.50					
24	CRP	SOS	Corporation - Notary Public	The Corporation Division administers the state's Notary Public program. The primary purpose is to commission and regulate the activities of the state's Notaries. The program investigates complaints of Notary misconduct, provides free training to Notaries, publishes the Oregon Notary Guide, and authenticates notarizations used in international adoptions and commerce.	KPM 6	4	\$ -	\$ 2,699,872	\$ -	\$ -	\$ -	\$ 2,699,872	3	3.00			S	ORS 194	
25	ELT	SOS	HAVA OCVR	HAVA OCVR	KPM 9	4	\$ 974,765	\$ 1,214,985	\$ -	\$ 5,002,647	\$ -	\$ 7,192,397	2	2.00					
26	CRP	SOS	Corporation - Call Center	The Corporation Division operates a customer service call center as part of the Business Registration information Center to support businesses and prospective entrepreneurs starting and growing their business in Oregon.	KPM 9	4	\$ -	\$ 3,443,009	\$ -	\$ -	\$ -	\$ 3,443,009	8	8.00			S	ORS 56	
27	CRP	SOS	Office of Business Assistance	The Office of Small Business Assistance was authorized by House Bill 3459 (2013) to serve as an independent voice for small business' within state government by solving problems with state regulators and cut through red-tape.		4	\$ -	\$ 1,739,503	\$ -	\$ -	\$ -	\$ 1,739,503	4	4.00			S	ORS 56	
28	ARC	SOS	Security Depository	Storage of microfilm for state and local government entities	KPM 1 & 9	4	\$ -	\$ 506,880	\$ -	\$ -	\$ -	\$ 506,880	1	1.00			S	ORS192.070-192.072	
29	ARC	SOS	Oregon Blue Book	The Oregon Blue Book is compiled, published and sold/distributed by the Archives Division.	KPM 1 & 9	4	\$ -	\$ 172,494	\$ -	\$ -	\$ -	\$ 172,494					S	ORS177.120	
30	ASD	SOS	Exec Office	The Executive Office coordinates policy development, strategic planning and legislative initiatives for the eight divisions of the agency and performs those duties not directly associated with those divisions. In addition staff serves as liaison with the State Land Board.		4	\$ 336,312	\$ 4,298,317	\$ -	\$ -	\$ -	\$ 4,634,629	12	11.50					
31	ASD	SOS	Exec Office	Package 103 - Executive Staffing		4	\$ -	\$ 1,383,144	\$ -	\$ -	\$ -	\$ 1,383,144	4	4.00					
32	ASD	SOS	Exec Office	Package 104 - Executive Personnel True-up		4	\$ -	\$ 183,065	\$ -	\$ -	\$ -	\$ 183,065	0	0.50					
33	ASD	SOS	Administrative Services	Package 105 - Secretary Travel Needs		4	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ 80,000							
34	ASD	SOS	Administrative Services	Package 106 - System Modernization		4	\$ 356,592	\$ 2,615,015	\$ -	\$ -	\$ -	\$ 2,971,607	7	7.00					
35	ASD	SOS	Administrative Services	Package 107 - Information Technology Security		4	\$ 218,211	\$ 1,600,211	\$ -	\$ -	\$ -	\$ 1,818,422	2	2.00					
36	ASD	SOS	Administrative Services	Package 108 - Information Systems Personnel True-up		4	\$ 8,098	\$ 90,504	\$ -	\$ -	\$ -	\$ 98,602	0	0.00					
37	ASD	SOS	BSD	Package 102 - Business Services Personnel True-up		4	\$ 2,237	\$ 58,059	\$ -	\$ -	\$ -	\$ 60,296	0	0.00					
38	ASD	SOS	BSD	Package 101 - Procurement Contract Assistant		4	\$ 12,309	\$ 163,556	\$ -	\$ -	\$ -	\$ 175,865	1	1.00					

Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	
Agcy	Prgm/ Div																			
39	ASD	SOS	HRD	Package 109 - Admin Services Executive Support Specialist	4	\$ 22,965		\$ 168,392		\$ -		\$ 191,357	1	1.00						
40	ARC	SOS	Archives Division	Package 110 - Archivists	4	\$ -		\$ 509,452		\$ -		\$ 509,452	2	2.00						
41	ARC	SOS	Archives Division	Package 111 - Digitization Personnel Reassignments	4	\$ -		\$ 66,063		\$ -		\$ 66,063		0.25						
42	ARC	SOS	Archives Division	Package 112 - Final Phase of Compact Shelving Project	4	\$ -		\$ 750,000		\$ -		\$ 750,000								
43	AUD	SOS	Audits Division	Package 113 - IT Audit Team	4	\$ -		\$ 566,804		\$ -		\$ 566,804	2	2.00						
44	AUD	SOS	Audits Division	Package 114 - Legislative Response Audit Team	4	\$ -		\$ 809,410		\$ -		\$ 809,410	3	3.00						
45	ELT	SOS	Elections	Package 115 - ORESTAR Replacement Start-up	4	\$ 1,009,404		\$ -		\$ -		\$ 1,009,404	1	1.00						
46	ELT	SOS	Elections Division	Package 116 - HAVA OPA Funding Shift	4	\$ 432,959		\$ -		\$ (432,959)		\$ -								
47	ELT	SOS	Elections Division	Package 117 - Elections Oversight	4	\$ 600,097		\$ -		\$ -		\$ 600,097	2	2.00						
48	ELT	SOS	Elections Division	Package 118 - Elections Security and Public Education	4	\$ 1,181,804		\$ -		\$ -		\$ 1,181,804	2	2.00						
49	CRP	CRP	Corporations	Package 119 - Microfilm/Microfiche Digitization Project	4	\$ -		\$ 734,212		\$ -		\$ 734,212	3	3.00						
50	CRP	CRP	Corporations	Package 120 - Corporation Staffing Needs	4	\$ -		\$ 1,608,696		\$ -		\$ 1,608,696	8	8.00						
51	CRP	SOS	Corporations	Package 121 - Transaction Charges	4	\$ -		\$ 300,000		\$ -		\$ 300,000								
52	CRP	SOS	Corporations	Package 122 - Corporation Personnel True-up	4	\$ -		\$ -		\$ -		\$ -								
53	ARC	SOS	Archives Division	Package 123 - Archives Building Rent Increase	4	\$ -		\$ 201,497		\$ -		\$ 201,497								
54	ASD	SOS	ISD	Package 115 - ORESTAR Replacement Start-up	4	\$ 164,421		\$ -		\$ -		\$ 164,421	1	0.50						
												\$ -								
						\$ 20,740,762.00		\$ 96,429,315		\$ 4,589,688		\$ 121,759,765	268	267.50						

7. Primary Purpose Program/Activity Exists

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

19. Legal Requirement Code

- C Constitutional
- D Debt Service
- FM Federal - Mandatory
- FO Federal - Optional (once you choose to participate, certain requirements exist)
- S Statutory

Prioritize each program activity for the Agency as a whole

Document criteria used to prioritize activities:

The Secretary of State is a statewide elected constitutional office under Oregon Constitution Article VI section 2, serving as Auditor of Public Accounts, custodian of Legislative and statewide Executive public records, and Chief Elections Officer. The Secretary oversees the functions of seven program Divisions. The Secretary of State's office provides stewardship of public resources by: facilitating access to government records and information; ensuring that public dollars are well-spent; offering registration services to businesses and consumers; safeguarding the democratic process; and overseeing state lands for the Common School Fund. The Secretary of State meets all of the constitutional and statutory responsibilities of the office while delivering high quality customer service at the lowest possible cost.

Agency program activities were prioritized on constitutional, federal and state statutes; services to citizens; and services provided to customers of the seven program divisions in the Secretary of State.

10% REDUCTION OPTIONS (ORS 291.216)

ACTIVITY OR PROGRAM	DESCRIBE REDUCTION	AMOUNT AND FUND TYPE	RANK AND JUSTIFICATION
(WHICH PROGRAM OR ACTIVITY WILL NOT BE UNDERTAKEN)	(DESCRIBE THE EFFECTS OF THIS REDUCTION. INCLUDE POSITIONS AND FTE IN 2019-21 AND 2021-23)	(GF, LF, OF, FF. Identify Revenue Source for OF, FF)	(RANK THE ACTIVITIES OR PROGRAMS NOT UNDERTAKEN IN ORDER OF LOWEST COST FOR BENEFIT OBTAINED)
<p>1. Archives Division - Reduce S & S</p>	<p>Reduce Out of State Travel budget preventing two employees from attending annual professional conferences out of state during the 23-25 biennium. Funds are used for air travel, conference registration, hotel stays, transportation and meal per diem. Annual conferences include National Association of Government Archives and Records Administrators, Society of American Archivists, and Administrative Codes & Registers.</p> <p>Reducing in-state travel will prevent archivists from offering as many in-person trainings, face-to-face assistance, networking, and maintaining presence and relevance throughout the state. Reducing the out-of-state travel budget would prevent staff and leadership from attending a variety of events and conferences. New and useful information will be missed. Staff may require a certain amount of travel, training, and development to remain</p>	<p>\$77,924 OF</p>	

10% REDUCTION OPTIONS (ORS 291.216)

<p>- Reduce Archive Positions</p>	<p>credentialed. Conferences are an opportunity to nationally network with people who understand Archives and records.</p> <p>Reducing IT expendable property would prevent the purchase of new equipment and software, creating a technological debt. Outdated technology is known for being unsupported and unstable.</p> <p>Public Service Representative 3 - Eliminate the receptionist position compromising the security of the Archives Building. Currently, all patrons entering the building must sign-in (PERS) and register to use the Archives Reference Room. Elimination of the position would compromise the security of the building and the staff. This position currently processes all Official Documents that come to the State Archives, some of which are time sensitive. This work would need to be performed by an Archivist, delaying the fulfillment of reference requests.</p> <p>Office Specialist 2 - Eliminate Office Specialist 2 position serving all three program areas (Reference, Records Management</p>	<p>\$767,583 OF</p>	
-----------------------------------	---	---------------------	--

10% REDUCTION OPTIONS (ORS 291.216)

	<p>and Publications). This position primarily supports the Reference Unit by assisting with routine reference requests. There would be a delay in the fulfilling of routine reference requests with this cut. An additional effect would be a delay to the proactive online publishing of high-interest, historical government records.</p> <p>Electronic Publishing Design Specialist 2 – Eliminate the design position ending the exhibit, public outreach, and online Blue Book presence of the Oregon State Archives. Elimination of the position would put an end to communications materials, virtual and in-person exhibits programs, and public outreach to students, genealogists, and citizens.</p> <p>Records Management Analyst 2 – Eliminate a Records Management Analyst 2 position. This cut would require that the work performed by the Records Management Analyst 2 position be shifted to other employees, including the ORMS Administrator, State Records Manager, Records Management Analyst 1's, and the other Records</p>		
--	--	--	--

10% REDUCTION OPTIONS (ORS 291.216)

<p>- Program Elimination</p>	<p>Management Analyst 2. Progress would slow with the more complex tasks related to records management advice and assistance, and the writing of records retention schedules. There would be a delay in getting records retention schedules updated in their standard 5-year window going forward. Ongoing support and maintenance duties for ORMS client agencies would have to be re-distributed among the other Records Management Analysts and the ORMS Administrator, meaning that each analyst would not have the same amount of time to devote to supporting those client agencies in their work to implement their ERMS successfully.</p> <p>Eliminate the printed version of the Oregon Blue Book For over 100 years, the Blue Book has served as Oregon’s “official” fact book. This would eliminate publication of a printed Blue Book. In addition, the production of the online Blue Book would only be done on a limited basis, as time permitted. Work in the core program areas would come first. This reduction would require a statutory change.</p>	<p>\$174,584 OF</p>	
------------------------------	--	---------------------	--

10% REDUCTION OPTIONS (ORS 291.216)

<p>2. Corporations Division</p> <ul style="list-style-type: none"> - Eliminate Outreach Training Program 	<p>Reduce Service & Supply and professional services by eliminating one Training & Development Specialist 1 position conducting notary education and outreach to the business community. Oregon notaries will no longer receive free in-person training on proper notarization procedures, increasing risk of improper notarizations leading to invalid contracts or increased malpractice liability for notaries. Notaries could still complete mandatory notary online through the Workday for free, or through private vendors for a fee. Elimination of the Outreach program will have a negative impact on division performance measure KPMs #6 NOTARY PROCESSING TIME and #10 CUSTOMER SATISFACTION.</p>	<p>\$279,415 OF</p>	
<ul style="list-style-type: none"> - Reduce Office of Small Business Assistance to one FTE 	<p>Reduce Service & Supply and professional services by reducing the Office of Small Business Assistance team to one FTE. Reduce Personal Services by eliminating two Program Analyst 3 (Advocate) positions and one Public Service Representative 4 (Support) position). Significant reduction in services to small</p>	<p>\$744,070 OF</p>	

10% REDUCTION OPTIONS (ORS 291.216)

<p>- Reduce Program Services</p>	<p>businesses will occur. Entrepreneurs will have to rely on their own resources and ingenuity to attempt to resolve issues and concerns in dealings with state and local government agencies or to connect with necessary resources. Information and data provided to policymakers will be significantly reduced, resulting in greater reliance on anecdotal evidence and constituent driven complaints to identify issues and trends to improve Oregon’s business climate. Loss of this assistance for small businesses could further a negative perception that Oregon is not supportive of its own small businesses and entrepreneurs. Reduction of the Small Business Advocate program will have a negative impact on the office’s initiative to improve Oregon’s business climate for small business.</p> <p>Reduce Service & Supply and professional services by reducing the Program Services team to four FTE. Reduce Personal Services by eliminating one Operation and Policy Analyst 2 position. Reduction will decrease the ability of this team to handle</p>	<p>\$268,410 OF</p>	
----------------------------------	---	---------------------	--

10% REDUCTION OPTIONS (ORS 291.216)

<p>- Eliminate New Employee Training Program</p>	<p>legislative mandates that require upgrades, additions, or changes to online applications for business, notary, UCC, and trademark registry. Ability to modernize back-end applications designed to reduce the Division's reliance on labor will be significantly reduced. Reduction will have a negative effect on KPMs #5 BUSINESS REGISTRY TURNAROUND TIME, #6 NOTARY PROCESSING TIME, #7 UCC PROCESSING TIME, AND #10 CUSTOMER SATISFACTION.</p> <p>Reduce Service & Supply and professional services by eliminating one Program Analyst 1 (Trainer) position conducting training and education of new hires. New hires will no longer receive in depth, structured training on procedures for filing, intaking calls, or providing customer service at the counter; therefore, increasing risk of error, and providing inaccurate information to customers. New employees could receive training from leads and managers through an unstructured format. Elimination of the structured training program will have a</p>	<p>\$237,814 OF</p>	
--	--	---------------------	--

10% REDUCTION OPTIONS (ORS 291.216)

<p>- BSD Personal Services Reduction</p>	<p>management system. This would have a direct impact on our ability to timely cashier incoming payments to the agency, specifically the Corporation Division. This creates the potential for a negative impact to the Corporation Division's Key Performance Measures (KPM's) in slower turnaround times in registering new businesses and business renewals. Reducing the Professional Services Budget would reduce available funds available to complete the agency biennial audit, which is performed by an independent contractor.</p> <p>Eliminate 1 FTE in Accounting section increasing workload in accounting unit by shifting work to remaining two accountants. It would harm internal control processes and adequate checks and balances creating longer turnaround times in invoice processing for assessments as well as other accounts receivable.</p> <p>Eliminate 1 FTE in Procurement section impacting our ability to provide timely procurement of needed goods and services to divisions of the agency thereby reducing their ability to meet their</p>	<p>\$42,730 GF, \$440,457 OF</p>	
--	--	----------------------------------	--

10% REDUCTION OPTIONS (ORS 291.216)

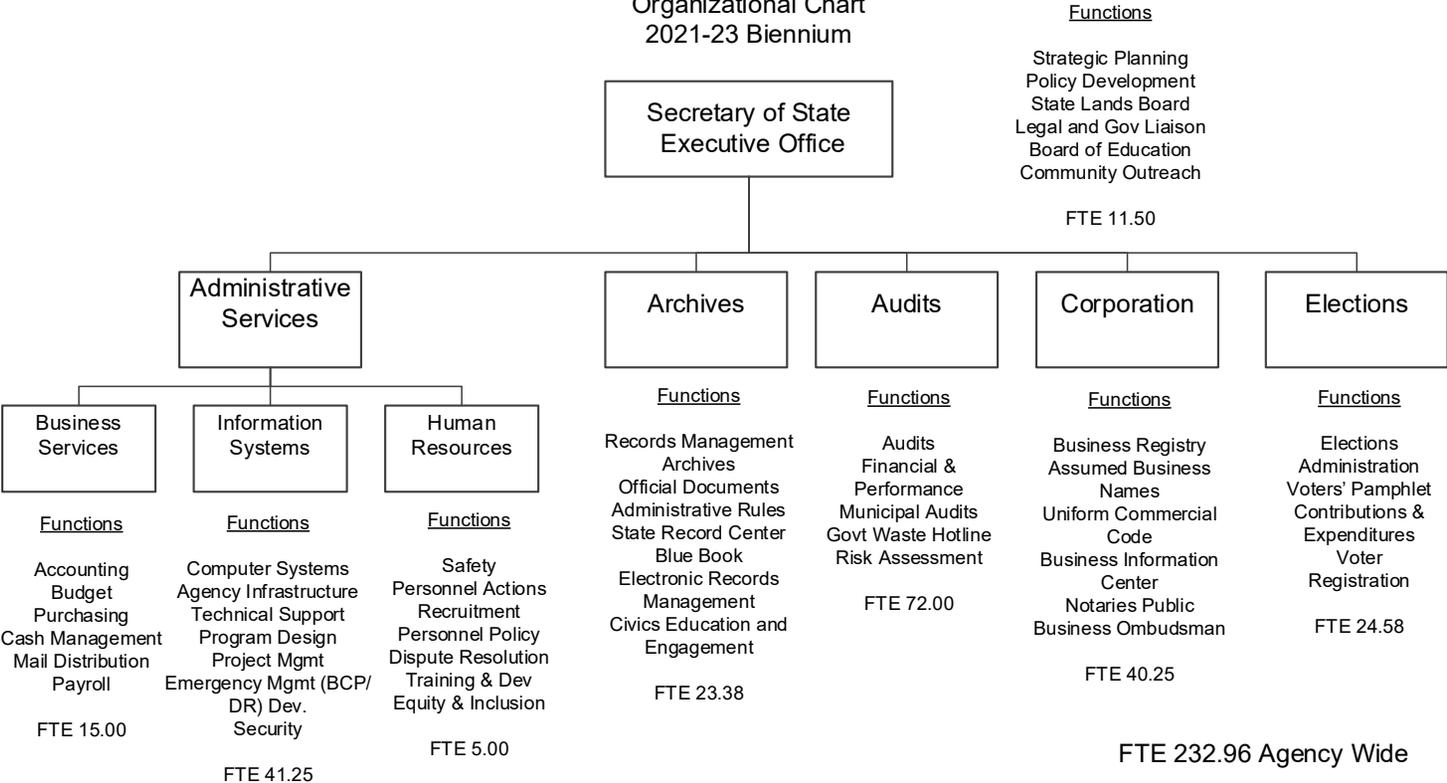
<p>- Eliminate Infrastructure Support positions, Software Development Positions, and Funding for IT Expendables</p>	<p>own core functions. Workload would be shifted to remaining Purchasing and Contracts Specialist 2.</p> <p>4 FTE (ISS8(1), ISS7(2), ISS6 (1)) – These Software Development (2), QA/Testing (1), and Project Management (1) positions support the development of software applications for agency business divisions. Cutting these positions would have a severe negative impact on our ability to lead the design, development, deployment, and support of existing public facing business applications for four agency divisions including Elections, Corporation, Archives, and Audits.</p> <p>2 FTE (ISS8) – These infrastructure positions support the server, network, middleware, and database functions of our core services team. Cutting these positions would severely impact our infrastructure's ability to respond to agency application, operational, and system issues.</p>	<p>\$351,832 GF, \$1,774,295 OF</p>	
<p>- Exec Office FTE Reduction</p>	<p>Eliminate 1 FTE in Executive Office causing increased workload to remaining front office staff.</p>	<p>\$512,150 OF</p>	

10% REDUCTION OPTIONS (ORS 291.216)

<p>- Reduce HAVA IT Professional Services</p>	<p>review, temporary staffing, and mailing, and public outreach necessary.</p> <p>A reduction in Help America Vote Act IT professional services would prevent completion of the statewide Oregon Votes contract. Oregon Votes is an extensive and modern elections management system that brings leading technology and federal standards to elections management and voter registration in Oregon. The prior system, Oregon Centralized Voter System was created over 15 years ago. Oregon Votes brings a much-needed system overhaul that adds integrity and security to elections and increases voter confidence in the Elections division.</p>	<p>\$135,445 OF, \$500,265 FF</p>	
---	--	-----------------------------------	--

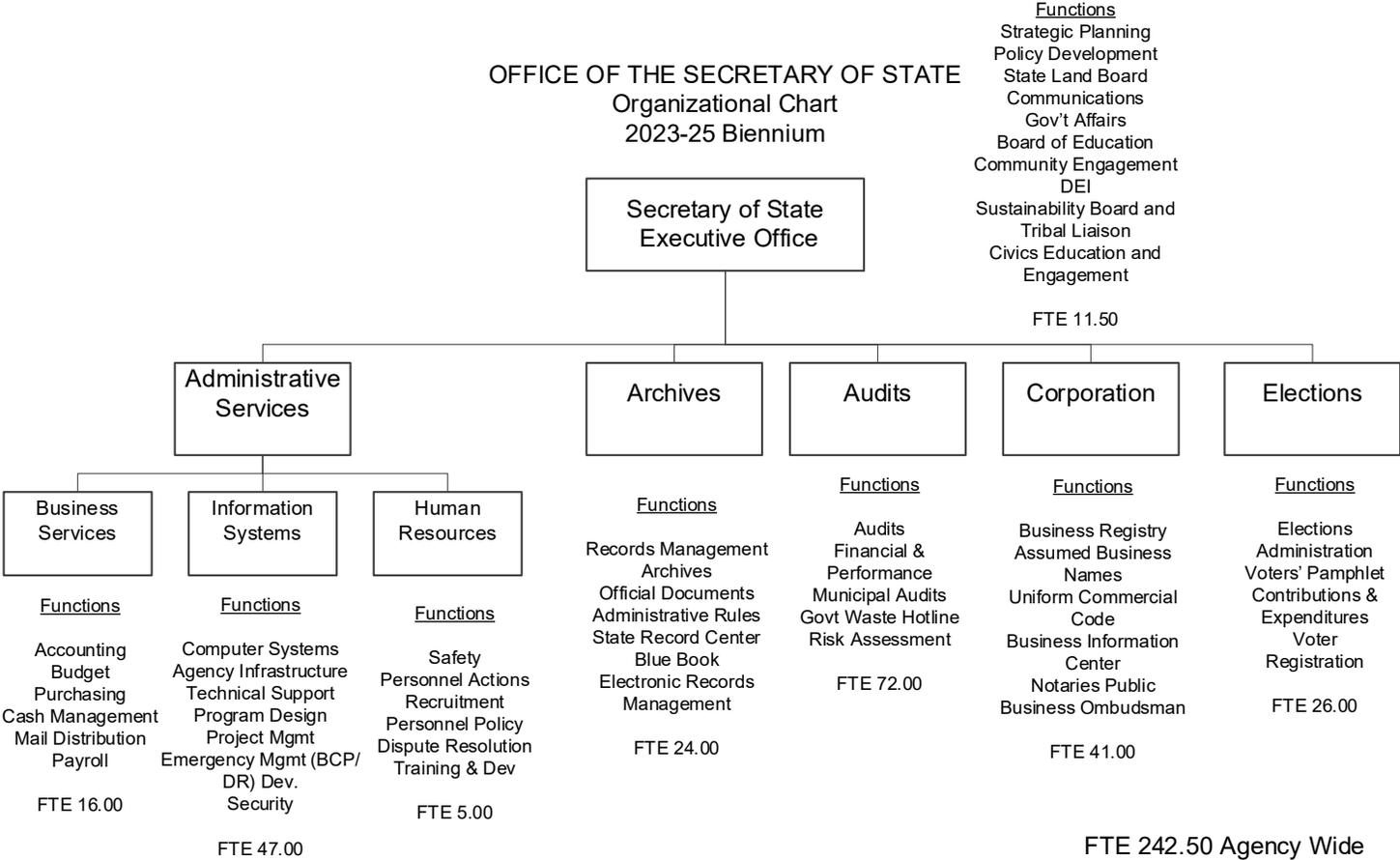
Budget Narrative

OFFICE OF THE SECRETARY OF STATE
Organizational Chart
2021-23 Biennium



Budget Narrative

**OFFICE OF THE SECRETARY OF STATE
Organizational Chart
2023-25 Biennium**



Budget Narrative

This page has been intentionally left blank

Summary of 2023-25 Biennium Budget

**Secretary of State
Secretary of State
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-000-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	232	231.08	99,873,377	18,230,183	-	75,757,327	5,885,867	-	-
2021-23 Emergency Boards	3	1.88	9,300,930	684,962	-	4,004,552	4,611,416	-	-
2021-23 Leg Approved Budget	235	232.96	109,174,307	18,915,145	-	79,761,879	10,497,283	-	-
2023-25 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(6)	(4.71)	2,150,159	(27,834)	-	2,706,295	(528,302)	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2023-25 Base Budget	229	228.25	111,324,466	18,887,311	-	82,468,174	9,968,981	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	295,861	120,688	-	108,695	66,478	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	1,980,308	277,481	-	1,753,726	(50,899)	-	-
Subtotal	-	-	2,276,169	398,169	-	1,862,421	15,579	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(9,638,807)	(3,039,013)	-	(1,299,794)	(5,300,000)	-	-
Subtotal	-	-	(9,638,807)	(3,039,013)	-	(1,299,794)	(5,300,000)	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	1,830,514	369,610	-	1,122,817	338,087	-	-
State Gov't & Services Charges Increase/(Decrease)			503,205	75,588	-	427,617	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Secretary of State
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-000-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal	-	-	2,333,719	445,198	-	1,550,434	338,087	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2023-25 Current Service Level	229	228.25	106,295,547	16,691,665	-	84,581,235	5,022,647	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Secretary of State
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-000-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2023-25 Current Service Level	229	228.25	106,295,547	16,691,665	-	84,581,235	5,022,647	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2023-25 Current Service Level	229	228.25	106,295,547	16,691,665	-	84,581,235	5,022,647	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	-	(958,866)	(135,372)	-	(823,494)	-	-	-
802 - Vacant Position Reductions	-	-	-	-	-	-	-	-	-
810 - Statewide Adjustments	-	-	(311,999)	(71,710)	-	(233,077)	(7,212)	-	-
811 - Budget Reconciliation	3	3.00	1,112,490	398,793	-	713,697	-	-	-
813 - Policy Bills	-	-	-	-	-	-	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - Procurement Contract Assistant	1	1.00	175,865	-	-	175,865	-	-	-
102 - Business Services Personnel True-up	-	-	60,296	-	-	60,296	-	-	-
103 - Executive Staffing	-	-	-	-	-	-	-	-	-
104 - Executive Personnel True-up	-	-	-	-	-	-	-	-	-
105 - Secretary Travel Needs	-	-	-	-	-	-	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Secretary of State
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-000-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
106 - System Modernization	3	3.00	1,524,965	-	-	1,524,965	-	-	-
107 - Information Technology Security	2	2.00	1,600,211	-	-	1,600,211	-	-	-
108 - Information Systems Personnel True-up	-	-	98,602	-	-	98,602	-	-	-
109 - Admin Services Executive Support Specialist	-	-	-	-	-	-	-	-	-
110 - Archivists	2	2.00	509,452	-	-	509,452	-	-	-
111 - Digitization Personnel Reclassifications	-	0.25	66,063	-	-	66,063	-	-	-
112 - Final Phase of Compact Shelving Project	-	-	750,000	-	-	750,000	-	-	-
113 - IT Audit Team	-	-	-	-	-	-	-	-	-
114 - Legislative Response Audit Team	-	-	-	-	-	-	-	-	-
115 - ORESTAR Replacement Start-up	-	-	-	-	-	-	-	-	-
116 - HAVA OPA Funding Shift	-	-	-	-	-	-	-	-	-
117 - Elections Oversight	1	1.00	350,695	350,695	-	-	-	-	-
118 - Elections Security and Public Education	2	2.00	741,804	741,804	-	-	-	-	-
119 - Microfilm/Microfiche Digitization Project	-	-	-	-	-	-	-	-	-
120 - Corporation Staffing Needs	-	-	-	-	-	-	-	-	-
121 - Transaction Charges	-	-	300,000	-	-	300,000	-	-	-
122 - Corporation Personnel True-up	-	-	-	-	-	-	-	-	-
123 - Archives Building Rent Increase	-	-	201,497	-	-	201,497	-	-	-
Subtotal Policy Packages	14	14.25	6,221,075	1,284,210	-	4,944,077	(7,212)	-	-

Total 2023-25 Leg. Adopted Budget	243	242.50	112,516,622	17,975,875	-	89,525,312	5,015,435	-	-
--	------------	---------------	--------------------	-------------------	----------	-------------------	------------------	----------	----------

Percentage Change From 2021-23 Leg Approved Budget	3.40%	4.10%	3.06%	-4.97%	-	12.24%	-52.22%	-	-
--	-------	-------	-------	--------	---	--------	---------	---	---

Summary of 2023-25 Biennium Budget

Secretary of State
 Secretary of State
 2023-25 Biennium

Leg. Adopted Budget
 Cross Reference Number: 16500-000-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Percentage Change From 2023-25 Current Service Level	6.11%	6.24%	5.85%	7.69%	-	5.85%	-0.14%	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Administrative Services Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-001-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	72	71.50	29,941,014	3,988,330	-	25,952,684	-	-	-
2021-23 Emergency Boards	2	1.25	1,697,646	115,333	-	1,582,313	-	-	-
2021-23 Leg Approved Budget	74	72.75	31,638,660	4,103,663	-	27,534,997	-	-	-
2023-25 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	0.75	1,483,118	219,676	-	1,263,442	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2023-25 Base Budget	74	73.50	33,121,778	4,323,339	-	28,798,439	-	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	50,472	20,971	-	29,501	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	784,298	108,984	-	675,314	-	-	-
Subtotal	-	-	834,770	129,955	-	704,815	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(1,280,000)	-	-	(1,280,000)	-	-	-
Subtotal	-	-	(1,280,000)	-	-	(1,280,000)	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	352,424	11,721	-	340,703	-	-	-
State Gov't & Services Charges Increase/(Decrease)			165,411	(17,523)	-	182,934	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Administrative Services Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-001-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal	-	-	517,835	(5,802)	-	523,637	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2023-25 Current Service Level	74	73.50	33,194,383	4,447,492	-	28,746,891	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Administrative Services Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-001-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2023-25 Current Service Level	74	73.50	33,194,383	4,447,492	-	28,746,891	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2023-25 Current Service Level	74	73.50	33,194,383	4,447,492	-	28,746,891	-	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	-	(344,093)	(55,748)	-	(288,345)	-	-	-
802 - Vacant Position Reductions	-	-	-	-	-	-	-	-	-
810 - Statewide Adjustments	-	-	(65,833)	(5,887)	-	(59,946)	-	-	-
811 - Budget Reconciliation	-	-	176,220	23,746	-	152,474	-	-	-
813 - Policy Bills	-	-	-	-	-	-	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - Procurement Contract Assistant	1	1.00	175,865	-	-	175,865	-	-	-
102 - Business Services Personnel True-up	-	-	60,296	-	-	60,296	-	-	-
103 - Executive Staffing	-	-	-	-	-	-	-	-	-
104 - Executive Personnel True-up	-	-	-	-	-	-	-	-	-
105 - Secretary Travel Needs	-	-	-	-	-	-	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Administrative Services Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-001-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
106 - System Modernization	3	3.00	1,524,965	-	-	1,524,965	-	-	-
107 - Information Technology Security	2	2.00	1,600,211	-	-	1,600,211	-	-	-
108 - Information Systems Personnel True-up	-	-	98,602	-	-	98,602	-	-	-
109 - Admin Services Executive Support Specialist	-	-	-	-	-	-	-	-	-
110 - Archivists	-	-	-	-	-	-	-	-	-
111 - Digitization Personnel Reclassifications	-	-	-	-	-	-	-	-	-
112 - Final Phase of Compact Shelving Project	-	-	-	-	-	-	-	-	-
113 - IT Audit Team	-	-	-	-	-	-	-	-	-
114 - Legislative Response Audit Team	-	-	-	-	-	-	-	-	-
115 - ORESTAR Replacement Start-up	-	-	-	-	-	-	-	-	-
116 - HAVA OPA Funding Shift	-	-	-	-	-	-	-	-	-
117 - Elections Oversight	-	-	-	-	-	-	-	-	-
118 - Elections Security and Public Education	-	-	-	-	-	-	-	-	-
119 - Microfilm/Microfiche Digitization Project	-	-	-	-	-	-	-	-	-
120 - Corporation Staffing Needs	-	-	-	-	-	-	-	-	-
121 - Transaction Charges	-	-	-	-	-	-	-	-	-
122 - Corporation Personnel True-up	-	-	-	-	-	-	-	-	-
123 - Archives Building Rent Increase	-	-	-	-	-	-	-	-	-
Subtotal Policy Packages	6	6.00	3,226,233	(37,889)	-	3,264,122	-	-	-

Total 2023-25 Leg. Adopted Budget	80	79.50	36,420,616	4,409,603	-	32,011,013	-	-	-
--	-----------	--------------	-------------------	------------------	----------	-------------------	----------	----------	----------

Percentage Change From 2021-23 Leg Approved Budget	8.11%	9.28%	15.11%	7.46%	-	16.26%	-	-	-
--	-------	-------	--------	-------	---	--------	---	---	---

Summary of 2023-25 Biennium Budget

Secretary of State
 Administrative Services Division
 2023-25 Biennium

Leg. Adopted Budget
 Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Percentage Change From 2023-25 Current Service Level	8.11%	8.16%	9.72%	-0.85%	-	11.35%	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Elections Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-002-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	26	25.83	21,357,561	14,241,853	-	1,249,841	5,865,867	-	-
2021-23 Emergency Boards	(2)	(1.25)	5,181,045	569,629	-	-	4,611,416	-	-
2021-23 Leg Approved Budget	24	24.58	26,538,606	14,811,482	-	1,249,841	10,477,283	-	-
2023-25 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(2)	(2.58)	(775,812)	(247,510)	-	-	(528,302)	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2023-25 Base Budget	22	22.00	25,762,794	14,563,972	-	1,249,841	9,948,981	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	166,195	99,717	-	-	66,478	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	117,598	168,497	-	-	(50,899)	-	-
Subtotal	-	-	283,793	268,214	-	-	15,579	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(8,339,013)	(3,039,013)	-	-	(5,300,000)	-	-
Subtotal	-	-	(8,339,013)	(3,039,013)	-	-	(5,300,000)	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	800,588	357,889	-	104,612	338,087	-	-
State Gov't & Services Charges Increase/(Decrease)			93,111	93,111	-	-	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Elections Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-002-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal	-	-	893,699	451,000	-	104,612	338,087	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2023-25 Current Service Level	22	22.00	18,601,273	12,244,173	-	1,354,453	5,002,647	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Elections Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-002-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2023-25 Current Service Level	22	22.00	18,601,273	12,244,173	-	1,354,453	5,002,647	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2023-25 Current Service Level	22	22.00	18,601,273	12,244,173	-	1,354,453	5,002,647	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	-	(79,624)	(79,624)	-	-	-	-	-
802 - Vacant Position Reductions	-	-	-	-	-	-	-	-	-
810 - Statewide Adjustments	-	-	(73,077)	(65,823)	-	(42)	(7,212)	-	-
811 - Budget Reconciliation	1	1.00	375,047	375,047	-	-	-	-	-
813 - Policy Bills	-	-	-	-	-	-	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - Procurement Contract Assistant	-	-	-	-	-	-	-	-	-
102 - Business Services Personnel True-up	-	-	-	-	-	-	-	-	-
103 - Executive Staffing	-	-	-	-	-	-	-	-	-
104 - Executive Personnel True-up	-	-	-	-	-	-	-	-	-
105 - Secretary Travel Needs	-	-	-	-	-	-	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Elections Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-002-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
106 - System Modernization	-	-	-	-	-	-	-	-	-
107 - Information Technology Security	-	-	-	-	-	-	-	-	-
108 - Information Systems Personnel True-up	-	-	-	-	-	-	-	-	-
109 - Admin Services Executive Support Specialist	-	-	-	-	-	-	-	-	-
110 - Archivists	-	-	-	-	-	-	-	-	-
111 - Digitization Personnel Reclassifications	-	-	-	-	-	-	-	-	-
112 - Final Phase of Compact Shelving Project	-	-	-	-	-	-	-	-	-
113 - IT Audit Team	-	-	-	-	-	-	-	-	-
114 - Legislative Response Audit Team	-	-	-	-	-	-	-	-	-
115 - ORESTAR Replacement Start-up	-	-	-	-	-	-	-	-	-
116 - HAVA OPA Funding Shift	-	-	-	-	-	-	-	-	-
117 - Elections Oversight	1	1.00	350,695	350,695	-	-	-	-	-
118 - Elections Security and Public Education	2	2.00	741,804	741,804	-	-	-	-	-
119 - Microfilm/Microfiche Digitization Project	-	-	-	-	-	-	-	-	-
120 - Corporation Staffing Needs	-	-	-	-	-	-	-	-	-
121 - Transaction Charges	-	-	-	-	-	-	-	-	-
122 - Corporation Personnel True-up	-	-	-	-	-	-	-	-	-
123 - Archives Building Rent Increase	-	-	-	-	-	-	-	-	-
Subtotal Policy Packages	4	4.00	1,314,845	1,322,099	-	(42)	(7,212)	-	-

Total 2023-25 Leg. Adopted Budget	26	26.00	19,916,118	13,566,272	-	1,354,411	4,995,435	-	-
--	-----------	--------------	-------------------	-------------------	---	------------------	-----------	---	---

Percentage Change From 2021-23 Leg Approved Budget	8.33%	5.78%	-24.95%	-8.41%	-	8.37%	-52.32%	-	-
--	-------	-------	---------	--------	---	-------	---------	---	---

Summary of 2023-25 Biennium Budget

Secretary of State
Elections Division
2023-25 Biennium

Leg. Adopted Budget
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Percentage Change From 2023-25 Current Service Level	18.18%	18.18%	7.07%	10.80%	-	-	-0.14%	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Audits Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-007-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	72	72.00	26,037,312	-	-	26,037,312	-	-	-
2021-23 Emergency Boards	-	-	986,334	-	-	986,334	-	-	-
2021-23 Leg Approved Budget	72	72.00	27,023,646	-	-	27,023,646	-	-	-
2023-25 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	986,189	-	-	986,189	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2023-25 Base Budget	72	72.00	28,009,835	-	-	28,009,835	-	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	83,711	-	-	83,711	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	636,761	-	-	636,761	-	-	-
Subtotal	-	-	720,472	-	-	720,472	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	259,806	-	-	259,806	-	-	-
State Gov't & Services Charges Increase/(Decrease)			129,578	-	-	129,578	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Audits Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-007-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal	-	-	389,384	-	-	389,384	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2023-25 Current Service Level	72	72.00	29,119,691	-	-	29,119,691	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Audits Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-007-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2023-25 Current Service Level	72	72.00	29,119,691	-	-	29,119,691	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2023-25 Current Service Level	72	72.00	29,119,691	-	-	29,119,691	-	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	-	(331,237)	-	-	(331,237)	-	-	-
802 - Vacant Position Reductions	-	-	-	-	-	-	-	-	-
810 - Statewide Adjustments	-	-	(48,620)	-	-	(48,620)	-	-	-
811 - Budget Reconciliation	-	-	-	-	-	-	-	-	-
813 - Policy Bills	-	-	-	-	-	-	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - Procurement Contract Assistant	-	-	-	-	-	-	-	-	-
102 - Business Services Personnel True-up	-	-	-	-	-	-	-	-	-
103 - Executive Staffing	-	-	-	-	-	-	-	-	-
104 - Executive Personnel True-up	-	-	-	-	-	-	-	-	-
105 - Secretary Travel Needs	-	-	-	-	-	-	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Audits Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-007-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
106 - System Modernization	-	-	-	-	-	-	-	-	-
107 - Information Technology Security	-	-	-	-	-	-	-	-	-
108 - Information Systems Personnel True-up	-	-	-	-	-	-	-	-	-
109 - Admin Services Executive Support Specialist	-	-	-	-	-	-	-	-	-
110 - Archivists	-	-	-	-	-	-	-	-	-
111 - Digitization Personnel Reclassifications	-	-	-	-	-	-	-	-	-
112 - Final Phase of Compact Shelving Project	-	-	-	-	-	-	-	-	-
113 - IT Audit Team	-	-	-	-	-	-	-	-	-
114 - Legislative Response Audit Team	-	-	-	-	-	-	-	-	-
115 - ORESTAR Replacement Start-up	-	-	-	-	-	-	-	-	-
116 - HAVA OPA Funding Shift	-	-	-	-	-	-	-	-	-
117 - Elections Oversight	-	-	-	-	-	-	-	-	-
118 - Elections Security and Public Education	-	-	-	-	-	-	-	-	-
119 - Microfilm/Microfiche Digitization Project	-	-	-	-	-	-	-	-	-
120 - Corporation Staffing Needs	-	-	-	-	-	-	-	-	-
121 - Transaction Charges	-	-	-	-	-	-	-	-	-
122 - Corporation Personnel True-up	-	-	-	-	-	-	-	-	-
123 - Archives Building Rent Increase	-	-	-	-	-	-	-	-	-
Subtotal Policy Packages	-	-	(379,857)	-	-	(379,857)	-	-	-

Total 2023-25 Leg. Adopted Budget	72	72.00	28,739,834	-	-	28,739,834	-	-	-
--	-----------	--------------	-------------------	---	---	-------------------	---	---	---

Percentage Change From 2021-23 Leg Approved Budget	-	-	6.35%	-	-	6.35%	-	-	-
--	---	---	-------	---	---	-------	---	---	---

Summary of 2023-25 Biennium Budget

Secretary of State
Audits Division
2023-25 Biennium

Leg. Adopted Budget
Cross Reference Number: 16500-007-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Percentage Change From 2023-25 Current Service Level	-	-	-1.30%	-	-	-1.30%	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Archives Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-012-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	23	22.75	9,229,622	-	-	9,209,622	20,000	-	-
2021-23 Emergency Boards	1	0.63	368,960	-	-	368,960	-	-	-
2021-23 Leg Approved Budget	24	23.38	9,598,582	-	-	9,578,582	20,000	-	-
2023-25 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(2)	(1.63)	178,273	-	-	178,273	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2023-25 Base Budget	22	21.75	9,776,855	-	-	9,756,855	20,000	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(21,750)	-	-	(21,750)	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	273,518	-	-	273,518	-	-	-
Subtotal	-	-	251,768	-	-	251,768	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(19,794)	-	-	(19,794)	-	-	-
Subtotal	-	-	(19,794)	-	-	(19,794)	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	172,627	-	-	172,627	-	-	-
State Gov't & Services Charges Increase/(Decrease)			39,445	-	-	39,445	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Archives Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-012-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal	-	-	212,072	-	-	212,072	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2023-25 Current Service Level	22	21.75	10,220,901	-	-	10,200,901	20,000	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Archives Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-012-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2023-25 Current Service Level	22	21.75	10,220,901	-	-	10,200,901	20,000	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2023-25 Current Service Level	22	21.75	10,220,901	-	-	10,200,901	20,000	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	-	(81,657)	-	-	(81,657)	-	-	-
802 - Vacant Position Reductions	-	-	-	-	-	-	-	-	-
810 - Statewide Adjustments	-	-	(76,291)	-	-	(76,291)	-	-	-
811 - Budget Reconciliation	-	-	22,488	-	-	22,488	-	-	-
813 - Policy Bills	-	-	-	-	-	-	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - Procurement Contract Assistant	-	-	-	-	-	-	-	-	-
102 - Business Services Personnel True-up	-	-	-	-	-	-	-	-	-
103 - Executive Staffing	-	-	-	-	-	-	-	-	-
104 - Executive Personnel True-up	-	-	-	-	-	-	-	-	-
105 - Secretary Travel Needs	-	-	-	-	-	-	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Archives Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-012-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
106 - System Modernization	-	-	-	-	-	-	-	-	-
107 - Information Technology Security	-	-	-	-	-	-	-	-	-
108 - Information Systems Personnel True-up	-	-	-	-	-	-	-	-	-
109 - Admin Services Executive Support Specialist	-	-	-	-	-	-	-	-	-
110 - Archivists	2	2.00	509,452	-	-	509,452	-	-	-
111 - Digitization Personnel Reclassifications	-	0.25	66,063	-	-	66,063	-	-	-
112 - Final Phase of Compact Shelving Project	-	-	750,000	-	-	750,000	-	-	-
113 - IT Audit Team	-	-	-	-	-	-	-	-	-
114 - Legislative Response Audit Team	-	-	-	-	-	-	-	-	-
115 - ORESTAR Replacement Start-up	-	-	-	-	-	-	-	-	-
116 - HAVA OPA Funding Shift	-	-	-	-	-	-	-	-	-
117 - Elections Oversight	-	-	-	-	-	-	-	-	-
118 - Elections Security and Public Education	-	-	-	-	-	-	-	-	-
119 - Microfilm/Microfiche Digitization Project	-	-	-	-	-	-	-	-	-
120 - Corporation Staffing Needs	-	-	-	-	-	-	-	-	-
121 - Transaction Charges	-	-	-	-	-	-	-	-	-
122 - Corporation Personnel True-up	-	-	-	-	-	-	-	-	-
123 - Archives Building Rent Increase	-	-	201,497	-	-	201,497	-	-	-
Subtotal Policy Packages	2	2.25	1,391,552	-	-	1,391,552	-	-	-

Total 2023-25 Leg. Adopted Budget	24	24.00	11,612,453	-	-	11,592,453	20,000	-	-
--	-----------	--------------	-------------------	----------	----------	-------------------	---------------	----------	----------

Percentage Change From 2021-23 Leg Approved Budget	-	2.65%	20.98%	-	-	21.02%	-	-	-
--	---	-------	--------	---	---	--------	---	---	---

Summary of 2023-25 Biennium Budget

Secretary of State
Archives Division
2023-25 Biennium

Leg. Adopted Budget
Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Percentage Change From 2023-25 Current Service Level	9.09%	10.34%	13.61%	-	-	13.64%	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Corporation Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-036-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	39	39.00	13,307,868	-	-	13,307,868	-	-	-
2021-23 Emergency Boards	2	1.25	1,066,945	-	-	1,066,945	-	-	-
2021-23 Leg Approved Budget	41	40.25	14,374,813	-	-	14,374,813	-	-	-
2023-25 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(2)	(1.25)	278,391	-	-	278,391	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2023-25 Base Budget	39	39.00	14,653,204	-	-	14,653,204	-	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	17,233	-	-	17,233	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	168,133	-	-	168,133	-	-	-
Subtotal	-	-	185,366	-	-	185,366	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	245,069	-	-	245,069	-	-	-
State Gov't & Services Charges Increase/(Decrease)			75,660	-	-	75,660	-	-	-

Summary of 2023-25 Biennium Budget

Secretary of State
 Corporation Division
 2023-25 Biennium

Leg. Adopted Budget
 Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal	-	-	320,729	-	-	320,729	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2023-25 Current Service Level	39	39.00	15,159,299	-	-	15,159,299	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Corporation Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-036-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2023-25 Current Service Level	39	39.00	15,159,299	-	-	15,159,299	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2023-25 Current Service Level	39	39.00	15,159,299	-	-	15,159,299	-	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	-	(122,255)	-	-	(122,255)	-	-	-
802 - Vacant Position Reductions	-	-	-	-	-	-	-	-	-
810 - Statewide Adjustments	-	-	(48,178)	-	-	(48,178)	-	-	-
811 - Budget Reconciliation	2	2.00	538,735	-	-	538,735	-	-	-
813 - Policy Bills	-	-	-	-	-	-	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - Procurement Contract Assistant	-	-	-	-	-	-	-	-	-
102 - Business Services Personnel True-up	-	-	-	-	-	-	-	-	-
103 - Executive Staffing	-	-	-	-	-	-	-	-	-
104 - Executive Personnel True-up	-	-	-	-	-	-	-	-	-
105 - Secretary Travel Needs	-	-	-	-	-	-	-	-	-

Summary of 2023-25 Biennium Budget

**Secretary of State
Corporation Division
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 16500-036-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
106 - System Modernization	-	-	-	-	-	-	-	-	-
107 - Information Technology Security	-	-	-	-	-	-	-	-	-
108 - Information Systems Personnel True-up	-	-	-	-	-	-	-	-	-
109 - Admin Services Executive Support Specialist	-	-	-	-	-	-	-	-	-
110 - Archivists	-	-	-	-	-	-	-	-	-
111 - Digitization Personnel Reclassifications	-	-	-	-	-	-	-	-	-
112 - Final Phase of Compact Shelving Project	-	-	-	-	-	-	-	-	-
113 - IT Audit Team	-	-	-	-	-	-	-	-	-
114 - Legislative Response Audit Team	-	-	-	-	-	-	-	-	-
115 - ORESTAR Replacement Start-up	-	-	-	-	-	-	-	-	-
116 - HAVA OPA Funding Shift	-	-	-	-	-	-	-	-	-
117 - Elections Oversight	-	-	-	-	-	-	-	-	-
118 - Elections Security and Public Education	-	-	-	-	-	-	-	-	-
119 - Microfilm/Microfiche Digitization Project	-	-	-	-	-	-	-	-	-
120 - Corporation Staffing Needs	-	-	-	-	-	-	-	-	-
121 - Transaction Charges	-	-	300,000	-	-	300,000	-	-	-
122 - Corporation Personnel True-up	-	-	-	-	-	-	-	-	-
123 - Archives Building Rent Increase	-	-	-	-	-	-	-	-	-
Subtotal Policy Packages	2	2.00	668,302	-	-	668,302	-	-	-

Total 2023-25 Leg. Adopted Budget	41	41.00	15,827,601	-	-	15,827,601	-	-	-
--	-----------	--------------	-------------------	----------	----------	-------------------	----------	----------	----------

Percentage Change From 2021-23 Leg Approved Budget	-	1.86%	10.11%	-	-	10.11%	-	-	-
--	---	-------	--------	---	---	--------	---	---	---

Summary of 2023-25 Biennium Budget

Secretary of State
 Corporation Division
 2023-25 Biennium

Leg. Adopted Budget
 Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Percentage Change From 2023-25 Current Service Level	5.13%	5.13%	4.41%	-	-	4.41%	-	-	-

Agencywide Program Unit Summary
2023-25 Biennium

Version: Z - 01 - Leg. Adopted Budget

Summary Cross Reference Number	Cross Reference Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
001-00-00-00000	Administrative Services Division						
	General Fund	3,538,406	3,988,330	4,103,663	5,272,325	5,262,183	4,409,603
	Other Funds	19,503,172	25,952,684	27,534,997	35,048,837	34,954,899	32,011,013
	All Funds	23,041,578	29,941,014	31,638,660	40,321,162	40,217,082	36,420,616
002-00-00-00000	Elections Division						
	General Fund	10,664,760	14,241,853	14,811,482	15,468,437	15,425,484	13,566,272
	Other Funds	2,393,553	1,249,841	1,249,841	1,354,453	1,354,422	1,354,411
	Federal Funds	3,982,771	5,865,867	10,477,283	4,569,688	4,563,969	4,995,435
	All Funds	17,041,084	21,357,561	26,538,606	21,392,578	21,343,875	19,916,118
007-00-00-00000	Audits Division						
	Other Funds	22,190,449	26,037,312	27,023,646	30,495,905	30,413,010	28,739,834
012-00-00-00000	Archives Division						
	Other Funds	8,612,088	9,209,622	9,578,582	11,727,913	11,617,048	11,592,453
	Federal Funds	-	20,000	20,000	20,000	20,000	20,000
	All Funds	8,612,088	9,229,622	9,598,582	11,747,913	11,637,048	11,612,453
036-00-00-00000	Corporation Division						
	Other Funds	12,057,575	13,307,868	14,374,813	17,802,207	17,732,221	15,827,601
TOTAL AGENCY							
	General Fund	14,203,166	18,230,183	18,915,145	20,740,762	20,687,667	17,975,875

<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
---	------------------------------------	----------------------------	---	--	--	--	--

TOTAL AGENCY

Other Funds	64,756,837	75,757,327	79,761,879	96,429,315	96,071,600	89,525,312
Federal Funds	3,982,771	5,885,867	10,497,283	4,589,688	4,583,969	5,015,435
All Funds	82,942,774	99,873,377	109,174,307	121,759,765	121,343,236	112,516,622

Office of the Secretary of State



Revenues 2023-25 Legislatively Adopted Budget

Budget Narrative

2023-25 Biennial Budget

Revenue Forecast Narrative

Sources of Revenue- The Secretary of State receives Other Funds and Federal Funds revenues from a variety of sources. Funds are received from the following sources and used for the purposes indicated:

Other Funds Revenue:

Beginning Balance - The beginning balance represents the agency projected Other Funds two-month operating cash.

Internal Assessment - The internal assessment allocates the personal services and services and supplies of executive, business services, human resources and information systems staff that supports the Audit, Corporation and Archives divisions based on an FTE and expenditure calculation. Internal assessments are budgeted as transfers in and transfers out, respectively.

Corporation Fees - Corporation Fees are the fees generated by the Corporation Division for Entity Registrations, UCC filings and Notary fees. UCC fees are paid to file secured transactions. Notary fees are to commission a notary public or to obtain public records and certificates. Voter approved ballot measure 67 (2010) increased many of the division's business registration fees to provide additional support for the General Fund. General Fund revenue transfers are estimated at \$89,636,110 in the 2023-25 Biennium.

Charges for Services - The Audits and Archives divisions charge for services provided to state and local governments.

The Audits Division charges each state agency based on their share of total state expenditures, revenues, cash and FTE. If cost estimates are too high at mid-biennium, the division reduces charges for the second year. The budget for the division reflects \$38,139,560 in assessments for the 2023-25 biennium.

The Archives Division has five programs funded by Other Fund revenues: Archives Records Management, State Records Center, Microfilm Storage (aka Security Depository), Oregon Administrative Rules and Oregon Blue Book.

Budget Narrative

- The Archives Records Management assessment is based on positions plus operating costs and dividing that by the total number of agency FTE to get a per FTE rate. The 2023-25 Price List shows this Archives Records Management assessment at \$16,414,615.
- The State Records Center's assessment is based on 2023-25 projected expenditures divided by the estimated occupancy rate at a charge of \$1.40 per cubic foot per month. The 2023-25 Price List shows the State Records Center at \$3,089,431.
- Security Depository (Microfilm Storage) is assessed by dividing the amount per reel by the total program cost. The 2023-25 Price List shows the Security Depository at \$192,271.
- The Oregon Blue Book program is funded through the sales of the book. The 2021 sale price was \$18.00 per book. Sales for the Oregon Blue Book have been declining since the on-line version was made available at no cost. The division will continue to sell Oregon Blue Books in the 2023-25 biennium. Total anticipated sales revenue is \$35,000.

Interest - Interest is earned on the Federal Funds for the Help America Vote Act in the Elections Division.

Miscellaneous - Public and State agency customers have a need for copies of important documentation. Nominal charges are set for these services. The Archives also sells calendars depicting scenic images of Oregon taken by staff and cloth grocery bags illustrated with historic trademarks to help bolster Miscellaneous Receipts. In accordance with ORS 283.250, a miscellaneous receipts account is established at the State Treasury.

Federal Funds Revenue - In order to comply with the Help America Vote Act, the Elections Division ensured adoption of legislation to create the State Election Fund. The Election Fund consists of amounts appropriated or otherwise made available by Congress and the Oregon Legislative Assembly for carrying out mandates and activities involved in implementing HAVA. The Fund is separate and distinct from the General Fund of the State Treasury and, by requirement of the Federal law, interest earned by the fund is credited back to the fund.

The Archives Division may receive up to \$20,000 in Federal Funds through the State Historical Records Advisory Board.

Budget Narrative

Basis for 2023-2025 biennium estimates:

Other Fund revenue estimates are based on historical trends with adjustments for projected changes.

Federal Fund revenue estimates are based on forecasts of future funding levels provided by the respective Elections and Archives Divisions.

Proposed changes in revenue sources or fees- None.

Proposals for new legislation- None.

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Secretary of State
2023-25 Biennium

Agency Number: 16500
Cross Reference Number: 16500-000-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Business Lic and Fees	100,626,809	87,077,961	87,077,961	89,905,617	89,905,617	116,224,574
Non-business Lic. and Fees	3,893,674	2,966,017	2,966,017	3,324,701	3,324,701	3,324,701
Charges for Services	39,930,284	53,367,363	53,367,363	63,364,649	63,364,649	59,446,106
Fines and Forfeitures	241,858	224,419	224,419	224,419	224,419	224,419
Interest Income	50,840	-	-	-	-	-
Sales Income	40,111	45,000	45,000	39,000	39,000	39,000
Grants (Non-Fed)	500	-	-	-	-	-
Other Revenues	1,013,990	1,013,990	1,013,990	1,013,990	1,013,990	1,235,896
Transfer In - Intrafund	19,352,068	28,060,431	28,060,431	35,649,641	35,649,641	31,918,485
Tsfr From Administrative Svcs	1,728,073	-	-	-	-	-
Transfer Out - Intrafund	(19,352,068)	(28,060,431)	(28,060,431)	(35,649,641)	(35,649,641)	(31,918,485)
Transfer to General Fund	(82,871,829)	(67,730,540)	(67,730,540)	(62,123,770)	(62,123,770)	(90,518,040)
Total Other Funds	\$64,654,310	\$76,964,210	\$76,964,210	\$95,748,606	\$95,748,606	\$89,976,656
Federal Funds						
Interest Income	302,036	-	-	-	-	-
Federal Funds	6,109,153	20,000	90,150	20,000	20,000	20,000
Total Federal Funds	\$6,411,189	\$20,000	\$90,150	\$20,000	\$20,000	\$20,000

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Secretary of State
2023-25 Biennium

Agency Number: 16500
Cross Reference Number: 16500-001-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Charges for Services	980	-	-	-	-	-
Transfer In - Intrafund	19,345,768	28,060,431	28,060,431	35,649,641	35,649,641	31,918,485
Tsfr From Administrative Svcs	112,117	-	-	-	-	-
Total Other Funds	\$19,458,865	\$28,060,431	\$28,060,431	\$35,649,641	\$35,649,641	\$31,918,485

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Secretary of State
2023-25 Biennium

Agency Number: 16500
Cross Reference Number: 16500-002-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Non-business Lic. and Fees	759,775	657,511	657,511	657,511	657,511	657,511
Charges for Services	11,525	15,000	15,000	12,000	12,000	12,000
Fines and Forfeitures	241,858	224,419	224,419	224,419	224,419	224,419
Interest Income	50,840	-	-	-	-	-
Sales Income	3,607	10,000	10,000	4,000	4,000	4,000
Other Revenues	1,013,990	1,013,990	1,013,990	1,013,990	1,013,990	1,235,896
Tsfr From Administrative Svcs	1,227,984	-	-	-	-	-
Transfer to General Fund	(1,001,633)	(881,930)	(881,930)	(881,930)	(881,930)	(881,930)
Total Other Funds	\$2,307,946	\$1,038,990	\$1,038,990	\$1,029,990	\$1,029,990	\$1,251,896
Federal Funds						
Interest Income	302,036	-	-	-	-	-
Federal Funds	6,109,153	-	70,150	-	-	-
Total Federal Funds	\$6,411,189	-	\$70,150	-	-	-

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Secretary of State
2023-25 Biennium

Agency Number: 16500
Cross Reference Number: 16500-007-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Charges for Services	27,941,706	36,981,198	36,981,198	41,067,480	41,067,480	38,139,560
Tsfr From Administrative Svcs	230,562	-	-	-	-	-
Transfer Out - Intrafund	(6,120,880)	(9,934,330)	(9,934,330)	(11,112,774)	(11,112,774)	(9,571,542)
Total Other Funds	\$22,051,388	\$27,046,868	\$27,046,868	\$29,954,706	\$29,954,706	\$28,568,018

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Secretary of State
2023-25 Biennium

Agency Number: 16500
Cross Reference Number: 16500-012-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Charges for Services	11,196,449	15,763,947	15,763,947	21,527,641	21,527,641	20,537,018
Sales Income	36,504	35,000	35,000	35,000	35,000	35,000
Grants (Non-Fed)	500	-	-	-	-	-
Transfer In - Intrafund	6,300	-	-	-	-	-
Tsfr From Administrative Svcs	56,994	-	-	-	-	-
Transfer Out - Intrafund	(3,533,444)	(5,747,177)	(5,747,177)	(10,536,195)	(10,536,195)	(9,600,620)
Total Other Funds	\$7,763,303	\$10,051,770	\$10,051,770	\$11,026,446	\$11,026,446	\$10,971,398
Federal Funds						
Federal Funds	-	20,000	20,000	20,000	20,000	20,000
Total Federal Funds	-	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Secretary of State
2023-25 Biennium

Agency Number: 16500
Cross Reference Number: 16500-036-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Business Lic and Fees	100,626,809	87,077,961	87,077,961	89,905,617	89,905,617	116,224,574
Non-business Lic. and Fees	3,133,899	2,308,506	2,308,506	2,667,190	2,667,190	2,667,190
Charges for Services	779,624	607,218	607,218	757,528	757,528	757,528
Tsfr From Administrative Svcs	100,416	-	-	-	-	-
Transfer Out - Intrafund	(9,697,744)	(12,378,924)	(12,378,924)	(14,000,672)	(14,000,672)	(12,746,323)
Transfer to General Fund	(81,870,196)	(66,848,610)	(66,848,610)	(61,241,840)	(61,241,840)	(89,636,110)
Total Other Funds	\$13,072,808	\$10,766,151	\$10,766,151	\$18,087,823	\$18,087,823	\$17,266,859

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2019-21 Actual	2021-23 Legislatively Adopted	2021-23 Estimated	2023-25		
						Agency Request	Governor's	Legislatively Adopted
Business License Fees	OF & GF	0205	100,626,809	87,077,961	91,307,931	89,905,617	89,905,617	116,224,574
Non-Business Lic. Fees	OF & GF	0210	3,893,674	2,966,017	3,354,086	3,324,701	3,324,701	3,324,701
Charges for Services	OF	0410	39,930,284	53,367,363	52,233,620	63,364,649	63,364,649	59,446,106
Fines & Forfeitures	OF & GF	0505	241,858	224,419	224,419	224,419	224,419	224,419
Interest Income	OF	0605	50,840	0	15,772	0	0	0
Sales Income	OF	0705	40,111	45,000	45,000	39,000	39,000	39,000
Grants (Non-Fed)	OF	0910	500	0	0	0	0	0
Other Revenues	OF	0975	1,013,990	1,013,990	1,013,990	1,013,990	1,013,990	1,235,896
Transfers In – Intrafund	OF	1010	19,352,068	28,060,431	28,060,431	35,649,641	35,649,641	31,918,485
Tsfr From Administrative Svcs	OF	1107	1,728,073	0	0	0	0	0
Transfers Out - Intrafund	OF	2010	(19,352,068)	(28,060,431)	(28,060,431)	(35,649,641)	(35,649,641)	(31,918,485)
Transfers to GF	GF	2060	(82,871,829)	(67,730,540)	(70,210,665)	(62,123,770)	(62,123,770)	(90,518,040)
Subtotal Other Funds			64,654,310	76,964,210	77,984,153	95,748,606	95,748,606	89,976,656
Interest Income	FF	0605	302,036	0	70,150	0	0	0
Federal Funds	FF	0995	6,109,153	20,000	1,047,167	20,000	20,000	20,000
Total Other Funds And Federal Funds			71,065,499	76,984,210	79,101,470	95,768,606	95,768,606	89,996,656

Budget Narrative

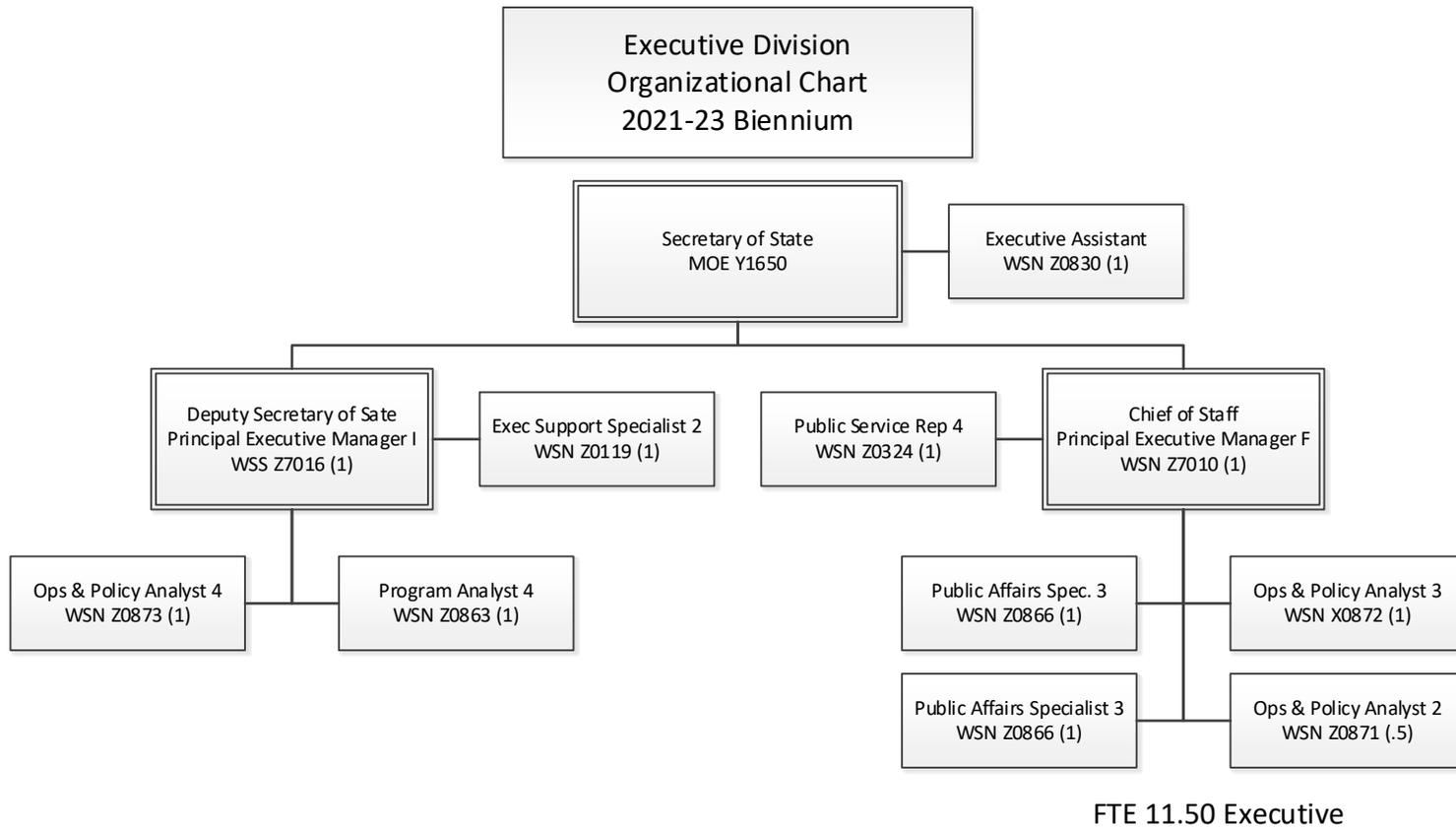
This page has been intentionally left blank

Office of the Secretary of State

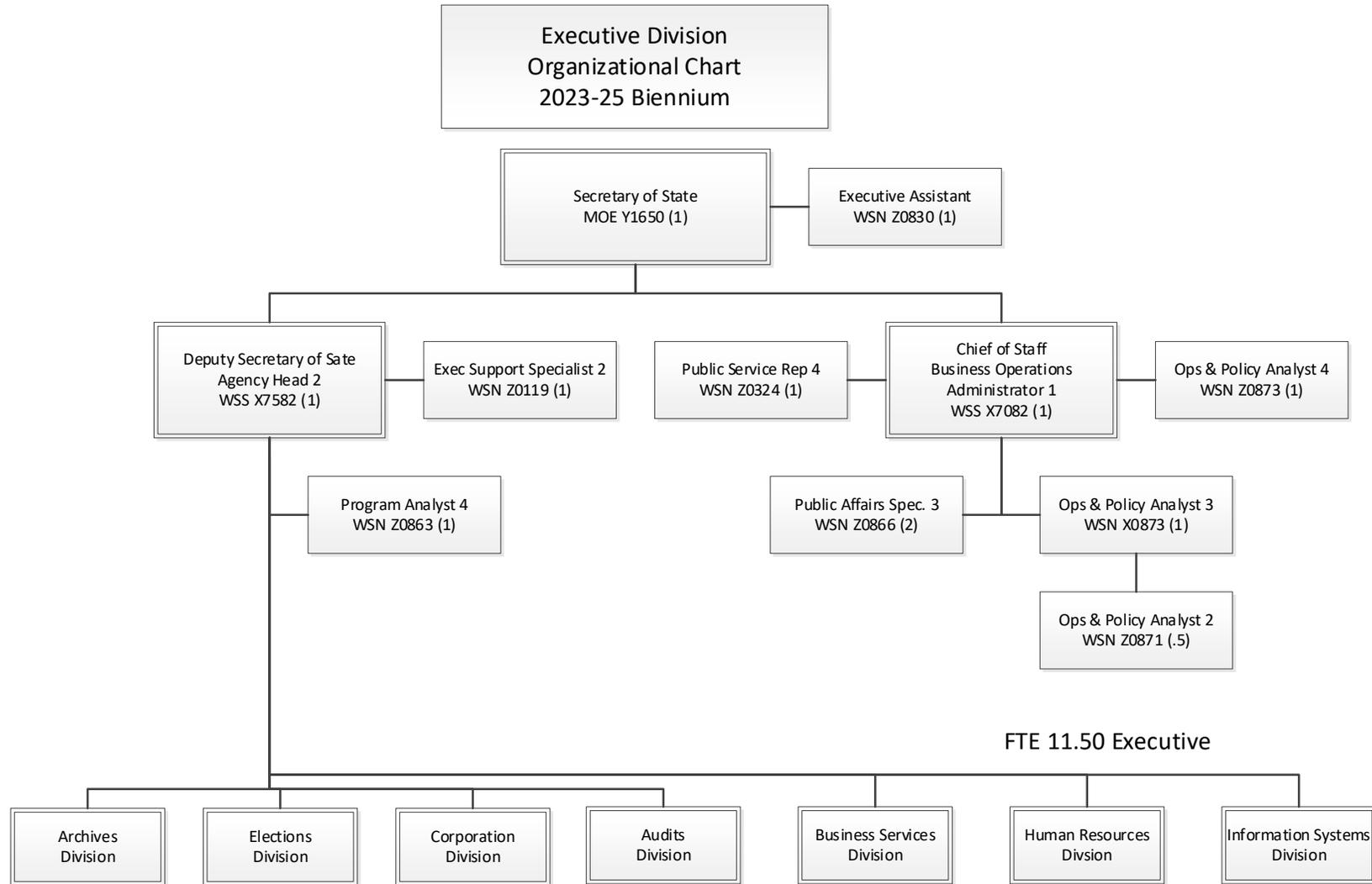


Administrative Services Division 2023-25 Legislatively Adopted Budget

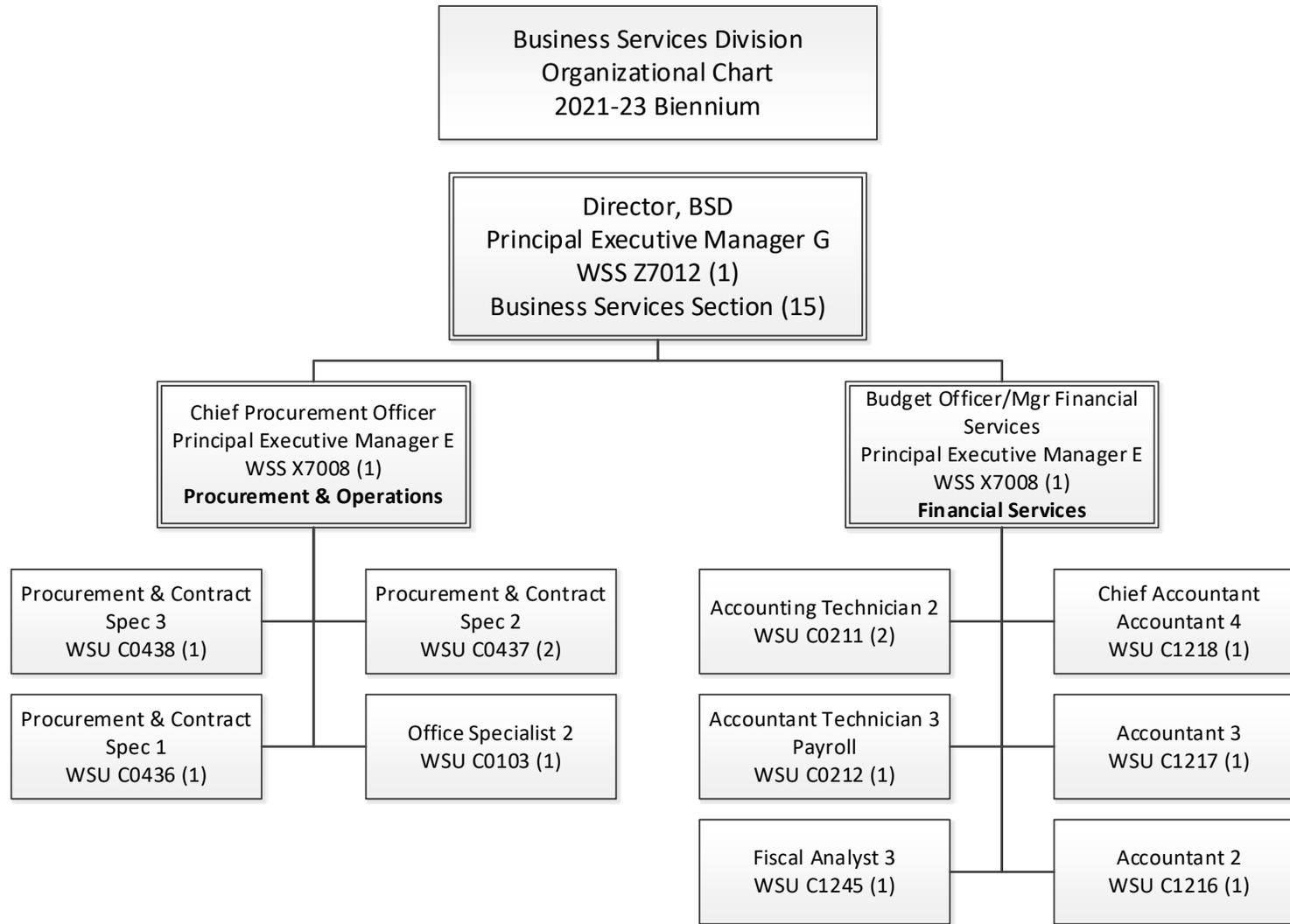
Budget Narrative



Budget Narrative

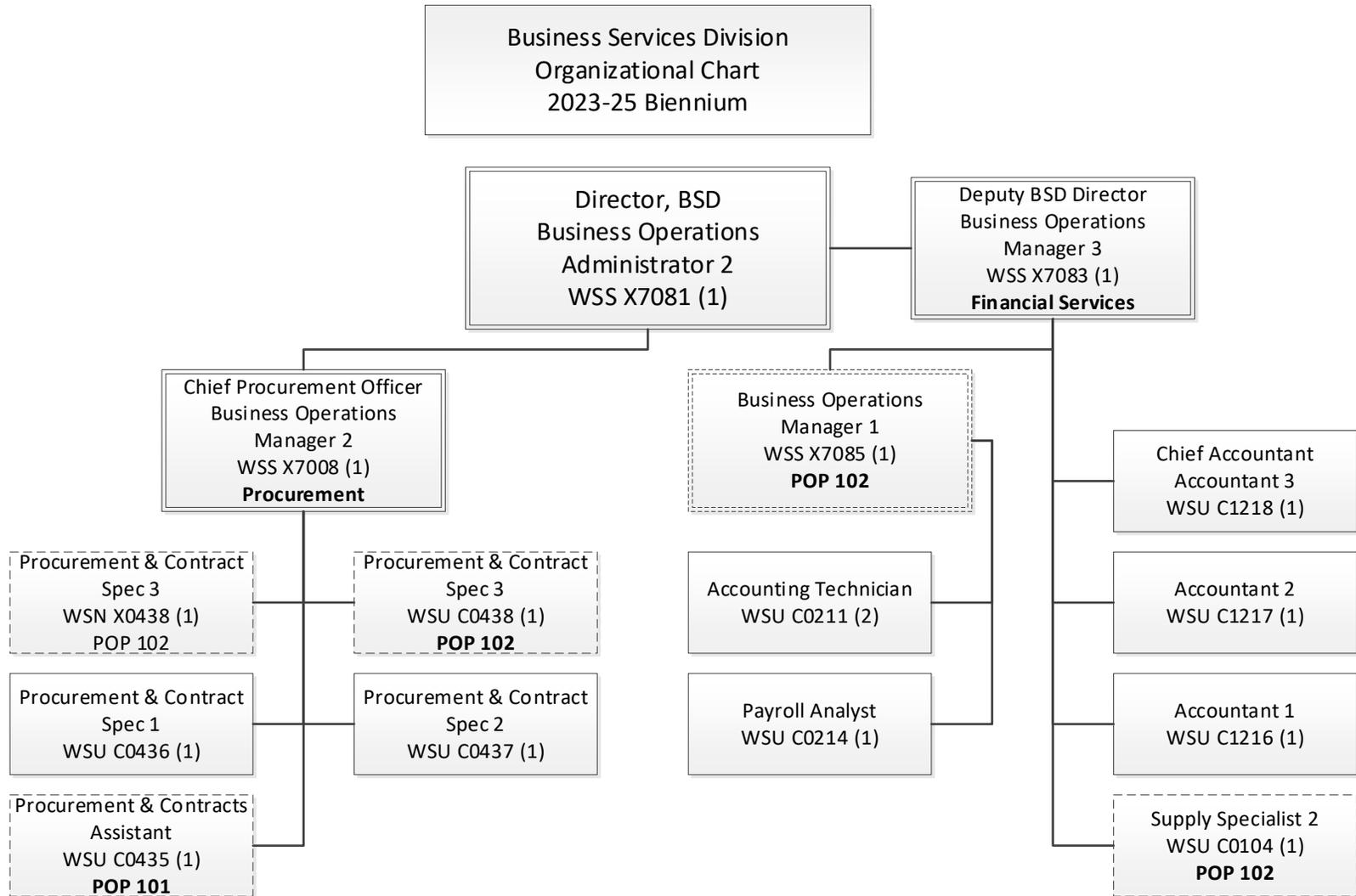


Budget Narrative



FTE 15.00 Business Services

Budget Narrative

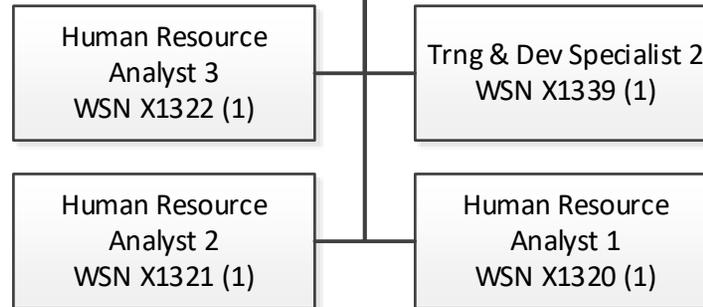


FTE 16.00 Business Services

Budget Narrative

Human Resources Division
Organizational Chart
2021-23 Biennium

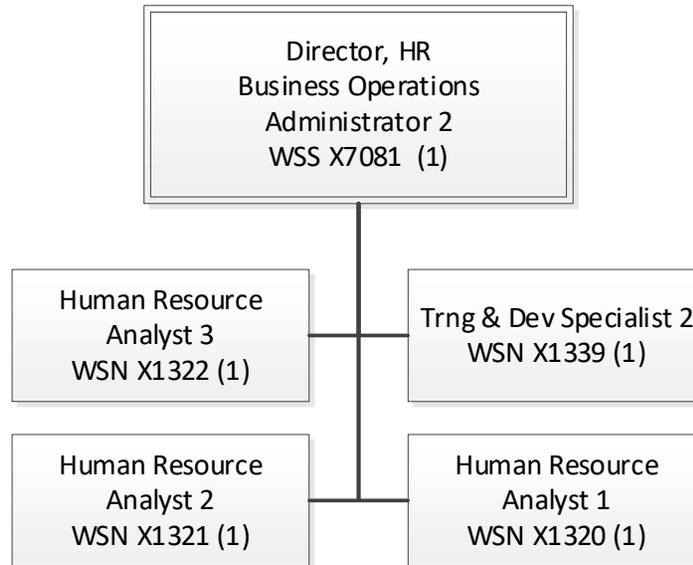
Director, HR
Principal Executive Manager G
WSS Z712 (1)



FTE 5.00 HR

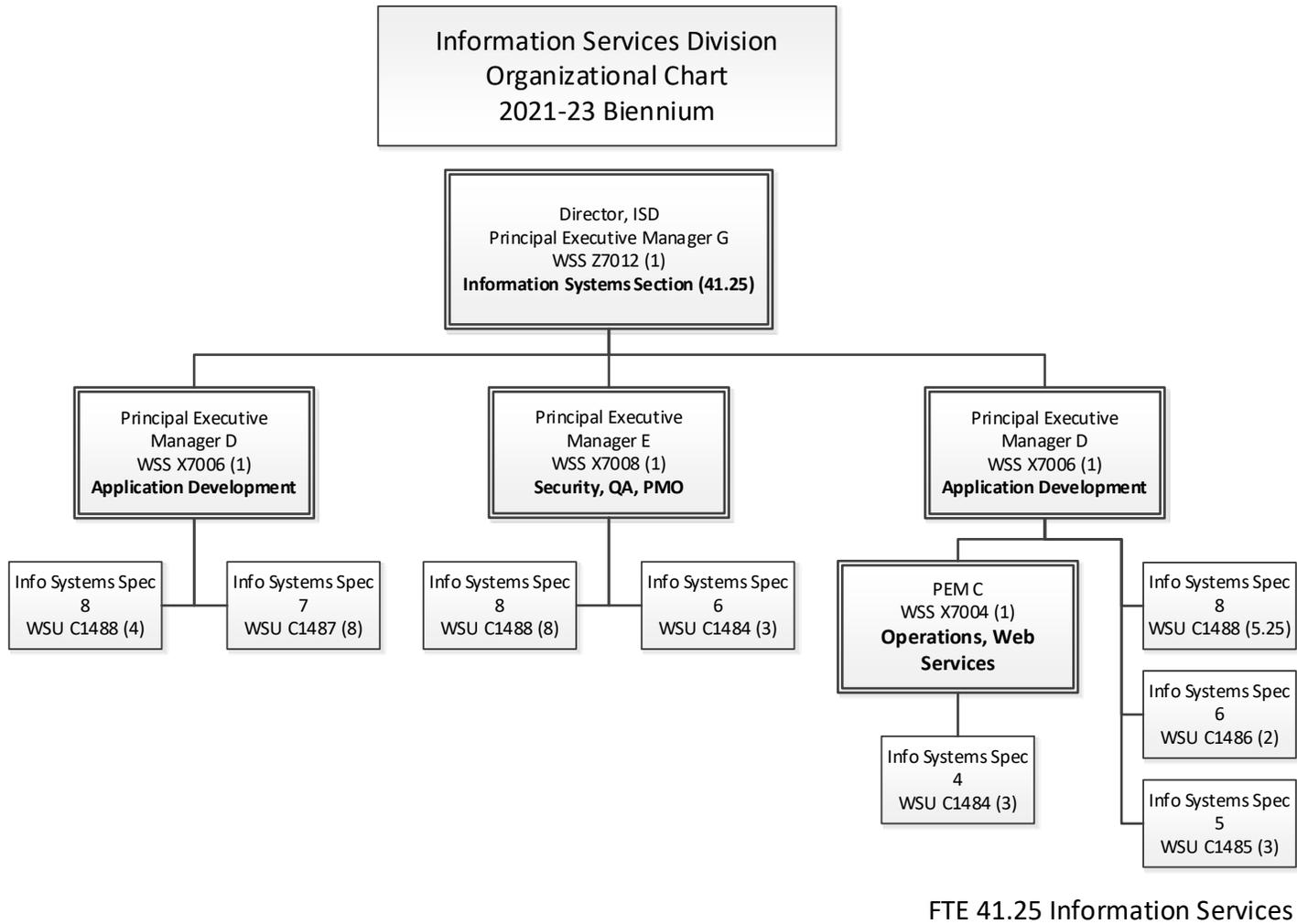
Budget Narrative

Human Resources Division
Organizational Chart
2023-25 Biennium

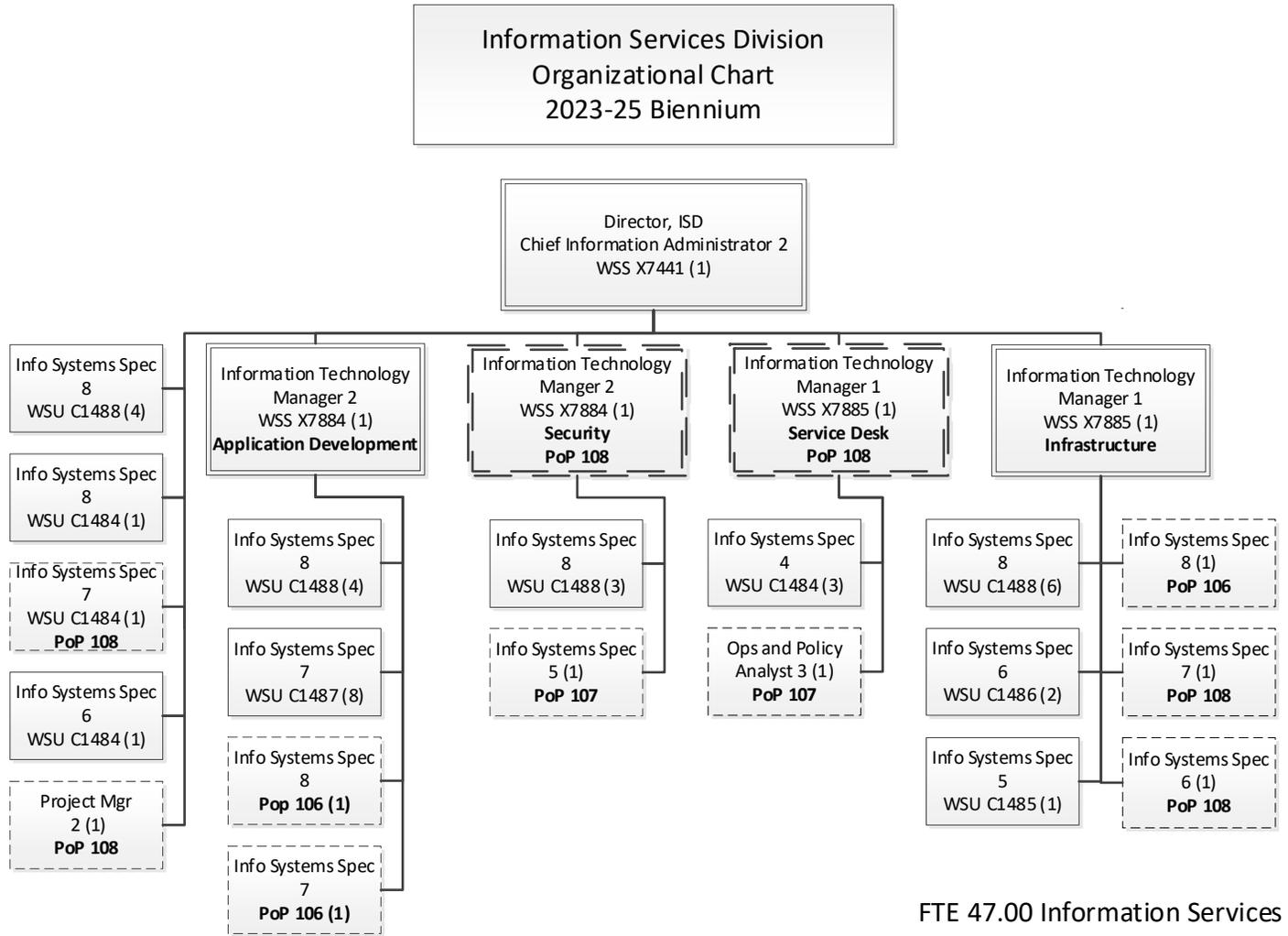


FTE 5.00 HR

Budget Narrative



Budget Narrative



Budget Narrative

ADMINISTRATIVE SERVICES DIVISION

Mission and Legal Authority

The Administrative Services Division is comprised of the Executive Office, Business Services, Human Resources and Information Systems. The Administrative Services Division provides support services to all divisions of the Secretary of State and operates under the authority of the Oregon Constitution and ORS 177.050, 177.120, 240.160 and 359.400 to 359.444.

Revenue

The operations of the Administrative Services Division are financed by a General Fund appropriation combined with revenue transfers from those divisions operating with Other Fund limitations, based on a cost allocation plan determined by the distribution of positions throughout the agency.

The General Fund appropriation for the 2023-25 Biennium will be \$4,484,893; the revenue transfers from Other Funds required for the 2023-25 Biennium will be \$31,935,723.

➤ **EXECUTIVE OFFICE**

The Executive Office provides policy direction, oversight, management and the coordination needed to administer the diverse and complex programs that are the Secretary of State's responsibilities and support the specific duties of this independently elected constitutional officer. The Executive Office provides advice and direction to agency employees in all areas of management, policy and external relations. External customers include the general public, candidates, political committees, elected officials and government agencies, the business community, the media, academics, scholars and other researchers.

Services

The Executive Office supports the work of the Secretary in their Constitutional and statutory responsibilities and supports the work of the agency in fulfilling the specific division missions.

Budget Narrative

Our Vision

We envision an Oregon without barriers, where we lead with our values and believe every voice should be heard. We do so by:

- Building equitable access to our democracy.
- Making tools easily available to achieve economic success.
- Ensuring state resources are used sustainably, efficiently and accountable to the public.
- Honestly acknowledging Oregon's history.

Our Mission

Build trust between the people of Oregon and our state government so that public services can make a positive impact in peoples' lives.

Our Values

- Access For All - We elevate equity through identifying and actively eliminating barriers.
- Authenticity – We have integrity and are honest and true to ourselves and others.
- Clarity – We share stories, using plain language to increase understanding and impact.
- Respect – We are committed to serving the people of Oregon and strive to understand all viewpoints.
- Service – We are responsive and prioritize the needs of current and future Oregonians we serve.

Measurements

The Executive Office holds itself accountable for validating whether each division either meets or exceeds their key performance measures.

Budget Narrative

Opportunities

Enhance elections security to ensure elections systems and services are available, confidential and accurate (data integrity preserved). Backup and restore capabilities are improved for 24/7 service.

The Secretary of State continues to push for greater accountability, transparency and effective service to our internal and external customers. Major opportunities include:

- Expanding the online services in the Central Business Registry to include additional state regulatory and licensing agencies and local municipal registrations and licenses.
- Expanding the scope of performance audits to ensure state agencies are providing effective and efficient services and to identify potential cost savings and improvements in business practices and program delivery.
- Expanding audit services to include security and IT for all performance audits, expand Medicaid financial and performance audits and establish internal audit services.

Offering an Electronic Records Management Service as a “Software as a Service” to state and local government as a cost-effective way to manage public records electronically and facilitate retention and disposition and e-discovery needs efficiently.

Increasing the number of Oregonians registered to vote while simultaneously streamlining voter registration business practices to a more electronic system, saving time and money, improving the security and accuracy of the voter rolls and providing a more efficient system of voter registration for all legally eligible voters in Oregon.

Budget Narrative

➤ **INFORMATION SYSTEMS**

Mission Statement

As a separate constitutional officer, the Secretary of State is guided by a distinct public service mission. The mission of the Secretary's Information Systems Division is to deliver quality, secure solutions that support agency business goals while maintaining operational excellence. The Information Systems Division is the engine that drives the work of every other division in the agency.

The Information Systems Division provides centralized information technology services to the agency. We provide each division the entire technology spectrum, from desktop support to complex application and system design and management to business continuity and citizen outreach through technology.

The Information Systems Division is financed by a General Fund appropriation combined with revenue transfers from those divisions operating with Other Funds limitations. These revenues are based on an allocation plan based on positions in the agency. The 2023-25 allotment for the division is based on 2021-23 projected expenditures and revenues for each division. Information Systems Division is comprised of 47 FTE.

Customers and Business Drivers

The Information Systems Division's primary customers are the divisions of the agency. Other customers include federal and state agencies, counties, municipalities, elected officials, contractors and the general public.

The business needs of the other divisions, the security of our systems and the quality of our service offerings drive the technology priorities and workload of the Information Services Division. Other drivers include the evolving technology landscape and increasing citizen expectations. Online services to the public, increasing reliance on technology and the continued increase in our customer and partnership base are a few examples of our current and future business drivers.

Budget Narrative

Program Activities

The division is comprised of six primary service categories: Administrative oversight and strategic planning, technical and infrastructure support, information security, application development and support, web support and testing and quality assurance support.

Administrative oversight, strategic planning and project portfolio management

Technology budget administration; IS strategic planning and execution; contractor and vendor oversight; service level agreement administration; project portfolio and technical project management, resource allocation and management and policy and standards oversight.

Technical and Infrastructure Support

Hardware and software support; hardware and software sizing; communications and network administration; Network Operations Security Center (NOSC) responsible for enterprise monitoring and control, cybersecurity operations and Service Desk management; security administration and management; purchase of hardware and software; release and distribution management and Disaster Recovery/Business Continuation Planning and testing.

Information Security

Security policy development, security standards and guidelines; tracking and documentation of security tools and identification of future hardware/software needs; tracking compliance and documentation of Information Security activities and security incidents; and scheduling and completion of security assessments and audits.

Application Development and Support

Business process analysis; systems analysis; project and contractor management; application development, sustainment and maintenance; and system verification and validation.

Web Support

Web presence planning, organizing, architecture and implementation; user interface design; usability, accessibility compliance and optimization; informational graphics and dynamic content.

Budget Narrative

Testing and Quality Assurance Support

Developing test cases; automating test scripts and supporting software for compliance with multiple web browsers; web security analysis and testing analysis.

Challenges

- **Elections Security and Infrastructure** – Elections was deemed critical infrastructure in 2017 by the Department of Homeland Security. Enhancements are required to ensure 24/7 availability, integrity and confidentiality. Federal funding was provided to upgrade the voter registry system to a modern and supported system architecture.
- **Secure Remote Workforce** – The COVID-19 pandemic illustrated the need to support a secure, nimble and remote workforce for the agency. The sudden migration from an in-office/on-premise workforce to a near 100% remote, work-from-home workforce presents many challenges, from acquiring laptops and workstations, establishing multifactor authentication, training staff, securing devices outside of the firewalls and supporting online transaction processing for external customers. All while maintaining an accessible, stable and secure computing infrastructure. The need to support a remote workforce is now expected to be the new normal for the foreseeable future and must be done safely and securely.
- **Applications and Infrastructure Health** – To avoid costly loss of functionality and services, we must continue to maintain and modernize public-serving applications and infrastructure platforms that are no longer supported due to changing technology and expertise. The public is now accustomed to receiving fast, effective services online. To ensure top level support of our applications and systems, we must replace and upgrade aging hardware and we must continue to invest in training our technicians in the most effective and efficient methods of migrating and maintaining our applications and technical infrastructure in modern platforms. Limited staff resources in the area of analysis, architecture, security and testing are a challenge to keep pace with the ever-changing demands and technical security threats which are so common in our world and increasing daily.
- **Technology and Maintenance Demands** – The agency has implemented and continues to develop several mission critical public-facing, web-based applications for Elections, Audits, Archives and the Corporation Divisions. Once developed and in production, these applications must be maintained, secured, enhanced and modernized to meet changing business needs and citizens' expectations. Accessibility and usability are

Budget Narrative

becoming more and more important as we develop applications for delivery of data anywhere, on any device, through mobile technologies such as smart phones and tablets. Our major challenges are compliance tracking of security vulnerabilities, developing applications to render with multiple web browsers across a range of devices increasingly dominated by the mobile computing environment and system architecture and quality analysis resources for services being pushed to the public via the internet.

- **Desired Efficiency** – As IT professionals and stewards to our Oregonian customer base, there is a constant need to look for efficiency and new ways to conduct business and serve the public. Efficiencies can be gained through initiatives such as Project Governance, Cloud Computing, Co-location, Virtualization, Containerization and automation of manual processes and partnering with other agencies and private providers to leverage resources. New ways of doing business and providing services include things such as increasing mobile computing both internally and to the citizens. In order to realize these types of efficiencies, investments are needed to architect, analyze, test, secure, implement and maintain the technology solutions.

Goals

1. **Cybersecurity** – Protect critical systems and data.
Expand the cybersecurity program through a combination of infrastructure upgrades for defense in depth, industry best practices and recurring security awareness training. Continuous improvements in identity and access management, e.g., expanding Multi-factor Authentication and enhanced security operations monitoring and threat assessment.
2. **Project Portfolio Governance** – Provide portfolio-based management of IT resources.
Use continuous improvement approach to project portfolio management methodology of agency IT projects, e.g., better project planning and estimation, resource and time tracking and a matrixed team approach.
3. **Infrastructure Operations** – Improve operational performance and availability.
Continue to apply IT Service Management best practices to agency IT operations. Develop and maintain a Cloud/Colocation adoption strategy and Cloud/Colocation usage policy and continue to plan and implement Cloud/Colocation computing models across all SOS IT infrastructure.
4. **Software Development and Quality Assurance** – Improve the delivery of high caliber, professional software solutions. Continue to apply System Development Lifecycle best practices to all software development activities. Incorporate continuous improvement practices and introduce agile development methods where applicable. Develop and implement continuous improvement and delivery artifacts and

Budget Narrative

documentation of Information Systems and processes to allow for staff cross-training and a matrixed resourcing capability.

5. **Risk Management** – Integrate business continuity and disaster recovery services with safety, security and incident management programs. Validate effectiveness through routine testing.

Actions taken

In addition to the daily support and maintenance of current systems and applications, the Information Systems Division has taken the following actions to address current challenges:

- Matured our project and asset governance models to provide enhanced risk management, agency project prioritization, change management and strategic alignment.
- Matured the Service Delivery model to ensure more accurate reporting, enterprise monitoring and control, and service desk management.
- Implemented inventory and end-of-life tracking for critical hardware and software assets using Manage Engine service desk software and monitoring dashboards.
- Implemented additional network and systems log/traffic capture and analysis tool in support of Elections network forensics, data utilization analysis and system monitoring.
- Matured agile development methodologies to increase project communication and decrease risks of project failure by quickly producing smaller pieces of the application for user review.
- Improved our Quality Assurance Program with refinement of testing process, standardizing User Acceptance Testing (UAT) and automated testing and QA reporting.
- Supported ongoing staff education and training through employee professional development plans for each member of staff to stay fluent in our current technologies.

Measurements

The Information Systems Division has identified performance measures and evaluates its performance through system monitoring, project tracking, customer survey, help desk statistics and regular meetings with the Deputy Secretary of State and the agency directors. The agency's Key Performance Measures of customer service and accessibility are supported in the Information Systems Division strategic plan.

Budget Narrative

➤ **BUSINESS SERVICES**

Mission Statement

As a separate constitutional officer, the Secretary of State is guided by a distinct public service mission. The mission of the Secretary's Business Services Division is to provide timely, quality and value-added services to the whole agency.

Business Services provides accounting, budgeting, payroll/benefits, cashiering, procurement, contract administration, risk management, facilities and operations services to the agency. Business Services is comprised of 16 FTE.

Customers and Business Drivers

Business Services' primary customers are the divisions of the agency. Other customers include other state agencies, counties, municipalities, financial institutions, elected officials, vendors and contractors and the general public.

Other divisions within the agency and other state functions drive the workload of Business Services. Some examples are the Elections Division final filing days, Corporation and Business Registry filings, Blue Book sales, financial year-end reporting, municipal audit filings, division turnover, changes in statute, technology upgrades, cost increases in goods and services, availability of goods and services, budget deadlines and the impacts of new legislation passed during each legislative session.

Program Activities

Business Services is comprised of three sections: Administration, Financial Services, and Procurement & Operations.

Administration

Strategic development and execution; financial management; policies and procedures; administrative support and safety and risk management.

Budget Narrative

Financial Services

Budget analysis; budget development; budget execution; fiscal impact statement preparation and Emergency Board financial reporting; fiscal year-end process; financial statement preparation; internal controls; accounts receivables and payables; and financial transaction processing; payroll and benefits; Blue Book sales; cash management; and accounting assistance.

Procurement and Operations Section

Formal and informal procurement; contract risk assessment; contract administration; storeroom and inventory management, facilities and operations; and mail and distribution.

Challenges

- *Changes in procurement and payment processes.* An end-to-end automated e-procurement solution (OregonBuys) was implemented in early 2019. The Secretary of State is the first state agency, and continues to be the only Oregon agency, using the full procure to pay functionality of this solution. Secretary of State business processes were modified to leverage the functionality of the system. As the state of Oregon works to implement this solution statewide, the full array of system functionality, efficiencies and cost-savings benefits has yet to be realized.
- *Addressing Pandemic Impacts on Personnel.* Business Services Division relies heavily on a small team of professionals to provide accurate and efficient services to its customers. The pandemic has resulted in unpredictable absences of key staff, in some cases extended absences, and it has driven turnover. As a smaller agency, the loss of team members can be especially impactful.

Actions Taken

Business Services Division has aligned its strategic plan to align with the Secretary of State's strategic initiatives. The strategic plan provides for:

- Investment in cross training and succession planning to ensure sufficient bench strength in the event of an extended absence or turnover;

Budget Narrative

- Continuing education and training opportunities remain a high priority in BSD. It is important that we provide these training opportunities allowing our staff to enhance their knowledge, expertise and skill sets enabling them to provide increased services and support to our customers;
- Participation by BSD staff in leadership roles on statewide committees and enterprise-wide projects; participation through leadership roles in professional organizations enables us to take on leadership roles in problem solving and developing solutions at the enterprise level;
- Keeping up-to-date on changes in statutes and legislation impacting our core business functions and the division's ability to provide timely and efficient services to our customers.

Measurements

Business Services evaluates its performance through scheduled monthly meetings with division directors/managers reviewing budget spend plans and reviewing the quality of services provided. Meetings are scheduled as needed with the Secretary and Deputy Secretary of State to review the health of the agency budget, discuss any concerns related to budget execution and review availability of agency funding.

Budget Narrative

➤ **HUMAN RESOURCES**

Mission Statement

As a separate constitutional officer, the Secretary of State is guided by a distinct public service mission. The mission of the Secretary's Human Resources Division is to deliver efficient and effective human resource services to all members of the agency.

The Human Resources Division provides employees with advice and guidance with the interpretation and application of state and federal laws, as well as the Secretary of State's policies, procedures and rules. The division is further responsible for recruitment and employee orientation; workforce training and development along with succession planning; policy development, implementation and compliance; classification and compensation; performance management; counseling and complaint resolution; progressive disciplinary action; employment complaints and litigation; development and monitoring the affirmative action plan along with equity and inclusion efforts; employee reduction, layoff and outplacement assistance; criminal background checks; protected leaves management and ADA; and maintaining a complete and confidential personnel records system. The Human Resources Division is comprised of five positions totaling 5.00 FTE.

Customers and Business Drivers

The Human Resources Division's customer base is both internal and external. Internal customers include employees seeking advice and assistance in all areas of human resource management. External customers include members of the general public and representatives from other state agencies requesting or providing information.

Business drivers include changes in legislation (both state and federal) requiring modification to current policies, procedures and practices that affect all aspects of human resource management. Additionally, resignation, retirement, dismissal, layoff and death contribute to the number of recruitments conducted.

Program Activities

Provide advice and guidance to employees with interpretation and application of state and federal laws, as well as the Agency's personnel policies, procedures and rules. Furthermore, the division is responsible for the oversight and conduct of the following personnel management activities:

Budget Narrative

Affirmative Action

Develop and monitor the agency's Affirmative Action Plan.

Classification and Compensation

Allocate positions to the appropriate classification. Ensure employee pay falls within the corresponding salary range and is adjusted when appropriate (pay equity, annual salary increases, cost of living adjustments, demotions, reductions in pay, etc.) according to the Department of Administrative Services (DAS) Compensation Plan and Agency policies.

Criminal Background Checks

Coordinate Agency CJIS activity and training requirements. Evaluate and manage criminal background reviews and determinations for the agency. Provide fitness determinations and manage appeals for the agency. Ensure compliance with laws, rules and policies related to criminal background checks.

Discipline and Complaint Resolution

Provide advice and assistance regarding agency policy as well as employee rights and responsibilities during progressive discipline and complaint resolution to employees. Advise management when to initiate disciplinary action and how to proceed through the progressive discipline process. Receive and respond to external complaints.

Employee Records

Establish and maintain the official personnel file (and electronic file) for each employee. Manage and maintain employee medical files and training records.

Equity and Inclusion

Support the agency's inclusion and equity activities.

Performance Management

Administer and monitor the employee performance management system.

Budget Narrative

Policy Development

Implement law changes and human resource practices by developing and revising agency personnel policies.

Protected Leaves Management and ADA

Educate staff and management on rights related to protected leaves and the ADA. Manage, approve and track protected leave events. Receive, evaluate, implement and track accommodations under the ADA.

Recruitment and Selection

Manage the recruitment process through development of recruitment strategies and process improvements, application screening, applicant selection, conducting employment references and background checks.

Safety

Oversee the Agency Safety Program, including Safety Committee activities and manage Worker's Compensation claims.

Workforce Training and Development along with Succession Planning

Conduct needs assessment of mandatory training for all employees, core management curriculum as well as a variety of training offerings. Conduct training on policies and procedures as well as provide employees developmental training opportunities.

Challenges

Retaining outstanding employees: Employee retention and maintaining staff morale are top concerns.

Actions Taken

The Human Resources Division has aligned its strategic goals to address the current business challenges by:

- Empowering employees to innovate and better serve customers.
- Investing time and resources to ensure employees feel valued and appreciated.
- Providing informal and continuous learning that offers personal and professional growth.

Budget Narrative

- Supporting succession planning efforts.

Measurements

The Human Resources Division measures its performance through various methods. The Human Resources Director meets with all agency directors regularly to discuss business needs and service delivery. Feedback is solicited from training offerings.

Budget Narrative

SECRETARY OF STATE ADMINISTRATIVE SERVICES ESSENTIAL PACKAGES

1. **Purpose** – Essential Packages adjust the base budget to reflect the agency’s 2023-25 current service level requirements.
2. **How Achieved** – The following Essential Packages adjust Administrative Services’ base budget to reflect 2023-25 current service level requirements.

010 – Adjusts 2023-25 biennium projected vacancy factor budget savings based on staff turnover from April 1, 2021, through March 31, 2022. The package also adjusts the costs of non-PICS personal services items not included in the PICS generated total. Non-PICS personal services items include debt service on the Pension Obligation Bonds (POB). The package increases General Fund \$129,954 and increases Other Funds \$704,816.

022 – This package phases out two items in the Information Systems Division. It phases out the funding for server room upgrades received under House Bill 5202-1 and POP 105, ISD Data Center, under Senate Bill 5538. This package decreases Other Funds (\$1,280,000).

031 – Provides a general inflation increase for Services and Supplies costs. The package also adjusts State Government Service charges to reflect 2023-25 changes. The package decreases General Fund (\$5,802) and increases Other Funds \$523,637.

3. **Staffing Impact** – None.
4. **Revenue Source** – General Fund is increased \$124,152 and Other Funds is decreased (\$51,547).

Budget Narrative

This page has been intentionally left blank

Budget Narrative

Administrative Services Division

Policy Package 101 – Procurement Contract Assistant

Purpose

The Administrative Services Division is comprised of the Executive Office, Business Services, Human Resources, and Information Systems. The Administrative Services Division provides support services to all divisions of the Secretary of State and operates under the authority of the Oregon Constitution and ORS 177.050, 177.120, 240.160 and 359.400 to 359.444.

This package requests one new position. The purpose of this package is to add one new position in the Business Services Division to provide a resource focused on contractor and solicitation outreach and small procurements. This resource is expected to increase procurement competition and strengthen engagement with the Certification Office for Business Inclusion and Diversity (COBID) vendor community. This resource is also expected to assist the vendor community with OregonBuys registration and generate resources to facilitate the registration process.

Business Services Division:

Business Services provides the full spectrum of accounting services; budget development and execution; cash management; payroll and benefits; centralized procurement from low value to highly complex and high value projects; contract administration; safety and risk management; fixed assets and inventory control services to the agency.

New Position

Position #	Title	Classification	Type	GF	OF	TF
2301000	Procurement & Contracts Assistant	WSU C0435	PF	12,309	163,556	175,865
Total Personal Services				12,309	163,556	175,865

Procurement & Contracts Assistant

One procurement and contracts assistant position is needed to perform the following:

Budget Narrative

- Provide COBID certified firms a fair opportunity to compete for government contracts by proactive and targeted outreach to the COBID vendor community. Outreach will include posting solicitations on platforms and forums intended to generate awareness, calling prospective vendors, and emailing prospective vendors to strengthen engagement and promote competition.
- Develop a COBID outreach program to inform uncertified firms that they meet COBID criterium.
- Strategically assist current and prospective vendors with the State of Oregon’s vendor registration process in OregonBuys.
- Coordinate and schedule contract review meetings, evaluation kickoff and selection meetings, and various other strategic procurement meetings that require cross-divisional attendance and participation.
- Develop resources in multiple languages (e.g. videos, how-to guides, etc.) to facilitate the vendor community with the OregonBuys registration process.
- Conduct small procurements in OregonBuys, which have increased significantly as a result of full end to end OregonBuys implementation.

How Achieved

1 FTE; Procurement & Contracts Assistant – General Fund & Other Funds

Staffing Impact

The Business Services Division needs one position dedicated to vendor & solicitation outreach, vendor management, and small procurements.

Quantifying Results

Business Services holds itself accountable through regularly scheduled monthly meetings with the Secretary of State, Deputy Secretary of State, division directors and managers. Daily activity logs are used to measure and ensure targets are met for turnaround times for processing mail, cashiering funds received and the tracking of requests for goods and services.

Revenue Source

\$12,309 General Fund

\$163,556 Other Funds

Budget Narrative

Administrative Services Division

Policy Package 102 – Business Services Personnel True-up

Purpose

The Administrative Services Division is comprised of the Executive Office, Business Services, Human Resources, and Information Systems. The Administrative Services Division provides support services to all divisions of the Secretary of State and operates under the authority of the Oregon Constitution and ORS 177.050, 177.120, 240.160 and 359.400 to 359.444.

This package seeks to reconcile current staffing with the agency's approved budget. This package also seeks the reclassification of an existing Procurement and Contracts Specialist 2 to a Procurement and Contracts Specialist 3.

Business Services Division:

Business Services provides the full spectrum of accounting services; budget development and execution; cash management; payroll and benefits; centralized procurement from low value to highly complex and high value projects; contract administration; safety and risk management; fixed assets and inventory control services to the agency.

This package consists of two reclassifications and two representation designation changes.

1. Reclassification #1: Office Specialist 2 to Supply Specialist 2

An analysis conducted by Secretary of State's Human Resources Division found that the duties associated this position would be more appropriately classified at the Supply Specialist 2 classification. This adjustment would align existing positions and duties with the Agency's budget.

Budget Narrative

2. Reclassification #2: Procurement and Contracts Specialist 2 to Procurement and Contracts Specialist 3

This request would enable the Secretary of State Procurement Unit to:

- Reduce reliance on enterprise procurement templates through the development of agency-specific templates that better address operational needs. This effort is expected to enhance clarity of solicitation and contracting documents, in accordance with ORS 279A.157.
- Reduce reliance on enterprise contract administration trainings and resources through the development of agency-specific training and resources that better meet operational needs. This effort is expected to enhance internal contract administration efforts on critical contracts that require specifically tailored/unique administration plans.
- Provide proactive contract management support and oversight to Agency divisions, such as coordinating contract renewals by scheduling regular contract reviews and submitting renewal requisitions on a division's behalf.
- Distribute formal solicitation workload onto appropriately classified positions.
- Address critical succession planning needs by providing a back-up for the Team Lead position, which currently relies on the Procurement & Operations Manager for coverage since a majority of the workload cannot be delegated to the remaining team members due to the nature/complexity of the work and pay equity/classification considerations.

3. Representation Designation Change #1: Procurement and Contracts Specialist 3

An analysis by Secretary of State's Human Resources Division found that adjusting the representation designation of this position from classified service to management service/non-supervisory would be appropriate due to the increased responsibility of this role to provide leadership, direction, and guidance for the agency's procurement process to division management, senior management, and executive leadership.

4. Representation Designation Change #2: Fiscal Analyst 3

An analysis by Secretary of State's Human Resources Division found that adjusting the representation designation of this position from classified service to management service/non-supervisory would be appropriate due to the increased responsibility of this role to provide leadership, direction, and guidance for the agency's budget and fiscal oversight processes to division management, senior management, and executive leadership.

Budget Narrative

How Achieved

Reclass Positions

Position #	Title After Reclassification	Current Classification	1Jul23 Classification	Reclass Type	GF	OF	TF
4103417	Supply Specialist 2	WSU C0104	WSU C0759	Upward	0	35,903	35,904
0003006	Proc. & Contract Specialist 3	WSU C0437	WSU C0438	Upward	0	0	0
4103415	Proc. & Contract Specialist 3	WSU C0438	WSN X0438	Upward	2,557	23,050	25,607
0036045	Fiscal Analyst 3	WSU C1245	WSN X1245	Upward	(320)	(894)	(1,214)
Total Personal Services					2,237	58,059	60,296

Staffing Impact

No staff would be added by this package. The goal of the package is to properly classify existing positions within the Business Services Division.

Quantifying Results

Business Services holds itself accountable through regularly scheduled monthly meetings with the Secretary of State, Deputy Secretary of State, division directors and managers. Daily activity logs are used to measure and ensure targets are met for turnaround times for processing mail, cashiering funds received and the tracking of requests for goods and services.

Revenue Source

\$2,237 General Fund

\$58,059 Other Funds

Budget Narrative

This page has been intentionally left blank

Budget Narrative

Administrative Services Division

Policy Package 103 – Executive Staffing

Purpose

The Oregon Secretary of State is one of three constitutional offices created at statehood. Oregon's Secretary of State is Oregon's chief elections officer, chief auditor, chief archivist, and oversees business and nonprofit filings. The Secretary of State also serves as one of three members of the State Land Board and as the chair of the Oregon Sustainability Board. Under Article V, Section 8a of the Oregon Constitution, if there is a vacancy in the office of Governor, the Secretary of State becomes governor. As an independently elected constitutional officer, the Secretary of State answers directly and solely to the people of Oregon.

This package requests four new positions.

General Counsel

There is an inherent conflict of interest when the Secretary of State and the state agencies being audited rely on the same legal counsel. This position is needed to resolve this conflict when the Secretary of State needs separate legal counsel in her constitutional role as chief auditor. This position is also needed for daily support of each division, particularly the Audits and Elections divisions which most consistently engage in questions of statutory interpretation, rulemaking, and state government matters. This position would also support the Secretary directly; for example, given the unique role of the Secretary in legislative matters this position is needed to assist the Legislative Director and Legislative Policy Advisor in developing legislative concepts for the agency. In the absence of a conflict, this position would be responsible for issuing legal advice and working closely with the Department of Justice to provide agency-specific knowledge necessary for legal opinions, as well as receiving legal advice from the Department and ensuring its efficient implementation.

Given the unique role of chief auditor and elections officer, the Secretary of State would uniquely benefit from a full-time position dedicated to legal matters, for several reasons.

Budget Narrative

- The Secretary’s work, particularly in the Audits and Elections divisions, creates an inherent conflict of interest due to checks and balances and the division of authority on legal issues between the Secretary and agencies that report to other constitutional offices. However, both the Secretary and the agencies seek counsel from the Department of Justice. Having internal legal counsel allows the Secretary to identify areas of tension and work through these issues more efficiently with the Department of Justice.
- The Secretary is responsible for frequent and rapid communication with county clerks and their counsel to ensure uniform interpretation and administration of elections laws and build public trust in elections. This requires the Secretary’s elections staff to have deep and up-to-the-minute information about state elections, and to provide relevant legal analysis on the fly. Legal counsel embedded with the elections staff, collaborating with the Department of Justice as necessary, is best placed to do this work.
- This position is needed to develop a strong and collaborative relationship with the Attorney General’s office and assigned counsel on matters before the agency. This position would be the only one in the Secretary’s office responsible for assessing and triaging legal questions, identifying legal issues to communicate to the Department of Justice for further analysis, and otherwise supporting the Secretary in carrying out the duties of the office.

Public Affairs Specialist 3

The Secretary of State is responsible for maintaining critical records relating to elections, businesses, archives, audits, and the records of one of three constitutional offices in the state. The office receives regular public record requests on a wide variety of matters from the public, members of the media, and other government offices. Given the designation of elections as critical infrastructure, the office also provides guidance to Oregon’s 36 county clerks and elections administrators on public records requests related to elections equipment, processes, security, etc. Heightened and continuing attention on elections administration has dramatically increased the frequency and complexity of such requests in recent years.

There is not currently staff specifically responsible for public records requests to the agency.

On average, the agency receives 8.2 requests per week – not including informal requests for information from members of the media. During peak times, such as during an election, the agency will receive 10 – 20 requests in a single week. Requests can take multiple hours of work to fulfill.

Budget Narrative

The Secretary of State is committed to building trust in government. This includes public transparency and access, legal compliance with public records law, and good stewardship of public resources. An additional staff person is needed to ensure Oregonians and all requesters receive timely responses to their public records requests and assist the growing volume and complexity of requests to local elections offices.

Additionally, the Secretary of State has identified strategies to improve efficiency and reduce the cost of responding to public records requests. The responsibilities associated with requests are currently shared throughout the agency under the management of the Communications Director, who holds multiple other responsibilities and job duties. Communications, Public Information Staff, Senior Division leadership in Elections, Audits, Archives, as well as legal staff often must piece together the work using their limited time when no one position is responsible for this work.

This is an inefficient process, involving highly compensated staff members who are not specifically trained in this work. We can reduce the cost by centralizing this work in a single staff position with the necessary skills, education, and experience to marry the administrative, communication, and legal responsibilities associated with fulfilling those requests.

This position will manage public records requests for the Agency, receive, review and track requests, determine the appropriate division or representative to route requests for a response and coordinate with the representative (and legal counsel, as needed) to prepare a response. This position will lead the agency wide staff committee with representatives from each division to meet the needs of the public and to coordinate this work in a timely, compliant manner.

This position will also work with local elections offices to advise on what elections materials are subject to public records request and coordinate statewide responses, when necessary, thus lightening the load for already overburdened county clerks and elections officials while safeguarding private voter and elections system information.

Internal Auditor

The purpose of this package is to add one new position in the Executive Office to meet legislatively mandated internal audit requirements. One professional level auditing staff is needed to perform audits focusing on state agency internal audit function as required. The Secretary of State meets one or more of the four thresholds indicating they are to maintain an internal audit function.

- Number of FTE employees exceeds 400; or

Budget Narrative

- Total biennial expenditures exceed \$200 million; or
- Cash and cash equivalent items received and processed annually exceeds \$20 million; or
- Agency receives >50% of funding from Other Funds and/or Federal Funds.

The Secretary of State's Corporation Division exceeds \$20 million in cash and cash equivalent items received annually and the Secretary of State receives greater than 50% of its funding from Other Funds. Therefore, the agency is required to establish, maintain, and fully support an internal audit function. Administrative Services requires properly trained and credentialed Internal Auditors to help monitor and audit financial investments and activities on behalf of the Secretary of State and Oregon.

Note: The Secretary of State does contract out a financial statement audit every biennium that includes an internal controls review.

Ops & Policy Analyst 4

Every division of the Secretary of State office has core functions that include public information, outreach and education. Elections, Audits, Corporation, and Archives all have unique functions that require involved partnerships throughout local, regional, and state government. The Oregon Secretary of State is one of three constitutional offices created at statehood. Oregon's Secretary of State is Oregon's chief elections officer, chief auditor, chief archivist, and oversees business and nonprofit filings. The Secretary of State also serves as one of three members of the State Land Board and as the chair of the Oregon Sustainability Board. Under Article V, Section 8a of the Oregon Constitution, if there is a vacancy in the office of Governor, the Secretary of State becomes governor. The Secretary of State's responsibilities require statewide efforts to ensure Oregonians are informed and engaged in the work of the agency beyond press releases and reports or formal rule making. Community engagement is critical for authentic interactions with Oregonians across the state.

The Executive office and agency lack a dedicated staff person to organize this core need to seek input, ensure the public has the resources and information it needs as new rule making, election announcements, policies, reports, audits, and critical corporation information is released for public education and use.

This position will lead proactive efforts to disseminate information to the public about key functions and announcements from the Secretary of State. The position will ensure coordination with the Secretary and Division Directors and local and regional constituencies and stakeholders. This position will serve as a liaison to constituencies of the Secretary of State office as a member of the Executive staff.

Budget Narrative

Currently a gap exists between the staff capacity and the need for coordinating statewide public education on Secretary of State programs and announcements.

New Positions

Position #	Title	Classification	Type	GF	OF	TF
2302002	General Counsel	WSN Z1279	PF		506,115	506,115
2302003	Public Affairs Specialist 3	WSN Z0866	PF		288,627	288,627
2302001	Internal Auditor	WSN Z5618	PF		288,627	288,627
2302004	Ops & Policy Analyst 4	WSN Z0873	PF		299,775	299,775
Total Personal Services					1,383,144	1,383,144

How Achieved

4 FTE; Internal Auditor, General Counsel, PAS-3, and OPA-4 – Other Funds

Staffing Impact

Increases Executive Office FTE by 4.

Quantifying Results

The Executive Office holds itself accountable for each division meeting or exceeding their key performance measures. This position will take responsibility for providing policy and program analysis and providing legislative communications in support of each division's efforts.

Revenue Source

\$1,383,144 Other Funds

*****This package was not funded in the 23-25 Legislatively Adopted Budget**

Budget Narrative

This page has been intentionally left blank

Budget Narrative

Administrative Services Division

Policy Package 104 – Executive Personnel True-up

Purpose

The Administrative Services Division is comprised of the Executive Office, Business Services, Human Resources and Information Systems. The Administrative Services Division provides support services to all divisions of the Secretary of State and operates under the authority of the Oregon Constitution and ORS 177.050, 177.120, 240.160 and 359.400 to 359.444.

The Executive Office staffing serves the Secretary of State by evaluating and implementing policy direction for the agency, managing public and intergovernmental communications, and coordination and management oversight for all program divisions. Historically, staffing within the Executive Office has varied, depending on the particular management structure and needs identified by the incumbent Secretary. Working within the parameters of the overall budget, Secretaries have varied the position descriptions, job titles, and salary levels depending on their identified needs.

This Package seeks to reconcile current staffing patterns with approved budget. This package also seeks the reclassification of an existing Operations and Policy Analyst 3 to an Operations and Policy Analyst 4 as well as increasing our current Operations and Policy Analyst 2 from .5 FTE to a full 1 FTE.

Executive Office:

This package seeks to reclassify two positions in the Executive Office.

1. Operations & Policy Analyst 3 to an Operations & Policy Analyst 4

A classification review conducted by y Secretary of State HR determined that the position's duties were more in alignment with an Operations and Policy Analyst 4 due to the increased complexity and scope of work performed. Specifically, the need for the position to have regular ongoing contact with senior management in the organization to provide analysis, consultation and recommend policy or legislative changes. In addition, this position serves as the contact with legislators to explain SOS processes, policies, procedures and promote agency programs.

Budget Narrative

2. Operations & Policy Analyst 2 FTE increase from .5 FTE to 1 FTE

In 2021 the legislature approved a .5 position for a Legislative Analyst. The Secretary of State agency has 4 public serving divisions that require legislative and policy work in addition to their missions to serve Oregonians. The workload to adequately serve and support Corporation, Elections, Audits, and Archives divisions greater than 1 FTE. In order to ensure the agency can adequately engage and be responsive to this workload and legislative needs, a full 1 FTE to support the divisions is necessary. This position is critical to building trust between the legislature and the Secretary of State Agency. This position will coordinate meetings with members and agency staff, track, review, and research legislation that would impact SOS Divisions including Elections, Corporation, Audits, and Archives. Oversees internal legislative process and works with agency staff to analyze bills. Assist divisions as needed to evaluate and draft administrative rules, or draft new rules based on statutes or changes in legislation. Track committees where the Secretary of State's office is requested to provide information to ensure legislators and the public have the information they need. Provide summary and updates to Legislative Director regarding legislative proposals and status. Research current policy trends and recommend best practices to the Executive Office and Agency Divisions. Recommend policy changes based on research findings and legislative changes. Provide information for public record requests, legislative requests, and ensure the Secretary of State is available as a resource in legislative and policy matters. Support the Secretary of State statutory and constitutional requirements related to administering public hearings, rulemaking, and initiative referendum and referrals as assigned.

How Achieved

Reclass Positions

Position #	Title After Reclassification	Current Classification	1 Jul 23 Classification	Reclass Type	GF	OF	TF
1702004	Operations & Policy Analyst 4	WSN Z0872	WSN Z0873	Upward		31,288	31,288
2101008	Operations & Policy Analyst 2	WSN Z0871	WSN Z0871	FTE		151,777	151,777
Total Personal Services						183,065	183,065

Budget Narrative

Staffing Impact

No staff would be added by this package. The goal of the package is to properly classify two positions in the Executive Office to reflect the increased level of responsibilities.

Quantifying Results

The Executive Office holds itself accountable for each division meeting or exceeding their key performance measures. The activities in support of those measures include:

- Oversight and supervision of the Division Directors
- Providing policy and priority direction
- Managing external contact, including relations with the public, other governments, other agencies of state government, the Legislature, and the media.
- Performing statutory and Constitutional functions not assigned to any division, such as supporting the work of the State Land Board, protection of the state seal and lending of the state flag, and accepting and filing original bills during the legislative session.

Revenue Source

\$183,065 Other Funds

*****This package was not funded in the 23-25 Legislatively Adopted Budget**

Budget Narrative

This page has been intentionally left blank

Budget Narrative

Administrative Services Division

Policy Package 105 – Secretary Travel Needs

Purpose

This package requests funding related to critical outreach activities that benefit all Oregonians and are necessary to fully implement the agency mission to build trust between the people of Oregon and our state government so that public services can make a positive impact in peoples' lives. This includes an increase in the Secretary of State's Instate/Out of State Travel and Dues and Subscriptions budgets allowing the Secretary monthly travel to counties, and to pay annual dues for membership in the National Association of Secretary of State's and National Lieutenant Governor Association.

How Achieved

Increase General Fund budget by \$40,000 and Other Funds by \$40,000

ORBITS Account	Account Name	GF	OF	TF
4100	Instate Travel	20,000	40,000	60,000
4400	Dues and Subscriptions	20,000		20,000
Total Request		40,000	40,000	80,000

Staffing Impact

No impact to current staffing levels.

Quantifying Results

Providing adequate funding for the Secretary of State to carry out her duties to Oregonians in a transparent and accountable way is essential. Specific line items in the Secretary's current Services and Supply budget are underfunded. The current Instate travel budget, \$18,558 GF and \$36,609 OF, is currently too small for the Secretary and support staff to travel to counties multiple times per year. The current budget allows the Secretary a monthly travel budget of \$773 and staff budget of \$1,525. With the current rate of inflation, the current budget is inadequate to cover vehicle rental/mileage

Budget Narrative

reimbursement, lodging, and meals. Increasing the travel budget would increase the monthly budget to \$1,607 per month for the Secretary and \$3,311 for staff, allowing the Secretary and staff to make sufficient trips to counties throughout Oregon. The Secretary makes stops in several counties during each trip. The Secretary's partnership with county clerks, and local election officials is critical to the functioning of our elections. Visiting all 36 counties every year is a top priority for the Secretary and important to represent the needs of all Oregonians and ensure the smooth functioning of our critical election's infrastructure and public-serving divisions.

Similar to the travel budgets, the current Dues and Subscriptions budget, \$0.00, does not reflect membership fees to the National Association of Secretaries of States, National Association of State Elections Directors, National Association of State Auditors, Comptrollers, and Treasurers, National Association of Government Archivists and Records Administrators, United States Ombudsman Association, or National Lieutenant Governors Association. It is important the Oregon's Secretary of State to maintain membership in these associations to ensure Oregon's interests are represented and to learn from innovative programs in other states, such as the recently launched Oregon Kid Governor program that originated in Connecticut and Secretary Richardson launched in Oregon.

National bipartisan partnerships through these organizations ensure Oregon is represented nationally and benefitting from the information, learning, and partnerships that can be made in national spaces with a bi-partisan group of Secretaries of State and seconds in command. Oregonians deserve to be represented in every leadership space that could bring information, innovation, and learning to our state to improve our state government.

NASS provides many direct services and support to the Oregon Secretary of State, Elections, Corporation, and Archives divisions in particular.

Revenue Source

\$40,000 General Funds

\$40,000 Other Funds

*****This package was not funded in the 23-25 Legislatively Adopted Budget**

Budget Narrative

Administrative Services Division

Policy Package 106 – System Modernization

Purpose

CI/CD for SDLC Modernization

The Secretary of State's office (SoS) is entering a critical phase in its technology roadmap. Many legacy applications that were built decades ago are now needing to be rebuilt and modernized to effectively meet business and citizen demands of today and tomorrow. These unique large-scale business systems will be delivered by the Application Development team within the Information Services Division (ISD). Current staffing capacity, oversight, and capabilities are insufficient to support delivering custom solutions that are adequate rebuilds, or replacements, that can also integrate with various external systems.

Continuous integration and delivery (CI/CD) platforms enable our Application Development staff to more efficiently manage their software development lifecycle (SDLC) and to deliver more reliable, higher quality, solutions with minimal resources. It also facilitates greater integration and automation capabilities which in turn reduce costs to maintain systems overtime, and this will also help reduce the overall staffing required to support delivered systems.

The additional Application Developer (ISS 7) and API Developer (ISS 8) positions are the minimum requirement to undertake CI/CD and SDLC modernization efforts for enabling our application modernization efforts at the SoS.

User Accessibility and Experience Modernization

Furthermore, modern application systems require both business and end-user functionality to be usable across many technology platforms to extend the reach and impact of these systems. In addition, they are required to be accessible, multi-lingual, and must accommodate many user journeys for a greater user experience when using government services.

The addition of the Front-End Developer (ISS 8), UI/UX Developer (ISS 8), and Web Accessibility Specialist (ISS 8) will directly lead to SoS being compliant with the legal obligations required of our systems. These positions will also advance our Application Development capabilities to deliver modernized application systems across multiple platforms that reach many citizens. These positions are critical in keeping our services accessible to many Oregonians moving forward.

Budget Narrative

The addition of the Deputy CIO to provide management and oversight of our Quality Assurance/Testing and Project Management Office will ensure the integrity and quality of delivery for these services.

Records Systems and Infrastructure Modernization

Ensuring a responsive, robust, and redundant infrastructure is the cornerstone of any well-managed IT operation. Our goal for 23-25 is to review, analyze, and update our e-Discovery, records management, and back-end system platforms to sustainable, more efficient models. Our goal is to update our public records solution as well as our core and network switches as well as expansion of our back-end database.

To ensure equitable access to public records, our goal for the 23-25 biennium is to strengthen our back-end network and platform systems while simultaneously implementing a modern public records request solution. Our priority for this goal will be to upgrade our internal network systems and obtain third-party support for our critical platforms. These baseline maturity efforts will enable the successful deployment of an accessibility-oriented public records request solution for the people of Oregon. Furthermore, updating these IT solutions will directly benefit our strategy to optimize and consolidate our overall IT footprint.

How Achieved

Our overall goals to achieve these initiatives are to improve quality and accessibility as well as eliminate waste through value stream mapping, root cause analyses, and best practices.

Value stream mapping demonstrates processes at the agency level by showing workflow and information required to define value for our business divisions. These mapping processes support continuous improvement by helping identify critical parts of processes that don't add value to our constituent services.

Identifying and eliminating waste across application development processes can significantly increase efficiency and reduce cost. Application development cases include issues relating to the handoff process, non-productive time or excessive Work in Process (WIP), overrun, and errors/faulty programming.

The appropriate utilization of root cause analysis will serve to help us with problem identification, finding the real cause, rather than the symptoms. We would implement these best practices to improve the flow of work and materials through the production process. These best practices can also be applied to knowledge-based work and focuses work flows like feature requests and bug reports through a development team.

Budget Narrative

SOLUTIONS DESCRIPTION	COST (24 months)	COST (Ongoing)
CI/CD Platforms	\$450,000	\$170,000
Public Records Request System	\$60,000	\$30,000
Microsoft Cloud Consultant Services	\$150,000	
TOTAL	\$660,000	\$200,000

Staffing Impact

Additional positions (see below) as well as existing ISD leadership and staff members would be utilized to develop, plan, implement, test, and monitor the new systems process, policies, and solutions. Secretary of State has engaged in a third-party consultant services company in the 21-23 Biennium to conduct an assessment, plan and to assist the leadership team in the implement of these initiatives. The iterative approach will provide ample opportunity for staff training and re-focusing current roles and responsibilities toward continuous improvement.

Position #	Title	Classification	Type	GF	OF	TF
2303004	Deputy CIO (PEM-F)	WSS X7010	PF	44,566	326,813	371,379
2303005	Data Engineer (ISS-8)	WSU C1488	PF	36,254	265,864	302,118
2303006	Front-End Developer (ISS 8)	WSU C1488	PF	36,254	265,864	302,118
2303007	UI/UX Developer (ISS 8)	WSU C1488	PF	36,254	265,864	302,118
2303008	API Integration Engineer (ISS-8)	WSU C1488	PF	36,254	265,864	302,118
2303009	Application Developer (ISS-7)	WSU C1487	PF	33,928	248,809	282,737
2303010	Web Accessibility Specialist (ISS 5)	WSU C1485	PF	29,882	219,137	249,019
Total Personal Services				253,392	1,858,215	2,111,607

Budget Narrative

Quantifying Results

- Increase in the availability, utilization, and quality of SOS applications and access of business services
- Decrease the cost of re-work, problem resolution, and bug tracking
- Decrease of risks associated with lead time, time to code review, time to merge, and commit-to-deploy time.

Revenue Source

\$356,592 General Funds

\$2,615,015 Other Funds

*****This package was partially funded in the 23-25 Legislatively Adopted Budget with 3 FTE and an Other Funds limitation of \$1,524,965**

Budget Narrative

Information Systems Division

Policy Package 107 – Information Technology Security

Purpose

The mission of the Secretary's Information Systems Division (ISD) is to build trust by providing centralized technology to support the agency in meeting its business goals by delivering dependable, accessible, effective, and secure information technology systems and services. Threats to the security of all of the Secretary's information systems continue to evolve and increase. In addition, elections systems were designated critical infrastructure by the U.S Department of Homeland Security in January 2017. The increased threats to systems and focus on elections systems require advanced security systems to protect the confidentiality, integrity, and availability of the Secretary's information systems.

How Achieved

This package requests Other/General Funds in the amount of \$1,818,422 for managing delivery, security, performance, and availability of web applications as well as monitoring the security of servers, cloud resources, data storage devices, and other networking components. These services will also ensure local load balancing and acceleration, global (DNS based) load balancing and acceleration, security through web application firewall, application authentication and intrusion defense.

The key principle in providing information security is to know what the agency has in order to protect those assets. Along with that is the need to identify and remove unauthorized devices. The network access control system (NAC) provides automated identification of devices accessing or attempting to access the Secretary's internal network and generates alerts for new and unauthorized devices. This tool provides the ability to automate network access control to prevent unauthorized and potentially malicious devices and users from accessing the Secretary's systems.

These solutions will prevent unsecured traffic from entering the Secretary's internal network and better protect users from accessing and being infected by malicious internet traffic, websites, and malware through the use of real-time analytics, endpoint integration, and inspection of encrypted internet traffic. These services also allow for improved access control to websites and internet protocols, as well as enhanced metrics and reporting for forensics.

Budget Narrative

ISD Security replaced the limited functionality of an open-source full packet capture tool for collecting network traffic data with a commercial solution which provides detailed records of traffic in support of network forensics. This has proven to be valuable to ISD Security by providing insight into the movement of data into and out of the agency's internal network for incident and forensic investigation. The tool is also used for investigating network performance issues. The tool provides data analytics and statistical and pattern matching functionality to simplify the task of reviewing the millions of network records created each day.

SOLUTIONS DESCRIPTION	COST (24 months)	COST (Ongoing)
Network Switches	\$200,000	\$50,000
Firewalls	\$600,000	
F5 Appliance	\$400,000	
ISE/NAC Appliance Upgrade	\$60,000	
TOTAL	\$1,260,000	\$50,000

Staffing Impact

These two additional positions (see below) as well as existing ISD leadership and staff members would be utilized to implement these new solutions and continue maintaining our endpoint detection response, critical asset management, full packet capture, multifactor authentication, and network access control systems.

Position #	Title	Classification	Type	GF	OF	TF
2303011	Asset Manager (OPA-3)	WSU C0872	PF	31,128	228,275	259,403
2303012	Security Analyst (ISS-5)	WSU C1485	PF	29,882	219,137	249,019
Total Personal Services				61,010	447,411	508,422

Budget Narrative

Quantifying Results

These additional security systems provide increased protection of the Secretary of State's information systems. In addition, ISD Security has more visibility into events on the systems, resulting in more accurate, time-efficient, and effective monitoring of activity as well as quicker responses to potentially malicious activity. In the event of an incident, ISD Security has access to more complete logs and records of the activity to respond and recover from the incident.

Revenue Source

\$218,211 General Fund

\$1,600,211 Other Fund

*****This package was partially funded in the 23-25 Legislatively Adopted Budget with 2 FTE and an Other Funds limitation of \$1,600,211**

Budget Narrative

This page has been intentionally left blank

Budget Narrative

Information Systems Division

Policy Package 108 – ISD Staffing True-Up

Purpose

This Package seeks to reconcile current staffing patterns with approved budget. It establishes staffing levels commensurate with current demands in Information Systems.

Information Systems is the engine that drives the work of every other division in the agency. Information Systems provides centralized information technology services to the agency. We provide each Division the entire technology spectrum, from desktop support to complex application and system design and management to business continuity and citizen outreach through technology. These efforts help accomplish the Secretary of State's mission to build public trust and identify and actively eliminate barriers to our online services, promoting access for all.

Information Systems:

This portion of the package seeks to reclassify seven positions in Information Systems.

1. Chief Information Security Officer (CISO) - From a Principal Executive Manager (PEM) D to an E

This position has been assigned to the Information Systems Division to provide the long-term vision and leadership for enterprise information security and is responsible for overall strategy, planning, coordination, development, implementation, and oversight of SoS's information security program. The CISO develops information security strategies and policies in collaboration with agency leadership; establishes and maintains regulatory compliance and adherence to security standards and best practices; and drives the adoption of agency-wide information security policies and procedures to ensure operating efficiency. This position was originally budgeted as a PEM D, which does not support the level of complexity of the leadership responsibilities.

2. Service Delivery Manager - From a Principal Executive Manager (PEM) C to a D

This position has been assigned to the Information Systems Division managing the development, planning, implementation, and operation of the agency's Service Desk and its resources by providing leadership and support to all Agency staff in the successful operation of Agency IT resources and systems in support of Agency goals, strategies, and objectives. As the Service Delivery Manager, this individual is responsible for utilizing strategic vision, communications,

Budget Narrative

and problem solving to provide oversight of the change management, asset management, configuration management, and problem management functions of the Service Delivery Team. This position was originally budgeted as a PEM C (Service Desk Manager), but we've implemented Information Technology Service Management as a standard and set expectations for this position to manage the full suite of services.

3. QA Test Engineer – From an Information Systems Specialist (ISS) 6 to an ISS 7

This position has been assigned to the Information Systems Division providing software quality assurance for all new software development projects and software upgrades to mission critical statewide systems across all four infrastructure functions. The primary purpose of this position is to provide requirements analysis and testing and diagnostic analysis to applications development teams creating enterprise-scale applications. This position develops and analyzes requirements, develops test plans, test cases, and test scripts for complex application systems. This position also ensures all requirements are tested by developing a requirements-to-test case matrix (RTM). Develops testing schedules. Implements testing automation to all areas of the development cycle where feasible and can be justified. This position was originally budgeted as an ISS 6, which does not support the complex nature of the required tasks.

4. Project Coordinator – From an Information Systems Specialist (ISS) 6 to a Project Manager 2

This position works in alignment with the Project Management Office (PMO) to manage administrative tasks and assist in the allocation and management of resources, equipment, meetings, and information for project implementations. This position provides daily communication regarding assigned IT projects to PM and relevant agency divisions. Reports to management and the PM any issues and provide updates on the development of the project. Coordinates and collaborates tasks, assists with defining roles and workload with all the team members that are involved in the project, to include vendors, and external business partners. Assists as needed in developing and tracking project budgets, schedules, and timelines as well as report on progress and status deliverables to ensure they are completed on time and within budget. Manages smaller projects without specifically attached scope and/or budgets and report status to sponsors, stakeholders, and the PM. This position was originally classified as a technical position and was re-classified to align with the Project Management series.

5. Web Developer – From an Information Systems Specialist (ISS) 5 to an ISS 7

This position has been assigned to the Information Systems Division providing web development services for all Divisions. The primary objective of the web team has shifted to web design, coding, and troubleshooting of complex web content, in addition to modernizing the "look and feel" of our web pages and migrating thousands of documents, links, slideshows, and PDFs on our website for accessibility. This position also coordinates with system administrators to compile data into

Budget Narrative

dashboards and monitors and develop statistics for reports and visuals using agency servers and network monitoring applications, service management, and service desk applications. This position was originally budgeted as an ISS-5, which doesn't allow for the information systems technical expertise and leadership required of this position. This senior developer position focuses on the design, development, testing, and deployment of web pages on the Secretary of State websites based on input from division stakeholders and customers.

6. Middleware Administrator – From an Information Systems Specialist (ISS) 5 to an ISS 6

This position serves as the agency's Information Systems Operations Analyst and is responsible for administering middleware, Unix/Linux server, and Windows server technologies, which serves the custom applications business service. This position also ensures all services, agency middleware, operating systems and Windows server technology operate within defined availability and performance metrics. This position is responsible for documenting root cause analysis (RCA) for threshold breaches by monitoring systems and identifying preventative action(s) which would result in less service disruption.

We've added responsibilities to this position to include maintaining Oracle Database and Microsoft SQL technologies, which also requires advanced knowledge of Windows Server administration. This individual is currently filling across several gaps for the agency on the Operations/Infrastructure team. We've reclassified this position to prepare the agency for succession planning to backfill the Database Administrator role and will also begin backfilling on the Unix server administration. These are all specialized areas of knowledge and we want to take advantage of the knowledge transfer now, so we can maintain operations as part of our continuity and succession plans.

Budget Narrative

How Achieved

Reclass Positions

Position #	Title After Reclassification	Current Classification	1 Jul 23 Classification	Reclass Type	GF	OF	TF
3103433	PEM E	WSS X7006	WSS X7008	Upward	0	35,843	35,843
1803027	PEM D	WSS X7004	WSS X7006	Upward	0	0	0
4973013	Project Manager 2	WSU C1486	WSU C0855	Upward	0	8,717	8,717
0003902	Information Systems Specialist 6	WSU C1485	WSU C1486	Upward	5,572	11,835	17,407
1503009	Information Systems Specialist 7	WSU C1486	WSU C1487	Upward	0	28,737	28,737
4213415	Information Systems Specialist 7	WSU C1485	WSU C1487	Upward	2,528	5,370	7,898
Total Personal Services					8,100	90,502	98602

Staffing Impact

No staff would be added by this package. The goal of the package is to provide appropriate leadership for the Information Systems Division and the Agency with appropriate levels of staff for each function; appropriately reflect the duties and responsibilities of the Chief Information Security Officer; and properly classify a total of five positions in Information Systems to reflect the increased level of responsibilities.

Budget Narrative

Quantifying Results

The Information Systems Division has identified performance measures and evaluates its performance through system monitoring, project tracking, customer survey, help desk statistics and regular meetings with the Deputy Secretary of State and the agency Directors. The Agency's Key Performance Measures of Customer Service and Accessibility are supported in the Information Systems Division Strategic Plan.

Revenue Source

\$8,100 General Funds

\$90,502 Other Funds

Budget Narrative

This page has been intentionally left blank

Budget Narrative

Administrative Services Division

Policy Package 109 – Admin Services Executive Support Specialist

Purpose

The Administrative Services Division is comprised of the Executive Office, Business Services, Human Resources, and Information Systems. The Administrative Services Division provides support services to all divisions of the Secretary of State and operates under the authority of the Oregon Constitution and ORS 177.050, 177.120, 240.160 and 359.400 to 359.444.

This package requests the establishment of one new position. This position will ensure the Agency is appropriately staffed to support Human Resources workload demands including employee development and recruitment and retention activities.

Human Resources:

The Human Resources Division supports the agency in achieving its mission by attracting and retaining a qualified workforce. Services include strategic workforce planning and acquisition, records management, leaves management, ADA, workers compensation, diversity and inclusion, Affirmative Action, classification and compensation, employee relations, policy development, and employee learning and development. Human Resources is requesting to establish an Executive Support Specialist 2.

New Position

Position #	Title	Classification	Type	GF	OF	TF
2304014	Executive Support Specialist 2	WSN X0119	PF	22,965	168,392	191,357
Total Personal Services				22,965	168,392	191,357

Budget Narrative

Executive Support Specialist 2

The human resources team lacks executive support for all the areas of program responsibility. An attempt at covering this workload without this position has resulted in the inability to fully support other areas of program responsibility and the lack of bandwidth to properly support agency-wide activities. In addition to providing ongoing day-to-day administrative support to the HR Director and HR team, this position would be support agency-wide activities such as monthly all-agency all-staff meetings, annual all-agency fundraising activities such as the Food Drive, Charitable Fund Drive and Toy Drive, Annual Bring Your Child To work Day, key safety planning events like the Great Shake Out and would support agency employee recognition programs.

How Achieved

1 FTE; Executive Support Specialist 2 – 12% General Funds and 88% Other Funds

Staffing Impact

One position is needed in the Administrative Services Division.

The Human Resources Division needs a position dedicated support staffing to support all areas of the Human Resources Division work.

Quantifying Results

Human Resources Division holds itself accountable through regularly scheduled monthly meetings with the Secretary of State, Deputy Secretary of State, division directors and managers as well as through an annual employee engagement survey.

Revenue Source

\$22,965 General Funds

\$168,392 Other Funds

*****This package was not funded in the 23-25 Legislatively Adopted Budget.**

Budget Narrative

Administrative Services Division

Policy Package 801 – LFO Analyst Adjustments

Purpose

This package reduces expenditure limitation to reflect a two percent vacancy factor of salaries and wages as assumed savings.

Staffing Impact

No staffing impact.

Revenue Source

\$(55,748) General Funds

\$(288,345) Other Funds

*****Added by the Legislature: Included in the Legislatively Adopted Budget.**

Budget Narrative

This page has been intentionally left blank

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services

Cross Reference Name: Administrative Services Division
 Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	129,955	-	-	-	-	-	129,955
Total Revenues	\$129,955	-	-	-	-	-	\$129,955
Personal Services							
Temporary Appointments	1,320	-	-	-	-	-	1,320
All Other Differential	83,478	-	464,522	-	-	-	548,000
Public Employees' Retire Cont	14,959	-	83,242	-	-	-	98,201
Pension Obligation Bond	513	-	77,903	-	-	-	78,416
Social Security Taxes	6,488	-	35,536	-	-	-	42,024
Paid Family Medical Leave Insurance	334	-	1,858	-	-	-	2,192
Mass Transit Tax	1,892	-	12,253	-	-	-	14,145
Vacancy Savings	20,971	-	29,501	-	-	-	50,472
Total Personal Services	\$129,955	-	\$704,815	-	-	-	\$834,770
Services & Supplies							
State Gov. Service Charges	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	129,955	-	704,815	-	-	-	834,770
Total Expenditures	\$129,955	-	\$704,815	-	-	-	\$834,770

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services

Cross Reference Name: Administrative Services Division
 Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Ending Balance							
Ending Balance	-	-	(704,815)	-	-	-	(704,815)
Total Ending Balance	-	-	(\$704,815)	-	-	-	(\$704,815)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 022 - Phase-out Pgm & One-time Costs

Cross Reference Name: Administrative Services Division
 Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Facilities Maintenance	-	-	(550,000)	-	-	-	(550,000)
IT Expendable Property	-	-	(730,000)	-	-	-	(730,000)
Total Services & Supplies	-	-	(\$1,280,000)	-	-	-	(\$1,280,000)
Total Expenditures							
Total Expenditures	-	-	(1,280,000)	-	-	-	(1,280,000)
Total Expenditures	-	-	(\$1,280,000)	-	-	-	(\$1,280,000)
Ending Balance							
Ending Balance	-	-	1,280,000	-	-	-	1,280,000
Total Ending Balance	-	-	\$1,280,000	-	-	-	\$1,280,000

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 031 - Standard Inflation

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(5,802)	-	-	-	-	-	(5,802)
Total Revenues	(\$5,802)	-	-	-	-	-	(\$5,802)
Personal Services							
Pension Obligation Bond	-	-	-	-	-	-	-
Total Personal Services	-	-	-	-	-	-	-
Services & Supplies							
Instate Travel	894	-	3,057	-	-	-	3,951
Out of State Travel	653	-	906	-	-	-	1,559
Employee Training	828	-	18,747	-	-	-	19,575
Office Expenses	599	-	5,367	-	-	-	5,966
Telecommunications	678	-	6,175	-	-	-	6,853
State Gov. Service Charges	(17,523)	-	182,934	-	-	-	165,411
Data Processing	495	-	68,477	-	-	-	68,972
Publicity and Publications	171	-	862	-	-	-	1,033
Professional Services	-	-	17,629	-	-	-	17,629
IT Professional Services	2,985	-	101,906	-	-	-	104,891
Attorney General	-	-	14,055	-	-	-	14,055
Employee Recruitment and Develop	267	-	906	-	-	-	1,173
Dues and Subscriptions	100	-	912	-	-	-	1,012
Facilities Rental and Taxes	3,563	-	31,683	-	-	-	35,246
Facilities Maintenance	-	-	168	-	-	-	168
Agency Program Related S and S	-	-	9	-	-	-	9

____ Agency Request
2023-25 Biennium

____ Governor's Budget
Page _____

____ Legislatively Adopted
Essential and Policy Package Fiscal Impact Summary - BPR013

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 031 - Standard Inflation

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Other Services and Supplies	383	-	2,014	-	-	-	2,397
Expendable Prop 250 - 5000	105	-	3,834	-	-	-	3,939
IT Expendable Property	-	-	46,110	-	-	-	46,110
Total Services & Supplies	(\$5,802)	-	\$505,751	-	-	-	\$499,949
Capital Outlay							
Telecommunications Equipment	-	-	4,695	-	-	-	4,695
Technical Equipment	-	-	7,924	-	-	-	7,924
Data Processing Software	-	-	2,825	-	-	-	2,825
Data Processing Hardware	-	-	1,019	-	-	-	1,019
Other Capital Outlay	-	-	1,423	-	-	-	1,423
Total Capital Outlay	-	-	\$17,886	-	-	-	\$17,886
Total Expenditures							
Total Expenditures	(5,802)	-	523,637	-	-	-	517,835
Total Expenditures	(\$5,802)	-	\$523,637	-	-	-	\$517,835
Ending Balance							
Ending Balance	-	-	(523,637)	-	-	-	(523,637)
Total Ending Balance	-	-	(\$523,637)	-	-	-	(\$523,637)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 060 - Technical Adjustments

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Professional Services	-	-	20,000	-	-	-	20,000
IT Professional Services	-	-	(20,000)	-	-	-	(20,000)
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 090 - Analyst Adjustments

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Services & Supplies							
Instate Travel	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	-	-	-	-	-
S and S - BAM Analyst Adjustment	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Attorney General	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 093 - Statewide Adjustment DAS Chgs

Cross Reference Name: Administrative Services Division
 Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Services & Supplies							
Office Expenses	-	-	-	-	-	-	-
State Gov. Service Charges	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 101 - Procurement Contract Assistant

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	93,816	-	-	-	93,816
Empl. Rel. Bd. Assessments	-	-	53	-	-	-	53
Public Employees' Retire Cont	-	-	16,812	-	-	-	16,812
Social Security Taxes	-	-	7,177	-	-	-	7,177
Paid Family Medical Leave Insurance	-	-	375	-	-	-	375
Worker's Comp. Assess. (WCD)	-	-	46	-	-	-	46
Mass Transit Tax	-	-	562	-	-	-	562
Flexible Benefits	-	-	39,600	-	-	-	39,600
Reconciliation Adjustment	-	-	-	-	-	-	-
Total Personal Services	-	-	\$158,441	-	-	-	\$158,441
Services & Supplies							
Instate Travel	-	-	287	-	-	-	287
Employee Training	-	-	1,432	-	-	-	1,432
Office Expenses	-	-	2,148	-	-	-	2,148
Telecommunications	-	-	2,148	-	-	-	2,148
Publicity and Publications	-	-	180	-	-	-	180
Employee Recruitment and Develop	-	-	298	-	-	-	298
Dues and Subscriptions	-	-	191	-	-	-	191
Facilities Rental and Taxes	-	-	3,580	-	-	-	3,580

____ Agency Request
 2023-25 Biennium

____ Governor's Budget
 Page _____

____ Legislatively Adopted
 Essential and Policy Package Fiscal Impact Summary - BPR013

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 101 - Procurement Contract Assistant

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Other Services and Supplies	-	-	716	-	-	-	716
Expendable Prop 250 - 5000	-	-	6,444	-	-	-	6,444
Total Services & Supplies	-	-	\$17,424	-	-	-	\$17,424
Total Expenditures							
Total Expenditures	-	-	175,865	-	-	-	175,865
Total Expenditures	-	-	\$175,865	-	-	-	\$175,865
Ending Balance							
Ending Balance	-	-	(175,865)	-	-	-	(175,865)
Total Ending Balance	-	-	(\$175,865)	-	-	-	(\$175,865)
Total Positions							
Total Positions							1
Total Positions	-	-	-	-	-	-	1
Total FTE							
Total FTE							1.00
Total FTE	-	-	-	-	-	-	1.00

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 102 - Business Services Personnel True-up

Cross Reference Name: Administrative Services Division
 Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Personal Services							
Class/Unclass Sal. and Per Diem	1,767	-	45,873	-	-	-	47,640
Public Employees' Retire Cont	317	-	8,220	-	-	-	8,537
Social Security Taxes	135	-	3,508	-	-	-	3,643
Paid Family Medical Leave Insurance	7	-	183	-	-	-	190
Mass Transit Tax	11	-	275	-	-	-	286
Reconciliation Adjustment	(2,237)	-	2,237	-	-	-	-
Total Personal Services	-	-	\$60,296	-	-	-	\$60,296
Total Expenditures							
Total Expenditures	-	-	60,296	-	-	-	60,296
Total Expenditures	-	-	\$60,296	-	-	-	\$60,296
Ending Balance							
Ending Balance	-	-	(60,296)	-	-	-	(60,296)
Total Ending Balance	-	-	(\$60,296)	-	-	-	(\$60,296)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 103 - Executive Staffing

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Mass Transit Tax	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
Total Personal Services	-	-	-	-	-	-	-
Services & Supplies							
Instate Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
Employee Recruitment and Develop	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
Expendable Prop 250 - 5000	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 103 - Executive Staffing

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total Positions							
Total Positions							-
Total Positions	-	-	-	-	-	-	-
Total FTE							
Total FTE							-
Total FTE	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 104 - Executive Personnel True-up

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Mass Transit Tax	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
Total Personal Services	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total FTE							
Total FTE							-
Total FTE	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 105 - Secretary Travel Needs

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Services & Supplies							
Instate Travel	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 106 - System Modernization

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	543,336	-	-	-	543,336
Empl. Rel. Bd. Assessments	-	-	159	-	-	-	159
Public Employees' Retire Cont	-	-	97,366	-	-	-	97,366
Social Security Taxes	-	-	41,566	-	-	-	41,566
Paid Family Medical Leave Insurance	-	-	2,174	-	-	-	2,174
Worker's Comp. Assess. (WCD)	-	-	138	-	-	-	138
Mass Transit Tax	-	-	-	-	-	-	-
Flexible Benefits	-	-	118,800	-	-	-	118,800
Reconciliation Adjustment	-	-	-	-	-	-	-
Total Personal Services	-	-	\$803,539	-	-	-	\$803,539
Services & Supplies							
Instate Travel	-	-	2,577	-	-	-	2,577
Employee Training	-	-	10,023	-	-	-	10,023
Office Expenses	-	-	8,592	-	-	-	8,592
Telecommunications	-	-	8,592	-	-	-	8,592
Data Processing	-	-	-	-	-	-	-
Publicity and Publications	-	-	2,148	-	-	-	2,148
IT Professional Services	-	-	150,000	-	-	-	150,000
Employee Recruitment and Develop	-	-	3,582	-	-	-	3,582

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 106 - System Modernization

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Dues and Subscriptions	-	-	2,076	-	-	-	2,076
Facilities Rental and Taxes	-	-	13,533	-	-	-	13,533
Other Services and Supplies	-	-	5,463	-	-	-	5,463
Expendable Prop 250 - 5000	-	-	26,850	-	-	-	26,850
IT Expendable Property	-	-	487,990	-	-	-	487,990
Total Services & Supplies	-	-	\$721,426	-	-	-	\$721,426
Total Expenditures							
Total Expenditures	-	-	1,524,965	-	-	-	1,524,965
Total Expenditures	-	-	\$1,524,965	-	-	-	\$1,524,965
Ending Balance							
Ending Balance	-	-	(1,524,965)	-	-	-	(1,524,965)
Total Ending Balance	-	-	(\$1,524,965)	-	-	-	(\$1,524,965)
Total Positions							
Total Positions							3
Total Positions	-	-	-	-	-	-	3
Total FTE							
Total FTE							3.00
Total FTE	-	-	-	-	-	-	3.00

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 107 - Information Technology Security

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	301,536	-	-	-	301,536
Empl. Rel. Bd. Assessments	-	-	106	-	-	-	106
Public Employees' Retire Cont	-	-	54,035	-	-	-	54,035
Social Security Taxes	-	-	23,067	-	-	-	23,067
Paid Family Medical Leave Insurance	-	-	1,206	-	-	-	1,206
Worker's Comp. Assess. (WCD)	-	-	92	-	-	-	92
Mass Transit Tax	-	-	1,809	-	-	-	1,809
Flexible Benefits	-	-	79,200	-	-	-	79,200
Reconciliation Adjustment	-	-	-	-	-	-	-
Total Personal Services	-	-	\$461,051	-	-	-	\$461,051
Services & Supplies							
Instate Travel	-	-	1,386	-	-	-	1,386
Employee Training	-	-	4,830	-	-	-	4,830
Office Expenses	-	-	4,410	-	-	-	4,410
Telecommunications	-	-	5,040	-	-	-	5,040
Publicity and Publications	-	-	946	-	-	-	946
Employee Recruitment and Develop	-	-	1,576	-	-	-	1,576
Dues and Subscriptions	-	-	925	-	-	-	925
Facilities Rental and Taxes	-	-	7,750	-	-	-	7,750

____ Agency Request
 2023-25 Biennium

____ Governor's Budget
 Page _____

____ Legislatively Adopted
 Essential and Policy Package Fiscal Impact Summary - BPR013

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 107 - Information Technology Security

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Other Services and Supplies	-	-	1,276	-	-	-	1,276
Expendable Prop 250 - 5000	-	-	13,547	-	-	-	13,547
IT Expendable Property	-	-	1,097,474	-	-	-	1,097,474
Total Services & Supplies	-	-	\$1,139,160	-	-	-	\$1,139,160
Total Expenditures							
Total Expenditures	-	-	1,600,211	-	-	-	1,600,211
Total Expenditures	-	-	\$1,600,211	-	-	-	\$1,600,211
Ending Balance							
Ending Balance	-	-	(1,600,211)	-	-	-	(1,600,211)
Total Ending Balance	-	-	(\$1,600,211)	-	-	-	(\$1,600,211)
Total Positions							
Total Positions							2
Total Positions	-	-	-	-	-	-	2
Total FTE							
Total FTE							2.00
Total FTE	-	-	-	-	-	-	2.00

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 108 - Information Systems Personnel True-up

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Personal Services							
Class/Unclass Sal. and Per Diem	6,398	-	72,994	-	-	-	79,392
Public Employees' Retire Cont	1,146	-	13,080	-	-	-	14,226
Social Security Taxes	490	-	3,820	-	-	-	4,310
Paid Family Medical Leave Insurance	26	-	172	-	-	-	198
Mass Transit Tax	38	-	438	-	-	-	476
Reconciliation Adjustment	(8,098)	-	8,098	-	-	-	-
Total Personal Services	-	-	\$98,602	-	-	-	\$98,602
Total Expenditures							
Total Expenditures	-	-	98,602	-	-	-	98,602
Total Expenditures	-	-	\$98,602	-	-	-	\$98,602
Ending Balance							
Ending Balance	-	-	(98,602)	-	-	-	(98,602)
Total Ending Balance	-	-	(\$98,602)	-	-	-	(\$98,602)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 109 - Admin Services Executive Support Specialist

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-

Personal Services							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Mass Transit Tax	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
Total Personal Services	-	-	-	-	-	-	-

Services & Supplies							
Instate Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
Employee Recruitment and Develop	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 109 - Admin Services Executive Support Specialist

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Expendable Prop 250 - 5000	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total Positions							
Total Positions							-
Total Positions	-	-	-	-	-	-	-
Total FTE							
Total FTE							-
Total FTE	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 115 - ORESTAR Replacement Start-up

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Mass Transit Tax	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
Total Personal Services	-	-	-	-	-	-	-
Services & Supplies							
Instate Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
Employee Recruitment and Develop	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 115 - ORESTAR Replacement Start-up

Cross Reference Name: Administrative Services Division
 Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Expendable Prop 250 - 5000	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total Positions							
Total Positions							-
Total Positions	-	-	-	-	-	-	-
Total FTE							
Total FTE							-
Total FTE	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 801 - LFO Analyst Adjustments

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(55,748)	-	-	-	-	-	(55,748)
Total Revenues	(\$55,748)	-	-	-	-	-	(\$55,748)
Personal Services							
Vacancy Savings	(55,748)	-	(288,345)	-	-	-	(344,093)
Total Personal Services	(\$55,748)	-	(\$288,345)	-	-	-	(\$344,093)
Total Expenditures							
Total Expenditures	(55,748)	-	(288,345)	-	-	-	(344,093)
Total Expenditures	(\$55,748)	-	(\$288,345)	-	-	-	(\$344,093)
Ending Balance							
Ending Balance	-	-	288,345	-	-	-	288,345
Total Ending Balance	-	-	\$288,345	-	-	-	\$288,345

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 810 - Statewide Adjustments

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(5,887)	-	-	-	-	-	(5,887)
Total Revenues	(\$5,887)	-	-	-	-	-	(\$5,887)
Services & Supplies							
Office Expenses	(68)	-	(533)	-	-	-	(601)
State Gov. Service Charges	(1,836)	-	(15,308)	-	-	-	(17,144)
Data Processing	(13)	-	(6,772)	-	-	-	(6,785)
Publicity and Publications	(680)	-	(3,375)	-	-	-	(4,055)
Attorney General	-	-	(5,709)	-	-	-	(5,709)
Facilities Rental and Taxes	(3,380)	-	(29,025)	-	-	-	(32,405)
Other Services and Supplies	90	-	776	-	-	-	866
Total Services & Supplies	(\$5,887)	-	(\$59,946)	-	-	-	(\$65,833)
Total Expenditures							
Total Expenditures	(5,887)	-	(59,946)	-	-	-	(65,833)
Total Expenditures	(\$5,887)	-	(\$59,946)	-	-	-	(\$65,833)
Ending Balance							
Ending Balance	-	-	59,946	-	-	-	59,946
Total Ending Balance	-	-	\$59,946	-	-	-	\$59,946

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 811 - Budget Reconciliation

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	23,746	-	-	-	-	-	23,746
Total Revenues	\$23,746	-	-	-	-	-	\$23,746
Personal Services							
Class/Unclass Sal. and Per Diem	25,870	-	106,826	-	-	-	132,696
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	4,636	-	19,145	-	-	-	23,781
Social Security Taxes	792	-	3,847	-	-	-	4,639
Paid Family Medical Leave Insurance	21	-	105	-	-	-	126
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Mass Transit Tax	155	-	640	-	-	-	795
Flexible Benefits	-	-	-	-	-	-	-
Vacancy Savings	-	-	-	-	-	-	-
Reconciliation Adjustment	(7,728)	-	21,911	-	-	-	14,183
Total Personal Services	\$23,746	-	\$152,474	-	-	-	\$176,220
Total Expenditures							
Total Expenditures	23,746	-	152,474	-	-	-	176,220
Total Expenditures	\$23,746	-	\$152,474	-	-	-	\$176,220
Ending Balance							
Ending Balance	-	-	(152,474)	-	-	-	(152,474)
Total Ending Balance	-	-	(\$152,474)	-	-	-	(\$152,474)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 811 - Budget Reconciliation

Cross Reference Name: Administrative Services Division
Cross Reference Number: 16500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Total Positions							
Total Positions							-
Total Positions	-	-	-	-	-	-	-
Total FTE							
Total FTE							-
Total FTE	-	-	-	-	-	-	-

Budget Narrative

This page has been intentionally left blank

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Secretary of State
2023-25 Biennium

Agency Number: 16500
Cross Reference Number: 16500-001-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Charges for Services	980	-	-	-	-	-
Transfer In - Intrafund	19,345,768	28,060,431	28,060,431	35,649,641	35,649,641	31,918,485
Tsfr From Administrative Svcs	112,117	-	-	-	-	-
Total Other Funds	\$19,458,865	\$28,060,431	\$28,060,431	\$35,649,641	\$35,649,641	\$31,918,485

Budget Narrative

This page has been intentionally left blank

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Administrative Services Division

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	2021-23 Legislatively Approved	2023-25		
						Agency Request	Governor's Recommended	Legislatively Adopted
Charges for Services	OTH	0410	980	-	-	-	-	-
Transfer In – Intrafund	OTH	1010	19,345,768	28,060,431	28,060,431	35,649,641	35,649,641	31,918,485
Transfer In from DAS	OTH	1107	112,117	-	-	-	-	-
Total Other Funds			19,458,865	28,060,431	28,060,431	35,649,641	35,649,641	31,918,485

_____ Agency Request

_____ Governor's Recommended

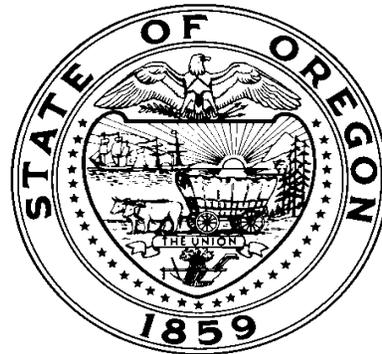
 X Legislatively Adopted

Budget Page _____

Budget Narrative

This page has been intentionally left blank

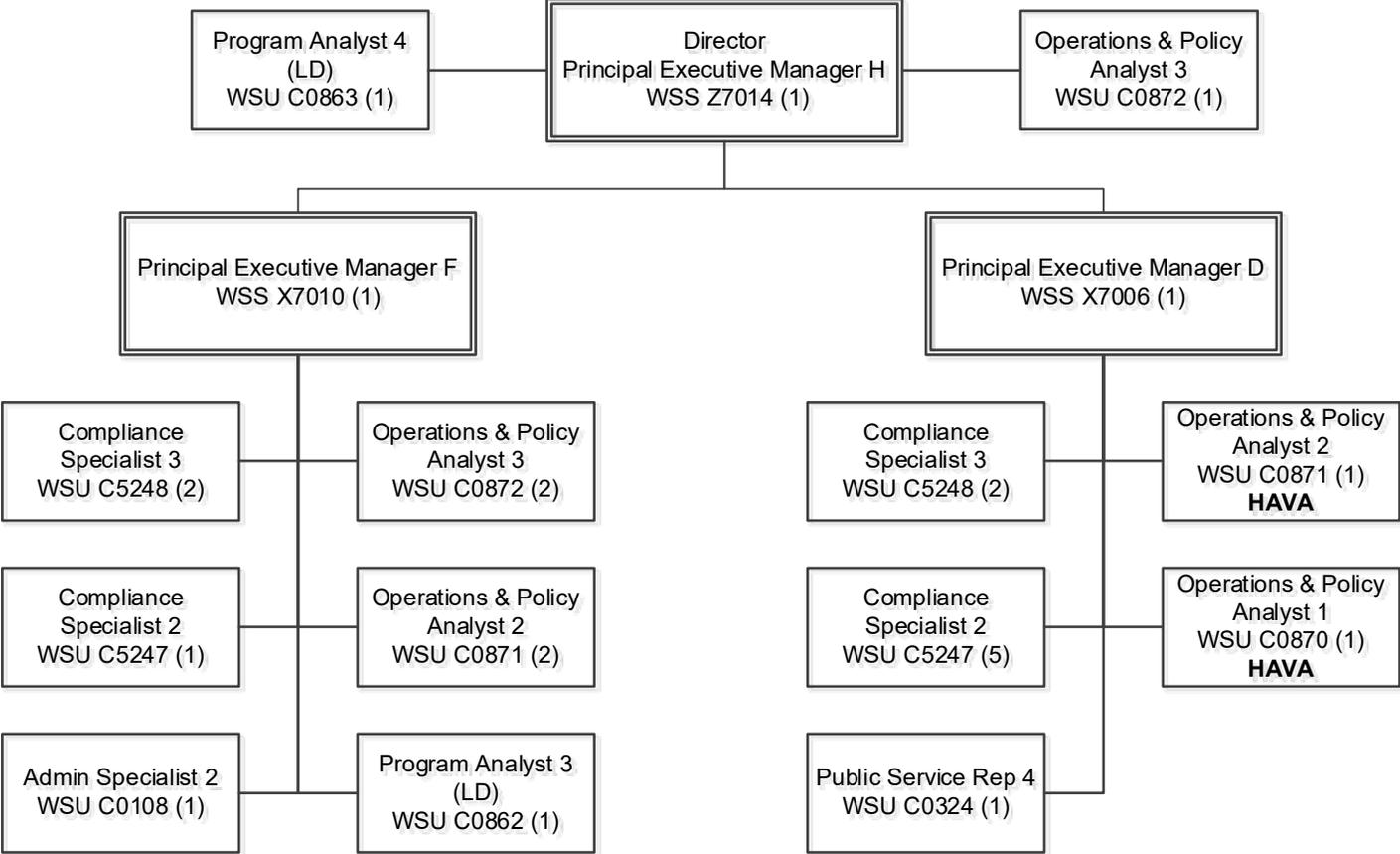
Office of the Secretary of State



Elections Division 2023-25 Legislatively Adopted Budget

Budget Narrative

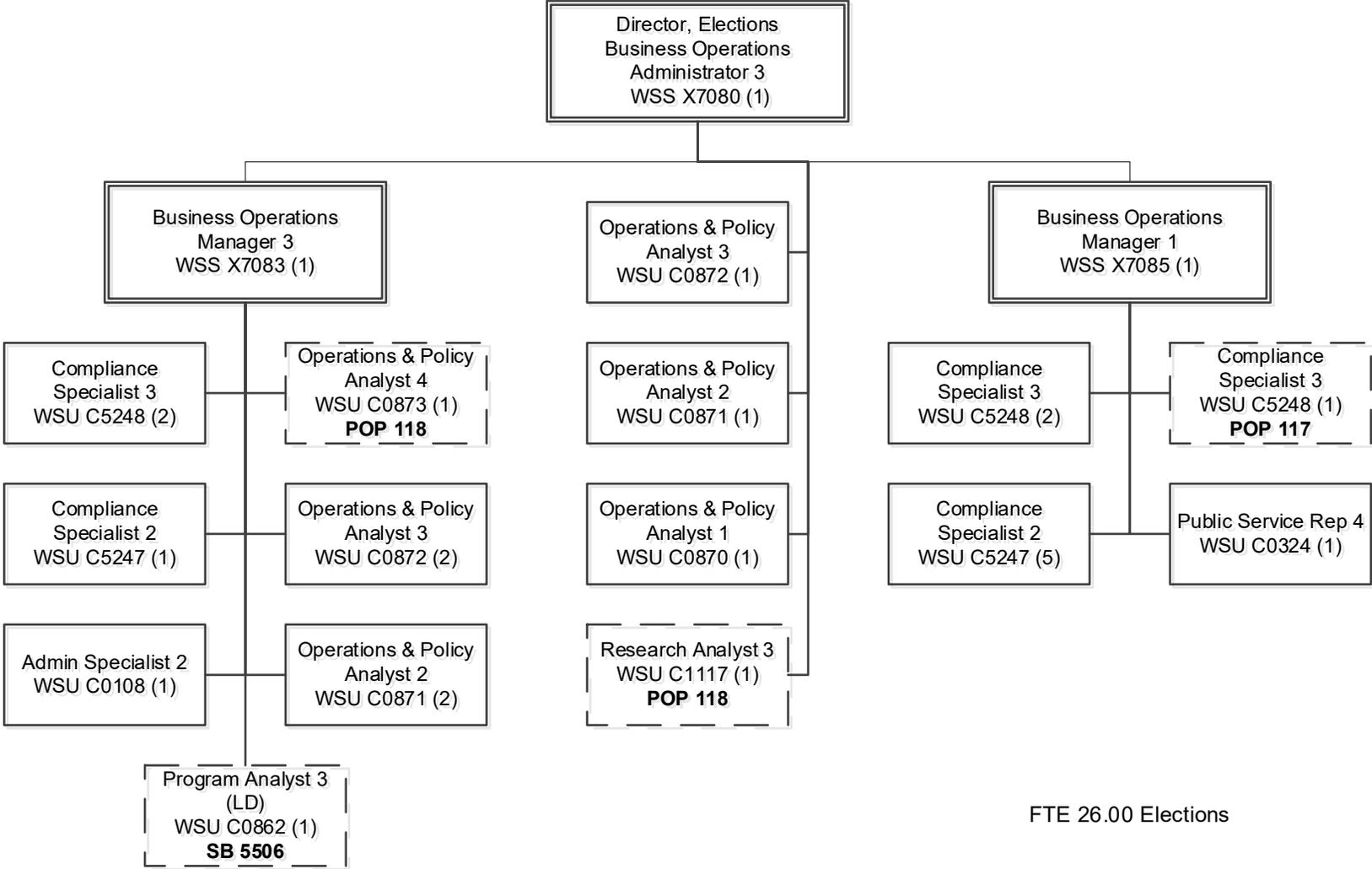
Elections Division Organization Chart 2021-23 Biennium



FTE 24.58 Elections

Budget Narrative

Elections Division Organization Chart 2023-25 Biennium



FTE 26.00 Elections

Budget Narrative

ELECTIONS DIVISION

Mission and Legal Authority

As an independent constitutional officer, the Secretary of State is guided by a distinct public service mission. The mission of the Elections Division is to build trust by conducting fair, secure elections and to promote participation in Oregon's democracy.

The Elections Division interprets, applies and enforces election laws, provides election information to the public, candidates, and organizations, and maintains all documents related to elections. The Elections Division operates under the authority of the Oregon Constitution and ORS Chapters 246-260. The division is also responsible for implementation in Oregon of federal election law, including the National Voter Registration Act (NVRA) and the Help America Vote Act (HAVA) of 2002.

Revenue

General Fund Appropriation

The Elections Division operates primarily from an appropriation from the General Fund to accomplish the mission of the division. The General Fund appropriation for the 2023-25 biennium is \$13,566,271.

Miscellaneous Receipts

Private and public sector customers request copies of elections documents, records and special forms. Nominal charges are set for these services. In accordance with state law, a miscellaneous receipts account is established at the State Treasury. Revenues are budgeted at \$25,000 Other Funds in the 2023-25 biennium.

Federal Receipts

To comply with the Help America Vote Act, Oregon adopted legislation to create a State Election Fund. The Election Fund consists of amounts appropriated or otherwise made available by Congress and the Oregon Legislative Assembly for carrying out mandates and activities involved in implementing HAVA. The Fund is separate and distinct from the General Fund of the State Treasury and, by requirement of the Federal law, interest earned by the fund is credited back to the fund. The Federal Fund expenditure limitation is for \$4,995,435.

Budget Narrative

Customers and Business Drivers

Customers include the general public, voters, county and city election officials, candidates, political committees, state and local agencies, federal agencies, state elected officials, the media, national research firms, public advocacy groups and higher education institutions. HAVA customers include state and county election officials, voters with disabilities, advocacy groups and anyone in Oregon who votes or who has an interest in voting.

The division's responsibilities are driven by many factors, including the number of elections, registered voters, candidates and political committees, the amount of campaign contributions and expenditures, the number of initiatives, referenda and recalls filed and certified to the ballot, security and changes in state and federal election law and procedure. The division's workload and staff requirements are dramatically impacted by national political and social movements, which are difficult to predict. The 2020 elections placed a heightened scrutiny on elections offices across the country paving the way for increased demand for documents, data, voter and candidate assistance, and focused communications efforts to increase understanding of and trust in Oregon's elections.

Program Activities

Elections Administration

The division provides oversight and coordination of the conduct of elections at the state and local levels. The division certifies voting equipment used by county elections officials to conduct elections; orders and supervises recounts; and coordinates counties' compliance with HAVA.

Candidate and Campaign Services

The division is the filing officer for state and some local candidates, including receiving and processing declarations of candidacy, petitions of nomination and recall petitions. Voters' pamphlet filings, including petitions for statement and endorsement documents are compiled and published by the Division. The division prepares certified ballots for statewide elections, certificates of nomination and election, oaths of office and abstracts of votes. Upon receipt, candidate and campaign requests for recounts are also coordinated by the division.

Budget Narrative

Training

The division conducts formal and informal training programs and publications for local election officials, political committee treasurers, political party representatives, candidates, representatives of National Voter Registration Act agencies, and initiative petition circulators.

Campaign Finance & Reporting

Year round, the division receives and examines contribution and expenditure transactions filed by candidates, political committees, political party committees and statewide chief petitioners. The division prepares notices for noncompliance with campaign finance laws and regulations; calculates penalties for late and insufficient reporting; and responds to written and oral inquiries about contribution and expenditure reporting.

The division also provides legal requirements, rulemaking, and policies for political ad disclosures on various communication platforms.

Election Law Enforcement

The Division investigates alleged election law violations and administers civil penalties or refers alleged criminal election law violations to the Department of Justice. Additionally, as a courtesy service, election employees advise public agencies regarding election related materials for compliance with state law.

Voter Registration

The division is responsible for administering and maintaining the Oregon Centralized Voter Registration (OCVR) system, which is integral to managing and conducting elections in Oregon at both the state and county levels. The division is currently in development of a new and modernized elections management system, Oregon Votes, which is the highest technology priority of the Secretary of State's Office. The project kick-off for the new system began in 2021 and is anticipated to launch in 2023. Staff work in concert with county elections officials, the Information Systems Division, vendor managers, and other state agencies to achieve project goals. The division provides oversight of state and local government compliance with the National Voter Registration Act (NVRA) and reporting to the U.S. Election Assistance Commission. In addition, the division updates and publishes the Oregon Voter Registration Form and receives and distributes registration information to county officials. To keep voter registration updated and accurate, the division partners with national organizations and federal and state agencies to regularly send information to counties on voter activity.

Budget Narrative

Initiative and Referendum

The division receives and processes state initiative and referendum petitions; reviews proposed initiative petitions for procedural constitutional compliance; determines timelines; prepares related correspondence and news releases; and tracks petitions throughout the elections cycle. The division coordinates the ballot title drafting process and makes draft and certified ballot titles available to the public. Employees accept filed petitions, conduct signature verification of hundreds of thousands of ballots, and apply a random sampling procedure to determine whether petitions qualify as measures. The division assists in coordinating fiscal impact and explanatory statement processes for ballot measures.

Election Information

The division explains and interprets laws, rules, policies and procedures to customers in order to ensure compliance with and an understanding of Oregon election laws. The division maintains and updates a robust website with information about all administrative rules, directives, manuals, and guides under its purview. Several pages provide factual information regarding voting accessibility, elections security, candidate filing, initiative and referendum petitions, campaign finance reporting, political committees, voter registration and upcoming elections, as well as unofficial and official elections results and historical information about past elections.

Minor Parties

The division receives and processes petitions to form new minor political parties, as well as monitoring the status of minor parties to determine eligibility to nominate candidates for partisan offices.

Publications

The division publishes and distributes documents and publications including manuals, forms, abstracts of votes, calendars and statistics. Most publications and forms are only provided online.

State Voters' Pamphlet

The division compiles, reviews, publishes, and distributes the statewide Voters' Pamphlet for primary, general and statewide special elections to Oregon's 2 million households; coordinates the inclusion of county voters' pamphlets into state pamphlets with individual counties; and accepts and processes candidate statements and state ballot measure arguments.

Budget Narrative

Translated Voters' Materials

Ahead of the November 2022 General Election, the division is implementing a process to provide voters' pamphlet translation materials following passage of HB 3021 in the 2021 legislative session. This effort requires close collaboration with community stakeholders for local and state primary, general, and special elections to translate select voters' pamphlet information in the most common languages of the state and individual counties. The division also receives submitted translations directly from select state candidates and measure argument filers. The division consults with a Translation Advisory Council representing fourteen language communities to ensure translated materials are accurate, culturally appropriate, and meet filing requirements, as applicable. Materials are posted on the division's election webpages and are searchable by county, state, or language. Voters use multilingual information in the published county and state pamphlets directing them to the online translated materials.

Challenges

- Overseeing a critical component of democratic process under unprecedented pressure, with increasing requirements and decreasing ongoing funding and staffing capacity.
- Maintaining and supporting the major applications following legislative changes and in order to keep pace with rapid technological advancements in voting processes and the expectations of voters in a digital world.
- Detailed and extensive data, records, and general information requests to counties and the division that delay critical elections work.
- Providing stable and consistent elections oversight that includes a fully staffed investigatory function.
- Ensuring elections security through fully staffed voting systems certification program and information research to equip elections offices across the state with knowledge and assets that have been studied.
- Statutory changes affecting the performance and functionality of the ORESTAR application have not been accompanied by additional funding or resources to accommodate the changes.
- Constant and proactive communication to voters and those interested in voting about changes to laws and combatting false information.
- Improving access to Division voting and elections information in various formats to underserved, hard to reach, and traditionally under-represented populations on an ongoing basis.
- The time, expense and unpredictable number and nature of lawsuits against the division.
- Managing the two major applications of the division (OCVR and its replacement underway, OR Votes, and ORESTAR) that exist in two distinctly separate architecture environments and are maintained and supported in contrasting ways.

Budget Narrative

- The Oregon Centralized Voter Registration System and its replacement underway, OR Votes are currently funded to maintain ongoing, modern and secure system that provides county officials with training and helpdesk service with one-time federal funds. Providing sustainable General Fund dollars to continue this system will be critical to the agency.

Actions Taken

Petition Processing

During the 2021-23 biennium, the Elections Division successfully processed the signatures on all statewide petitions, including complying with mandates from the federal court. Signature verification processes were conducted by trained permanent and temporary staff within the division. The division also successfully continues to host transparent, real-time live video streaming of petition verification processes so that anyone can observe the process.

Security: Pre-bunking False Information

Following a 2021-23 biennium legislative investment in modernization funds, and a staff position focused on combatting mis, dis, and mal information (MDM) the Elections Division and Executive office successfully increased traffic and engagement with oregonvotes.gov through a Public Service Announcement Program to combat false information. The goal is to not just correct misinformation but to “pre-bunk” it by preemptively sharing accurate information about Oregon’s election system with voters before they are exposed to misinformation.

For the May Primary, we created two voter education videos, on closed primaries and the postmark law. Without any budget to advertise these videos, we saw a huge increase in traffic to oregonvotes.gov. 92,000 people visited the site in the month leading up to Election Day, that’s a 105% increase over the last midterm primary in 2018 and it’s nearly as much traffic as we saw in 2020. The work preparing for the November 2022 General Election will include some resources from the modernization funds for advertisements. The goal this fall is to build on the work done in the primary where we were able to reach hundreds of thousands of people and drive them to helpful information. For example, this work on public service announcements successful drove more than 120,000 Oregonians to check their party affiliation as a way of pre-bunking false information around the closed primary. Only 11,000 people used the tool in the last midterm primary, that’s a 975% increase. We even beat the numbers from 2020, when just 59,000 people used the tool.

Budget Narrative

Security: Physical and Cyber

During the 2021-23 biennium, the Elections Division increased awareness and resources to county staff and election officials regarding physical and cybersecurity. The division increased a focus on county security plans and completed distribution of grant funds from a federal 2020 security funding allocation. Upgrades included county physical security, badge access, ballistic glass installations, and modifications for elections offices and ballot box traffic safety during the COVID-19 pandemic. The division continues to partner with federal, state, and local law enforcement and emergency agencies to share information and trends, report incidents, and coordinate responses as necessary.

Conduct of Elections

During the 20121-23 biennium, the Elections Division successfully oversaw two statewide elections — the regularly scheduled 2022 Primary Election (May 17, 2022) and General Election (November 8, 2022). Both were conducted for the first time with voters mailing valid postmarked day-of election ballots, requiring changes and upgrades to voting systems, rules, and public education. The division continues to make additional documents related to elections public. Separately, the division made system-wide changes as necessary for redistricting and assisted counties across the state with GIS and other trouble shooting in completing redistricting according to finalized legislative plans.

Measurements

The Elections Division evaluates its performance by compliance with law and the success of the election process by answering the following questions:

- Have all statutory deadlines been met?
- Is each Voters' Pamphlet published and distributed on schedule?
- Are statewide elections accomplished uniformly and timely?
- Are election systems secure?
- Does division guidance on county election issues result in uniformity and local certainty?
- Are division enforcement actions, including criminal convictions and civil hearings officer findings accountable to the public and upheld?

Budget Narrative

- Are eligible voters successfully registered or able to access voter registration systems?
- Does the division review and complete investigations of elections complaints in a timely manner?
- Has the division met federal HAVA requirements on a timely basis?
- Do customers of the division report they are receiving good service from employees?

Application of these measures shows that the division was successful in its performance throughout the 2021-23 election cycle.

Budget Narrative

SECRETARY OF STATE ELECTIONS DIVISION ESSENTIAL PACKAGES

1. **Purpose** – Essential Packages adjust the base budget to reflect the agency’s 2023-25 current service level requirements.
2. **How Achieved** – The following Essential Packages adjust Elections base budget to reflect 2023-25 current service level requirements.

010 – Adjusts 2023-25 biennium projected vacancy factor budget savings based on staff turnover from April 1, 2021, through March 31, 2022. The package also adjusts the costs of non-ORPICS personal services items not included in the ORPICS generated total. Non-ORPICS personal services items include debt service on the Pension Obligation Bonds (POB). The package increases General Funds \$268,214 and Other Funds \$15,579.

022 – This package phases out three items in the Elections Division. It phases out the continuation of Oregon Motor Voter county payments under Senate Bill 5538, POP 115, the grants to Counties and GIS interface updates under House Bill 5006, as well as the Services and Supplies received for 1 limited duration FTE in House Bill 5006. This package decreases General Funds (\$3,039,013) and Federal Funds (\$5,300,000).

031 – Provides a general inflation increase for Services and Supplies costs. The package also adjusts State Government Service charges to reflect 2023-25 changes. The package increases General Funds \$451,000, Other Funds \$104,612, and Federal Funds \$338,087.

3. **Staffing Impact** – None.
4. **Revenue Source** – General Fund decreases (\$2,319,799), Other Funds increases \$104,612 and Federal Funds decreases (\$4,946,334).

Budget Narrative

Elections Division

Policy Package 115 – ORESTAR Replacement Start-up

Purpose

ORS chapter 260, “Campaign Finance Regulation; Election Offenses,” requires disclosure of contributions and expenditures related to any candidate, measure, or political party active in any election including initiative, referendum and recall petition drives. The chapter requires that all political committees and petition committees file campaign finance transactions electronically. It also requires that the Secretary of State provide an electronic filing system to committees free of charge to comply with this requirement. The system developed by the Secretary of State is called Oregon Elections System for Tracking and Reporting, or ORESTAR. It is a secure web-based application that can be accessed from any computer through the Internet.

The ORESTAR application needs replacement to ensure Oregonians have a campaign finance system of tracking and reporting that is accessible, user friendly, and reliable. The current system has been in use for 20 years and is growing outdated. It regularly presents users with challenges that result in increased workload to troubleshoot and provide additional customer service from the Election Division.

As campaign finance reform is a possibility it is also critical to prepare a campaign finance system that can implement new processes over time.

This request proposes a phased approach to this replacement. Phase One will lay the groundwork to ensure the state can gather application information requirements, request quotes from service providers, and perform an analysis to determine what type of solution and strategy is needed to best serve Oregonians. This process is expected to take approximately a year based on recent similar state technology projects.

Oregon voters, elected officials, candidates, political parties, media, and campaigns all rely on ORESTAR for critical information that must be readily available to the public. It is crucial that an investment be made to lay the foundation for a smooth transition and plan for replacement to modernize this process.

Budget Narrative

Summary: This request includes funds to complete feasibility of the work required to begin the project, including an independent consultant to begin requirements gathering and analysis project approach, completion of a strategy to begin the work, and necessary technology and election-specific staff to direct the work for timely completion in 2027. Below is a proposed timeline table to meet this goal as soon as possible after the Division completes the Oregon Votes project.

Timeframe	Description
2024	Oregon Votes Stabilization & Presidential Election Year
Jan. 2025 - June 2025	Phase 1 - ORESTAR Replacement - focus on requirements gathering, requesting quotes from service providers (RFQ), and performing an analysis to determine solution strategy (in-house, external, hybrid)
July 2025 - June 2027	Solicitations/procurement, development, testing, and roll-out. Go-live would occur on June 30, 2027 .

Budget Narrative

Funding request:

\$750k in General Fund services and supplies funding for phase 1 requirements gathering and systems analysis.

- Establish a permanent OPA3 in Elections
- Establish a limited duration .5FTE ISS8, Project Manager, in the Information Services Division for project management
- To ensure accurate requirements are developed, heavy reliance upon Elections staff is anticipated. Preserving Elections staff availability in 2024 is critical to ensure stabilization of Oregon Votes and smooth administration/oversight of the presidential election.
- A larger funding request for this approach would occur in the 25-27 biennium.

How Achieved

Position #	Title	Classification	Type	GF	OF	TF
2320022	Ops and Policy Analyst 3	WSU C0872	PF	259,404		259,404
2303013	ISS-8	WSU C1488	PF	164,421		164,421
Total Personal Services				423,825		423,825

Staffing Impact

1 FTE Elections positions – Operations and Policy Analyst 3

.5 FTE Information Services Positions – ISS-8

Revenue Source

\$1,009,404 General Fund (16500-002-01)

\$164,421 General Fund (16500-001-03)

*****This package was not funded in the 23-25 Legislatively Adopted Budget**

Budget Narrative

This page has been intentionally left blank

Budget Narrative

Elections Division

Policy Package 116 – HAVA OPA Funding Shift

Purpose

This package addresses bringing one-time federal funding to support Help America Vote Act operations within the Elections Division to General Funding. As the division that oversees federal election law in the state, these positions were originally authorized and filled to assist in the operations mandated within the Act.

However, as federal funding for elections is one-time and unpredictable, the division currently has no positions filled to assist with the ongoing mandate. HAVA was passed by the U.S. Congress in 2002 to make sweeping reforms to the nation's voting process. HAVA addresses improvements to voting systems and voter access that were identified following the 2000 election. Some of the requirements of the Help America Vote Act are identified below:

- Improving the administration of elections for Federal office.
- Educating voters concerning voting procedures, voting rights, and voting technology.
- Training election officials, elections counting boards.
- Providing physical access for individuals with disabilities, providing nonvisual access for individuals with visual impairments, and providing assistance to Native Americans, Alaska Native citizens, and to individuals with limited proficiency in the English language.
- Providing individuals with disabilities and the other individuals with information about the accessibility of polling places, including outreach programs to inform the individuals about the availability of accessible polling places and training election officials, poll workers, and election volunteers on how best to promote the access and participation of individuals with disabilities in elections for Federal office.

Budget Narrative

How Achieved

Operations and Policy Analyst 1

- Operational Support: Assist with planning and preparation of new implementation and improvement in voting systems and processes. Prepare written summaries and conclusions of research on operational issues.
- Evaluate regulations and elections statute: develop and recommend administrative rules, policies and procedures that supplement Division elections operations or county administrative processes.
- Compile and analyze statutory data and elections practical implementation to draw conclusions and propose courses of action and guidance.
- Prepare instruction that summarize analysis and conclusions to elections staff.
- Coordinate information across units and offices to compile centralized documentation and assist with project management.
- Analyze, design and procure elections specific forms to support division rules, manuals, and directives.
- Gather input and feedback from elections staff and statewide offices to inform policies, procedures, and ongoing system improvement.

Operations and Policy Analyst 2

- Evaluate program operations and services; recommend and plan actions to bring about compliance with regulations and program goals.
- Work with elections stakeholders to create short and long range plans that meet operational goals of the Division, oriented to HAVA requirements.
- System Improvement: consult with or facilitate discussions with Division staff, managers, and county elections officials about system efficiency or operational needs. Collaborate with Information System Division staff, vendors, and conduct research as necessary to evaluate existing systems and plan enhancements.
- Create or update system change documentation to ensure Election division standard procedures are consistent. Coordinate data access for programs; develop and maintain operational manuals and ensure regulatory compliance. Train staff in use of new programs.

Budget Narrative

Position #	Title After Reclassification	Current Classification	1Jul23 Classification	Reclass Type	GF	FF	TF
6969005	Ops & Policy Analyst 1	WSU C0870	WSU C0870	Fund Shift	206,696	(206,696)	0
6969002	Ops & Policy Analyst 2	WSU C0871	WSU C0871	Fund Shift	226,263	(226,263)	0
Total Personal Services					432,959	(432,959)	0

Staffing Impact

Fund shift from HAVA to GF for 2 FTE Requested: Operations and Policy Analyst I, Operations and Policy Analyst II.

Quantifying Results

Elections HAVA mandates: the Elections Division will evaluate its ongoing requirements under HAVA and operational needs by reviewing accessibility and outreach progress, operational capacity to meet ongoing needs that support county compliance with HAVA, surveying elections customers and county partners, as well as other jurisdictions of similar size leading in this arena, and industry best practices.

Revenue Source

\$432,959 General Funds
 (\$432,959) Federal Funds

*****This package was not funded in the 23-25 Legislatively Adopted Budget**

Budget Narrative

This page has been intentionally left blank

Budget Narrative

Elections Division

Policy Package 117 – Elections Oversight

Purpose

This package addresses two components of elections oversight lacking funding to provide fair, accurate, and accountable electoral processes that meet leading practices and expectations of Elections Division customers.

The first adds basic investigatory capacity to the Elections Division.

The Division has long struggled with an historic staffing shortage in the unit charged with overseeing all election law violations. Currently, the Elections Investigations unit has 1.5 FTE for the entire state. This unit is charged with intake, analysis, investigation, hearings, and referrals to the Oregon Department of Justice for certain cases as appropriate. The unit also prepares in-depth election law synopsis and trainings for elections stakeholders following legislative sessions (some of which are mandated by law). In addition, the unit is charged with review of elections materials submitted by jurisdictions for compliance with public employee political advocacy restrictions (ORS 260.432) also known as the safe harbor program. With some exceptions these cases cover conduct of elections and administrative rules found in ORS 246-260 and OAR Chapter 165.

Types of cases the unit intakes include but are not limited to:

- Campaign finance violations (failing to register a committee, not reporting activity on ORESTAR)
- Undue influence (offering something of value to induce a person to vote, support a candidate, etc.)
- False statements (such as those made in voters' pamphlet, recall petitions, or candidacy filings)
- Public employee neutrality (restricted political advocacy by public employees)
- Disclosures on political materials (not including "paid for by" disclosures on campaign communications)
- Voter fraud (voting twice, voting another person's ballot)

Currently, the division has over 500 complaints open going back to 2019. The rate of intake and processing is difficult to predict based on the complexity of individual cases; some cases may take only a few hours for an investigator to review and determine that the claim doesn't warrant an investigation while more complex cases could take upwards of 40 hours. Complex cases without proper staffing can take over a year and involve an initial review of hours of evidence, case file set

Budget Narrative

up, gathering witness materials, issuing inquiry letters, reviewing responses writing determination letters, issuing penalty notices and, in some instances, preparing for administrative hearings when our penalty notice is challenged. The current backlog has grown in tandem with the frequency and complexity of complaints the Division has received over the last several years. As a result, the Division is unable to respond and provide case resolution in a timely manner to provide accountability and responsive elections oversight.

This package requests 2 FTE Compliance Specialist III Elections Investigators charged with working solely on election law complaints, intake, investigations, resolutions, procedures, and tracking. Recently, the Division has made improvements to the visibility of the complaint process, including setting up a complaint intake form on its website, increasing documentation for intake procedures, and tracking and reporting case data to inform workload. This work has required the Division to assign open cases to staff members working in other units, provide overtime and staff differentials, amplifying the lack of adequate staffing levels to address other critical needs such as training, outreach and education to Division stakeholders.

The second component of this package requests \$100,000 in General Fund to pilot risk limiting audits as authorized under ORS 254.532. Currently, no counties conduct this post-election procedure. In 2019, the legislature added the option of conducting a risk limiting audit, a federally recognized best practice for elections administration, but did not fund the required system upgrades. Elections systems and software used in Oregon do not currently have the ability to conduct such audits and the Division plans to work with experts in the field to customize their use for standardization and uniformity across the state. The Division seeks to conduct a pilot in coordination with county elections officials with funding in the 2023-25 biennium. The goal of the pilot would be to assess needs for successful use of the post elections procedure throughout the state and continue to increase oversight and trust in the accuracy of Oregon's elections processes.

How Achieved

2 FTE Elections Investigators (Compliance Specialist 3)

Classifying these positions as Compliance Specialist 3 will allow these individuals to have more decision-making authority without having to seek direction for routine tasks.

- Resolution of election law complaints in a timely manner
 - Building off of existing investigations processes to make intake and record keeping more efficient;
 - Training and providing support to Compliance Specialist II staff members assigned to work on complaints;

Budget Narrative

- Allowing staff members to become specialists in certain areas of election law and assigning those cases based on area of expertise;
- Staff Development
 - Ensuring staff is able to continue developing and improving their investigatory skillset.
 - More capacity to cross-train staff and create more breadth of knowledge in election law, administrative law, and investigations best practices;
 - Working with partners such as counterparts in other states, the Oregon DOJ and local elections officials to maximize limited resources by creating and sharing best practices;
- Increasing Transparency
 - Proactively disclose status of ongoing investigations on the Division's website as appropriate and allowed under state law;
 - Provide information and data to the public about alleged voter fraud to increase trust in the electoral and enforcement processes of election law;
 - Modernize and promulgate administrative rules to increase transparency about the Division's investigations processes and penalty matrices.
- Future/ongoing improvements:
 - Though resolving the backlog of complaints is a high priority for the Division, these additional resources will allow us to create systems and process to ensure timely resolution of complaints going forward;
 - Improve responsiveness to the public and other Division stakeholders seeking information about how to avoid committing election law violations;
 - Centralize communications and support county elections officials referring potential voter fraud cases to the Division.

Risk Limiting Audit Pilot, (\$100,000)

- This pilot will engage experts in the field to deploy the technology necessary to conduct risk limiting audits as a post elections procedure authorized under ORS 254.532. Risk limiting audits, in conjunction with hand recounts are a leading best practice for elections and provide a comprehensive, statistical assurance of the accuracy of elections results.
- The pilot project will engage a diverse array of counties to trial this procedure following a statewide election and inform resources, timing, and statutory or rule changes needed to move forward with statewide adoption in future elections.

Budget Narrative

The Deputy Director of Elections will oversee the pilot project in conjunction with risk limiting audit industry specialists and county clerks.

Position #	Title	Classification	Type	GF	OF	TF
2320023	Compliance Specialist 3	WSU C1117	PF	250,048		250,048
2320024	Compliance Specialist 3	WSU C0873	PF	250,048		250,048
Total Personal Services				500,096		500,096

Staffing Impact

2 FTE Requested: 2 Compliance Specialist 3.

Quantifying Results

Elections Oversight: Investigators. The Elections Division will evaluate its elections investigatory program by monitoring the length of time taken to resolve complaints, measuring the progress of clearing the backlog of open cases, measuring the number of cases referred to DOJ for prosecution, and tracking the number of contested case actions resolved through means other than costly administrative hearings. The Division will also implement metrics to evaluate existing and new staff's performance in these areas.

Elections Oversight: Post Elections Risk Audit Pilot. A successful pilot will be evaluated by timely completion of and recommendations for the future of risk limiting audits in Oregon. In doing so, the pilot will seek to conduct the audit in a diverse group of counties based on geography, size, population, and resources during the 2023-2025 biennium.

Revenue Source

\$600,097 General Fund.

*****This package was partially funded in the 23-25 Legislatively Adopted Budget with 1 FTE and a General Funds appropriation of \$350,695**

Budget Narrative

Elections Division

Policy Package 118 – Elections Security and Public Education

Purpose

This package addresses new and historical vulnerabilities and capacity issues in the Oregon Elections Division that would directly strengthen the physical and cybersecurity of Oregon’s elections on an ongoing basis.

Voting Systems: The Division has oversight of voting system vendors, which scan, tally, and report on voted ballots to produce various reports for official and unofficial elections results. The Division’s goal is to do so efficiently and accurately with a secure and consistent regulatory program across the state for voting machines and related equipment. The division is tasked with these responsibilities throughout state law and administrative rule: ORS 246.550 -246.560 and OAR 165-007-0350. Currently, no staff are assigned to oversee regulation of voting systems.

Misinformation Project Leader and Public Education: In HB5006 (2021 Legislative Session) the legislature made an investment in one-time funding which authorized a limited duration position to study the misinformation and civic education needed to address elections security. The Federal Bureau of Investigations and Department of Homeland Security’s Cyber and Infrastructure Security Agency has sounded the alarm to state and local officials about the need to invest in, study, and respond to threats from varied online sources spreading false information. The legislative investment was a recognition of disinformation campaigns growing in scale and sophistication, and unique role the Secretary of State has in providing accurate and trusted information to the people of Oregon. The request was made to acknowledge that as a federally-designated critical infrastructure we must do more to protect the integrity of our elections process and infrastructure.

The Division has conducted several studies and qualitative interviews with the one-time funding throughout elections offices in the state. We deployed several educational and technology projects to address this need and spoke to a broad swath of voters and those interested in voting about elections facts through various formats and platforms. The legislature’s investment in additional resources had a direct impact. Research shows that “pre-bunking” — showing voters accurate information before they are exposed to false information — is our best weapon against mis and disinformation campaigns. And the data from May show that our proactive outreach increased engagement with online information and tools like MyVote. With additional funding, this work could easily scale to combat false information campaigns.

Budget Narrative

The #TrustedInfo2022 campaign resulted in a 105.4% increase in traffic to Oregonvotes.gov, 92,000 unique page views in the month prior to the election compared with 45,000 in the last off-year primary election (2018).

One focus of the campaign was pushing users to the MyVote tool to check their party affiliation, an effective way to head off misinformation related to closed primaries. The campaign resulted in a 1173.4% increase in traffic to the MyVote tool, 120,000 in 2022 compared with 11,000 in 2018. This work was made possible with the one-time investment in modernization funds from the legislature.

The division would like to continue this work identified to combat increasing misinformation in its many forms. Without ongoing funding for a dedicated leader for this work in the division and a program budget for education, research and tracking, the Election Division will lack the necessary resources to ensure Oregonians have the readily accessible and accurate information they deserve about elections. Current election division staffing cannot cover the increasing onslaught of misinformation threats and the investment needed to counter them without a permanent employee dedicated to the work.

The security of Oregon's elections has never been more paramount and the sources of threats never more complex. This position and the associated funding will focus on project management and continuing to employ tools, applications, diverse modes of communications, and approaches that work well to provide accurate, timely, and responsive information to registered voters and all those interested in voting and the democratic process. This investment will continue proven methods for engaging Oregonians, pre-bunking misinformation, and ensuring false information is combatted.

Together, this physical and cybersecurity package will propel the Elections Division's continued efforts in elections security and a proactive response.

How Achieved

Voting Systems Specialist (Operations and Policy Analyst 4):

- This position will allow the Division to work more closely with counties and vendors to provide:
 - More uniform practices across systems. Staff will have the skills required to initiate a modern approach to voting systems and other key election technology products, such as mail sorters.
 - Improved creation and sharing of best practices. Staff will provide the personnel-power to create, document, and train to best practices.

Budget Narrative

- Increased capacity to fulfill oversight obligations.
- Increased oversight for Oregon regulations:
 - Capacity to increase engagement with counties to ensure proper operation of state specific technical systems.
 - Improve and centralize communications with vendors, better facilitate adherence to best practices, understand and provide uniformity for certification procedures, and coordinate stakeholder engagement and discussion for Oregon specifications.
- System Integration:
 - Work with vendors and counties will result in improved integration between state and county systems, to reduce workload for counties wherever possible.
- Future improvements:
 - Develop and adapt a roadmap to ensure Oregonians benefit from secure, accessible, and well-implemented voting systems and related technologies.

Elections Project Manager (Research Analyst 3)

- Monitor elections threats and false information through publicly available information, technology tools deployed in the Division, and building relationships in the elections community.
- Serve as point of contact on mis/dis/mal information to Oregon's 36 county clerks.
- Analyze and review reported threats.
- Recommend communication efforts and approaches targeted to elections cycles that directly combats misinformation.
- Periodically report findings to Division stakeholders, including state and local officials and law enforcement using data visualization, quantitative methods, and case studies.
- Manage projects focused on elections education to a wide variety of audiences based on elections environment and needs.

Elections Education Project Budget: \$590,000 to develop educational content across communication channels that address elections security, false information, and provide factual information to a broad audience.

Budget Narrative

Position #	Title	Classification	Type	GF	OF	TF
2320026	Research Analyst 3	WSU C1117	PF	225,199		225,199
2320025	Ops and Policy Analyst 4	WSU C0873	PF	366,605		366,605
Total Personal Services				591,804		591,804

Staffing Impact

2 FTE Requested: 1 Research Analyst 3, 1 Operations and Policy Analyst 4.

Quantifying Results

The Elections Division will evaluate its voting system program in conjunction with county partners, vendors, other jurisdictions of similar size leading in this arena, and industry best practices. Increased and efficient access to public information about voting system certification and the increase in systematic review and standard procedures are also programmatic goals for the position.

A Research Analyst will be tasked with comprehensive review and response to misinformation in the elections realm. A review of election false information reports, monitoring, response, and incident planning and project management will comprise the bulk of the duties of this role. Results will be tracked by ability to identify, respond, and nullify, false information related to elections and amplify trusted voices. This position will use quantitative tracking of false information and disinformation campaigns, as well as measurable engagement of the public in election resources.

Revenue Source

\$1,181,804 General Fund.

*****This package was partially funded in the 23-25 Legislatively Adopted Budget with 2 FTE and a General Funds appropriation of \$741,804**

Budget Narrative

Elections Division

Policy Package 801 – LFO Analyst Adjustments

Purpose

This package reduces expenditure limitation to reflect a two percent vacancy factor of salaries and wages as assumed savings.

Staffing Impact

No staffing impact.

Revenue Source

\$(79,624) General Funds

*****Added by the Legislature: Included in the Legislatively Adopted Budget.**

Budget Narrative

This page has been intentionally left blank

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	268,214	-	-	-	-	-	268,214
Total Revenues	\$268,214	-	-	-	-	-	\$268,214
Personal Services							
Temporary Appointments	9,173	-	-	-	-	-	9,173
Overtime Payments	1,198	-	-	-	-	-	1,198
All Other Differential	108,000	-	-	-	-	-	108,000
Public Employees' Retire Cont	19,569	-	-	-	-	-	19,569
Pension Obligation Bond	19,070	-	-	(50,899)	-	-	(31,829)
Social Security Taxes	9,055	-	-	-	-	-	9,055
Paid Family Medical Leave Insurance	437	-	-	-	-	-	437
Mass Transit Tax	1,995	-	-	-	-	-	1,995
Vacancy Savings	99,717	-	-	66,478	-	-	166,195
Total Personal Services	\$268,214	-	-	\$15,579	-	-	\$283,793
Services & Supplies							
Instate Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
Employee Recruitment and Develop	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services

Cross Reference Name: Elections Division
 Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
Expendable Prop 250 - 5000	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Special Payments							
Dist to Counties	-	-	-	-	-	-	-
Other Special Payments	-	-	-	-	-	-	-
Total Special Payments	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	268,214	-	-	15,579	-	-	283,793
Total Expenditures	\$268,214	-	-	\$15,579	-	-	\$283,793
Ending Balance							
Ending Balance	-	-	-	(15,579)	-	-	(15,579)
Total Ending Balance	-	-	-	(\$15,579)	-	-	(\$15,579)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 022 - Phase-out Pgm & One-time Costs

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(3,039,013)	-	-	-	-	-	(3,039,013)
Total Revenues	(\$3,039,013)	-	-	-	-	-	(\$3,039,013)
Services & Supplies							
Instate Travel	(1,372)	-	-	-	-	-	(1,372)
Employee Training	(4,118)	-	-	-	-	-	(4,118)
Office Expenses	(4,118)	-	-	-	-	-	(4,118)
Telecommunications	(5,492)	-	-	-	-	-	(5,492)
Publicity and Publications	(688)	-	-	-	-	-	(688)
IT Professional Services	(120,000)	-	-	-	-	-	(120,000)
Employee Recruitment and Develop	(1,146)	-	-	-	-	-	(1,146)
Dues and Subscriptions	(688)	-	-	-	-	-	(688)
Facilities Rental and Taxes	(8,236)	-	-	-	-	-	(8,236)
Other Services and Supplies	(1,372)	-	-	-	-	-	(1,372)
Expendable Prop 250 - 5000	(12,358)	-	-	-	-	-	(12,358)
IT Expendable Property	-	-	-	(5,300,000)	-	-	(5,300,000)
Total Services & Supplies	(\$159,588)	-	-	(\$5,300,000)	-	-	(\$5,459,588)
Special Payments							
Dist to Counties	(2,000,000)	-	-	-	-	-	(2,000,000)
Other Special Payments	(879,425)	-	-	-	-	-	(879,425)
Total Special Payments	(\$2,879,425)	-	-	-	-	-	(\$2,879,425)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 022 - Phase-out Pgm & One-time Costs

Cross Reference Name: Elections Division
 Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Total Expenditures							
Total Expenditures	(3,039,013)	-	-	(5,300,000)	-	-	(8,339,013)
Total Expenditures	(\$3,039,013)	-	-	(\$5,300,000)	-	-	(\$8,339,013)
Ending Balance							
Ending Balance	-	-	-	5,300,000	-	-	5,300,000
Total Ending Balance	-	-	-	\$5,300,000	-	-	\$5,300,000

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 031 - Standard Inflation

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	451,000	-	-	-	-	-	451,000
Total Revenues	\$451,000	-	-	-	-	-	\$451,000
Services & Supplies							
Instate Travel	620	-	-	2,585	-	-	3,205
Out of State Travel	695	-	-	705	-	-	1,400
Employee Training	575	-	-	441	-	-	1,016
Office Expenses	98,294	-	3,886	1,579	-	-	103,759
Telecommunications	1,066	-	4	4,740	-	-	5,810
State Gov. Service Charges	93,111	-	-	-	-	-	93,111
Data Processing	420	-	3	4,943	-	-	5,366
Publicity and Publications	29,044	-	275	1,018	-	-	30,337
Professional Services	79,765	-	1,278	89,325	-	-	170,368
IT Professional Services	46,914	-	98,279	190,944	-	-	336,137
Attorney General	86,673	-	102	16,738	-	-	103,513
Employee Recruitment and Develop	84	-	-	-	-	-	84
Dues and Subscriptions	909	-	-	7	-	-	916
Facilities Rental and Taxes	10,037	-	-	831	-	-	10,868
Other Services and Supplies	1,092	-	433	545	-	-	2,070
Expendable Prop 250 - 5000	625	-	-	1,203	-	-	1,828
IT Expendable Property	1,076	-	352	10,351	-	-	11,779
Total Services & Supplies	\$451,000	-	\$104,612	\$325,955	-	-	\$881,567

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 031 - Standard Inflation

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Capital Outlay							
Telecommunications Equipment	-	-	-	724	-	-	724
Data Processing Software	-	-	-	10,846	-	-	10,846
Data Processing Hardware	-	-	-	562	-	-	562
Total Capital Outlay	-	-	-	\$12,132	-	-	\$12,132
Total Expenditures							
Total Expenditures	451,000	-	104,612	338,087	-	-	893,699
Total Expenditures	\$451,000	-	\$104,612	\$338,087	-	-	\$893,699
Ending Balance							
Ending Balance	-	-	(104,612)	(338,087)	-	-	(442,699)
Total Ending Balance	-	-	(\$104,612)	(\$338,087)	-	-	(\$442,699)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 060 - Technical Adjustments

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Professional Services	20,000	-	-	-	-	-	20,000
IT Professional Services	(20,000)	-	-	-	-	-	(20,000)
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Services & Supplies							
Attorney General	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 093 - Statewide Adjustment DAS Chgs

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Services & Supplies							
Office Expenses	-	-	-	-	-	-	-
State Gov. Service Charges	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
Attorney General	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 115 - ORESTAR Replacement Start-up

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Mass Transit Tax	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
Total Personal Services	-	-	-	-	-	-	-
Services & Supplies							
Instate Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
Employee Recruitment and Develop	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 115 - ORESTAR Replacement Start-up

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Other Services and Supplies	-	-	-	-	-	-	-
Expendable Prop 250 - 5000	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total Positions							
Total Positions							-
Total Positions	-	-	-	-	-	-	-
Total FTE							
Total FTE							-
Total FTE	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 116 - HAVA OPA Funding Shift

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
Total Personal Services	-	-	-	-	-	-	-
Services & Supplies							
Instate Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
Employee Recruitment and Develop	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 116 - HAVA OPA Funding Shift

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Expendable Prop 250 - 5000	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total Positions							
Total Positions							-
Total Positions	-	-	-	-	-	-	-
Total FTE							
Total FTE							-
Total FTE	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 117 - Elections Oversight

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	350,695	-	-	-	-	-	350,695
Total Revenues	\$350,695	-	-	-	-	-	\$350,695
Personal Services							
Class/Unclass Sal. and Per Diem	149,880	-	-	-	-	-	149,880
Empl. Rel. Bd. Assessments	53	-	-	-	-	-	53
Public Employees' Retire Cont	26,858	-	-	-	-	-	26,858
Social Security Taxes	11,466	-	-	-	-	-	11,466
Paid Family Medical Leave Insurance	600	-	-	-	-	-	600
Worker's Comp. Assess. (WCD)	46	-	-	-	-	-	46
Mass Transit Tax	900	-	-	-	-	-	900
Flexible Benefits	39,600	-	-	-	-	-	39,600
Reconciliation Adjustment	-	-	-	-	-	-	-
Total Personal Services	\$229,403	-	-	-	-	-	\$229,403
Services & Supplies							
Instate Travel	716	-	-	-	-	-	716
Employee Training	2,148	-	-	-	-	-	2,148
Office Expenses	2,148	-	-	-	-	-	2,148
Telecommunications	2,864	-	-	-	-	-	2,864
Publicity and Publications	359	-	-	-	-	-	359
IT Professional Services	100,000	-	-	-	-	-	100,000
Employee Recruitment and Develop	597	-	-	-	-	-	597
Dues and Subscriptions	359	-	-	-	-	-	359

____ Agency Request
 2023-25 Biennium

____ Governor's Budget
 Page _____

____ Legislatively Adopted
 Essential and Policy Package Fiscal Impact Summary - BPR013

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 117 - Elections Oversight

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Facilities Rental and Taxes	4,295	-	-	-	-	-	4,295
Other Services and Supplies	1,362	-	-	-	-	-	1,362
Expendable Prop 250 - 5000	6,444	-	-	-	-	-	6,444
Total Services & Supplies	\$121,292	-	-	-	-	-	\$121,292
Total Expenditures							
Total Expenditures	350,695	-	-	-	-	-	350,695
Total Expenditures	\$350,695	-	-	-	-	-	\$350,695
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total Positions							
Total Positions							1
Total Positions	-	-	-	-	-	-	1
Total FTE							
Total FTE							1.00
Total FTE	-	-	-	-	-	-	1.00

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 118 - Elections Security and Public Education

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	741,804	-	-	-	-	-	741,804
Total Revenues	\$741,804	-	-	-	-	-	\$741,804
Personal Services							
Class/Unclass Sal. and Per Diem	372,216	-	-	-	-	-	372,216
Empl. Rel. Bd. Assessments	106	-	-	-	-	-	106
Public Employees' Retire Cont	66,701	-	-	-	-	-	66,701
Social Security Taxes	28,475	-	-	-	-	-	28,475
Paid Family Medical Leave Insurance	1,489	-	-	-	-	-	1,489
Worker's Comp. Assess. (WCD)	92	-	-	-	-	-	92
Mass Transit Tax	2,233	-	-	-	-	-	2,233
Flexible Benefits	79,200	-	-	-	-	-	79,200
Total Personal Services	\$550,512	-	-	-	-	-	\$550,512
Services & Supplies							
Instate Travel	1,432	-	-	-	-	-	1,432
Employee Training	4,296	-	-	-	-	-	4,296
Office Expenses	4,296	-	-	-	-	-	4,296
Telecommunications	5,728	-	-	-	-	-	5,728
Publicity and Publications	718	-	-	-	-	-	718
Professional Services	150,000	-	-	-	-	-	150,000
Employee Recruitment and Develop	1,194	-	-	-	-	-	1,194
Dues and Subscriptions	718	-	-	-	-	-	718
Facilities Rental and Taxes	8,590	-	-	-	-	-	8,590

____ Agency Request
 2023-25 Biennium

____ Governor's Budget
 Page _____

____ Legislatively Adopted
 Essential and Policy Package Fiscal Impact Summary - BPR013

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 118 - Elections Security and Public Education

Cross Reference Name: Elections Division
 Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Other Services and Supplies	1,432	-	-	-	-	-	1,432
Expendable Prop 250 - 5000	12,888	-	-	-	-	-	12,888
Total Services & Supplies	\$191,292	-	-	-	-	-	\$191,292
Total Expenditures							
Total Expenditures	741,804	-	-	-	-	-	741,804
Total Expenditures	\$741,804	-	-	-	-	-	\$741,804
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total Positions							
Total Positions							2
Total Positions	-	-	-	-	-	-	2
Total FTE							
Total FTE							2.00
Total FTE	-	-	-	-	-	-	2.00

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 801 - LFO Analyst Adjustments

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(79,624)	-	-	-	-	-	(79,624)
Total Revenues	(\$79,624)	-	-	-	-	-	(\$79,624)
Personal Services							
Vacancy Savings	(79,624)	-	-	-	-	-	(79,624)
Total Personal Services	(\$79,624)	-	-	-	-	-	(\$79,624)
Total Expenditures							
Total Expenditures	(79,624)	-	-	-	-	-	(79,624)
Total Expenditures	(\$79,624)	-	-	-	-	-	(\$79,624)
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 810 - Statewide Adjustments

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(65,823)	-	-	-	-	-	(65,823)
Total Revenues	(\$65,823)	-	-	-	-	-	(\$65,823)
Services & Supplies							
Office Expenses	(562)	-	-	-	-	-	(562)
State Gov. Service Charges	(1,725)	-	-	-	-	-	(1,725)
Data Processing	(4)	-	-	-	-	-	(4)
Publicity and Publications	(17,561)	-	-	-	-	-	(17,561)
Attorney General	(35,208)	-	(42)	(6,799)	-	-	(42,049)
Facilities Rental and Taxes	(9,583)	-	-	(413)	-	-	(9,996)
Other Services and Supplies	(1,180)	-	-	-	-	-	(1,180)
Total Services & Supplies	(\$65,823)	-	(\$42)	(\$7,212)	-	-	(\$73,077)
Total Expenditures							
Total Expenditures	(65,823)	-	(42)	(7,212)	-	-	(73,077)
Total Expenditures	(\$65,823)	-	(\$42)	(\$7,212)	-	-	(\$73,077)
Ending Balance							
Ending Balance	-	-	42	7,212	-	-	7,254
Total Ending Balance	-	-	\$42	\$7,212	-	-	\$7,254

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 811 - Budget Reconciliation

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	375,047	-	-	-	-	-	375,047
Total Revenues	\$375,047	-	-	-	-	-	\$375,047
Personal Services							
Class/Unclass Sal. and Per Diem	252,912	-	-	-	-	-	252,912
Empl. Rel. Bd. Assessments	53	-	-	-	-	-	53
Public Employees' Retire Cont	45,321	-	-	-	-	-	45,321
Social Security Taxes	17,584	-	-	-	-	-	17,584
Paid Family Medical Leave Insurance	838	-	-	-	-	-	838
Worker's Comp. Assess. (WCD)	46	-	-	-	-	-	46
Mass Transit Tax	1,517	-	-	-	-	-	1,517
Flexible Benefits	39,600	-	-	-	-	-	39,600
Reconciliation Adjustment	(3,470)	-	-	-	-	-	(3,470)
Total Personal Services	\$354,401	-	-	-	-	-	\$354,401
Services & Supplies							
Instate Travel	716	-	-	-	-	-	716
Employee Training	2,148	-	-	-	-	-	2,148
Office Expenses	2,148	-	-	-	-	-	2,148
Telecommunications	2,864	-	-	-	-	-	2,864
Data Processing	-	-	-	-	-	-	-
Publicity and Publications	359	-	-	-	-	-	359
Employee Recruitment and Develop	597	-	-	-	-	-	597
Dues and Subscriptions	359	-	-	-	-	-	359

____ Agency Request
 2023-25 Biennium

____ Governor's Budget
 Page _____

____ Legislatively Adopted
 Essential and Policy Package Fiscal Impact Summary - BPR013

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 811 - Budget Reconciliation

Cross Reference Name: Elections Division
Cross Reference Number: 16500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Other Services and Supplies	716	-	-	-	-	-	716
Expendable Prop 250 - 5000	6,444	-	-	-	-	-	6,444
IT Expendable Property	4,295	-	-	-	-	-	4,295
Total Services & Supplies	\$20,646	-	-	-	-	-	\$20,646
Total Expenditures							
Total Expenditures	375,047	-	-	-	-	-	375,047
Total Expenditures	\$375,047	-	-	-	-	-	\$375,047
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total Positions							
Total Positions							1
Total Positions	-	-	-	-	-	-	1
Total FTE							
Total FTE							1.00
Total FTE	-	-	-	-	-	-	1.00

Budget Narrative

This page has been intentionally left blank

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Secretary of State
2023-25 Biennium

Agency Number: 16500
Cross Reference Number: 16500-002-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Non-business Lic. and Fees	759,775	657,511	657,511	657,511	657,511	657,511
Charges for Services	11,525	15,000	15,000	12,000	12,000	12,000
Fines and Forfeitures	241,858	224,419	224,419	224,419	224,419	224,419
Interest Income	50,840	-	-	-	-	-
Sales Income	3,607	10,000	10,000	4,000	4,000	4,000
Other Revenues	1,013,990	1,013,990	1,013,990	1,013,990	1,013,990	1,235,896
Tsfr From Administrative Svcs	1,227,984	-	-	-	-	-
Transfer to General Fund	(1,001,633)	(881,930)	(881,930)	(881,930)	(881,930)	(881,930)
Total Other Funds	\$2,307,946	\$1,038,990	\$1,038,990	\$1,029,990	\$1,029,990	\$1,251,896
Federal Funds						
Interest Income	302,036	-	-	-	-	-
Federal Funds	6,109,153	-	70,150	-	-	-
Total Federal Funds	\$6,411,189	-	\$70,150	-	-	-

Budget Narrative

This page has been intentionally left blank

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Elections Division

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	2021-23 Legislatively Approved	2023-25		
						Agency Request	Governor's Recommended	Legislatively Adopted
Non-business Lic Fees	GF	0210	759,775	657,511	657,511	657,511	657,511	657,511
Charges for Services	OTH	0410	11,525	15,000	15,000	12,000	12,000	12,000
Fines & Forfeitures	GF	0505	241,858	224,419	224,419	224,419	224,419	224,419
Sales Income	OTH	0705	3,607	10,000	10,000	4,000	4,000	4,000
Other Revenues	OTH	0975	1,013,990	1,013,990	1,013,990	1,013,990	1,013,990	1,235,896
Transfer to General Fund	GF	2060	(1,001,633)	(881,930)	(881,930)	(881,930)	(881,930)	(881,930)
Subtotal Other Funds			1,029,122	1,038,990	1,038,990	1,029,990	1,029,990	1,251,896
Interest Income	FF	0605	302,036	-	-	-	-	-
Federal Funds	FF	0995	6,109,153	-	70,150	-	-	-
Total Other Funds and Federal Funds			7,440,311	1,038,990	1,109,140	1,029,990	1,029,990	1,251,896

Agency Request

Governor's Recommended

Legislatively Adopted

Budget Page _____

Budget Narrative

This page has been intentionally left blank

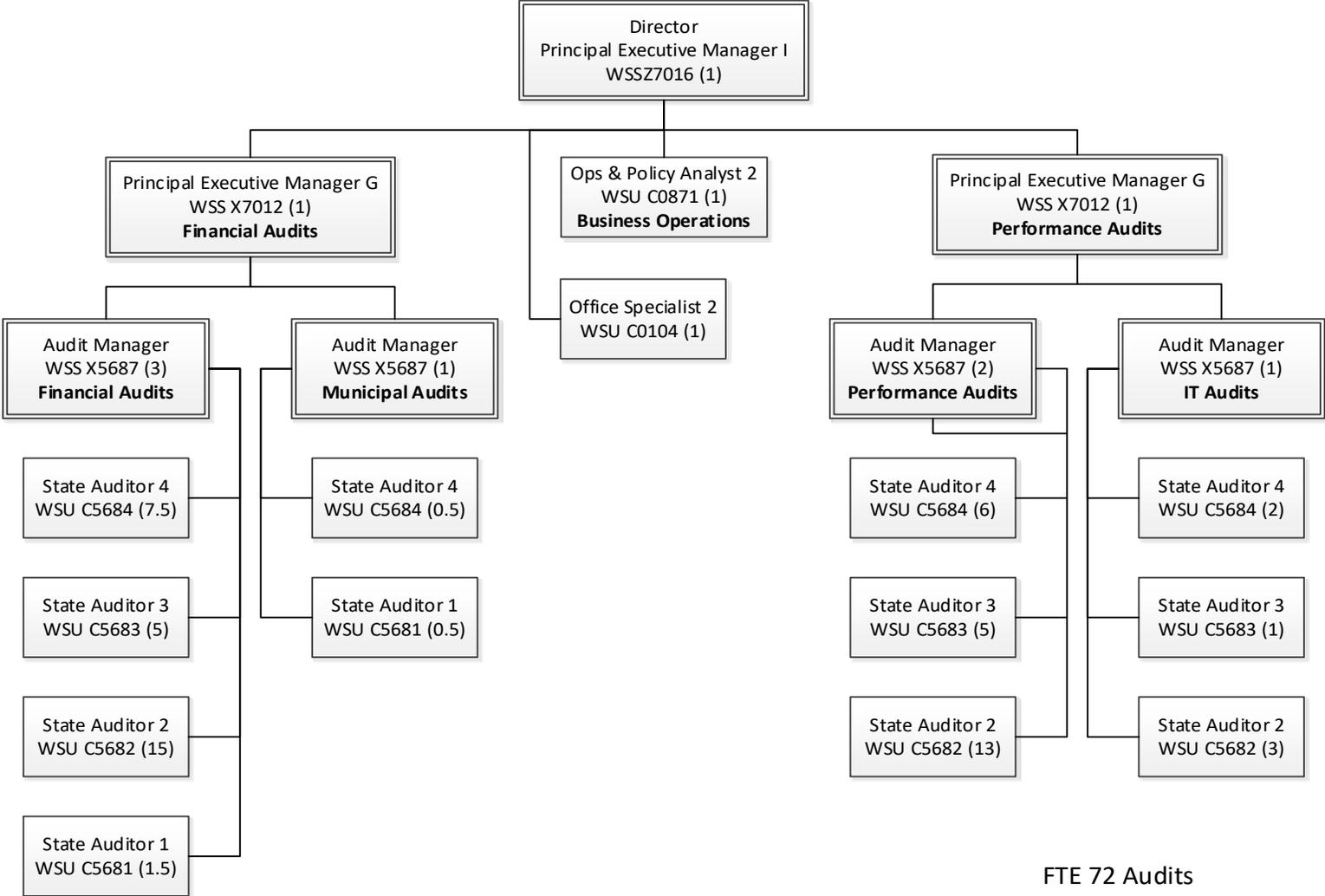
Office of the Secretary of State



Audits Division 2023-25 Legislatively Adopted Budget

Budget Narrative

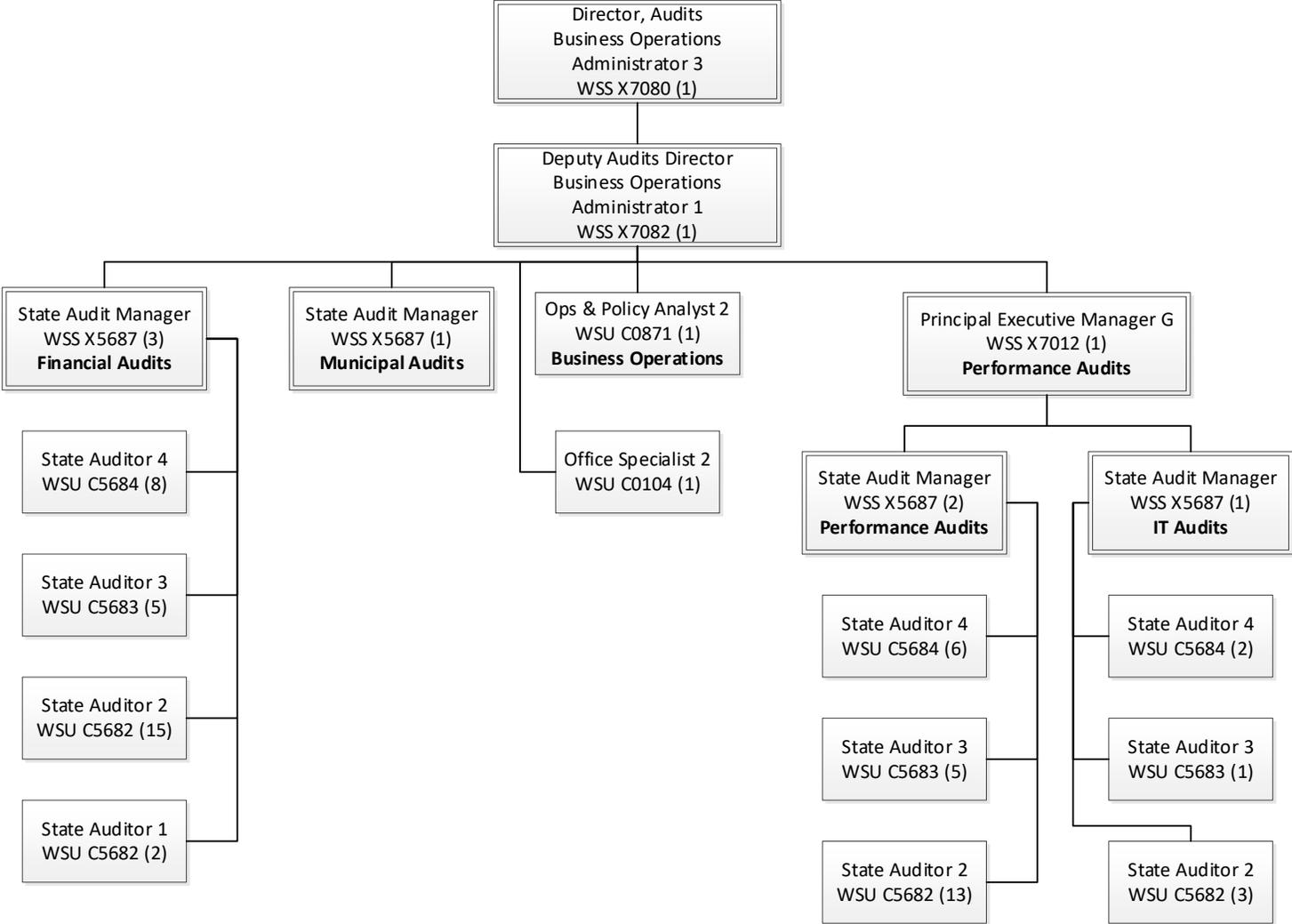
Audits Division Organizational Chart 2021 – 23 Biennium



FTE 72 Audits

Budget Narrative

Audits Division Organizational Chart 2023 – 25 Biennium



Budget Narrative

AUDITS DIVISION

Mission and Legal Authority

The Audits Division and the Secretary of State, as Auditor of Public Accounts, operate under the authority of the Oregon Constitution, Article VI, section 2, and ORS 297.010 through 297.990. The Secretary of State's Audits Division conducts audits to protect the public interest and improve Oregon government. We ensure public funds are properly accounted and spent in accordance with legal requirements. These efforts help accomplish the Secretary of State's vision to deliver better results to members of the public through greater accountability and transparency and to promote more efficient and effective service delivery.

Revenue

General Account – Under ORS 297.230, the Audits Division is required to estimate its expenses in advance and charge state officers, departments, boards and commissions for their share of audit costs during the biennium. This approach contributes to greater auditor independence and agency accountability. With few exceptions, the division charges each state agency based on their share of total state expenditures, revenues, cash and FTE. If cost estimates are too high at mid-biennium, the division reduces charges for the second year. The budget for the division reflects an early estimate of \$40,985,194 in assessments for the 2023-25 biennium.

Municipal Account – In general, municipal corporations in Oregon are required to be audited every year and file copies of their financial reports with the division. Municipalities spending less than \$1,000,000 in a fiscal year that meet certain statutory requirements may be exempt from the audit requirement and can choose to have agreed-upon procedures performed. Municipalities that spend less than \$250,000 may be eligible to file a summary form. Approximately 1,800 municipal corporations file annually and pay a filing fee ranging from \$40 to \$500. The division estimates \$730,000 in fees for the 2023-25 biennium.

Auditing to protect the public interest

The Secretary of State's Audits Division helps inform public officials, legislators and members of the public about whether government funds are handled properly and in compliance with laws and regulations; whether government organizations, programs and services are achieving their purposes; and whether these organizations, programs and services are

Budget Narrative

operating efficiently and effectively. To accomplish this, we focus our efforts on those areas of government that can most benefit from an independent assessment of the management of public funds and the results achieved.

Activities

- **Financial Statement Audits** - These audits provide assurance as to whether the state, or a given agency, has followed generally accepted accounting principles in preparing its financial records and compiling its financial statements and whether the amounts presented in those financial statements are essentially complete and accurate. In order to borrow funds, the state needs audited financial statements to satisfy credit-rating requirements. If an audit finds the statements lacking, Oregon's credit rating may worsen, increasing its costs to borrow money.
- **Compliance Audits** - These audits evaluate whether procedures followed are adequate and whether the state or agency has complied with applicable state and federal requirements. Recommendations are directed at improving procedures and compliance with laws and regulations. These audits are often mandated as part of federal funding.
- **Performance Audits** - These audits identify improvements an agency or program can apply to better achieve its objectives and mission. Recommendations are directed at improving management practices and procedures to produce better results, increase efficiencies, and generate savings. These audits also inform the public about the purpose and structure of state agencies and can provide assurance as well as identify opportunities for improvement.
- **Information Technology Audits** - These specialty performance audits determine whether the state's computer systems adequately protect public funds and electronic information and whether they operate as intended. Recommendations are directed at improving electronic information security, practices and procedures.
- **Municipal Auditor Monitoring** - The division's oversight of municipal auditors ensures that local governments are provided consistent and professional audit services. Municipalities contract with private audit firms to audit their financial records. Oversight is carried out by establishing requirements for these municipal auditors, reviewing a sample of their audit reports and work papers, and directly communicating deficiencies to the audit firms and municipalities. The division's oversight role is mandated by statute (ORS 297.405-555 and 297.990) and covers approximately 1,800 municipalities in Oregon.
- **Government Accountability Hotline Administration** - The State Government Accountability Hotline was authorized by statute (ORS 177.170-180) in 1995 to provide public employees and members of the public an avenue to report misuse of state funds or resources by state agencies, state employees, or persons under contract with state agencies. The law provides confidentiality for any person making a report through the hotline. Reports may result in audits, investigations or referrals to other appropriate entities. We contract for 24-hour answering services and a web-based reporting application to assist with the reporting and tracking of complaints.

Budget Narrative

- **Letters of Assurance** - Letters of Assurance are written for the bond community, State Treasurer, Department of Administrative Services and other agencies. These letters provide assurance to the bond underwriters, bond counsel and investment managers that the information included in the state or agency offering statements appears reliable, with no obvious misstatements of fact.

Challenges

- **Obtaining and Utilizing Audit Data** – Our audit progress can be slowed by legal or procedural impediments to obtaining data from state agencies. In some cases it is federal law, intended to ensure privacy and confidentiality, which imposes use restrictions without regard to auditing. Also, we increasingly utilize large data sets to perform our audit work. This allows us to include entire client populations in our methodologies and strengthens our audit conclusions and recommendations. However, this requires agencies to provide data timely and that the data be accurate. Agencies are not always able to do so.
- **Strategic Use of Audit Resources** – Oregon state government is a multibillion-dollar enterprise that impacts everyone residing in Oregon. This means there is a substantive range of potential audit topics for the Secretary of State's Office to assess that includes a plethora of programs and services, each with their own risks. In addition, we are requested by legislation or ballot measure to perform audits of certain state-funded agencies and programs, which reduces our other discretionary audit work. Given that we have limited audit resources and cannot possibly cover all these risks, we must make strategic decisions about what to audit.
- **Measuring our Performance** – Our primary goal is to undertake audits that help agencies better meet their overall agency and program missions. Our audits and advisory reports include findings and recommendations that improve the efficiency and effectiveness of services state programs provide to members of the public. The audits and advisory reports generate important benefits, but the benefits generally cannot be measured in terms of dollar impacts. On the other hand, a long-standing priority for the Audits Division has been to identify cost savings, questioned costs, and revenue enhancements. In fact, one of our KPMs measures our performance with this priority in mind.

Actions taken

- **Audit Data and Methodologies** –We will continue to work with state agencies and DOJ to improve access to information. In addition, we will continue to expand staff capabilities to use large data sets through enhanced training, information exchange with peer audit organizations and utilization of leading-edge audit tools and

Budget Narrative

methodologies. The division has a national reputation for our excellent data analytics competency and work products and has established a formal data analytics audit team to expand and enhance our our knowledge of data analytics.

- **Allocating Audit Resources** – We employ an enhanced risk assessment process that allows us to better focus our limited audit resources. This approach uses specific risk factors related to the quality of internal controls and the estimated liability and level of exposure of various state departments, programs and activities. We will continue to monitor proposed legislation that may request the division to perform audit procedures and will provide input as to whether we have audit authority, whether the audit request is feasible and whether it will produce significant benefits given available methodologies and data. We will continue to work with the Joint Legislative Audit Committee to ensure that we choose audit topics that address issues of concern to the Legislature and the people of Oregon.
- **Performance Audits** – Based on the results of our risk assessment process, we create an annual audit plan that focuses our performance audit work on critical state government operations and programs. We allow for flexibility in the plan so that we can react timely to issues that unexpectedly arise.

Performance audit benefits include program improvements, better service delivery, policy and law changes, and/or cost savings. Below are some examples of the impacts of our performance audit work from calendar year 2022.

- **Oregon Department of Education: K-12 Education - Systemic Risk Report: State Leaders and Policymakers Must Address Persistent System Risks to Improve K-12 Equity and Student Success** – This first ever systemic risk report drew on six prior Audits Division audits conducted during the last six years. It identified five key risks that could undermine K-12 improvement as the state implements the 2019 Student Success Act. For each risk, the report included actions state leaders could take to head-off problems before they occur.
- **Oregon Department of Revenue: Without Legislative Action the Mortgage Interest Deduction Will Remain Regressive and Inequitable** – This audit analyzed the benefits of the mortgage interest deduction by income, geography, and race and found a disproportionate share of the benefits flow to the wealthiest taxpayers. Although the Department of Revenue administers Oregon tax law, changing the mortgage interest deduction policy would require legislative action.
- **Oregon Can Do More to Mitigate the Alarming Risk of Domestic Terrorism and Violent Extremist Attacks** – Though not technically an audit report, this advisory report addressed the risk of domestic violent extremism noting Oregon ranked sixth highest in the nation for violent extremism incidents over the past decade. The National

Budget Narrative

Conference of State Legislatures presented the Audits Division with a 2022 Notable Document award for the report for providing substantive information on contemporary issues of interest to legislatures.

- **Oregon Employment Department: The Pandemic's Effect on Oregonians Exposed Risks and Highlighted the Need to Modernize Oregon's Unemployment Insurance System** – The unprecedented surge of unemployment claims driven by the pandemic overwhelmed the state's antiquated unemployment insurance system delaying benefits by several months and longer, hurting people of Oregon already struggling. The audit identified key factors and made recommendations to improve the Unemployment Insurance system ahead of future surges.

Measures

The Audits Division evaluates its performance with measures that address our efficiency and effectiveness.

Quality and Timeliness

Government Auditing Standards require that audit organizations undergo an external review every three years to determine whether they follow those standards. The Audits Division passed its tenth consecutive external review in May 2022, representing nearly 30 years of continuous, professional and reliable auditing. The division has consistently received opinions of compliance with auditing standards from our external peer reviews.

In addition, we focus our efforts on two key deadlines for financial audits. By December 31 of each year, we complete audits of agency financial statements as well as the state's combined statewide statement. By March 31, we must complete and report on all our testing of transactions in agencies that receive federal funding for compliance with federal requirements. Despite increased auditing and reporting requirements and fewer auditors over the past 20 years, the state has met those deadlines in most instances; exceptions were due to extraordinarily complex accounting changes or extraordinary circumstances such as the 2020-21 pandemic.

Dollar Savings per Dollar Spent on Performance Audits

Because the scope and diversity of state services far exceed the Audits Division's capacity to audit them, we need to be mindful of the cost of our work relative to benefits we generate. At the same time, we expect that many of our audits will result in important program improvements that are not measurable in dollar terms. For instance, some audits may not result in quantifiable cost savings but do have a great impact in terms of program effectiveness and, in some cases, have

Budget Narrative

resulted in policy and law changes. It is also challenging to measure and quantify the value of providing transparent, objective information to the public about the performance of their state government, but reporting to the public is a critical role and strategy of the Audits Division. There is likely to be considerable variation from year-to-year in this measure, depending on our audit objectives and results.

Implementation of Audit Recommendations

Audit recommendations produce improvements only if they are implemented. We will continue to build a persuasive case for change in our audit reports and will focus our efforts on developing recommendations that address the causes of problems we identify in a feasible way.

We follow up with agencies to determine the implementation status of our recommendations. We use a report response template that requires agencies to clearly state their agreement or disagreement with our recommendations, commit to a timeframe for completing implementation and identify a person responsible for reporting on the agencies' progress. We conduct recommendation follow-up procedures during which we collect evidence and draw conclusions as to implementation status. This process helps assess the impact of our audit work, promotes accountability and transparency within state government and ensures audit recommendations do not go unaddressed. We communicate regularly with the Joint Legislative Audit Committee on the results of our audit follow up work and resulting impact.

Budget Narrative

SECRETARY OF STATE
AUDITS DIVISION
ESSENTIAL PACKAGES

1. **Purpose** – Essential Packages adjust the base budget to reflect the agency’s 2023-25 current service level requirements.
2. **How Achieved** – The following Essential Packages adjust the Audits base budget to reflect 2023-25 current service level requirements.

010 – Adjusts 2021-23 biennium projected vacancy factor budget savings based on staff turnover from April 1, 2021, through March 31, 2022. The package also adjusts the costs of non-ORPICS personal services items not included in the ORPICS generated total. Non-ORPICS personal services items include debt service on the Pension Obligation Bonds (POB). The package increases Other Funds \$720,472.

031 – Provides a general inflation increase for Services and Supplies costs. The package also adjusts State Government Service charges to reflect 2023-25 changes. The package increases Other Funds \$389,384.

3. **Staffing Impact** – None.
4. **Revenue Source** – Other Funds is increased \$544,870.

Budget Narrative

AUDITS DIVISION

Policy Package 113 – IT Audit Team

Purpose

The Audits Division’s information technology (IT) audits determine whether the state’s computer systems adequately protect public funds and electronic information, and whether they operate as intended. Recommendations are directed at improving IT security and management procedures. The purpose of this package is to align our organization with present-day audit resource needs by requesting permanent position authority for two new positions devoted to IT audits that specifically assist our financial audit staff in conducting our largest financial audit, the audit of the state’s annual comprehensive financial report and audit of major federal programs. The package allows the Division to better achieve its mission to “protect the public interest and improve Oregon government.”

How Achieved

We are requesting one additional State Auditor 4 position with advanced training and experience auditing information systems and one additional State Auditor 2 position with some familiarity with IT auditing. State government continues to rely more heavily on complex information systems to conduct business. In addition, Oregon has many outdated computer systems that increase operating and maintenance costs, make delivery of services less efficient, and increase vulnerability to serious security threats. Specially trained IT auditors are needed to evaluate newer technologies as agencies replace or modernize old systems. These systems, both old and new, require additional audit effort to ensure applications and controls work as intended and data is reliable and secured against intrusion.

New Positions

Position #	Title	Classification	Type	GF	OF	TF
2307017	State Auditor 4	WSU C5684	PF		324,198	324,198
2307018	State Auditor 2	WSU C5682	PF		242,606	242,606
Total Personal Services					566,804	566,804

Budget Narrative

Staffing Impact

Approval of this POP would add two new positions and would allow us to better address the increasing IT audit risk described above.

Quantifying Results

We estimate that approval of this POP would allow us to better ensure financial audit procedures address the increasingly automated accounting environment and to complete up to 1 IT audit per year of a critical information system used in supporting and/or determining amounts reported in the state's financial statements. Two additional staff will allow us to better meet this staffing need along with our regular IT audit work.

The benefit of the additional effort this POP provides will be greater confidence in the integrity and security of state computer systems, and better audit coverage in specific areas of vulnerability needing attention. Detecting problems before they occur can save the state immeasurable amounts of money and distress and increase the public trust in state government.

Revenue Source

\$566,804 Other Funds

*****This package was not funded in the 23-25 Legislatively Adopted Budget**

Budget Narrative

AUDITS DIVISION

Policy Package 114 – Legislative Response Audit Team

Purpose

The purpose of this package is to provide the Secretary of State’s Audits Division with resources to execute audits requested by the state legislature as well as to complete the increasing number of mandated audits required of the division. While the Division currently solicits, strongly considers, and includes legislatively requested audits in our annual audit plans when possible, we lack sufficient resources to adequately address legislative audit requests. Additionally, the number of statutorily required audits continues to increase and further impacts the Secretary’s discretionary audits. These mandated audits are required from the passage of ballot initiatives and from legislation. As the Constitutionally designated state auditor, the Secretary of State has the responsibility and authority to independently determine what discretionary audits will be performed by the Audits Division. This determination is made based on the execution of a formal risk assessment process by professional audit staff.

How Achieved

Oregon has a uniquely designed state auditor function in that many states have legislative audit functions while Oregon does not. At the federal government level, the U.S. Government Accountability Office (GAO) serves as the auditor for the US Congress. While the Oregon legislature retains professional research staff, it does not have audit capability. These additional positions would be available to execute legislatively requested audits. The SOS will work with legislative leadership and members of the Joint Legislative Audit Committee to establish a formal process for requesting SOS audits as well as a reporting framework for these audits. These audits will be executed independently by the SOS in full accordance with Government Auditing Standards.

As noted below, we are requesting three performance audit positions – a lead auditor and two staff auditors.

Budget Narrative

New Positions

Position #	Title	Classification	Type	GF	OF	TF
2307019	State Auditor 4	WSU C5684	PF		324,198	324,198
2307020	State Auditor 2	WSU C5682	PF		242,606	242,606
2307021	State Auditor 2	WSU C5682	PF		242,606	242,606
Total Personal Services					809,410	809,410

Staffing Impact

Approval of this POP would add one audit team consisting of three new state auditor positions that would allow us to better address audit requests made by state legislators and mandated in legislation.

Quantifying Results

We estimate that approval of this POP would allow us to better ensure legislative requests are timely addressed. We estimate that this new team will produce 1-2 audits per year depending on audit scope.

Revenue Source

\$809,410 Other Funds

*****This package was not funded in the 23-25 Legislatively Adopted Budget**

Budget Narrative

Audits Division

Policy Package 801 – LFO Analyst Adjustments

Purpose

This package reduces expenditure limitation to reflect a two percent vacancy factor of salaries and wages as assumed savings.

Staffing Impact

No staffing impact.

Revenue Source

\$(331,237) Other Funds

*****Added by the Legislature: Included in the Legislatively Adopted Budget.**

Budget Narrative

This page has been intentionally left blank

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services

Cross Reference Name: Audits Division
Cross Reference Number: 16500-007-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
All Other Differential	-	-	499,000	-	-	-	499,000
Public Employees' Retire Cont	-	-	89,421	-	-	-	89,421
Pension Obligation Bond	-	-	(2,957)	-	-	-	(2,957)
Social Security Taxes	-	-	38,174	-	-	-	38,174
Paid Family Medical Leave Insurance	-	-	1,996	-	-	-	1,996
Mass Transit Tax	-	-	11,127	-	-	-	11,127
Vacancy Savings	-	-	83,711	-	-	-	83,711
Total Personal Services	-	-	\$720,472	-	-	-	\$720,472
Total Expenditures							
Total Expenditures	-	-	720,472	-	-	-	720,472
Total Expenditures	-	-	\$720,472	-	-	-	\$720,472
Ending Balance							
Ending Balance	-	-	(720,472)	-	-	-	(720,472)
Total Ending Balance	-	-	(\$720,472)	-	-	-	(\$720,472)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 031 - Standard Inflation

Cross Reference Name: Audits Division
Cross Reference Number: 16500-007-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Instate Travel	-	-	1,331	-	-	-	1,331
Out of State Travel	-	-	1,544	-	-	-	1,544
Employee Training	-	-	6,253	-	-	-	6,253
Office Expenses	-	-	3,687	-	-	-	3,687
Telecommunications	-	-	3,298	-	-	-	3,298
State Gov. Service Charges	-	-	129,578	-	-	-	129,578
Data Processing	-	-	1,594	-	-	-	1,594
Publicity and Publications	-	-	713	-	-	-	713
Professional Services	-	-	164,030	-	-	-	164,030
IT Professional Services	-	-	26,727	-	-	-	26,727
Attorney General	-	-	14,173	-	-	-	14,173
Employee Recruitment and Develop	-	-	532	-	-	-	532
Dues and Subscriptions	-	-	1,991	-	-	-	1,991
Facilities Rental and Taxes	-	-	27,652	-	-	-	27,652
Other Services and Supplies	-	-	2,040	-	-	-	2,040
Expendable Prop 250 - 5000	-	-	1,109	-	-	-	1,109
IT Expendable Property	-	-	3,132	-	-	-	3,132
Total Services & Supplies	-	-	\$389,384	-	-	-	\$389,384
Total Expenditures							
Total Expenditures	-	-	389,384	-	-	-	389,384
Total Expenditures	-	-	\$389,384	-	-	-	\$389,384

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 031 - Standard Inflation

Cross Reference Name: Audits Division
Cross Reference Number: 16500-007-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Ending Balance							
Ending Balance	-	-	(389,384)	-	-	-	(389,384)
Total Ending Balance	-	-	(\$389,384)	-	-	-	(\$389,384)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Audits Division
Cross Reference Number: 16500-007-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Attorney General	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 093 - Statewide Adjustment DAS Chgs

Cross Reference Name: Audits Division
 Cross Reference Number: 16500-007-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Office Expenses	-	-	-	-	-	-	-
State Gov. Service Charges	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 113 - IT Audit Team

Cross Reference Name: Audits Division
Cross Reference Number: 16500-007-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Mass Transit Tax	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
Total Personal Services	-	-	-	-	-	-	-
Services & Supplies							
Instate Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
Employee Recruitment and Develop	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
Expendable Prop 250 - 5000	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 113 - IT Audit Team

Cross Reference Name: Audits Division
Cross Reference Number: 16500-007-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total Positions							
Total Positions							-
Total Positions	-	-	-	-	-	-	-
Total FTE							
Total FTE							-
Total FTE	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 114 - Legislative Response Audit Team

Cross Reference Name: Audits Division
Cross Reference Number: 16500-007-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Mass Transit Tax	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
Total Personal Services	-	-	-	-	-	-	-
Services & Supplies							
Instate Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
Employee Recruitment and Develop	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
Expendable Prop 250 - 5000	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 114 - Legislative Response Audit Team

Cross Reference Name: Audits Division
 Cross Reference Number: 16500-007-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total Positions							
Total Positions							-
Total Positions	-	-	-	-	-	-	-
Total FTE							
Total FTE							-
Total FTE	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 801 - LFO Analyst Adjustments

Cross Reference Name: Audits Division
Cross Reference Number: 16500-007-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Vacancy Savings	-	-	(331,237)	-	-	-	(331,237)
Total Personal Services	-	-	(\$331,237)	-	-	-	(\$331,237)
Total Expenditures							
Total Expenditures	-	-	(331,237)	-	-	-	(331,237)
Total Expenditures	-	-	(\$331,237)	-	-	-	(\$331,237)
Ending Balance							
Ending Balance	-	-	331,237	-	-	-	331,237
Total Ending Balance	-	-	\$331,237	-	-	-	\$331,237

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 810 - Statewide Adjustments

Cross Reference Name: Audits Division
Cross Reference Number: 16500-007-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Office Expenses	-	-	(325)	-	-	-	(325)
State Gov. Service Charges	-	-	(16,799)	-	-	-	(16,799)
Data Processing	-	-	(14)	-	-	-	(14)
Publicity and Publications	-	-	(2,308)	-	-	-	(2,308)
Attorney General	-	-	(5,757)	-	-	-	(5,757)
Facilities Rental and Taxes	-	-	(24,295)	-	-	-	(24,295)
Other Services and Supplies	-	-	878	-	-	-	878
Total Services & Supplies	-	-	(\$48,620)	-	-	-	(\$48,620)
Total Expenditures							
Total Expenditures	-	-	(48,620)	-	-	-	(48,620)
Total Expenditures	-	-	(\$48,620)	-	-	-	(\$48,620)
Ending Balance							
Ending Balance	-	-	48,620	-	-	-	48,620
Total Ending Balance	-	-	\$48,620	-	-	-	\$48,620

Budget Narrative

This page has been intentionally left blank

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Secretary of State
2023-25 Biennium

Agency Number: 16500
Cross Reference Number: 16500-007-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Charges for Services	27,941,706	36,981,198	36,981,198	41,067,480	41,067,480	38,139,560
Tsfr From Administrative Svcs	230,562	-	-	-	-	-
Transfer Out - Intrafund	(6,120,880)	(9,934,330)	(9,934,330)	(11,112,774)	(11,112,774)	(9,571,542)
Total Other Funds	\$22,051,388	\$27,046,868	\$27,046,868	\$29,954,706	\$29,954,706	\$28,568,018

Budget Narrative

This page has been intentionally left blank

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Audits Division

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	2021-23 Legislatively Approved	2023-25		
						Agency Request	Governor's Recommended	Legislatively Adopted
Charges for Services	OTH	0410	27,941,706	36,981,198	36,981,198	41,067,480	41,067,480	38,139,560
Transfer In from DAS	OTH	1107	230,562	-	-	-	-	-
Transfer Out - Intrafund	OTH	2010	(6,120,880)	(9,934,330)	(9,934,330)	(11,112,774)	(11,112,774)	(9,571,542)
Total Other Funds			22,051,388	27,046,868	27,046,868	29,954,706	29,954,706	28,568,018

Agency Request

Governor's Recommended

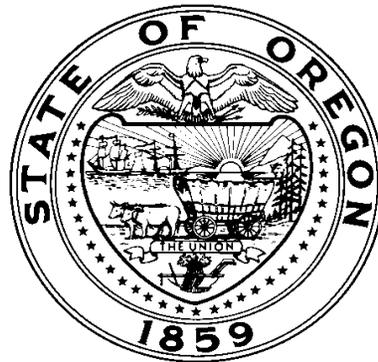
Legislatively Adopted

Budget Page _____

Budget Narrative

This page has been intentionally left blank

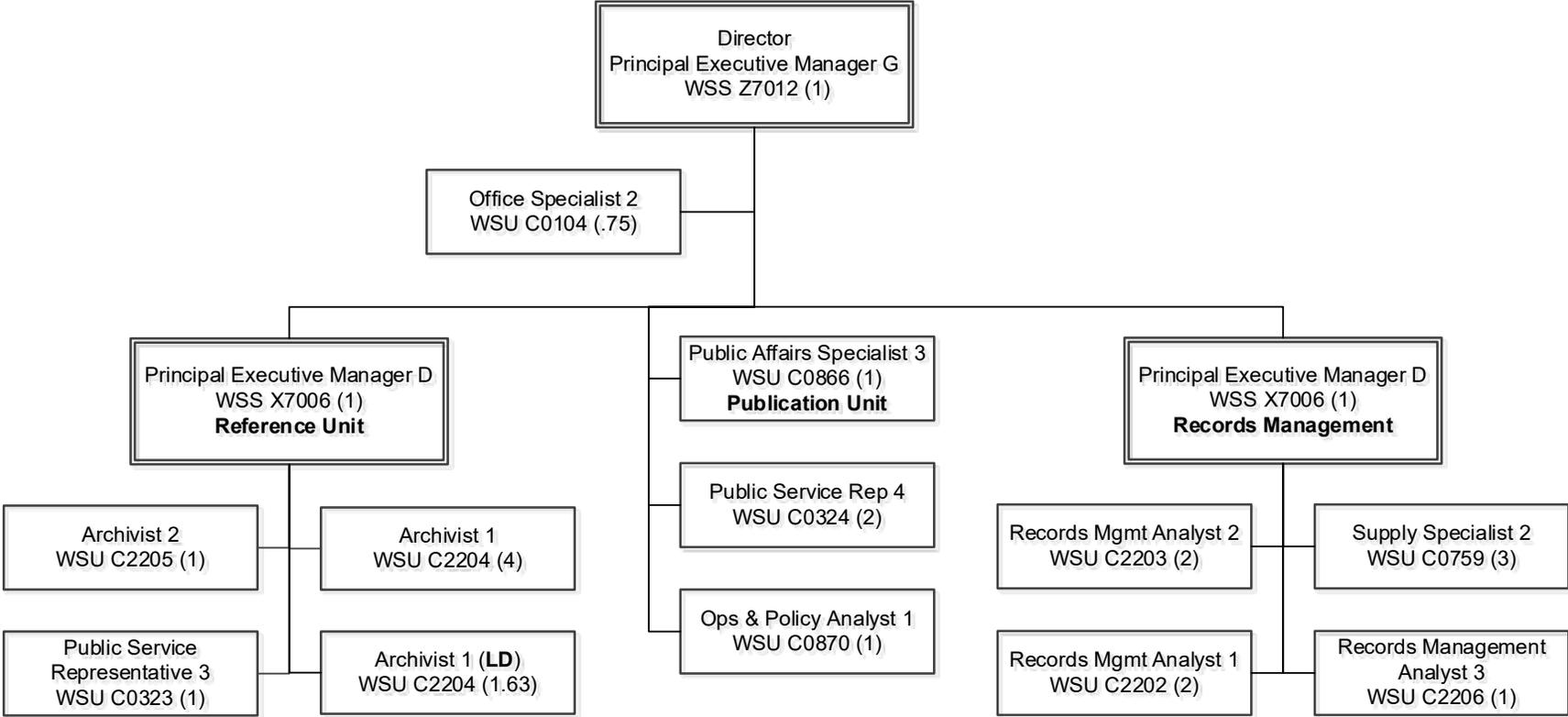
Office of the Secretary of State



Archives Division 2023-25 Legislatively Adopted Budget

Budget Narrative

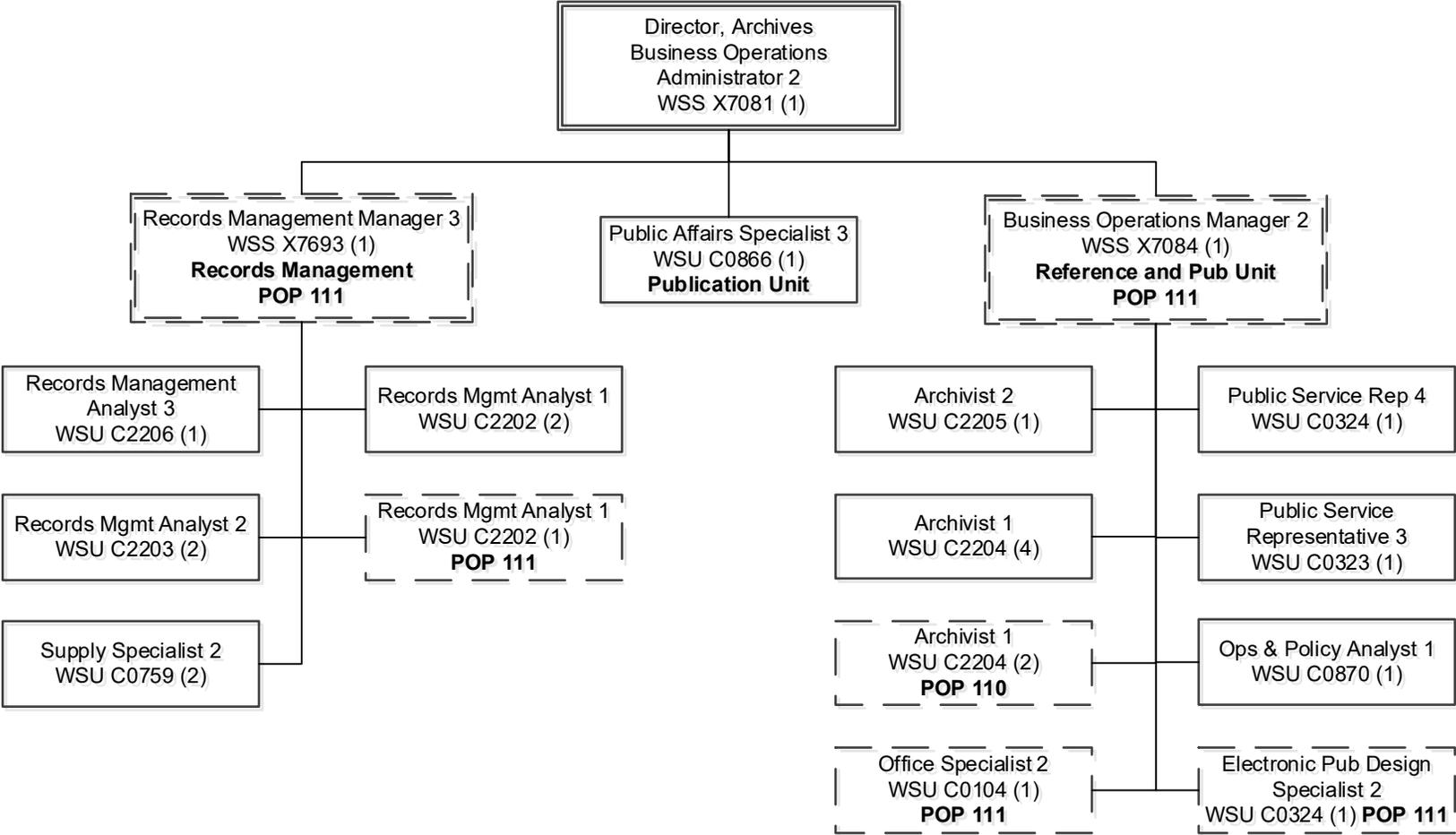
Archives Division Organization Chart 2021-23 Biennium



FTE 23.38 Archives

Budget Narrative

Archives Division Organization Chart 2023-25 Biennium



FTE 24.00 Archives

Budget Narrative

ARCHIVES DIVISION

Mission and Legal Authority

The Archives Division is the state's authority on the orderly management and preservation of critical government information. It ensures our state government is transparent, accountable, and accessible to the public. The division identifies, preserves and provides long-term access to the permanently valuable records of Oregon government and provides records management advice and assistance to all levels of Oregon government to facilitate the prompt disposition of records. It writes standards and issues guidance for the appropriate use of technology and media to ensure the accessibility of record information for its full scheduled retention. The Archives Division manages the Oregon Records Management Solution, a proactive electronic records management program that is available to all Oregon government agencies, and actively collaborates with State IT leadership to make records-centered decisions in information systems. It also operates the State Records Center, providing inexpensive storage of state agency records, and operates the Security Copy Depository, providing a secure, climate-controlled storage area for state agency and political subdivision microfilm. The Archives Division receives the State's "Official Documents" required to be filed with the Secretary of State. Additionally, the Archives Division receives, verifies, processes, publishes, and maintains all state agency, boards, and commissions administrative rules, and publishes the Oregon Blue Book. The Archives Division operates under the authority of ORS 192.001-192.170; ORS 357.805-357.895; ORS 171.407, 171.420-171.430; ORS 177.120; and ORS 183.325-183.362.

Revenue

Other Fund Revenue

The division has five programs funded by Other Fund revenues: Archives and Records Management, State Records Center, Microfilm Storage (aka Security Depository), Oregon Administrative Rules, and Oregon Blue Book. Services provided by the Archives and Records Management revenues include storage and access to Oregon's historically valuable records, training, advice and assistance in archives and records management, retention schedule development for all public agencies, implementation and management of the Oregon Records Management System (ORMS), publication of the Oregon Blue Book and the filing and management of official documents. Archives and Records Management Other Fund revenues for 2023-25 is projected to be \$17,164,615. The Oregon Blue Book program is funded through the sales of the book and assessments. The Legislature has asked the Secretary of State to secure a stable

Budget Narrative

funding source for future budget requests. The 2023 sale price is \$18 per book. The State Records Center is funded through an assessment process to state agencies based on their cubic storage space at the State Records Center. State Records Center Other Fund revenues for 2023-25 is projected to be \$3,089,431. The Security Copy Depository charges a per reel-based fee to state and local government agencies for environmentally secure storage of security microfilm. This fee covers the rent on the Archives Building charged to other funds and one full-time employee responsible for managing the depository. Security Depository Other Fund revenues for 2023-25 is projected to be \$189,169.

The division may also apply for Federal Funds, through grants provided by the National Historical Publications and Records Commission. The State Historical Records Advisory Board grant is a continuing grant.

Miscellaneous Receipts

Public and State agency customers have a need for copies of historical documentation. Nominal charges are set for these services. In accordance with ORS 283.250, a miscellaneous receipts account is established at the State Treasury.

Customers and Business Drivers

The Archives Division is divided into two units: Reference and Publications (including Official Documents and Oregon Administrative Rules) and Records Management (which includes the Oregon Records Management Solution, State Records Center, and Security Copy Depository), (The Archives Division is responsible for the creation of the Oregon Blue Book, overseen by the Director. In addition, the State Archives is responsible for managing and staffing the State Historical Records Advisory Board, which is charged with working to protect all the state's historical resources by providing advice and assistance as well as working with the State Heritage Commission, State Library and State Archives to all historical societies, museums and archives in the state.

Program Activities

Reference and Publications

The Reference and Publications Unit maintains and provides access to Oregon's permanently valuable records to the public. The Reference Unit is also responsible for developing and implementing preservation and migration strategies to ensure long-term public access to permanent records while assuring their authenticity. Government agencies, attorneys, genealogists and family historians, academics and the general public are all regular customers of the Archives Division's Reference Unit and use a variety of records, including those of the Legislature, elected officials, state agencies and local

Budget Narrative

governments. Many of these records are used in a traditional manner such as investigating legislative intent, tracing a family's history, or conducting original historical research. However, the records in the Archives have also been used to do such things as market Oregon, help other states develop programs or legislation initially developed in Oregon, write or illustrate books and publications and even to decorate homes and offices.

Reference activities are driven by a combination of demand for services and proactively identifying records of potential historic value and interest. Demand is a result of customer need and awareness of service availability. These variables are managed by providing more information about resources to customers, primarily via the internet, and by providing opportunities for customers to choose their own services. For example, customers can choose to serve themselves in the initial stages of an inquiry by interfacing with the Archives' website and requesting information be delivered electronically. Materials that are scanned on demand to fulfill customer needs are then placed online where they are accessible to others free of charge.

Outreach is a key component of raising awareness of the records stored in the Archives. This is accomplished primarily using social media, the development of physical and online exhibits and by hosting open houses and providing tours. These activities inform citizens of our holdings as well as educate them on how to access and use the records. Popular events include an annual open house in October to commemorate National Archives Month and hosting a booth at the Oregon State Fair showcasing materials from the Archives. Our most recent exhibit, *On Her Own Wings* celebrates the ratification of the 19th Amendment and explores Oregon's role in securing woman suffrage and our current exhibit *Oregon's Timeless Wonderland - One Hundred Years of State Parks* highlights the Centennial of the Oregon State Parks by exploring the tenure of each Parks Superintendent, as explored using records from our collection.

The Reference and Publications Unit serves state agencies by receiving, verifying, filing and publishing state agency administrative rules; publishes a monthly electronic Oregon Bulletin which contains notices and full text of rulemaking actions and serves to update the compilation of effective Administrative Rules; publishes the Annual Oregon Administrative Rule Compilation and provides access to Administrative Orders. The unit serves state agencies, the legal community and the general public by publishing an annual compilation of all the administrative rules of Oregon's state agencies, boards and commissions and by providing advice and assistance in researching previous versions of administrative rules. The unit provides free access to current administrative rules and provides access to proposed rulemaking in a free and continuously updated online version of Oregon's Administrative Rules.

The online Oregon Administrative Rules Database went live in October 2017. The database not only streamlines Oregon's state agencies' process for filing administrative rules, but also automatically files agencies' rules with Legislative Counsel

Budget Narrative

for their statutory review. In addition, the database allows the public to search rulemaking notices and all of Oregon's administrative rules by rule number and by keyword. The database also includes a reporting feature that allows state agencies to submit required annual reports on their rulemaking activities to the Legislature.

All services provided by this unit are designed to promote government transparency and accessibility.

Records Management

The Records Management Unit (RMU) oversees the effective management of government information throughout the state. The unit is responsible for writing records retention schedules to assist agencies in keeping information only as long as it is beneficial to the citizens of Oregon; providing advice and assistance on a variety of Records Management issues; developing standards relating to access, security and retention of information; training state and local governments in the proper management of information; and operating the State Records Center and Microfilm Security Copy Depository. The Records Management Unit has been instrumental in the implementation and management of the Oregon Records Management Solution (ORMS), a statewide electronic records management system currently being offered to all levels of government as a Software as a Service solution. There are over 100 state and local government agencies using ORMS.

The RMU has traditionally relied on both in-person meetings and remote communications to fulfill its mission. It was a pioneer in the use of web-based training for records management and has expanded this dramatically as technology has improved. In the current environment, the RMU has switched to an exclusively remote model, which it was well situated to use due to its deep experience with remote communications technologies. The RMU also provides tools and resources for disaster preparedness, management of electronic communication technologies, micrographics and digital imaging via the web. Records retention schedules for state and local agencies are likewise accessible on the Archives' website. The RMU offers monthly records training on a variety of topics and continues to expand its offerings as new technologies change the way records management can be performed. The unit regularly assists agencies that are moving from paper-based to paperless environments, helping the agencies plan and implement new file structures and retention plans within next-generation electronic records management systems (ERMS). Outreach in the implementation and use of ERMS technologies acts as a force multiplier, allowing the RMU to broadly improve the state's management, access and proper retention of records in all environments.

Members of the RMU have and continue to engage in statewide and national working groups, committees and organizations which address issues in records and technology, including social media, modern integrated office environments and access problems with technology. They also regularly present their work at professional conferences.

Budget Narrative

All services provided by this Unit are designed to promote government transparency, accountability and accessibility.

State Records Center

The State Records Center, which is part of the Records Management Unit, provides low-cost, high-density storage for inactive records of state agencies. The unit provides access to records stored at the State Records Center only to the agency that deposited them. The Records Center currently houses close to 90,000 cubic feet of records at a fraction of the cost of comparable private vendors and prides itself on a 24-hour turnaround on all agency requests.

Security Copy Depository

The Security Copy Depository, which is also a part of the Records Management Unit, stores and manages over 178,000 rolls of security microfilm for state agencies and political subdivisions. Microfilm is inspected, stored, retrieved and re-filed at the request of the depository's customers. While an old technology, microfilm remains a crucial component of many government agencies' records retention strategy.

The Director's office is responsible for compiling and publishing the print version of the biennial Oregon Blue Book, and for maintaining and updating the free, enhanced web version of the Blue Book.

Challenges

Reference

Ability to answer high volume of written, phone, and email requests within the required five days of receipt while maintaining a high level of in-person service impacted by personnel changes.

- Ongoing management of permanently valuable records ("processing"), including: transferring records from the creating agency to the State Archives; accessioning (documenting legal transfer of records); preserving (proper long-term housing and storage); and creating online guides to ensure researchers are able to find the records and have timely access.
- Providing access to unique legislative records currently stored on near-obsolete media (e.g., Sawyer Rols and reel to reel and cassette tapes).
- Ensuring long-term access to unique legislative records which are at risk due to hardware obsolescence and/or recordings stored on inherently unstable media that was not engineered for long-term preservation and use.
- Expanding the Archives digital collections to provide greater remote and self-service options for researchers.

Budget Narrative

- Addressing the lack of storage capacity in Archives stack areas.
 - Statutorily set publication deadlines are met despite the ever-increasing volume of Administrative Rules and Notices being filed monthly. State Agency Rules Coordinators are provided advice and assistance about filing requirements and procedures by telephone, email, online and group trainings, and on-site visits, and when necessary, are referred to their legal counsel.

Actions Taken

- Hired and trained new employees to staff the Reference Unit at full capacity.
 - Conducted a body of work analysis to inform cross-training initiatives.
 - Evaluated reference desk work-flow procedures to improve efficiencies.
 - Continued utilizing volunteers, interns, and student workers to enhance services provided.
- Re-assigned Archivist I position to the “processing unit” and aligned position description to help fulfill the immediate and long-term requirements of managing records.
- Conducted analysis of current audio playback equipment to identify at-risk hardware, explore options for repairing and create a priority replacement list for obsolete equipment to ensure access to legislative recordings.
- Drafted 23-25 POP for funds to hire a permanent Archivist I position to continue the work of migrating analog audio media to digital and creating metadata to facilitate access. Digital recordings will be placed online in OSA’s Web Drawer and accessible to the public free of charge.
- Began building a new archival storage environment to serve as the permanent repository for the Archives’ digital collections. Developed process for formal transfer of electronic records from creating agencies to the Archives. Currently investigating low-cost options for rapid processing of acquired digital collections. Drafted 21-23 POP for funds to expand digital storage and enable more records to be made available online.
- Implemented Phase 3 of transitioning from traditional shelving to compact shelving increasing storage capacity by 4,279 cubic feet, representing a 41.5% increase in capacity.
 - Drafted 23-25 POP for Phase 4 (final phase) funding and limitation.
- Created the Oregon Administrative Rules Database (OARD) for Rules filing and publication focusing on web publication rather than print.
- Training state agency rules coordinators so that they better understand the requirements of their position as it relates to Administrative Rules.

Budget Narrative

Records Management

- Lack of consistent statewide implementation of proper management of electronic information in government.
- Need to update special retention and disposition schedules on a five-year cycle.
- Need to update our general schedules issued as OARs on a five-year cycle and keep them in sync with one another.
- The increasing demand for advice and assistance by state and local agencies on a variety of Records Management issues, especially those relating to electronic records (i.e., use, access, retention, ownership, social media, etc.)
- Need to stay abreast and involved with technology change and adoption at the state level to ensure that management of record information is considered in all phases.
- Ever-changing standards and retention requirements set at the national, state and local level that affect how records are kept and for how long.
- Effectively training all state and local government employees on their responsibilities in managing public records.

State Records Center

- Maintaining 24-hour turnaround time on all requests
- Destroying records as soon as their authorized retention period has been met.
- Updating and modernizing the inventory tracking system for greater efficiency.

Security Copy Depository

- Requests for microfilm are filled within 24 hours of receipt.
- Each roll of microfilm is inspected to ensure compliance with national and international standards that have been adopted by the Archives Division.

Actions Taken

- Continuing to expand the usage of the Oregon Records Management Solution to state and local agencies throughout the state.
- Working with agencies using their own ERMS to help them operate them more effectively and in compliance with good records management practice.

Budget Narrative

- Becoming active partners with statewide IT leadership to advise on the adoption of new technologies and identifying proactive management of records within them.
- Engaging with the greater records management community through interstate organizations and ad-hoc committees. Sharing standards and lessons learned, cooperatively developing more consistent next-generation rules and guidelines.
- Monthly training with state and local government agencies on their responsibilities as a public employee as it relates to public records. Expanding training offerings with new courses as needs change.
- Updating schedules to ensure that public records are only kept for as long as they are necessary to meet fiscal, legal, administrative and historical requirements. Focusing on greater standardization to make the process more efficient.
- Providing proactive guidance via text resources and training videos to provide information on demand.

Oregon Blue Book

The Oregon Blue Book is fact-checked, edited and updated every odd-numbered year according to a strict publication schedule, and the enhanced on-line version is updated daily.

Actions Taken

- The web-based version of the Oregon Blue Book will continue to evolve as an initial access point for information about Oregon, our history, and our government. Links to state agency websites, contact information for elected officials and fact-checked information are readily available. The Oregon Blue Book's standardized, consistent and reliable information builds trust with Oregonians and helps them navigate all levels of their government – creating a better understanding of our entire state.
- Enhancing the print version of the Oregon Blue Book to increase its value to Oregonians. The theme of the 2023-24 Blue Book is *Oregon's Four National Monuments*, introducing these special places to the many living in our state who've yet to visit them.
- Continuing to upgrade our website to enhance the user experience and tell the story of Oregon through our history, government, people, and geology.

Budget Narrative

Measurements

The Archives Division evaluates its performance on an annual basis through a survey that measures the satisfaction of its customers, both public and government. The Archives Division also monitors access to its information online and to its physical holdings and keeps track of web activity when new information is posted.

Budget Narrative

SECRETARY OF STATE
ARCHIVES DIVISION
ESSENTIAL PACKAGES

1. **Purpose** – Essential Packages adjust the base budget to reflect the agency’s 2023-25 current service level requirements.
2. **How Achieved** – The following Essential Packages adjust the Archives base budget to reflect 2023-25 current service level requirements.

010 – Adjusts 2021-23 biennium projected vacancy factor budget savings based on staff turnover from April 1, 2021, through March 31, 2022. The package also adjusts the costs of non-ORPICS personal services items not included in the ORPICS generated total. Non-ORPICS personal services items include debt service on the Pension Obligation Bonds (POB). The package increases Other Funds \$251,768.

022 – This package phases out S&S amounts for two limited duration FTE received in the 2019-21 budget in the amount of Other Funds (\$19,794).

031 – Provides a general inflation increase for Services and Supplies costs. The package also adjusts State Government Service charges to reflect 2023-25 changes. The package increases Other Funds \$212,072.

3. **Staffing Impact** – None.
4. **Revenue Source** – Other Funds is increased \$444,046.

Budget Narrative

This page has been intentionally left blank

Budget Narrative

Archives Division

Policy Package 110 –Archivists

Purpose

As a separate constitutional officer, the Secretary of State is guided by a distinct public service mission. The mission of the Secretary's Archives Division is to manage and promote access to information while protecting and celebrating Oregon's historic legacy. The Secretary of State's Archives Division houses the permanently valuable records of all levels of Oregon Government. The Archives Division has two main program areas: Reference and Publications – maintains and provides access to the historical records of Oregon and responsible for the filing and publishing of Oregon Administrative Rules; Records Management – works with all government entities to manage public records from creation until final disposition. The Archives Division is also responsible for the creation and publication of Oregon's Blue Book.

Fifty years' worth of legislative recordings are at risk of being irretrievably lost. Legislative committee hearings dating from 1957 to 2007 were recorded using propriety technology and inherently unstable media, including Sawyer ROLs, reel-to-reel tapes and audiocassette tapes. These verbatim audio recordings serve as the only complete record of the legislative committee hearings and are accessed by Oregon's legal researchers and constituents alike. Long-term access to these records is at risk due to the inevitable degradation of the media and the obsolescence of hardware needed to play the recordings. In order to perform the initial work of digitizing over 100,000 legislative recordings, the Reference Unit of the Archives Division is requesting two full-time permanent Archivist 1 positions for the 23-25 biennium. The Archivist 1 positions, with input from Archives staff, will be responsible for determining records of high public research value and those most at risk of being lost due to obsolescence or degradation. Digitizing these recordings is the first step to ensuring this vital legislative history is migrated to a stable format to be preserved and accessible into the future. The State Archives will publish and promote these one-of-a-kind digitized audio recordings via our website where they will be readily accessible free of charge to all Oregonians. As it stands, patrons must request recordings one by one and either travel to Salem to sit in the reference room and listen to each tape using fragile and expensive, specialized playback equipment, or they must pay a fee to have the tapes digitized assuming the recording has not degraded past the point of playing.

Budget Narrative

How Achieved

	Position #	Title	Classification	Type	OF	FF	TF
	2312015	Archivist 1	WSU C2204	PF	250,048		250,048
	2312016	Archivist 1	WSU C2204	PF	259,404		259,404
	Total Personal Services				509,452		509,452

Staffing Impact

Two permanent positions requested for 23-25 biennium.

Quantifying Results

The results will be quantified by the number of hours of legislative audio that is digitized and made freely available for all Oregonians to access from the comfort of their homes. The Archives Division estimates 4,056 hours of audio will be digitized and made available within the two-year time frame, including the creation of accompanying metadata to ensure the records are discoverable and accessible by researchers. The Archives Division will continue to highlight memorable and impactful session audio via our website and social media as it is digitized to engage with constituents and further highlight our valuable collection. This is expected to be a multi-year project.

Revenue Source

\$509,452 Other Funds.

Budget Narrative

Archives Division

Policy Package 111 – Digitization Personnel Reclassifications

Purpose

As a separate constitutional officer, the Secretary of State is guided by a distinct public service mission. The mission of the Secretary's Archives Division is to manage and promote access to information while protecting and celebrating Oregon's historic legacy. The Secretary of State's Archives Division houses the permanently valuable records of all levels of Oregon Government. The Archives Division has two main program areas: Reference and Publications – maintains and provides access to the historical records of Oregon and responsible for the filing and publishing of Oregon Administrative Rules; Records Management – works with all government entities to manage public records from creation until final disposition. The Archives Division is also responsible for the creation and publication of Oregon's Blue Book.

In order to receive, manage, prepare, and make accessible permanently valuable electronic records, the Archives Division has methodically and intentionally reviewed positions over the last decade to determine what changes need to be made to appropriately prepare for the influx of electronic records. These decisions have been made in alignment with our Bodies of Work Analysis. Also, in alignment with its mission, vision, values and statutory mandate is the ability to be a thought-leader and advisor to state and local government agencies to help them also prepare to manage electronic records.

Re-classifications of key positions are needed to take on the additional work of managing electronic records, along with a continued responsibility for the management of paper records. These positions are as follows: Two Principal Executive Management D positions re-classed to Principle Executive Management E positions; One Supply Specialist 2 position to be re-classed to a Records Management Analyst 1 position; One Public Service Rep. 4 position to be re-classed to an Electronic Publishing Design Specialist position; and 1 Office Specialist 2 position being trued-up from .75 FTE to 1 FTE.

Budget Narrative

How Achieved

Reclass Positions

Position #	Title After Reclassification	Current Classification	1Jul21 Classification	Reclass Type	GF	OF	TF
0045001	PEM-E	WSS X7006	WSS X7008	Upward		(15,308)	(15,308)
2000009	PEM-E	WSS X7006	WSS X7008	Upward		(14,218)	(14,218)
2303402	Records Mgmt Analyst 1	WSU C0759	WSU C2202	Upward		57,200	57,200
0030021	Electronic Pub Design Specialist 2	WSU C0324	WSU C2511	Upward		0	0
2103222	Office Specialist 2	WSU C0104	WSU C0104	FTE		38,374	38,374
Total Personal Services						66,063	66,063

Staffing Impact

None

Quantifying Results

The influx of both permanently valuable and temporary electronic public records has hit its apex. The time is long past to re-class specific positions to address the reality of how public employees are creating records – to manage this requires different skills, training, expertise, and educational background.

Revenue Source

\$66,063 Other Funds.

Budget Narrative

Archives Division

Policy Package 112 – Final Phase of Compact Shelving Project

Purpose

As a separate constitutional officer, the Secretary of State is guided by a distinct public service mission. The mission of the Secretary's Archives Division is to manage and promote access to information while protecting and celebrating Oregon's historic legacy. The Secretary of State's Archives Division houses the permanently valuable records of all levels of Oregon Government. The Archives Building opened in December 1991, with a storage capacity of approximately 50,000 cubic feet of storage space. At the time of construction, the building was designed to switch out to compact/high density storage at a future date when the Archives reached capacity. Today, the Archives is storing over 50,000+ cubic feet of historical records. During the 2013 and 2015 legislative sessions, the Archives Division was given \$500,000 each session to complete the first two phases of this transition which are now done. During the 2019, the Archives was given \$500,000 to complete phase three of the transition.

This package represents the Phase 4 assessment collection and limitation authority of \$750,000 to complete the transition from Archives traditional shelving to high density compact shelving.

How Achieved

Agencies would be assessed a rate determined by FTE included in the 2023-2025 Price List.

Staffing Impact

None

Quantifying Results

By replacing the traditional shelving with high density compact shelving, the storage capacity is nearly doubled and will allow the Archives Division to manage the increased volume of records stored permanently by the Division. We have been replacing traditional shelving in phases - the first phase was funded during the 2013 legislative session and was completed in September, 2014, with half of the first floor being changed to high density/compact shelving. Phase 2 was funded during the 2015 legislative session and completed in June 2016, completing the transition of the first floor to compact shelving. Phase 3 was funded in 2019 and completed in 2020. Our funding needs for this project were based on

Budget Narrative

a 2010 Request for Information with projected costs associated with this move at \$2 million. Over time, that figure has increased by \$250,000 despite using existing shelving for a cost savings of \$100,000 per phase. This package is asking for funding to complete the transition to high density/compact shelving for the second floor during the 2023-2025 biennium. Completion of the 1st floor of the Archives Building increased storage capacity by 45%; the same increase is expected for the 2nd floor once Phase 4 is complete.

Revenue Source

\$750,000 Other Funds.

Budget Narrative

Archives Division

Policy Package 123 – Archives Building Rent Increase

Purpose

As a separate constitutional officer, the Secretary of State is guided by a distinct public service mission. The mission of the Secretary's Archives Division is to manage and promote access to information while protecting and celebrating Oregon's historic legacy. The Secretary of State's Archives Division houses the permanently valuable records of all levels of Oregon Government. The Archives Division has two main program areas: Reference and Publications – maintains and provides access to the historical records of Oregon and responsible for the filing and publishing of Oregon Administrative Rules; and Records Management – works with all government entities to manage public records from creation until final disposition. The Archives Division is also responsible for the creation and publication of Oregon's Blue Book.

Given the physical nature of our work, our space requirements have not decreased, but significantly increased since 1985. Unfortunately, we have had to constrain our operations over the years to adapt to our reality. Soon after the Archives Building opening in 1991, the state government budget environment forced the agency to begin renting out a large portion of our workspace on the 2nd floor. In the original plans, per acceptable industry standards, Archivist work areas were described as 50 square feet apiece. While we have identified this is what Archivists need to do their work, very few have that amount of space currently. To accommodate this, we try to maximize the smaller work areas we've managed to carve out over the years (2nd floor project room, film development room, former storage closet on the first floor off the reference room, large conference room, small conference room). The division currently struggles with finding available space to tackle complex research, processing, and digitization projects. To have the originally allotted space back would provide us with adequate room to conduct appropriate sound recording, full scale digitization of all formats, paper/photo conservation, collection processing, exhibit preparation, publication preparation, Blue Book staging and distribution storage area, and appropriately sized Archivist staff work areas. Many spaces in the Archives have dual, triple, or quadruple functions which slows down productivity as spaces must be reconfigured several times throughout a week to accomplish various tasks.

Since the original building planning document created in 1985, we have added not only PERS tenants but two Ancestry.com employees who utilize very large scanning equipment on the first floor. To accommodate them, we had to move our staff out of those areas, as well as relocate a large printer to the second-floor project room. Another

Budget Narrative

consideration is our volunteers/interns. Our current minimal footprint requires us to make space for interns/volunteers in the Reference Room, which takes up valuable space needed to accommodate patrons.

How Achieved

Agencies would be assessed a rate determined by FTE included in the 2023-2025 Price List.

Staffing Impact

None

Quantifying Results

The results will be quantified by the capacity of the Archives to complete large, complex projects to fulfill our mission. Assign appropriate work areas for varied tasks and take on more volunteer, intern, and temporary labor while accommodating patron's research needs. It will allow the Archives to purchase and house appropriate digitization equipment that is currently available and desperately needed but does not have space to reside.

Revenue Source

\$201,497 Other Funds.

Budget Narrative

Archives Division

Policy Package 801 – LFO Analyst Adjustments

Purpose

This package reduces expenditure limitation to reflect a two percent vacancy factor of salaries and wages as assumed savings.

Staffing Impact

No staffing impact.

Revenue Source

\$(81,657) Other Funds

*****Added by the Legislature: Included in the Legislatively Adopted Budget.**

Budget Narrative

This page has been intentionally left blank

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services

Cross Reference Name: Archives Division
 Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Transfers Out							
Tsfr To Agriculture, Dept of	-	-	-	-	-	-	-
Total Transfers Out	-	-	-	-	-	-	-
Personal Services							
Temporary Appointments	-	-	1,676	-	-	-	1,676
All Other Differential	-	-	204,000	-	-	-	204,000
Public Employees' Retire Cont	-	-	36,557	-	-	-	36,557
Pension Obligation Bond	-	-	11,037	-	-	-	11,037
Social Security Taxes	-	-	15,734	-	-	-	15,734
Paid Family Medical Leave Insurance	-	-	816	-	-	-	816
Mass Transit Tax	-	-	3,698	-	-	-	3,698
Vacancy Savings	-	-	(21,750)	-	-	-	(21,750)
Total Personal Services	-	-	\$251,768	-	-	-	\$251,768
Total Expenditures							
Total Expenditures	-	-	251,768	-	-	-	251,768
Total Expenditures	-	-	\$251,768	-	-	-	\$251,768
Ending Balance							
Ending Balance	-	-	(251,768)	-	-	-	(251,768)
Total Ending Balance	-	-	(\$251,768)	-	-	-	(\$251,768)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 022 - Phase-out Pgm & One-time Costs

Cross Reference Name: Archives Division
 Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Instate Travel	-	-	(686)	-	-	-	(686)
Employee Training	-	-	(2,059)	-	-	-	(2,059)
Office Expenses	-	-	(2,059)	-	-	-	(2,059)
Telecommunications	-	-	(2,746)	-	-	-	(2,746)
Publicity and Publications	-	-	(344)	-	-	-	(344)
Employee Recruitment and Develop	-	-	(573)	-	-	-	(573)
Dues and Subscriptions	-	-	(344)	-	-	-	(344)
Facilities Rental and Taxes	-	-	(4,118)	-	-	-	(4,118)
Other Services and Supplies	-	-	(686)	-	-	-	(686)
Expendable Prop 250 - 5000	-	-	(6,179)	-	-	-	(6,179)
Total Services & Supplies	-	-	(\$19,794)	-	-	-	(\$19,794)
Total Expenditures							
Total Expenditures	-	-	(19,794)	-	-	-	(19,794)
Total Expenditures	-	-	(\$19,794)	-	-	-	(\$19,794)
Ending Balance							
Ending Balance	-	-	19,794	-	-	-	19,794
Total Ending Balance	-	-	\$19,794	-	-	-	\$19,794

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 031 - Standard Inflation

Cross Reference Name: Archives Division
Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Instate Travel	-	-	982	-	-	-	982
Out of State Travel	-	-	1,282	-	-	-	1,282
Employee Training	-	-	1,288	-	-	-	1,288
Office Expenses	-	-	3,612	-	-	-	3,612
Telecommunications	-	-	2,914	-	-	-	2,914
State Gov. Service Charges	-	-	39,445	-	-	-	39,445
Data Processing	-	-	3,983	-	-	-	3,983
Publicity and Publications	-	-	10,620	-	-	-	10,620
Professional Services	-	-	3,727	-	-	-	3,727
IT Professional Services	-	-	30,978	-	-	-	30,978
Attorney General	-	-	2,897	-	-	-	2,897
Employee Recruitment and Develop	-	-	28	-	-	-	28
Dues and Subscriptions	-	-	277	-	-	-	277
Facilities Rental and Taxes	-	-	94,142	-	-	-	94,142
Fuels and Utilities	-	-	3,125	-	-	-	3,125
Facilities Maintenance	-	-	876	-	-	-	876
Agency Program Related S and S	-	-	693	-	-	-	693
Other Services and Supplies	-	-	1,931	-	-	-	1,931
Expendable Prop 250 - 5000	-	-	1,153	-	-	-	1,153
IT Expendable Property	-	-	2,938	-	-	-	2,938
Total Services & Supplies	-	-	\$206,891	-	-	-	\$206,891

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 031 - Standard Inflation

Cross Reference Name: Archives Division
Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Capital Outlay							
Office Furniture and Fixtures	-	-	5,181	-	-	-	5,181
Total Capital Outlay	-	-	\$5,181	-	-	-	\$5,181
Total Expenditures							
Total Expenditures	-	-	212,072	-	-	-	212,072
Total Expenditures	-	-	\$212,072	-	-	-	\$212,072
Ending Balance							
Ending Balance	-	-	(212,072)	-	-	-	(212,072)
Total Ending Balance	-	-	(\$212,072)	-	-	-	(\$212,072)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Archives Division
Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Attorney General	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 093 - Statewide Adjustment DAS Chgs

Cross Reference Name: Archives Division
Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Office Expenses	-	-	-	-	-	-	-
State Gov. Service Charges	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 110 - Archivists

Cross Reference Name: Archives Division
Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	307,152	-	-	-	307,152
Empl. Rel. Bd. Assessments	-	-	106	-	-	-	106
Public Employees' Retire Cont	-	-	55,041	-	-	-	55,041
Social Security Taxes	-	-	23,497	-	-	-	23,497
Paid Family Medical Leave Insurance	-	-	1,229	-	-	-	1,229
Worker's Comp. Assess. (WCD)	-	-	92	-	-	-	92
Mass Transit Tax	-	-	1,843	-	-	-	1,843
Flexible Benefits	-	-	79,200	-	-	-	79,200
Total Personal Services	-	-	\$468,160	-	-	-	\$468,160
Services & Supplies							
Instate Travel	-	-	1,432	-	-	-	1,432
Employee Training	-	-	4,296	-	-	-	4,296
Office Expenses	-	-	4,296	-	-	-	4,296
Telecommunications	-	-	5,728	-	-	-	5,728
Publicity and Publications	-	-	718	-	-	-	718
Employee Recruitment and Develop	-	-	1,194	-	-	-	1,194
Dues and Subscriptions	-	-	718	-	-	-	718
Facilities Rental and Taxes	-	-	8,590	-	-	-	8,590
Other Services and Supplies	-	-	1,432	-	-	-	1,432
Expendable Prop 250 - 5000	-	-	12,888	-	-	-	12,888
Total Services & Supplies	-	-	\$41,292	-	-	-	\$41,292

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 110 - Archivists

Cross Reference Name: Archives Division
Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Total Expenditures							
Total Expenditures	-	-	509,452	-	-	-	509,452
Total Expenditures	-	-	\$509,452	-	-	-	\$509,452
Ending Balance							
Ending Balance	-	-	(509,452)	-	-	-	(509,452)
Total Ending Balance	-	-	(\$509,452)	-	-	-	(\$509,452)
Total Positions							
Total Positions							2
Total Positions	-	-	-	-	-	-	2
Total FTE							
Total FTE							2.00
Total FTE	-	-	-	-	-	-	2.00

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 111 - Digitization Personnel Reclassifications

Cross Reference Name: Archives Division
Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	44,352	-	-	-	44,352
Empl. Rel. Bd. Assessments	-	-	14	-	-	-	14
Public Employees' Retire Cont	-	-	7,948	-	-	-	7,948
Social Security Taxes	-	-	3,392	-	-	-	3,392
Paid Family Medical Leave Insurance	-	-	179	-	-	-	179
Worker's Comp. Assess. (WCD)	-	-	12	-	-	-	12
Mass Transit Tax	-	-	266	-	-	-	266
Flexible Benefits	-	-	9,900	-	-	-	9,900
Total Personal Services	-	-	\$66,063	-	-	-	\$66,063
Total Expenditures							
Total Expenditures	-	-	66,063	-	-	-	66,063
Total Expenditures	-	-	\$66,063	-	-	-	\$66,063
Ending Balance							
Ending Balance	-	-	(66,063)	-	-	-	(66,063)
Total Ending Balance	-	-	(\$66,063)	-	-	-	(\$66,063)
Total FTE							
Total FTE							0.25
Total FTE	-	-	-	-	-	-	0.25

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 112 - Final Phase of Compact Shelving Project

Cross Reference Name: Archives Division
 Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
Charges for Services	-	-	750,000	-	-	-	750,000
Total Revenues	-	-	\$750,000	-	-	-	\$750,000
Capital Outlay							
Office Furniture and Fixtures	-	-	750,000	-	-	-	750,000
Total Capital Outlay	-	-	\$750,000	-	-	-	\$750,000
Total Expenditures							
Total Expenditures	-	-	750,000	-	-	-	750,000
Total Expenditures	-	-	\$750,000	-	-	-	\$750,000
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 123 - Archives Building Rent Increase

Cross Reference Name: Archives Division
 Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Facilities Rental and Taxes	-	-	201,497	-	-	-	201,497
Total Services & Supplies	-	-	\$201,497	-	-	-	\$201,497
Total Expenditures							
Total Expenditures	-	-	201,497	-	-	-	201,497
Total Expenditures	-	-	\$201,497	-	-	-	\$201,497
Ending Balance							
Ending Balance	-	-	(201,497)	-	-	-	(201,497)
Total Ending Balance	-	-	(\$201,497)	-	-	-	(\$201,497)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 801 - LFO Analyst Adjustments

Cross Reference Name: Archives Division
Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Vacancy Savings	-	-	(81,657)	-	-	-	(81,657)
Total Personal Services	-	-	(\$81,657)	-	-	-	(\$81,657)
Total Expenditures							
Total Expenditures	-	-	(81,657)	-	-	-	(81,657)
Total Expenditures	-	-	(\$81,657)	-	-	-	(\$81,657)
Ending Balance							
Ending Balance	-	-	81,657	-	-	-	81,657
Total Ending Balance	-	-	\$81,657	-	-	-	\$81,657

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 810 - Statewide Adjustments

Cross Reference Name: Archives Division
Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Office Expenses	-	-	(280)	-	-	-	(280)
State Gov. Service Charges	-	-	(5,755)	-	-	-	(5,755)
Data Processing	-	-	(36)	-	-	-	(36)
Publicity and Publications	-	-	(12,411)	-	-	-	(12,411)
Attorney General	-	-	(1,177)	-	-	-	(1,177)
Facilities Rental and Taxes	-	-	(60,107)	-	-	-	(60,107)
Other Services and Supplies	-	-	3,475	-	-	-	3,475
Total Services & Supplies	-	-	(\$76,291)	-	-	-	(\$76,291)
Total Expenditures							
Total Expenditures	-	-	(76,291)	-	-	-	(76,291)
Total Expenditures	-	-	(\$76,291)	-	-	-	(\$76,291)
Ending Balance							
Ending Balance	-	-	76,291	-	-	-	76,291
Total Ending Balance	-	-	\$76,291	-	-	-	\$76,291

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 811 - Budget Reconciliation

Cross Reference Name: Archives Division
Cross Reference Number: 16500-012-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	16,272	-	-	-	16,272
Public Employees' Retire Cont	-	-	2,916	-	-	-	2,916
Social Security Taxes	-	-	236	-	-	-	236
Paid Family Medical Leave Insurance	-	-	65	-	-	-	65
Mass Transit Tax	-	-	98	-	-	-	98
Reconciliation Adjustment	-	-	2,901	-	-	-	2,901
Total Personal Services	-	-	\$22,488	-	-	-	\$22,488
Total Expenditures							
Total Expenditures	-	-	22,488	-	-	-	22,488
Total Expenditures	-	-	\$22,488	-	-	-	\$22,488
Ending Balance							
Ending Balance	-	-	(22,488)	-	-	-	(22,488)
Total Ending Balance	-	-	(\$22,488)	-	-	-	(\$22,488)

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Secretary of State
2023-25 Biennium

Agency Number: 16500
Cross Reference Number: 16500-012-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Charges for Services	11,196,449	15,763,947	15,763,947	21,527,641	21,527,641	20,537,018
Sales Income	36,504	35,000	35,000	35,000	35,000	35,000
Grants (Non-Fed)	500	-	-	-	-	-
Transfer In - Intrafund	6,300	-	-	-	-	-
Tsfr From Administrative Svcs	56,994	-	-	-	-	-
Transfer Out - Intrafund	(3,533,444)	(5,747,177)	(5,747,177)	(10,536,195)	(10,536,195)	(9,600,620)
Total Other Funds	\$7,763,303	\$10,051,770	\$10,051,770	\$11,026,446	\$11,026,446	\$10,971,398
Federal Funds						
Federal Funds	-	20,000	20,000	20,000	20,000	20,000
Total Federal Funds	-	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000

Budget Narrative

This page has been intentionally left blank

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Archives Division

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	2021-23 Legislatively Approved	2023-25		
						Agency Request	Governor's Recommended	Legislatively Adopted
Charges for Services	OTH	0410	11,196,449	15,763,947	11,254,715	21,527,641	21,527,641	20,537,018
Sales Income	OTH	0705	36,504	35,000	35,000	35,000	35,000	35,000
Grants (Non-Fed)	OTH	0910	500	-	-	-	-	-
Transfer In – Intrafund	OTH	1010	6,300	-	-	-	-	-
Transfer In from DAS	OTH	1107	56,994	-	-	-	-	-
Transfer Out-Intrafund	OTH	2010	(3,533,444)	(5,747,177)	(5,747,177)	(10,536,195)	(10,536,195)	(9,600,620)
Subtotal Other Funds			7,763,303	10,051,770	10,051,770	11,026,446	11,026,446	10,971,398
Federal Funds	FF	0995	-	20,000	20,000	20,000	20,000	20,000
Total Other Funds and Federal Funds			7,490,745	10,071,770	10,071,770	11,046,446	11,046,446	10,991,398

____ Agency Request

____ Governor's Recommended

X Legislatively Adopted

Budget Page ____

Budget Narrative

This page has been intentionally left blank

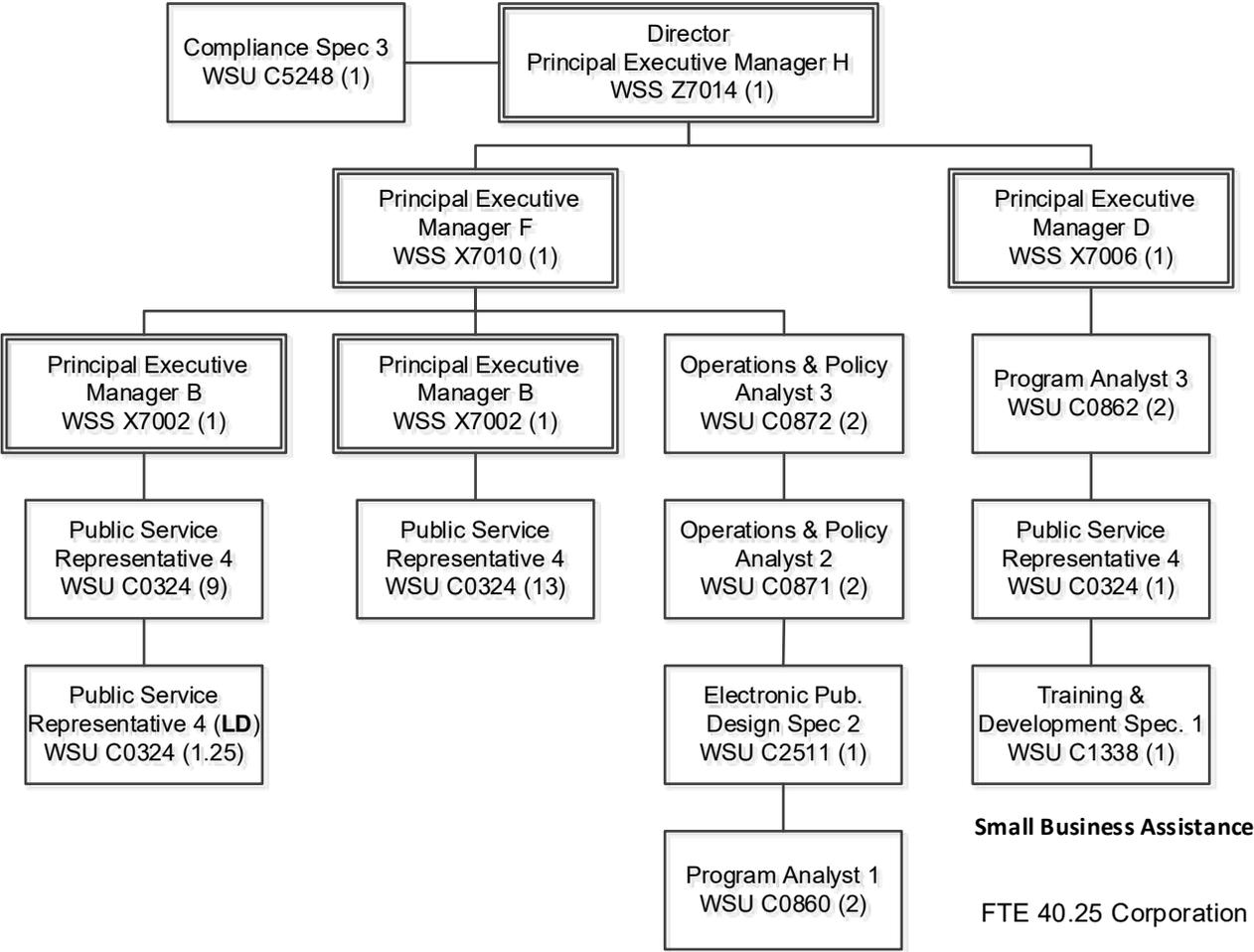
Office of the Secretary of State



Corporation Division 2023-25 Legislatively Adopted Budget

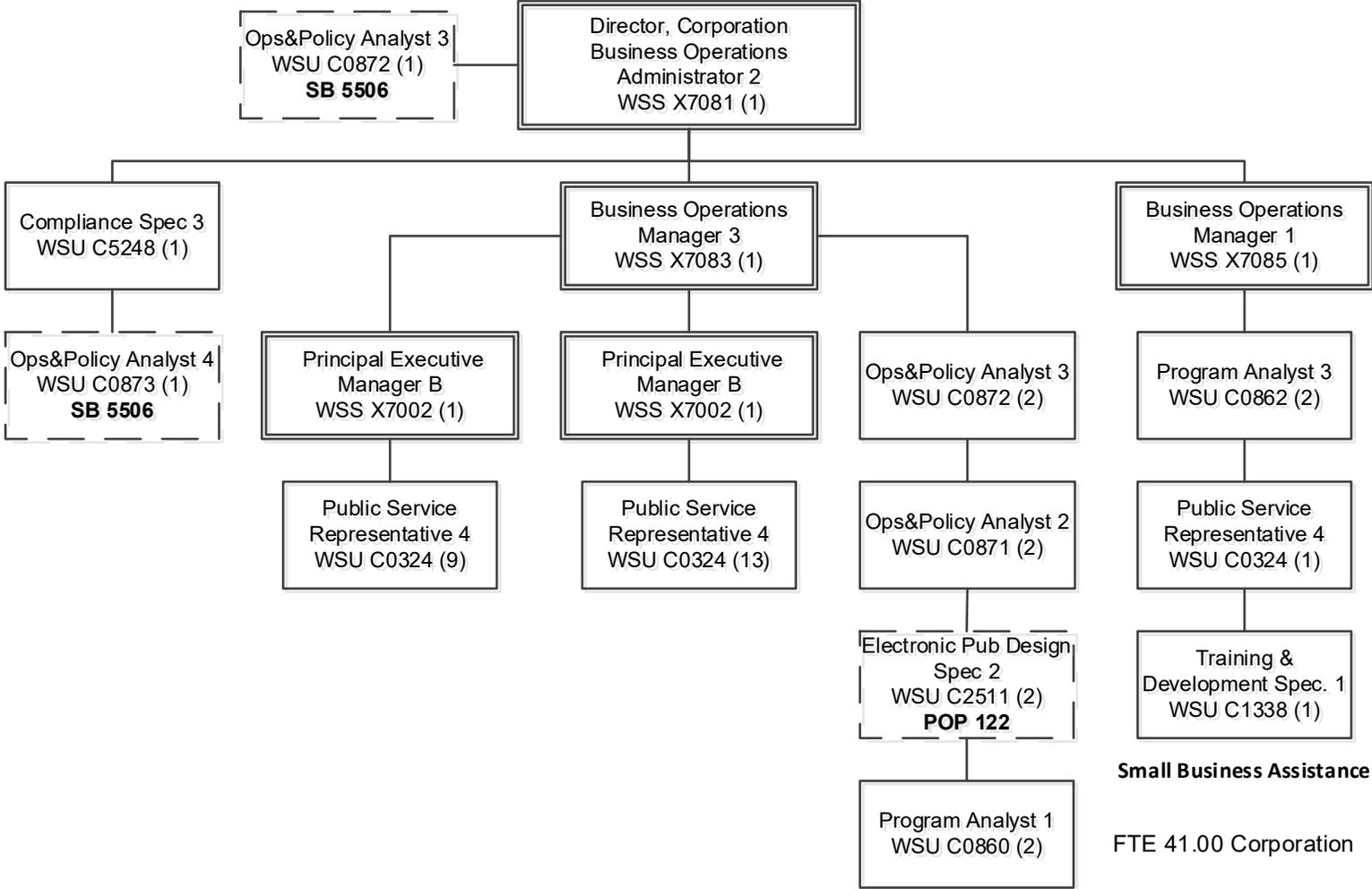
Budget Narrative

Corporation Division Organization Chart 2021-23 Biennium



Budget Narrative

Corporation Division Organization Chart 2023-25 Biennium



Budget Narrative

CORPORATION DIVISION

Mission and Legal Authority

Mission Statement:

The Secretary's Corporation Division helps startup and existing entities (for profit, nonprofit, and charitable organizations) grow and thrive by using faster and smarter business processes. The Corporation Division provides timely document processing services and convenient access to information about entities, notaries, secured transactions, and government resources for a prosperous Oregon. The Office of Small Business Assistance is an independent voice that cuts through red tape and connects small businesses with resources.

The Corporation Division assists the public in registering entities, filing public notice of records of debt, filing trademarks, the commission of notaries public and provides certification of records and notarized documents. The division provides access to public records information in the form of copies, certificates, lien searches and online database access to allow the public and businesses to know with whom they are doing business.

The Corporation Division's Office of Small Business Assistance assists businesses who have concerns or questions about interactions with state and local government. The office acts as an ombudsman to help resolve questions and problems between businesses and state agencies or local government. The office also investigates potential government barriers for small businesses and offers recommendations to eliminate such barriers.

The Office also helps entrepreneurs start a business in Oregon by ensuring government registration processes are as fast, simple and easy.

These efforts help accomplish the Secretary of State's vision to deliver better results to Oregonians through more efficient and effective service delivery, greater transparency and accountability and using innovation to connect Oregonians to their government. The Corporation Division and Office of Small Business Assistance operate with a staff of 39 employees under the authority of Oregon Revised Statutes Chapters 56, 58, 60, 62, 63, 65, 67, 68, 79, 80, 87, 128, 194, 554, 647, and 648.

Budget Narrative

Revenue

The Corporation Division is funded from a share of Other Fund user fees paid by entities and the public to register a business, and fees paid to file a secured transaction, commission a notary public or to obtain public records and certificates.

The division estimates revenues of \$119,649,292 in the 2023-25 biennium and an estimated \$89,636,110 in General Fund revenue transfers in the 2023-25 biennium.

Customers and Business Drivers

Customer demands, technology, legislative changes, pandemic response and recovery, and national trends are the major drivers that affect the way the division conduct their work. Major external customers include law firms, financial institutions, accounting firms, title companies, small businesses and service companies, as well as federal, state and local government agencies. Any person may file an entity, trademark, UCC financing statement, apply for a notary commission; request information on a registered business, notary public or UCC filing; use the Business Xpress business portal or request information on starting a entity, hiring employees, and becoming a notary in Oregon. Small businesses may also request assistance from the Office of Small Business Assistance, which assists entrepreneurs with all phases of the business lifecycle and helps resolve concerns with state and local agencies.

Program Activities

Document Filing

- **Oregon Central Business Registry** –The division hosts and maintains the Oregon Business Registry. The online business registry provides entrepreneurs and organizations with a fast and convenient way to register, renew or reinstate online. Online transactions are completed in minutes as opposed to waiting days and weeks when mailing a paper form. The Oregon Business Registry also saves the organization time by providing contact information for other agencies depending on certain information provided in the business registry application. Information is provided for agency partners, such as the departments of Revenue, Employment, Consumer & Business Services and Construction Contractors Board as well as the cities, counties, and regional governments.

Budget Narrative

The division works to simplify registration processes and improve user experience with online systems and to inform and connect entrepreneurs with the services of the Small Business Development Centers (SBDC) and the Certification Office for Business Inclusion & Diversity (COBID) to help businesses grow and succeed.

- **Business Registration Documents** – The division helps entrepreneurs register new businesses and entities and maintain existing registrations. Entrepreneurs register entities to help establish an organization identity, pool resources as shareholders or partners, limit personal liability, gain access to credit financing, have access to the courts to enforce and defend company interests and comply with laws.
- **Notary Public** – The division trains and commissions individuals to provide notary services. Notaries serve as an impartial witness to a legal proceeding, allowing businesses and individuals to execute contracts, obtain credit and conduct business. The division also legalizes notarized documents for use internationally, by individuals and businesses. From the 2020 1st special session, a pilot program for Remote Online Notarization was signed into law and immediately deployed. In 2022, online notary training was transitioned to Workday to improve customer service with a streamlined registration process and overall improved online training experience. Notary training continues to be offered in live webinar format.
- **Uniform Commercial Code Documents** – The division files UCC financing statements, agricultural and government tax liens, and effective financing statements for farm products to create a public notice of a personal debt. UCC and lien filings reduce risks for creditors, opening access to credit financing options for small businesses, farmers, and consumers.

Public Records & Information

- **Access to Public Records** – The division provides access to public records for entity registration, notary public and UCC documents filed with the office. The public can search database records online with free access to over 3.6 million public record documents. Certifications of filings and extracts of databases are also available.
- **Business Xpress** – The Business Xpress business portal is a multi-agency collaboration that provides a one-stop online portal where businesses can find state government resources for business. The Business Xpress uses customer-centric organization to present the tasks a business wants to complete as opposed to following the organizational structure of government. This website provides quick access to resources for starting, expanding,

Budget Narrative

operating, or relocating a business, training and contracting opportunities and understanding compliance with state regulations.

- **License Directory** – The License Directory is an easy-to-use search engine to help individuals and entrepreneurs find and understand state and local government licensing requirements for over 1,519 licenses issued by 257 government agencies in Oregon. The database also includes certifications and registrations required by state statute or rule.

Customer Service and Education

- **Customer Service** – In an increasingly automated world, the public appreciates the ability to speak and interact with knowledgeable staff. The division serves and assists customers by telephone and email at the Contact Center, in-person at the Public Service Counter in our office (though the counter was closed during the pandemic and reopened May 2022) and online.
- **Outreach and Education** – Businesses and the public want help understanding government requirements and the services available to them. The division provides free training, instructional guides, interactive web applications and the Business Xpress one-stop business portal and License Directory to connect Oregonians with their government, understand requirements for businesses, organizations, employers, notaries and to identify services available to help a business grow and succeed.

Office of Small Business Assistance

Small Business Advocacy – Small business needs an independent voice within state government to help remove barriers and cut through red tape. When problems arise, the advocates work collaboratively with small businesses and state agencies or local governments to find answers, address concerns, facilitate communication and resolve issues. The Small Business Advocates bring businesses and governments together to improve Oregon's business climate and cut through government red tape.

Challenges and Opportunities

- **Timely response** – Customers expect *business at the speed of now* and prefer all requests and documents processed as quickly as possible. There is increased demand for online self-service to process all types of

Budget Narrative

documents, make payments electronically and without delay. In response to pandemic closures and teleworking directives, the division developed and deployed a digital filing system to reduce the number of employees on-site to process paper filings. While the initiative allowed staff to telework, it lacked in efficiency, which slowly created a longstanding backlog. The impact of the backlog significantly increased the call volume within the contact center. Post pandemic, staff returned to the office in May; however, with an increase in filings, workforce challenges to fill recruitments of those who retired or took on growth opportunities elsewhere, and lack of efficient automation, the backlog continues to be a challenge.

- **Notary training** – In 2021, there was a noticeable increase in notary errors, causing great concern for their customers and the commissioned notaries. During the previous biennium, the division implemented YouTube videos to supplement the Online Notary Training and improve accessibility. However, the YouTube training was minimally used and proved to be inefficient. The Filemaker application used for the Online Notary Training was also difficult to update and contained outdated information.
- **Automation** – Increasing workloads that require manual processing, customer expectations for faster service, and budgetary limitations that inhibit capacity to continually improve services and operational efficiency greatly impacts customers. Lack of automation does not allow the division to provide service at the speed of business. Customer feedback is used to identify processes and services for improvement and measure satisfaction with changes.
- **Government barriers** – Small businesses need advocates within state government to help navigate bureaucracy, solve problems, and identify administrative and legislative solutions to systemic problems impeding the growth of small business. During the pandemic response, the advocates stepped up to play a pivotal role in connecting businesses with state and non-state resources and funding and provided clarity around orders and restrictions on normal business practices. The office implemented digital outreach and education through videos and connecting via online platforms. However, during this time, it was challenging to remain connected with rural communities.

Actions taken

To address these challenges, the Corporation Division developed a strategic plan to align with the Secretary of State's vision and goals for improving Oregon's business environment. In the context of those plans, the division addressed:

- **Timely response** – The division implemented a merge of the contact center and filing teams to eliminate gaps in service due to understaffing or other circumstances that may cause high absenteeism such as the pandemic.

Budget Narrative

- **Notary training** – Notary education and outreach successfully transitioned from YouTube to Workday learning, resulting in an improved registration process and overall improved experience for those participating in the online training. Live webinars continue to be a popular option as a training platform.
- **Automation** – In 2021 and 2022, the division automated Certificates of Existence and continues to prioritize this work.
- **Government barriers** – As Oregon fully reopened in 2022 and businesses began to reconnect with technical service providers, their local chambers, and other organizations, the OSBA team was highly sought after to join network events throughout Oregon to bring awareness of the program and valuable information to business owners. Small businesses look to the OSBA team to aid in their navigation as they recover and transition into a new business norm, post pandemic.

Measures

The Corporation Division evaluates its performance by monitoring the processing turnaround time of customer documents presented for filing and customer satisfaction levels as determined through periodic customer surveys.

Customer documents are completed timely

The division minimizes delays in processing of customer documents by consistently completing business registration, notary and UCC documents within target timelines.

Customer Satisfaction

The division works to exceed customer expectations for service by maintaining an average favorable rating of 85% or better on customer service surveys.

Proposed Legislation

The Corporation Division will propose one legislative concept:

LC 259: Removes the requirement for Secretary of State to issue written notification and wait 20 days before withdrawing certificate of filing or document submitted filing. Requires secretary instead to include, in record filing, statement of reasons for withdrawal and nature of any other action secretary took.

Budget Narrative

SECRETARY OF STATE
CORPORATION DIVISION
ESSENTIAL PACKAGES

1. **Purpose** – Essential Packages adjust the base budget to reflect the agency’s 2023-25 current service level requirements.
2. **How Achieved** – The following Essential Packages adjust the Corporations base budget to reflect 2023-25 current service level requirements.

010 – Adjusts 2023-25 biennium projected vacancy factor budget savings based on staff turnover from April 1, 2021, through March 31, 2022. The package also adjusts the costs of non-ORPICS personal services items not included in the ORPICS generated total. Non-ORPICS personal services items include debt service on the Pension Obligation Bonds (POB). The package increases Other Funds \$185,366.

031 – Provides a general inflation increase for Services and Supplies costs. The package also adjusts State Government Service charges to reflect 2023-25 changes. The package increases Other Funds \$320,729.

3. **Staffing Impact** – None.
4. **Revenue Source** – Other Funds is increased \$506,095.

Budget Narrative

Corporation Division

Policy Package 119 – Microfilm/Microfiche Digitization Project

Purpose

The mission of the Secretary's Corporation Division is to deliver quality and timely service to Oregon's business community.

Currently, the Corporation Division maintains 4.3 million (4,270 reels) business registration public records in microfilm. The purpose of this package is to acquire funding to procure services of a digitization services partner and 3 limited duration Office Specialist 2 positions to convert all business registration public records from microfilm to an online imaging system to increase public records transparency and speed of delivery. This solution will provide businesses, financial institutions, media, and the public with free online, on-demand access to these vital records about Oregon businesses and increase transparency.

How Achieved

Provide funding necessary to ensure the Secretary of State can procure services of a digitization services partner and fund 3 limited duration Office Specialist 2 positions to eliminate manual searches and processing of public record requests by converting 4.3 million business registration public records in microfilm to an online imaging system. Continued investment in the automation of services will mitigate manual work, which increases turnaround time for customers, and allows the Corporation Division to operate at the speed of Oregon businesses.

This package requests Other Funds in the amount of \$734,212 which includes \$261,200 to procure third-party digitization services and \$473,012 to fund 3 limited duration Office Specialist 2 positions to assist with the conversion of microfilm on the application side of the process.

Staffing Impact

These 3 additional positions (see below) would be utilized to assist in the conversion of microfilm to the online imaging system on the application side, ensuring accuracy and clarity of images.

Budget Narrative

Position #	Title	Classification	Type	GF	OF	TF
2336027	Office Specialist 2	WSU C0104	LD		157,671	157,671
2336028	Office Specialist 2	WSU C0104	LD		157,671	157,671
2336029	Office Specialist 2	WSU C0104	LD		157,670	157,670
Total Personal Services					473,012	473,012

Quantifying Results

The Corporation Division evaluates its performance by monitoring the processing turnaround time of customer documents presented for filing, and customer satisfaction levels as determined through periodic customer surveys.

Customer documents completed timely

The division minimizes delays in processing of customer documents by consistently completing business registration, notary, and UCC documents within target timelines.

Revenue Source

\$734,212 Other Funds

*****This package was not funded in the 23-25 Legislatively Adopted Budget**

Budget Narrative

Corporation Division

Policy Package 120 – Corporation Staffing Needs

Purpose

This package requests the addition of 8 positions needed to enhance current services, increase education and outreach, and provide timely and quality support to Oregon’s growing business community.

- One (1) Operations and Policy Analyst 3 to assess data collection and reporting mechanisms of all Corporation Division systems and applications, review and generate data reports.
- One (1) Limited Duration Operations and Policy Analyst 4 to assist in information gathering of systems and applications to thoroughly understand the division’s existing business processes, desired business outcomes, determine online service gaps, and required process changes necessary for automation.
- Two (2) Limited Duration Public Service Representative 4 positions are needed to meet current business needs within the call center and filing operations.
- One (1) Executive Support Specialist 1 to provide support to the Corporation Division Director, Deputy Director, and the Division.
- One (1) Bilingual Public Affairs Specialist 1 is requested to maintain the overall increased demand for outreach and to serve within communities of color, specifically the growing Hispanic/LatinX communities.
- Two (2) Limited Duration Office Specialist 2 positions to support the call center and filing operations.

As Oregon’s business population continues to grow and business interactions with all levels of government become more complex it is essential the Corporation Division has sufficient qualified and professional staff to assist our diverse customer base. It’s equally important for the Corporation Division to move toward automation of services to mitigate manual processing. Essential services supporting Oregon’s business community and economy are at risk at current budgeted staffing levels. Some of those services include, but are not limited to, processing business registration documents and forms, assisting business owners and the public with copy and certificate data requests, fielding calls and responding to emails regarding business registration questions and procedures for starting a business, maintaining timely processing and turn-around key performance measures and goals that facilitate support for the business community, removing barriers to starting or operating a business and unnecessary government red tape, and contributing to a reliable revenue stream to support the State’s General Fund.

Budget Narrative

New Position

Position #	Title	Classification	Type	GF	OF	TF
2336034	Operations and Policy Analyst 3	WSU C0872	PF		259,404	259,404
2336037	Operations and Policy Analyst 4	WSU C0873	LD		279,331	279,331
2336035	Public Service Representative 4	WSU C0324	LD		181,425	181,425
2336036	Public Service Representative 4	WSU C0324	LD		181,425	181,425
2336033	Executive Support Specialist 1	WSU C0118	PF		166,267	166,267
2336030	Bilingual Public Affairs Specialist 1 (5% Language Differential)	WSU C0864	PF		225,502	225,502
2336031	Office Specialist 2	WSU C0104	LD		157,671	157,671
2336032	Office Specialist 2	WSU C0104	LD		157,671	157,671
Total Personal Services					1,608,696	1,608,696

Operations and Policy Analyst 3 (Business and Systems Analyst); 1 FTE

One Operations and Policy Analyst to assess all Corporation Division systems and applications, review and generate reports. The Corporation Division utilizes several complex systems and applications. This position will provide a critical review and assessment of those systems and applications, reporting tools, and provide analysis and translation of data to forecast workload and possible needs to continue to meet or exceed key performance measures. Recommend changes in business processes for effective utilization of the system resources. Research and provide technical advice in development of administrative rules, directives and operational policies and goals.

Limited Duration Operations and Policy Analyst 4 (Information Technology Business Analyst); 1 FTE

One Limited Duration Operations and Policy Analyst 4 position to elicit, discover, document as-is and to-be Corporation Division business processes for digitizing division services using automation and information technology. The vision for the Corporation Division is to automate its services to improve turnaround time and eliminate manual processes. This information gathering will assist the Corporation Division in the development of a plan for automation that will be achieved through collaboration and partnership with Information Systems Division.

Budget Narrative

Limited Duration Public Service Representative 4 (Division Operations, including Business Registration); 2 FTE

Two limited duration positions are needed to meet business needs as the Corporation Division focuses on automation of its services. This will provide the Division with an opportunity to provide acceptable service levels providing telephone support for all business customers and timely processing of business registration documents. Increased volume of customer phone calls and business registration filings require an increase of staff positions to keep up with workload and to maintain key performance measures for timely document processing and customer satisfaction.

Executive Support Specialist (Support Director, Deputy Director, General Operations of the Division); 1 FTE

One Executive Support Specialist to support the Director, Deputy Director, and the general operations within the Division such as travel reimbursements, maintaining SPOTS and Travel card expenses, assist in ordering supplies for the office, coordinate meetings and provide support in other areas as needed.

Bilingual Public Affairs Specialist 1 (Office of Small Business Assistance); 1 FTE

One bilingual Public Affairs Specialist position is needed in the Office of Small Business Assistance to maintain the overall increased demand for small business outreach and to serve within communities of color, specifically the growing Hispanic/LatinX communities. The statutory scope of the office's responsibilities has grown since its inception in 2013 and now includes facilitating interactions to cut red tape between small business and nonprofits and state agencies, county, city and local governments, and helping business through all phases of the business life cycle whether starting, growing or closing a business. With our ever-growing diverse population, it is critical that the Corporation Division is representative of the diverse communities to reduce barriers and increase accessibility to critical business resources.

Limited Duration Office Specialist 2 (Division Operations, including Business Registration); 2 FTE

Two Limited Duration Office Specialist 2 positions are needed to provide support the contact center and filing operations of the Corporation Division to meet business needs and provide timely service to customers.

Budget Narrative

How Achieved

Increase Other Funds limitation by \$1,608,696 to support 8 additional positions.

- 1 FTE – Operations and Policy Analyst 3
- 1 FTE – Limited Duration Operations and Policy Analyst 4
- 2 FTE – Limited Duration Public Service Representative 4
- 1 FTE – Executive Support Specialist 1
- 1 FTE - Bilingual Public Affairs Specialist 1
- 2 FTE – Limited Duration Office Specialist 2

Staffing Impact

One Operations and Policy Analyst 3 will provide the division with an analysis of data collection and reporting mechanisms of all systems and applications for the purpose of reporting accurately, making business decisions based on accurate data, as well as forecasting workload.

One Limited Duration Policy Analyst 4 allows the division to gather information regarding its systems as they are currently and to be, to determine online service gaps and required process changes to necessary for automation. This is critical in determining what is necessary to fully automate all services of the division.

Two Limited Duration Public Service Representative 4 positions will allow the division to maintain acceptable customer service levels and minimize delays for telephone support and processing of business registration filings.

One Executive Support Specialist 1 to support the Director, Deputy Director, and the general operations within the Division such as travel reimbursements, maintaining SPOTS and Travel card expenses, assist in ordering supplies for the office, coordinate meetings and provide support in other areas as needed.

One Bilingual Public Affairs Specialist 1 will allow the Office of Small Business Assistance to maintain the overall increased demand for small business outreach and to serve within communities of color, specifically the growing Hispanic/LatinX communities.

Two Limited Duration Office Specialist 2 positions will provide support the contact center and filing operations of the Corporation Division to meet business needs and provide timely service to customers.

Budget Narrative

Quantifying Results

The Corporation Division evaluates its performance by monitoring the processing turnaround time of customer documents presented for filing, and customer satisfaction levels as determined through periodic customer surveys.

Customer documents completed timely

The division minimizes delays in processing of customer documents by consistently completing business registration, notary, and UCC documents within target timelines.

Customer Satisfaction

The division works to exceed customer expectations for service by maintaining an average favorable rating of 85 percent or better on customer service surveys.

Revenue Source

\$1,608,696 Other Funds

*****This package was not funded in the 23-25 Legislatively Adopted Budget**

Budget Narrative

This page has been intentionally left blank

Budget Narrative

Corporation Division

Policy Package 121 Corporation Transaction Charges

Purpose

As more Oregon businesses file with the Secretary of State and pay fees, revenue transferred to the general fund has grown. At the same time, associated credit card processing fees have also increased, significantly impacting the cost of doing business. This package increases Other Funds limitation by \$300,000 for credit card merchant fees.

Based on revenue forecast, sales are expected to gradually increase into the future by 2.5% each year. Fees as a percentage of sales will remain consistent in 2023-2025, at 2.24%, even though they have been rising gradually over the past several years.

How Achieved

This package requests increased Service and Supply Other Funds limitation to offset increases in credit card merchant fees to the Corporation Division budget.

Increase budget limitation for Merchant Fee - \$300,000

Merchant fees are a part of the Divisions cost of doing business in processing customer payments. These payments generate over \$94 million (Other Fund Revenue) including transfers of over \$70 million to the General Fund each biennium.

Increasing the limitation will allow the Division to “true-up” the budget and reflect the current actual costs of doing business online and remove a budgetary barrier to the continued promotion and adoption of online filing. Online filing results in faster service and processing for business customers, and increased accuracy and quality of required data. Oregon Business Registry online filing customers are also able to complete business registrations with other government agencies through the one-stop system.

As new online filing options have become available for customers to transact business with the state, they have eagerly adopted these new and convenient payment options and we anticipate current or increasing levels of future usage.

Budget Narrative

Staffing Impact-

No staffing impact.

Quantifying Results

The Corporation Division evaluates its performance by monitoring the processing turnaround time of customer documents presented for filing, and customer satisfaction levels as determined through periodic customer surveys.

Customer documents are completed timely (KPM 5, 6, 7)

The division minimizes delays in processing of customer documents by consistently completing business registration, notary, and UCC documents within target timelines. The Division strives to maintain average processing times of 1.0 business days or less in all program areas.

Electronic filing adoption (Internal Measure)

The Division provides online filing systems as a fast and convenient alternative for customers to make doing business in Oregon as simple and easy as possible. The adoption rate of online filing is tracked and monitored as an internal Division performance measure.

Revenue Source

\$300,000 Other Funds

Budget Narrative

Corporation Division

Policy Package 122 – Corporation Personnel True-Up

Purpose

Despite the challenges of the pandemic, Oregonians continue to start and operate businesses. It is essential that the Corporation Division has professional staff and leadership to assist our diverse customer base and subsequently contribute a reliable revenue stream to support the State's General Fund. Essential services supporting Oregon's business community and economy are directly affected by currently budgeted staffing levels. Some of those services include, but are not limited to, processing business registration documents and forms, assisting business owners and the public with copy and certificate data requests, fielding calls and responding to emails regarding business registration questions and procedures for starting a business, maintaining timely processing and turn-around for key performance measures and division goals to support the state's business community.

This package requests reclassifying one position. Human Resources has reviewed the position responsibilities and has determined this position to be more appropriately classed as an Operations and Policy Analyst 2.

1. Electronic Publication Design Specialist 2 to Operations and Policy Analyst 2 (Application Administrator)

This position documents and maintains Corporation Division application systems, which includes gathering business requirements, setting up test case criteria, and implement testing for application enhancements and maintenance. This position collaborates with users to identify and document functional requirements, enhancement requests and makes changes to division systems; researches and resolves data integrity issues and other database and program problems; troubleshoots, diagnoses, documents problems and determines course of action to ensure quality accuracy, cost, and timelines: recommends to users and management alternate work-around solutions to meet business needs. A reclassification would recognize the level of responsibility required of the Application Administrator and bring this position into alignment with similar positions in other divisions of the agency.

Budget Narrative

How Achieved

Reclass Positions

	Position #	Title After Reclassification	Current Classification	1Jul23 Classification	Reclass Type	GF	OF	FF	TF
1	5103503	Operations and Policy Analyst 2	WSU C2511	WSU C0871	Upward		0		0
Total Personal Services							0		0

Staffing Impact

No new staff positions would be added by this package. The goal of the package is to reflect the true responsibilities of this position more accurately.

Quantifying Results

The Corporation Division evaluates its performance by monitoring the processing turnaround time of customers' documents presented for filing and customers satisfaction levels as determined through periodic customer surveys.

Customer documents completed timely

The Division minimizes delays in processing of customers documents by consistently completing business registration, notary, and UCC documents within target timelines.

Customer Satisfaction

The Division works to exceed customer expectations for service by maintaining an average favorable rating of 85 percent or better on customer service surveys.

Revenue Source

No Funding Impact

Budget Narrative

Corporation Division

Policy Package 801 – LFO Analyst Adjustments

Purpose

This package reduces expenditure limitation to reflect a two percent vacancy factor of salaries and wages as assumed savings.

Staffing Impact

No staffing impact.

Revenue Source

\$(122,255) Other Funds

*****Added by the Legislature: Included in the Legislatively Adopted Budget.**

Budget Narrative

This page has been intentionally left blank

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services

Cross Reference Name: Corporation Division
 Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Temporary Appointments	-	-	8,975	-	-	-	8,975
All Other Differential	-	-	119,000	-	-	-	119,000
Public Employees' Retire Cont	-	-	21,325	-	-	-	21,325
Pension Obligation Bond	-	-	4,318	-	-	-	4,318
Social Security Taxes	-	-	9,791	-	-	-	9,791
Paid Family Medical Leave Insurance	-	-	476	-	-	-	476
Mass Transit Tax	-	-	4,248	-	-	-	4,248
Vacancy Savings	-	-	17,233	-	-	-	17,233
Total Personal Services	-	-	\$185,366	-	-	-	\$185,366
Total Expenditures							
Total Expenditures	-	-	185,366	-	-	-	185,366
Total Expenditures	-	-	\$185,366	-	-	-	\$185,366
Ending Balance							
Ending Balance	-	-	(185,366)	-	-	-	(185,366)
Total Ending Balance	-	-	(\$185,366)	-	-	-	(\$185,366)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 031 - Standard Inflation

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Instate Travel	-	-	1,128	-	-	-	1,128
Out of State Travel	-	-	414	-	-	-	414
Employee Training	-	-	1,284	-	-	-	1,284
Office Expenses	-	-	31,391	-	-	-	31,391
Telecommunications	-	-	6,193	-	-	-	6,193
State Gov. Service Charges	-	-	75,660	-	-	-	75,660
Data Processing	-	-	470	-	-	-	470
Publicity and Publications	-	-	4,151	-	-	-	4,151
Professional Services	-	-	12,267	-	-	-	12,267
IT Professional Services	-	-	45,869	-	-	-	45,869
Attorney General	-	-	10,709	-	-	-	10,709
Employee Recruitment and Develop	-	-	145	-	-	-	145
Dues and Subscriptions	-	-	203	-	-	-	203
Facilities Rental and Taxes	-	-	17,390	-	-	-	17,390
Other Services and Supplies	-	-	100,445	-	-	-	100,445
Expendable Prop 250 - 5000	-	-	1,772	-	-	-	1,772
IT Expendable Property	-	-	11,238	-	-	-	11,238
Total Services & Supplies	-	-	\$320,729	-	-	-	\$320,729
Total Expenditures							
Total Expenditures	-	-	320,729	-	-	-	320,729
Total Expenditures	-	-	\$320,729	-	-	-	\$320,729

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 031 - Standard Inflation

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Ending Balance							
Ending Balance	-	-	(320,729)	-	-	-	(320,729)
Total Ending Balance	-	-	(\$320,729)	-	-	-	(\$320,729)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Attorney General	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 093 - Statewide Adjustment DAS Chgs

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Office Expenses	-	-	-	-	-	-	-
State Gov. Service Charges	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 119 - Microfilm/Microfiche Digitization Project

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
Business Lic and Fees	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Transfers Out							
Transfer to General Fund	-	-	-	-	-	-	-
Total Transfers Out	-	-	-	-	-	-	-
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Mass Transit Tax	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
Total Personal Services	-	-	-	-	-	-	-
Services & Supplies							
Instate Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-

____ Agency Request
 2023-25 Biennium

____ Governor's Budget
 Page _____

____ Legislatively Adopted
 Essential and Policy Package Fiscal Impact Summary - BPR013

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 119 - Microfilm/Microfiche Digitization Project

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Professional Services	-	-	-	-	-	-	-
Employee Recruitment and Develop	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
Expendable Prop 250 - 5000	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total Positions							
Total Positions							-
Total Positions	-	-	-	-	-	-	-
Total FTE							
Total FTE							-
Total FTE	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 120 - Corporation Staffing Needs

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
Business Lic and Fees	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Transfers Out							
Transfer to General Fund	-	-	-	-	-	-	-
Total Transfers Out	-	-	-	-	-	-	-
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
All Other Differential	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Mass Transit Tax	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
Total Personal Services	-	-	-	-	-	-	-
Services & Supplies							
Instate Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 120 - Corporation Staffing Needs

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Publicity and Publications	-	-	-	-	-	-	-
Employee Recruitment and Develop	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
Expendable Prop 250 - 5000	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total Positions							
Total Positions							-
Total Positions	-	-	-	-	-	-	-
Total FTE							
Total FTE							-
Total FTE	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 121 - Transaction Charges

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
Business Lic and Fees	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Transfers Out							
Transfer to General Fund	-	-	300,000	-	-	-	300,000
Total Transfers Out	-	-	\$300,000	-	-	-	\$300,000
Services & Supplies							
Other Services and Supplies	-	-	300,000	-	-	-	300,000
Total Services & Supplies	-	-	\$300,000	-	-	-	\$300,000
Total Expenditures							
Total Expenditures	-	-	300,000	-	-	-	300,000
Total Expenditures	-	-	\$300,000	-	-	-	\$300,000
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
 Pkg: 122 - Corporation Personnel True-up

Cross Reference Name: Corporation Division
 Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Total Personal Services	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 801 - LFO Analyst Adjustments

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Vacancy Savings	-	-	(122,255)	-	-	-	(122,255)
Total Personal Services	-	-	(\$122,255)	-	-	-	(\$122,255)
Total Expenditures							
Total Expenditures	-	-	(122,255)	-	-	-	(122,255)
Total Expenditures	-	-	(\$122,255)	-	-	-	(\$122,255)
Ending Balance							
Ending Balance	-	-	122,255	-	-	-	122,255
Total Ending Balance	-	-	\$122,255	-	-	-	\$122,255

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 810 - Statewide Adjustments

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
Business Lic and Fees	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Transfers Out							
Transfer to General Fund	-	-	(48,178)	-	-	-	(48,178)
Total Transfers Out	-	-	(\$48,178)	-	-	-	(\$48,178)
Services & Supplies							
Office Expenses	-	-	(2,550)	-	-	-	(2,550)
State Gov. Service Charges	-	-	(9,549)	-	-	-	(9,549)
Data Processing	-	-	(4)	-	-	-	(4)
Publicity and Publications	-	-	(12,500)	-	-	-	(12,500)
Attorney General	-	-	(4,350)	-	-	-	(4,350)
Facilities Rental and Taxes	-	-	(16,241)	-	-	-	(16,241)
Other Services and Supplies	-	-	(2,984)	-	-	-	(2,984)
Total Services & Supplies	-	-	(\$48,178)	-	-	-	(\$48,178)
Total Expenditures							
Total Expenditures	-	-	(48,178)	-	-	-	(48,178)
Total Expenditures	-	-	(\$48,178)	-	-	-	(\$48,178)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 810 - Statewide Adjustments

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 811 - Budget Reconciliation

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
Business Lic and Fees	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-
Transfers Out							
Transfer to General Fund	-	-	538,735	-	-	-	538,735
Total Transfers Out	-	-	\$538,735	-	-	-	\$538,735
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	330,288	-	-	-	330,288
Empl. Rel. Bd. Assessments	-	-	106	-	-	-	106
Public Employees' Retire Cont	-	-	59,187	-	-	-	59,187
Social Security Taxes	-	-	25,267	-	-	-	25,267
Paid Family Medical Leave Insurance	-	-	1,321	-	-	-	1,321
Worker's Comp. Assess. (WCD)	-	-	92	-	-	-	92
Mass Transit Tax	-	-	1,982	-	-	-	1,982
Flexible Benefits	-	-	79,200	-	-	-	79,200
Total Personal Services	-	-	\$497,443	-	-	-	\$497,443
Services & Supplies							
Instate Travel	-	-	1,432	-	-	-	1,432
Employee Training	-	-	4,296	-	-	-	4,296
Office Expenses	-	-	4,296	-	-	-	4,296
Telecommunications	-	-	5,728	-	-	-	5,728
Publicity and Publications	-	-	718	-	-	-	718

____ Agency Request
2023-25 Biennium

____ Governor's Budget
Page _____

____ Legislatively Adopted
Essential and Policy Package Fiscal Impact Summary - BPR013

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Secretary of State
Pkg: 811 - Budget Reconciliation

Cross Reference Name: Corporation Division
Cross Reference Number: 16500-036-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Employee Recruitment and Develop	-	-	1,194	-	-	-	1,194
Dues and Subscriptions	-	-	718	-	-	-	718
Facilities Rental and Taxes	-	-	8,590	-	-	-	8,590
Other Services and Supplies	-	-	1,432	-	-	-	1,432
Expendable Prop 250 - 5000	-	-	12,888	-	-	-	12,888
Total Services & Supplies	-	-	\$41,292	-	-	-	\$41,292
Total Expenditures							
Total Expenditures	-	-	538,735	-	-	-	538,735
Total Expenditures	-	-	\$538,735	-	-	-	\$538,735
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-
Total Positions							
Total Positions							2
Total Positions	-	-	-	-	-	-	2
Total FTE							
Total FTE							2.00
Total FTE	-	-	-	-	-	-	2.00

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Secretary of State
2023-25 Biennium

Agency Number: 16500
Cross Reference Number: 16500-036-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Business Lic and Fees	100,626,809	87,077,961	87,077,961	89,905,617	89,905,617	116,224,574
Non-business Lic. and Fees	3,133,899	2,308,506	2,308,506	2,667,190	2,667,190	2,667,190
Charges for Services	779,624	607,218	607,218	757,528	757,528	757,528
Tsfr From Administrative Svcs	100,416	-	-	-	-	-
Transfer Out - Intrafund	(9,697,744)	(12,378,924)	(12,378,924)	(14,000,672)	(14,000,672)	(12,746,323)
Transfer to General Fund	(81,870,196)	(66,848,610)	(66,848,610)	(61,241,840)	(61,241,840)	(89,636,110)
Total Other Funds	\$13,072,808	\$10,766,151	\$10,766,151	\$18,087,823	\$18,087,823	\$17,266,859

Budget Narrative

This page has been intentionally left blank

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Corporation

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	2021-23 Legislatively Approved	2023-25		
						Agency Request	Governor's Recommended	Legislatively Adopted
Business License Fees	OTH & GF	0205	100,626,809	87,077,961	87,077,961	89,905,617	89,905,617	116,224,574
Non-Business Lic. Fees	OTH	0210	3,133,899	2,308,506	2,308,506	2,667,190	2,667,190	2,667,190
Charges for Services	OTH	0410	779,624	607,218	607,218	757,528	757,528	757,528
Transfer In from DAS	OTH	1107	100,416	-	-	-	-	-
Transfers Out – Intrafund	OTH	2010	(9,697,744)	(12,378,924)	(12,378,924)	(14,000,672)	(14,000,672)	(12,746,323)
Transfers to GF	GF	2060	(81,870,196)	(66,848,610)	(66,848,610)	(61,241,840)	(61,241,840)	(89,636,110)
Total Other Funds			13,072,808	10,766,151	10,766,151	18,087,823	18,087,823	17,266,859

___ Agency Request

___ Governor's Recommended

X Legislatively Adopted

Budget Page ___

Budget Narrative

This page has been intentionally left blank

Office of the Secretary of State



Special Reports 2023-25 Legislatively Adopted Budget

Budget Narrative

Appendix One Legal Authority

The Secretary of State is a constitutional officer (Oregon Constitution Art. VI, sec 2) and serves as the auditor of public accounts and custodian of Legislative and Executive public records. The Secretary serves with the Governor and State Treasurer as a member of the State Land Board (Oregon Constitution Art. VIII, sec 5). The Secretary serves as Lt Governor and also performs other statutory functions including:

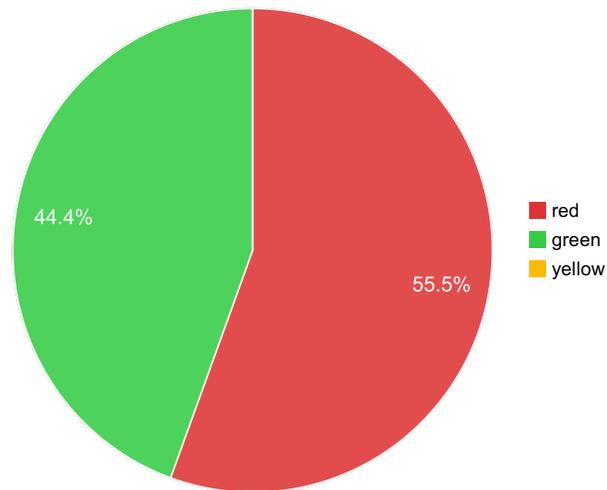
Administrative Rules	ORS Ch. 183
Assumed Business Names	ORS Ch. 648
Business Corporations	ORS Ch. 60
Business Registry	ORS Ch. 56
Business Trusts	ORS Ch. 128
Chief Elections Officer	ORS Ch. 128
Cooperatives	ORS Ch. 246-260
Insignias and Names of Organizations	ORS Ch. 62
Keeper of the State Seal (Const. Art. VI, sec 3)	ORS Ch. 649
Limited Liability Companies	ORS Ch. 177
Non-Profit Corporations	ORS Ch. 63
Notaries Public	ORS Ch. 70
Oregon Blue Book	ORS Ch. 65
Organized Labor, Union Labels	ORS Ch. 194
Partnerships; Limited Liability Partnerships	ORS Ch. 177
Professional Corporations	ORS Ch. 661
Public Records Administrator and Supervisor of State Archives	ORS Ch. 67
Trademarks	ORS Ch. 58
Uniform Commercial Code	ORS Ch. 79
Uniform Partnership Act	ORS Ch. 68

Office of the Secretary of State



Annual Performance Progress Report 2023-25 Legislatively Adopted Budget

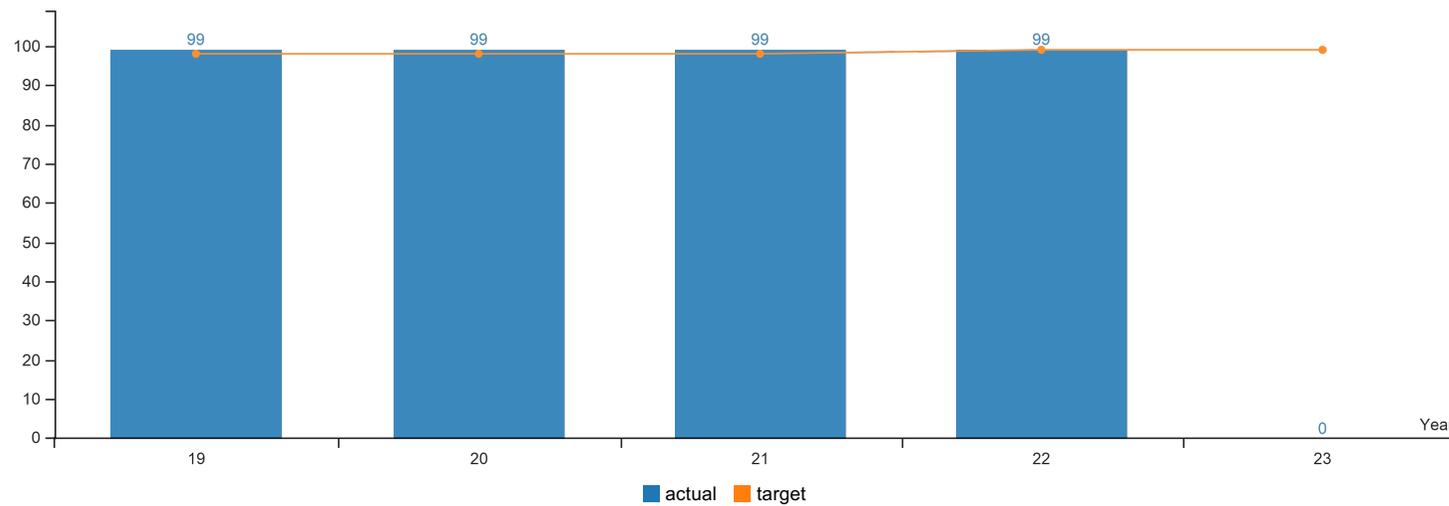
KPM #	Approved Key Performance Measures (KPMs)
1	Electronic Access to Public Information - Percentage of targeted records made available electronically.
2	Audit Efficiency - Dollar savings per dollar spent on economy and efficiency audits.
3	Audit Recommendation Implementation - Percentage of audit recommendations implemented.
4	Business registration - Document processing turnaround time from receipt.
5	Notary - Document processing turnaround time from receipt.
6	UCC - Document processing turnaround time from receipt.
7	Campaign Finance Information - Percent of committee filings determined to be sufficient.
8	Staff Diversity - Employment of Women, People of Color, and Persons with Disabilities as a percentage of the SOS workforce.
9	Customer Satisfaction - Percent of customers rating their overall satisfaction with the agency as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.



Performance Summary	Green	Yellow	Red
	= Target to -5%	= Target -5% to -15%	= Target > -15%
Summary Stats:	44.44%	0%	55.56%

KPM #1	Electronic Access to Public Information - Percentage of targeted records made available electronically.
	Data Collection Period: Jan 01 - Dec 31

* Upward Trend = positive result



Report Year	2019	2020	2021	2022	2023
Public Information Access- Improve access to public information					
Actual	99%	99%	99%	99%	
Target	98%	98%	98%	99%	99%

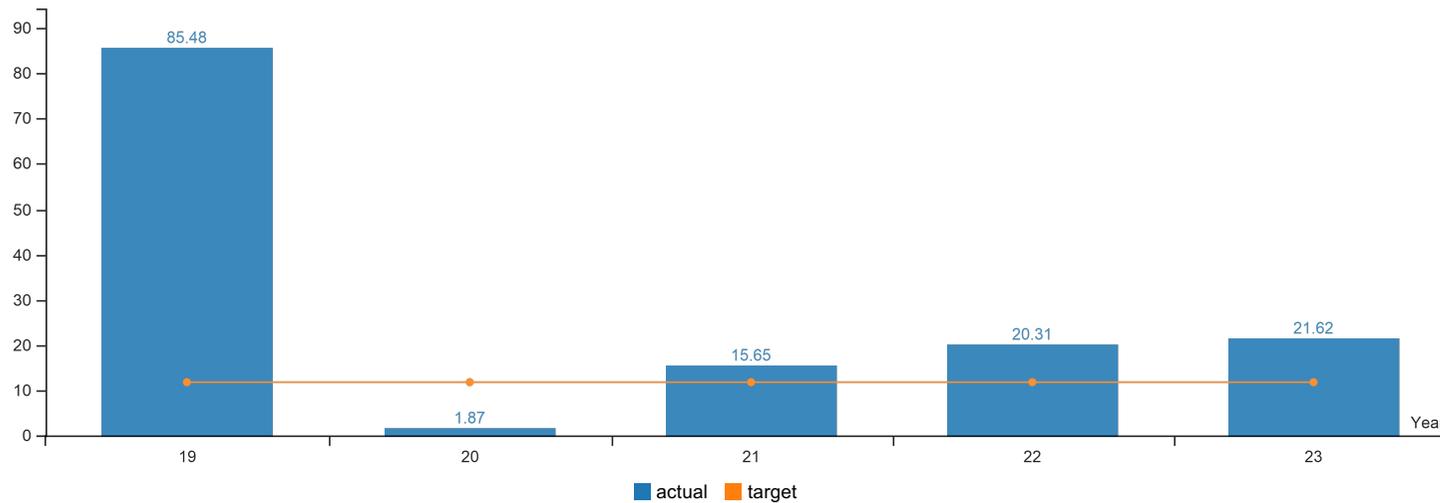
How Are We Doing

This KPM is tracked on the calendar year and will be updated in early 2024.

Factors Affecting Results

KPM #2	Audit Efficiency - Dollar savings per dollar spent on economy and efficiency audits.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2019	2020	2021	2022	2023
DOLLAR SAVINGS PER DOLLAR SPENT- Dollar savings per dollar spent on economy and efficiency					
Actual	\$85.48	\$1.87	\$15.65	\$20.31	\$21.62
Target	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00

How Are We Doing

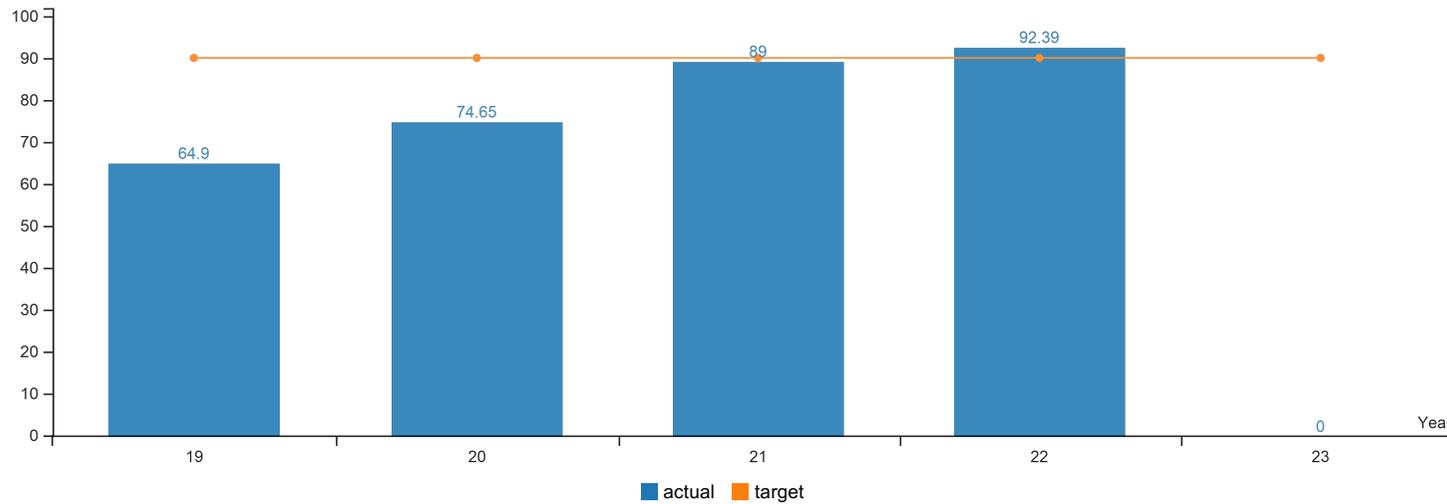
Since 1999 when the tracking of this measure began, we have consistently identified more in revenue enhancements, savings, and questioned costs than our performance audits have cost. The cumulative amount identified has been \$1.38 billion with a return on investment of \$19.86. In fiscal year 2023, we identified \$126.9 million in fiscal impacts for a return on investment of \$21.62 for every \$1 spent.

Factors Affecting Results

Our results on this measure depend on how many audits we undertake that have the potential for identifiable and quantifiable revenue enhancements, savings, or questioned costs. Identifying fiscal impact is but one of the many benefits produced by our performance audit work. Valuable objectives such as evaluating how well state government is managing important issues or how effectively program services are being delivered do not always have a tie to dollar savings. For example, reports issued in fiscal year 2023 included a comprehensive look at how Water Security is being approached in the state, the Need to Modernize Oregon’s Unemployment Insurance System, and the Persistent Wage Gaps for Women and People of Color all delivered important information to decision makers and the public but did not have specific cost savings to report.

KPM #3	Audit Recommendation Implementation - Percentage of audit recommendations implemented.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2019	2020	2021	2022	2023
IMPLEMENTED RECOMMENDATIONS- Percentage of recommendations implemented					
Actual	64.90%	74.65%	89%	92.39%	
Target	90%	90%	90%	90%	90%

How Are We Doing

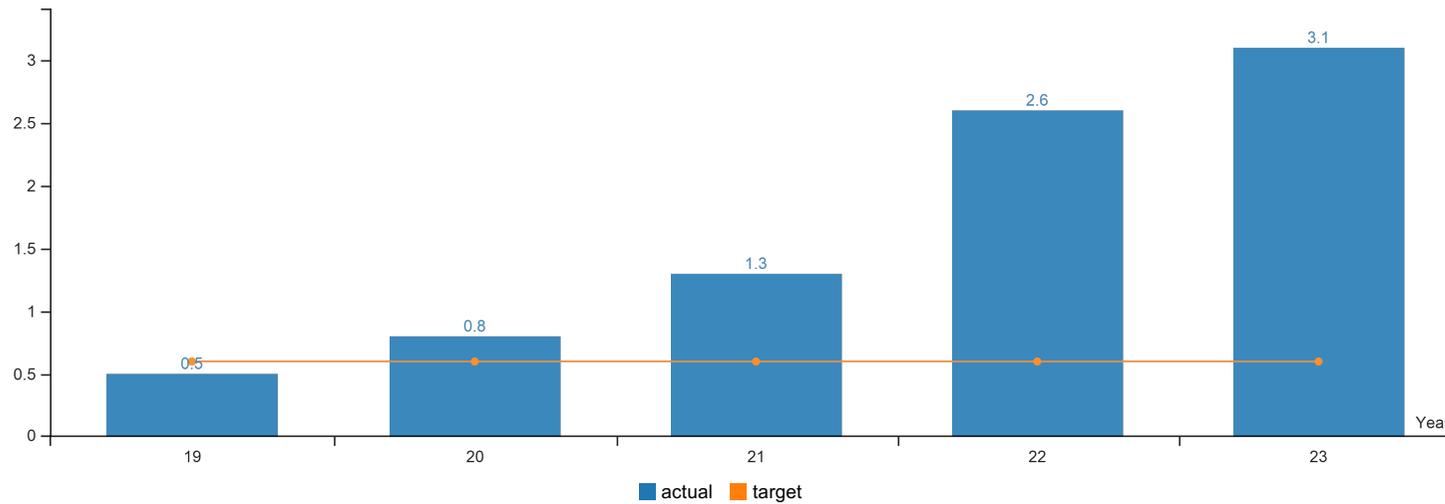
In fiscal year 2022, we issued 92 recommendations in our financial and performance audits. We followed up a year later and found over 90% of our recommendations had some action taken to implement/resolve them with 50% reported to be fully implemented. There were two recommendations from this period that agencies declined to implement.

Factors Affecting Results

We simplified our methodology to report one fiscal year after the recommendations were issued. Even with the shortening of the reporting period and the more rigorous follow up procedures implemented in 2018, we found a 3% increase in action taken on our recommendations compared to our previous KPM reporting. Given more time, we expect agencies will continue to increase the number of fully implemented recommendations. Some of our audits include a review of prior audit recommendations, however if the recommendations were issued before fiscal year 2022, the implementation results are not captured here.

KPM #4	Business registration - Document processing turnaround time from receipt.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = negative result



Report Year	2019	2020	2021	2022	2023
TIMELY DOCUMENT PROCESSING-CORPORATION DIVISION- Business Registration document processing turnaround time from receipt					
Actual	0.50	0.80	1.30	2.60	3.10
Target	0.60	0.60	0.60	0.60	0.60

How Are We Doing

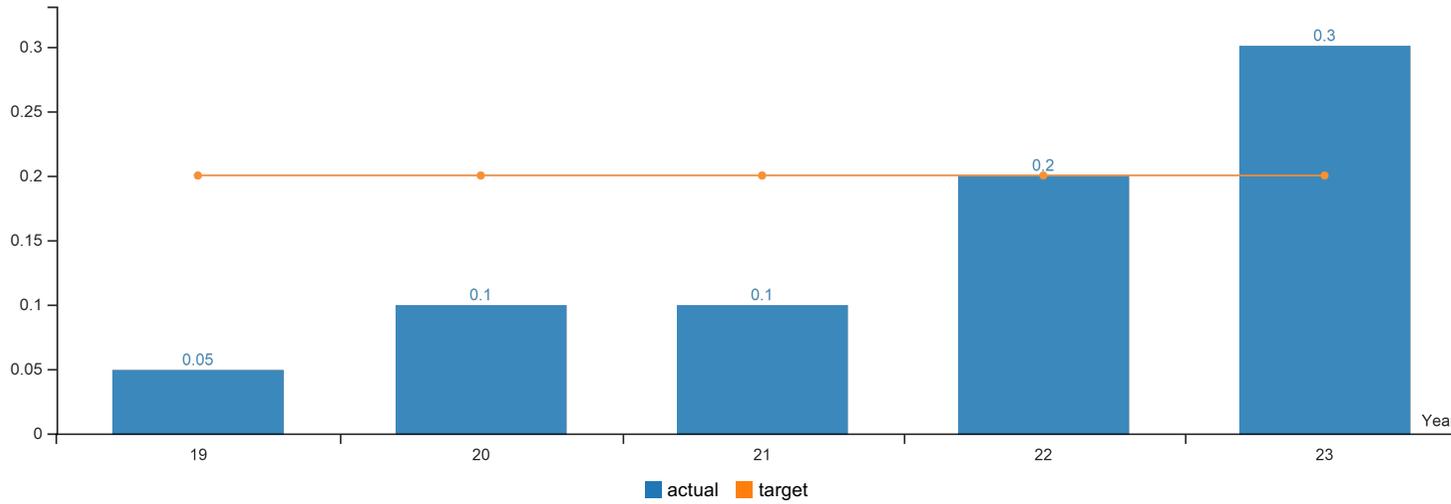
Related to business registry KPM, our business support team is processing within 3-5 business days. This is the standard turnaround time. Our turnaround times will improve with automation.

Factors Affecting Results

During fiscal year 2023, the Business Support team was not fully staffed, which impacted turnaround times. Paper filings require additional staff time to process in comparison to online business registration. With automation (online processing), we will see an improvement.

KPM #5	Notary - Document processing turnaround time from receipt.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = negative result



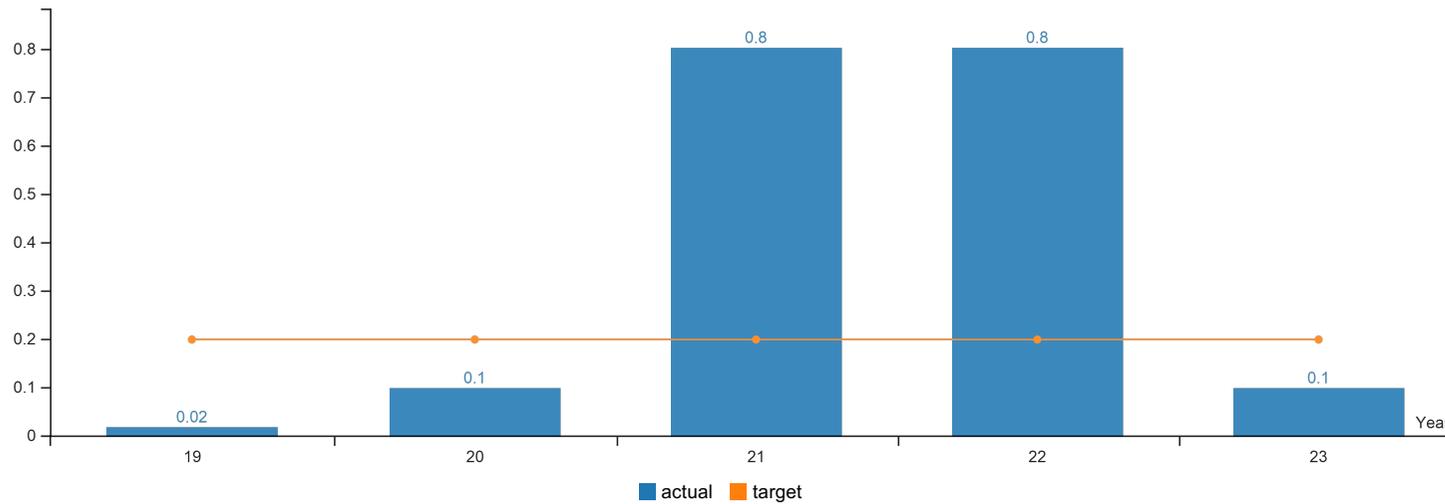
Report Year	2019	2020	2021	2022	2023
TIMELY DOCUMENT PROCESSING- CORPORATION DIVISION- Notary Public document processing turnaround time from receipt					
Actual	0.05	0.10	0.10	0.20	0.30
Target	0.20	0.20	0.20	0.20	0.20

How Are We Doing

Factors Affecting Results

KPM #6	UCC - Document processing turnaround time from receipt.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = negative result



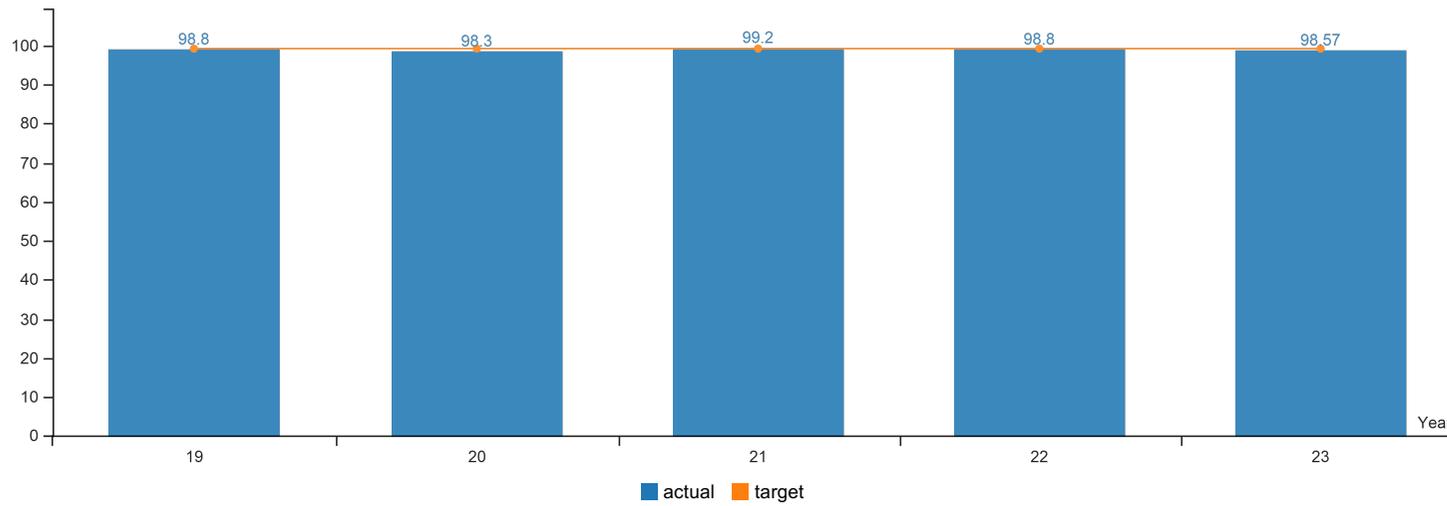
Report Year	2019	2020	2021	2022	2023
TIMELY DOCUMENT PROCESSING- CORPORATION DIVISION - Uniform Commercial Code document processing turnaround time from receipt					
Actual	0.02	0.10	0.80	0.80	0.10
Target	0.20	0.20	0.20	0.20	0.20

How Are We Doing

Factors Affecting Results

KPM #7	Campaign Finance Information - Percent of committee filings determined to be sufficient.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result

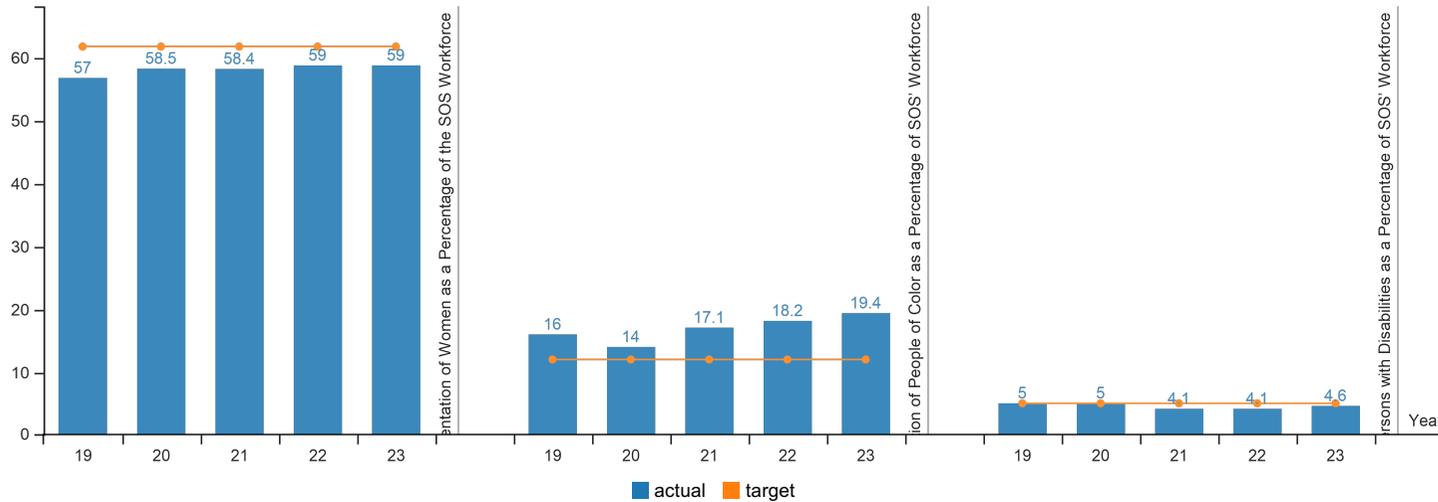


Report Year	2019	2020	2021	2022	2023
Public Access to Campaign Finance Information					
Actual	98.80%	98.30%	99.20%	98.80%	98.57%
Target	99%	99%	99%	99%	99%

How Are We Doing

Factors Affecting Results

KPM #8	Staff Diversity - Employment of Women, People of Color, and Persons with Disabilities as a percentage of the SOS workforce.
	Data Collection Period: Jul 01 - Jun 30



Report Year	2019	2020	2021	2022	2023
a. Representation of Women as a Percentage of the SOS Workforce					
Actual	57%	58.50%	58.40%	59%	59%
Target	62%	62%	62%	62%	62%
b. Representation of People of Color as a Percentage of SOS' Workforce					
Actual	16%	14%	17.10%	18.20%	19.40%
Target	12%	12%	12%	12%	12%
c. Representation of Persons with Disabilities as a Percentage of SOS' Workforce					
Actual	5%	5%	4.10%	4.10%	4.60%
Target	5%	5%	5%	5%	5%

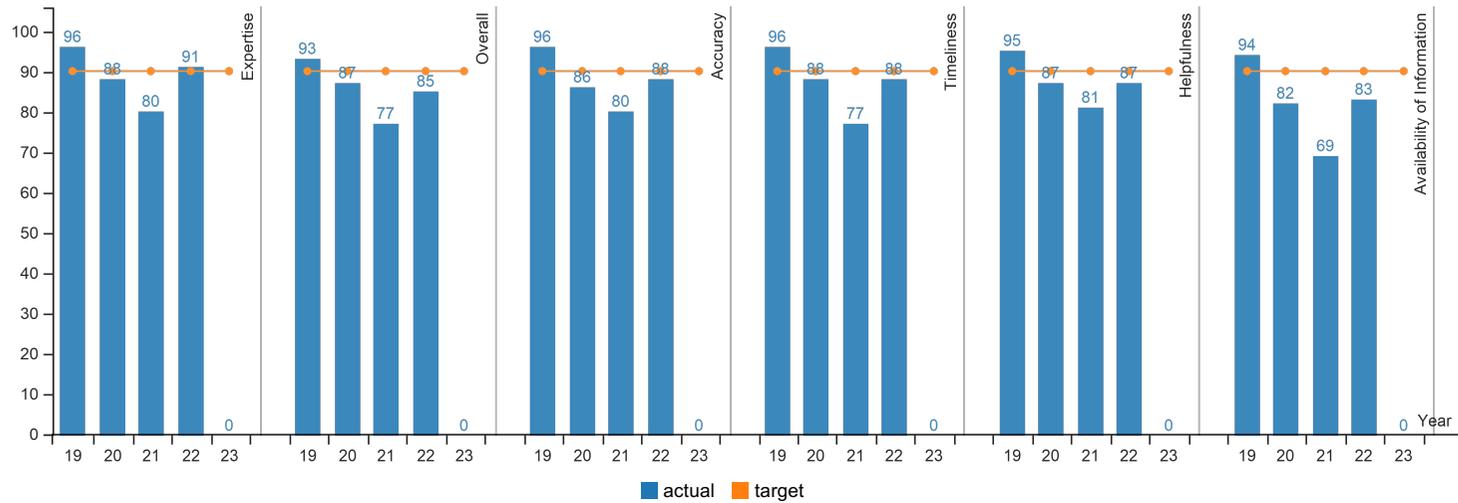
How Are We Doing

We have retained our representation of women. We have increased our representation of people of color by more than one percent. Our representation of people with disabilities has dropped slightly.

Factors Affecting Results

Factors contributing to our ability to meet targets are driven in part by the applicant pool for vacant positions as well as our relatively small workforce and the impact of even minor attrition, which significantly fluctuates our representation. We have increased our outreach and continue to assess our overall recruitment strategies to progress our goals and are encouraged by our continued progress particularly around representation of people of color.

KPM #9 Customer Satisfaction - Percent of customers rating their overall satisfaction with the agency as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.
 Data Collection Period: Jan 01 - Dec 31



Report Year	2019	2020	2021	2022	2023
Expertise					
Actual	96%	88%	80%	91%	
Target	90%	90%	90%	90%	90%
Overall					
Actual	93%	87%	77%	85%	
Target	90%	90%	90%	90%	90%
Accuracy					
Actual	96%	86%	80%	88%	
Target	90%	90%	90%	90%	90%
Timeliness					
Actual	96%	88%	77%	88%	
Target	90%	90%	90%	90%	90%
Helpfulness					
Actual	95%	87%	81%	87%	
Target	90%	90%	90%	90%	90%
Availability of Information					
Actual	94%	82%	69%	83%	
Target	90%	90%	90%	90%	90%

This KPM is tracked on the calendar year and will be updated in early 2024.

Factors Affecting Results

Office of the Secretary of State



Affirmative Action Report 2023-25 Legislatively Adopted Budget

Budget Narrative

Appendix Two AFFIRMATIVE ACTION REPORT As of June 30, 2022

The Department of Administrative Services Affirmative Action Report as of June 30, 2022 was the data source used for this narrative.

Workforce Representation - Women

Women currently represent 59% of the Agency workforce. This number is up .6% from the previous reporting period. From July 1, 2020 through June 30, 2022 we hired and/or promoted twelve (12) women into the Official and Administrator category, thirty two (32) women in the Professional category, and nine (9) women in the Administration Support category.

Workforce Representation – People of Color (POC)

People of Color (POC) currently represent 18.2% of the Agency workforce. This number is up 4.2% from the previous reporting period. We hired and/or promoted ten (10) people of color in the Official and Administrator category, fifteen (15) people of color in the Professional category, and nine (9) people of color in the Administration Support category,.

Workforce Representation – Persons with Disabilities (PWD)

Persons with Disabilities (PWD) represents 4.1% of the Agency workforce. Our representation of persons with disabilities is down .9% from the previous reporting period. We hired one (1) person with disabilities in the Official and Administrator category.

Budget Narrative

Summary

The Agency's goals are set to gradually increase the representation of women, people of color and persons with disabilities in the Secretary of State's workforce while tracking at the same or better representation levels as the State as a whole. Statewide numbers were not available from DAS, however the Agency saw an increase in two of the three categories over the previous reporting period.

Factors contributing to our ability to meet targets are driven in part by the applicant pool for vacant positions as well as our relatively small workforce and the impact of even minor attrition, which significantly fluctuates our representation. An additional factor for consideration is that employees frequently do not identify themselves as having a disability: therefore, our reports do not always reflect accurate figures for employees with disabilities.

From July 1, 2020 through June 30, 2022 22% of our vacancies were filled by internal promotion. The Secretary of State's office experienced eleven (11) retirements during this period.

We will be striving to maintain our gains and gradually increase in each job category.

Attrition offers the Agency the opportunity to evaluate the makeup of our workforce and place emphasis during recruitment efforts on promoting or hiring women, people of color, and persons with disabilities into all job categories. We anticipate continued opportunities to grow and expand our diverse workforce in the coming biennium.

The Agency continues to use the affirmative action workshops as a resource to accomplish these goals we have set forth relating to retaining and promoting protected classes. In addition, we've added a Director of Diversity, Equity and Inclusion to assist with keeping our staff informed of upcoming diversity events and proclamations.

The Agency will continue its efforts to attract job applicants and retain employees that are representative of the diversity of the local workforce and will diligently work toward achieving Affirmative Action and Equal Employment Opportunity objectives. We will maintain the requirement that 100% of all open competitive vacancies be advertised on diversity websites, sent to the Governor's Office list serve and distribution on Affirmative Action mailing list.

Budget Narrative

This page has been intentionally left blank

Secretary of State

**Summary Cross Reference Listing and Packages
2023-25 Biennium**

Agency Number: 16500

BAM Analyst: Michelson, Alicia

Budget Coordinator: Hickam, Michael - (503)986-2238

Cross Reference Number	Cross Reference Description	Package Number	Priority	Package Description	Package Group
001-00-00-00000	Administrative Services Division	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
001-00-00-00000	Administrative Services Division	021	0	Phase-in	Essential Packages
001-00-00-00000	Administrative Services Division	022	0	Phase-out Pgm & One-time Costs	Essential Packages
001-00-00-00000	Administrative Services Division	031	0	Standard Inflation	Essential Packages
001-00-00-00000	Administrative Services Division	032	0	Above Standard Inflation	Essential Packages
001-00-00-00000	Administrative Services Division	033	0	Exceptional Inflation	Essential Packages
001-00-00-00000	Administrative Services Division	060	0	Technical Adjustments	Essential Packages
001-00-00-00000	Administrative Services Division	070	0	Revenue Shortfalls	Policy Packages
001-00-00-00000	Administrative Services Division	081	0	June 2022 Emergency Board	Policy Packages
001-00-00-00000	Administrative Services Division	090	0	Analyst Adjustments	Policy Packages
001-00-00-00000	Administrative Services Division	091	0	Additional Analyst Adjustments	Policy Packages
001-00-00-00000	Administrative Services Division	092	0	Statewide AG Adjustment	Policy Packages
001-00-00-00000	Administrative Services Division	093	0	Statewide Adjustment DAS Chgs	Policy Packages
001-00-00-00000	Administrative Services Division	801	0	LFO Analyst Adjustments	Policy Packages
001-00-00-00000	Administrative Services Division	802	0	Vacant Position Reductions	Policy Packages
001-00-00-00000	Administrative Services Division	810	0	Statewide Adjustments	Policy Packages
001-00-00-00000	Administrative Services Division	811	0	Budget Reconciliation	Policy Packages
001-00-00-00000	Administrative Services Division	813	0	Policy Bills	Policy Packages
001-00-00-00000	Administrative Services Division	816	0	Capital Construction	Policy Packages
001-00-00-00000	Administrative Services Division	101	0	Procurement Contract Assistant	Policy Packages
001-00-00-00000	Administrative Services Division	102	0	Business Services Personnel True-up	Policy Packages
001-00-00-00000	Administrative Services Division	103	0	Executive Staffing	Policy Packages

Secretary of State

**Summary Cross Reference Listing and Packages
2023-25 Biennium**

**Agency Number: 16500
BAM Analyst: Michelson, Alicia
Budget Coordinator: Hickam, Michael - (503)986-2238**

Cross Reference Number	Cross Reference Description	Package Number	Priority	Package Description	Package Group
001-00-00-00000	Administrative Services Division	104	0	Executive Personnel True-up	Policy Packages
001-00-00-00000	Administrative Services Division	105	0	Secretary Travel Needs	Policy Packages
001-00-00-00000	Administrative Services Division	106	0	System Modernization	Policy Packages
001-00-00-00000	Administrative Services Division	107	0	Information Technology Security	Policy Packages
001-00-00-00000	Administrative Services Division	108	0	Information Systems Personnel True-up	Policy Packages
001-00-00-00000	Administrative Services Division	109	0	Admin Services Executive Support Specialist	Policy Packages
001-00-00-00000	Administrative Services Division	115	0	ORESTAR Replacement Start-up	Policy Packages
002-00-00-00000	Elections Division	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
002-00-00-00000	Elections Division	021	0	Phase-in	Essential Packages
002-00-00-00000	Elections Division	022	0	Phase-out Pgm & One-time Costs	Essential Packages
002-00-00-00000	Elections Division	031	0	Standard Inflation	Essential Packages
002-00-00-00000	Elections Division	032	0	Above Standard Inflation	Essential Packages
002-00-00-00000	Elections Division	033	0	Exceptional Inflation	Essential Packages
002-00-00-00000	Elections Division	060	0	Technical Adjustments	Essential Packages
002-00-00-00000	Elections Division	070	0	Revenue Shortfalls	Policy Packages
002-00-00-00000	Elections Division	081	0	June 2022 Emergency Board	Policy Packages
002-00-00-00000	Elections Division	090	0	Analyst Adjustments	Policy Packages
002-00-00-00000	Elections Division	091	0	Additional Analyst Adjustments	Policy Packages
002-00-00-00000	Elections Division	092	0	Statewide AG Adjustment	Policy Packages
002-00-00-00000	Elections Division	093	0	Statewide Adjustment DAS Chgs	Policy Packages
002-00-00-00000	Elections Division	801	0	LFO Analyst Adjustments	Policy Packages
002-00-00-00000	Elections Division	802	0	Vacant Position Reductions	Policy Packages

Secretary of State

**Summary Cross Reference Listing and Packages
2023-25 Biennium**

**Agency Number: 16500
BAM Analyst: Michelson, Alicia
Budget Coordinator: Hickam, Michael - (503)986-2238**

Cross Reference Number	Cross Reference Description	Package Number	Priority	Package Description	Package Group
002-00-00-00000	Elections Division	810	0	Statewide Adjustments	Policy Packages
002-00-00-00000	Elections Division	811	0	Budget Reconciliation	Policy Packages
002-00-00-00000	Elections Division	813	0	Policy Bills	Policy Packages
002-00-00-00000	Elections Division	816	0	Capital Construction	Policy Packages
002-00-00-00000	Elections Division	115	0	ORESTAR Replacement Start-up	Policy Packages
002-00-00-00000	Elections Division	116	0	HAVA OPA Funding Shift	Policy Packages
002-00-00-00000	Elections Division	117	0	Elections Oversight	Policy Packages
002-00-00-00000	Elections Division	118	0	Elections Security and Public Education	Policy Packages
007-00-00-00000	Audits Division	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
007-00-00-00000	Audits Division	021	0	Phase-in	Essential Packages
007-00-00-00000	Audits Division	022	0	Phase-out Pgm & One-time Costs	Essential Packages
007-00-00-00000	Audits Division	031	0	Standard Inflation	Essential Packages
007-00-00-00000	Audits Division	032	0	Above Standard Inflation	Essential Packages
007-00-00-00000	Audits Division	033	0	Exceptional Inflation	Essential Packages
007-00-00-00000	Audits Division	070	0	Revenue Shortfalls	Policy Packages
007-00-00-00000	Audits Division	081	0	June 2022 Emergency Board	Policy Packages
007-00-00-00000	Audits Division	090	0	Analyst Adjustments	Policy Packages
007-00-00-00000	Audits Division	091	0	Additional Analyst Adjustments	Policy Packages
007-00-00-00000	Audits Division	092	0	Statewide AG Adjustment	Policy Packages
007-00-00-00000	Audits Division	093	0	Statewide Adjustment DAS Chgs	Policy Packages
007-00-00-00000	Audits Division	801	0	LFO Analyst Adjustments	Policy Packages
007-00-00-00000	Audits Division	802	0	Vacant Position Reductions	Policy Packages

Secretary of State

**Summary Cross Reference Listing and Packages
2023-25 Biennium**

**Agency Number: 16500
BAM Analyst: Michelson, Alicia
Budget Coordinator: Hickam, Michael - (503)986-2238**

Cross Reference Number	Cross Reference Description	Package Number	Priority	Package Description	Package Group
007-00-00-00000	Audits Division	810	0	Statewide Adjustments	Policy Packages
007-00-00-00000	Audits Division	811	0	Budget Reconciliation	Policy Packages
007-00-00-00000	Audits Division	813	0	Policy Bills	Policy Packages
007-00-00-00000	Audits Division	816	0	Capital Construction	Policy Packages
007-00-00-00000	Audits Division	113	0	IT Audit Team	Policy Packages
007-00-00-00000	Audits Division	114	0	Legislative Response Audit Team	Policy Packages
012-00-00-00000	Archives Division	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
012-00-00-00000	Archives Division	021	0	Phase-in	Essential Packages
012-00-00-00000	Archives Division	022	0	Phase-out Pgm & One-time Costs	Essential Packages
012-00-00-00000	Archives Division	031	0	Standard Inflation	Essential Packages
012-00-00-00000	Archives Division	032	0	Above Standard Inflation	Essential Packages
012-00-00-00000	Archives Division	033	0	Exceptional Inflation	Essential Packages
012-00-00-00000	Archives Division	070	0	Revenue Shortfalls	Policy Packages
012-00-00-00000	Archives Division	081	0	June 2022 Emergency Board	Policy Packages
012-00-00-00000	Archives Division	090	0	Analyst Adjustments	Policy Packages
012-00-00-00000	Archives Division	091	0	Additional Analyst Adjustments	Policy Packages
012-00-00-00000	Archives Division	092	0	Statewide AG Adjustment	Policy Packages
012-00-00-00000	Archives Division	093	0	Statewide Adjustment DAS Chgs	Policy Packages
012-00-00-00000	Archives Division	801	0	LFO Analyst Adjustments	Policy Packages
012-00-00-00000	Archives Division	802	0	Vacant Position Reductions	Policy Packages
012-00-00-00000	Archives Division	810	0	Statewide Adjustments	Policy Packages
012-00-00-00000	Archives Division	811	0	Budget Reconciliation	Policy Packages

Secretary of State

**Summary Cross Reference Listing and Packages
2023-25 Biennium**

**Agency Number: 16500
BAM Analyst: Michelson, Alicia
Budget Coordinator: Hickam, Michael - (503)986-2238**

Cross Reference Number	Cross Reference Description	Package Number	Priority	Package Description	Package Group
012-00-00-00000	Archives Division	813	0	Policy Bills	Policy Packages
012-00-00-00000	Archives Division	816	0	Capital Construction	Policy Packages
012-00-00-00000	Archives Division	110	0	Archivists	Policy Packages
012-00-00-00000	Archives Division	111	0	Digitization Personnel Reclassifications	Policy Packages
012-00-00-00000	Archives Division	112	0	Final Phase of Compact Shelving Project	Policy Packages
012-00-00-00000	Archives Division	123	0	Archives Building Rent Increase	Policy Packages
036-00-00-00000	Corporation Division	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
036-00-00-00000	Corporation Division	021	0	Phase-in	Essential Packages
036-00-00-00000	Corporation Division	022	0	Phase-out Pgm & One-time Costs	Essential Packages
036-00-00-00000	Corporation Division	031	0	Standard Inflation	Essential Packages
036-00-00-00000	Corporation Division	032	0	Above Standard Inflation	Essential Packages
036-00-00-00000	Corporation Division	033	0	Exceptional Inflation	Essential Packages
036-00-00-00000	Corporation Division	070	0	Revenue Shortfalls	Policy Packages
036-00-00-00000	Corporation Division	081	0	June 2022 Emergency Board	Policy Packages
036-00-00-00000	Corporation Division	090	0	Analyst Adjustments	Policy Packages
036-00-00-00000	Corporation Division	091	0	Additional Analyst Adjustments	Policy Packages
036-00-00-00000	Corporation Division	092	0	Statewide AG Adjustment	Policy Packages
036-00-00-00000	Corporation Division	093	0	Statewide Adjustment DAS Chgs	Policy Packages
036-00-00-00000	Corporation Division	801	0	LFO Analyst Adjustments	Policy Packages
036-00-00-00000	Corporation Division	802	0	Vacant Position Reductions	Policy Packages
036-00-00-00000	Corporation Division	810	0	Statewide Adjustments	Policy Packages
036-00-00-00000	Corporation Division	811	0	Budget Reconciliation	Policy Packages

Secretary of State

**Summary Cross Reference Listing and Packages
2023-25 Biennium**

Agency Number: 16500

BAM Analyst: Michelson, Alicia

Budget Coordinator: Hickam, Michael - (503)986-2238

Cross Reference Number	Cross Reference Description	Package Number	Priority	Package Description	Package Group
036-00-00-00000	Corporation Division	813	0	Policy Bills	Policy Packages
036-00-00-00000	Corporation Division	816	0	Capital Construction	Policy Packages
036-00-00-00000	Corporation Division	119	0	Microfilm/Microfiche Digitization Project	Policy Packages
036-00-00-00000	Corporation Division	120	0	Corporation Staffing Needs	Policy Packages
036-00-00-00000	Corporation Division	121	0	Transaction Charges	Policy Packages
036-00-00-00000	Corporation Division	122	0	Corporation Personnel True-up	Policy Packages
060-00-00-00000	Governor's Adjustment	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
060-00-00-00000	Governor's Adjustment	021	0	Phase-in	Essential Packages
060-00-00-00000	Governor's Adjustment	022	0	Phase-out Pgm & One-time Costs	Essential Packages
060-00-00-00000	Governor's Adjustment	031	0	Standard Inflation	Essential Packages
060-00-00-00000	Governor's Adjustment	032	0	Above Standard Inflation	Essential Packages
060-00-00-00000	Governor's Adjustment	033	0	Exceptional Inflation	Essential Packages
060-00-00-00000	Governor's Adjustment	070	0	Revenue Shortfalls	Policy Packages
060-00-00-00000	Governor's Adjustment	081	0	June 2022 Emergency Board	Policy Packages
060-00-00-00000	Governor's Adjustment	090	0	Analyst Adjustments	Policy Packages
060-00-00-00000	Governor's Adjustment	091	0	Additional Analyst Adjustments	Policy Packages
060-00-00-00000	Governor's Adjustment	092	0	Statewide AG Adjustment	Policy Packages
060-00-00-00000	Governor's Adjustment	093	0	Statewide Adjustment DAS Chgs	Policy Packages
060-00-00-00000	Governor's Adjustment	801	0	LFO Analyst Adjustments	Policy Packages
060-00-00-00000	Governor's Adjustment	802	0	Vacant Position Reductions	Policy Packages
060-00-00-00000	Governor's Adjustment	810	0	Statewide Adjustments	Policy Packages
060-00-00-00000	Governor's Adjustment	811	0	Budget Reconciliation	Policy Packages

Secretary of State

Summary Cross Reference Listing and Packages

2023-25 Biennium

Agency Number: 16500

BAM Analyst: Michelson, Alicia

Budget Coordinator: Hickam, Michael - (503)986-2238

<i>Cross Reference Number</i>	<i>Cross Reference Description</i>	<i>Package Number</i>	Priority	<i>Package Description</i>	<i>Package Group</i>
060-00-00-00000	Governor's Adjustment	813	0	Policy Bills	Policy Packages
060-00-00-00000	Governor's Adjustment	816	0	Capital Construction	Policy Packages

Budget Narrative

This page has been intentionally left blank

Secretary of State

**Policy Package List by Priority
2023-25 Biennium**

Agency Number: 16500

BAM Analyst: Michelson, Alicia

Budget Coordinator: Hickam, Michael - (503)986-2238

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>
0	070	Revenue Shortfalls	001-00-00-00000	Administrative Services Division
			002-00-00-00000	Elections Division
			007-00-00-00000	Audits Division
			012-00-00-00000	Archives Division
			036-00-00-00000	Corporation Division
			060-00-00-00000	Governor's Adjustment
	081	June 2022 Emergency Board	001-00-00-00000	Administrative Services Division
			002-00-00-00000	Elections Division
			007-00-00-00000	Audits Division
			012-00-00-00000	Archives Division
			036-00-00-00000	Corporation Division
			060-00-00-00000	Governor's Adjustment
	090	Analyst Adjustments	001-00-00-00000	Administrative Services Division
			002-00-00-00000	Elections Division
			007-00-00-00000	Audits Division
			012-00-00-00000	Archives Division
			036-00-00-00000	Corporation Division
			060-00-00-00000	Governor's Adjustment
091	Additional Analyst Adjustments	001-00-00-00000	Administrative Services Division	
		002-00-00-00000	Elections Division	
		007-00-00-00000	Audits Division	
		012-00-00-00000	Archives Division	
			036-00-00-00000	Corporation Division

Secretary of State

**Policy Package List by Priority
2023-25 Biennium**

Agency Number: 16500

BAM Analyst: Michelson, Alicia

Budget Coordinator: Hickam, Michael - (503)986-2238

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>
0	091	Additional Analyst Adjustments	060-00-00-00000	Governor's Adjustment
	092	Statewide AG Adjustment	001-00-00-00000	Administrative Services Division
			002-00-00-00000	Elections Division
			007-00-00-00000	Audits Division
			012-00-00-00000	Archives Division
			036-00-00-00000	Corporation Division
			060-00-00-00000	Governor's Adjustment
	093	Statewide Adjustment DAS Chgs	001-00-00-00000	Administrative Services Division
			002-00-00-00000	Elections Division
			007-00-00-00000	Audits Division
			012-00-00-00000	Archives Division
			036-00-00-00000	Corporation Division
			060-00-00-00000	Governor's Adjustment
	101	Procurement Contract Assistant	001-00-00-00000	Administrative Services Division
	102	Business Services Personnel True-up	001-00-00-00000	Administrative Services Division
	103	Executive Staffing	001-00-00-00000	Administrative Services Division
	104	Executive Personnel True-up	001-00-00-00000	Administrative Services Division
	105	Secretary Travel Needs	001-00-00-00000	Administrative Services Division
	106	System Modernization	001-00-00-00000	Administrative Services Division
	107	Information Technology Security	001-00-00-00000	Administrative Services Division
	108	Information Systems Personnel True-up	001-00-00-00000	Administrative Services Division
	109	Admin Services Executive Support Specialist	001-00-00-00000	Administrative Services Division
	110	Archivists	012-00-00-00000	Archives Division

Secretary of State

**Policy Package List by Priority
2023-25 Biennium**

Agency Number: 16500

BAM Analyst: Michelson, Alicia

Budget Coordinator: Hickam, Michael - (503)986-2238

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>
0	111	Digitization Personnel Reclassifications	012-00-00-00000	Archives Division
	112	Final Phase of Compact Shelving Project	012-00-00-00000	Archives Division
	113	IT Audit Team	007-00-00-00000	Audits Division
	114	Legislative Response Audit Team	007-00-00-00000	Audits Division
	115	ORESTAR Replacement Start-up	001-00-00-00000	Administrative Services Division
			002-00-00-00000	Elections Division
	116	HAVA OPA Funding Shift	002-00-00-00000	Elections Division
	117	Elections Oversight	002-00-00-00000	Elections Division
	118	Elections Security and Public Education	002-00-00-00000	Elections Division
	119	Microfilm/Microfiche Digitization Project	036-00-00-00000	Corporation Division
	120	Corporation Staffing Needs	036-00-00-00000	Corporation Division
	121	Transaction Charges	036-00-00-00000	Corporation Division
	122	Corporation Personnel True-up	036-00-00-00000	Corporation Division
	123	Archives Building Rent Increase	012-00-00-00000	Archives Division
	801	LFO Analyst Adjustments	001-00-00-00000	Administrative Services Division
			002-00-00-00000	Elections Division
			007-00-00-00000	Audits Division
			012-00-00-00000	Archives Division
			036-00-00-00000	Corporation Division
			060-00-00-00000	Governor's Adjustment
	802	Vacant Position Reductions	001-00-00-00000	Administrative Services Division
			002-00-00-00000	Elections Division
			007-00-00-00000	Audits Division

Secretary of State

**Policy Package List by Priority
2023-25 Biennium**

Agency Number: 16500

BAM Analyst: Michelson, Alicia

Budget Coordinator: Hickam, Michael - (503)986-2238

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>
0	802	Vacant Position Reductions	012-00-00-00000	Archives Division
			036-00-00-00000	Corporation Division
			060-00-00-00000	Governor's Adjustment
	810	Statewide Adjustments	001-00-00-00000	Administrative Services Division
			002-00-00-00000	Elections Division
			007-00-00-00000	Audits Division
			012-00-00-00000	Archives Division
			036-00-00-00000	Corporation Division
			060-00-00-00000	Governor's Adjustment
	811	Budget Reconciliation	001-00-00-00000	Administrative Services Division
			002-00-00-00000	Elections Division
			007-00-00-00000	Audits Division
			012-00-00-00000	Archives Division
			036-00-00-00000	Corporation Division
			060-00-00-00000	Governor's Adjustment
	813	Policy Bills	001-00-00-00000	Administrative Services Division
			002-00-00-00000	Elections Division
			007-00-00-00000	Audits Division
012-00-00-00000			Archives Division	
036-00-00-00000			Corporation Division	
060-00-00-00000			Governor's Adjustment	
816	Capital Construction	001-00-00-00000	Administrative Services Division	
		002-00-00-00000	Elections Division	

Secretary of State

**Policy Package List by Priority
2023-25 Biennium**

Agency Number: 16500

BAM Analyst: Michelson, Alicia

Budget Coordinator: Hickam, Michael - (503)986-2238

Priority	Policy Pkg Number	Policy Pkg Description	Summary Cross Reference Number	Cross Reference Description
0	816	Capital Construction	007-00-00-00000	Audits Division
			012-00-00-00000	Archives Division
			036-00-00-00000	Corporation Division
			060-00-00-00000	Governor's Adjustment

Budget Narrative

This page has been intentionally left blank

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	18,162,497	11,095,130	11,095,130	9,477,290	9,477,290	9,477,290
6400 Federal Funds Ltd	8,379,709	15,306,268	15,306,268	5,002,647	5,002,647	5,002,647
All Funds	26,542,206	26,401,398	26,401,398	14,479,937	14,479,937	14,479,937
0030 Beginning Balance Adjustment						
3400 Other Funds Ltd	-	(1,267,612)	(1,267,612)	-	-	(1,745,736)
6400 Federal Funds Ltd	-	(4,891,965)	(4,305,068)	-	-	2,481,236
All Funds	-	(6,159,577)	(5,572,680)	-	-	735,500
BEGINNING BALANCE						
3400 Other Funds Ltd	18,162,497	9,827,518	9,827,518	9,477,290	9,477,290	7,731,554
6400 Federal Funds Ltd	8,379,709	10,414,303	11,001,200	5,002,647	5,002,647	7,483,883
TOTAL BEGINNING BALANCE	\$26,542,206	\$20,241,821	\$20,828,718	\$14,479,937	\$14,479,937	\$15,215,437
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	14,203,202	18,230,183	18,915,145	20,740,762	20,687,667	17,975,875
LICENSES AND FEES						
0205 Business Lic and Fees						
3400 Other Funds Ltd	18,756,613	20,229,351	20,229,351	28,663,777	28,663,777	26,588,464
8800 General Fund Revenue	81,870,196	66,848,610	66,848,610	61,241,840	61,241,840	89,636,110
All Funds	100,626,809	87,077,961	87,077,961	89,905,617	89,905,617	116,224,574
0210 Non-business Lic. and Fees						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	3,133,899	2,308,506	2,308,506	2,667,190	2,667,190	2,667,190
8800 General Fund Revenue	759,775	657,511	657,511	657,511	657,511	657,511
All Funds	3,893,674	2,966,017	2,966,017	3,324,701	3,324,701	3,324,701
LICENSES AND FEES						
3400 Other Funds Ltd	21,890,512	22,537,857	22,537,857	31,330,967	31,330,967	29,255,654
8800 General Fund Revenue	82,629,971	67,506,121	67,506,121	61,899,351	61,899,351	90,293,621
TOTAL LICENSES AND FEES	\$104,520,483	\$90,043,978	\$90,043,978	\$93,230,318	\$93,230,318	\$119,549,275
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	39,930,284	53,367,363	53,367,363	63,364,649	63,364,649	59,446,106
FINES, RENTS AND ROYALTIES						
0505 Fines and Forfeitures						
8800 General Fund Revenue	241,858	224,419	224,419	224,419	224,419	224,419
INTEREST EARNINGS						
0605 Interest Income						
3400 Other Funds Ltd	50,840	-	-	-	-	-
6400 Federal Funds Ltd	302,036	-	-	-	-	-
All Funds	352,876	-	-	-	-	-
SALES INCOME						
0705 Sales Income						
3400 Other Funds Ltd	40,111	45,000	45,000	39,000	39,000	39,000
DONATIONS AND CONTRIBUTIONS						
0910 Grants (Non-Fed)						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	500	-	-	-	-	-
OTHER						
0975 Other Revenues						
3400 Other Funds Ltd	1,013,990	1,013,990	1,013,990	1,013,990	1,013,990	1,235,896
FEDERAL FUNDS REVENUE						
0995 Federal Funds						
6400 Federal Funds Ltd	6,109,153	20,000	90,150	20,000	20,000	20,000
TRANSFERS IN						
1010 Transfer In - Intrafund						
3400 Other Funds Ltd	19,352,068	28,060,431	28,060,431	35,649,641	35,649,641	31,918,485
1107 Tsfr From Administrative Svcs						
3400 Other Funds Ltd	1,728,073	-	-	-	-	-
TRANSFERS IN						
3400 Other Funds Ltd	21,080,141	28,060,431	28,060,431	35,649,641	35,649,641	31,918,485
TOTAL TRANSFERS IN	\$21,080,141	\$28,060,431	\$28,060,431	\$35,649,641	\$35,649,641	\$31,918,485
REVENUE CATEGORIES						
8000 General Fund	14,203,202	18,230,183	18,915,145	20,740,762	20,687,667	17,975,875
3400 Other Funds Ltd	84,006,378	105,024,641	105,024,641	131,398,247	131,398,247	121,895,141
8800 General Fund Revenue	82,871,829	67,730,540	67,730,540	62,123,770	62,123,770	90,518,040
6400 Federal Funds Ltd	6,411,189	20,000	90,150	20,000	20,000	20,000
TOTAL REVENUE CATEGORIES	\$187,492,598	\$191,005,364	\$191,760,476	\$214,282,779	\$214,229,684	\$230,409,056

TRANSFERS OUT

2010 Transfer Out - Intrafund

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	(19,352,068)	(28,060,431)	(28,060,431)	(35,649,641)	(35,649,641)	(31,918,485)
2060 Transfer to General Fund						
8800 General Fund Revenue	(82,871,829)	(67,730,540)	(67,730,540)	(62,123,770)	(62,123,770)	(90,518,040)
TRANSFERS OUT						
3400 Other Funds Ltd	(19,352,068)	(28,060,431)	(28,060,431)	(35,649,641)	(35,649,641)	(31,918,485)
8800 General Fund Revenue	(82,871,829)	(67,730,540)	(67,730,540)	(62,123,770)	(62,123,770)	(90,518,040)
TOTAL TRANSFERS OUT	(\$102,223,897)	(\$95,790,971)	(\$95,790,971)	(\$97,773,411)	(\$97,773,411)	(\$122,436,525)
AVAILABLE REVENUES						
8000 General Fund	14,203,202	18,230,183	18,915,145	20,740,762	20,687,667	17,975,875
3400 Other Funds Ltd	82,816,807	86,791,728	86,791,728	105,225,896	105,225,896	97,708,210
6400 Federal Funds Ltd	14,790,898	10,434,303	11,091,350	5,022,647	5,022,647	7,503,883
TOTAL AVAILABLE REVENUES	\$111,810,907	\$115,456,214	\$116,798,223	\$130,989,305	\$130,936,210	\$123,187,968
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	4,774,286	5,842,283	6,423,879	7,678,467	7,678,467	7,096,130
3400 Other Funds Ltd	30,190,580	35,700,145	38,413,844	44,702,721	44,702,721	41,486,350
6400 Federal Funds Ltd	516,957	1,106,160	641,611	-	-	249,264
All Funds	35,481,823	42,648,588	45,479,334	52,381,188	52,381,188	48,831,744
3160 Temporary Appointments						
8000 General Fund	61,508	249,824	249,824	260,317	260,317	260,317
3400 Other Funds Ltd	138,240	253,612	253,612	264,263	264,263	264,263

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
All Funds	199,748	503,436	503,436	524,580	524,580	524,580
3170 Overtime Payments						
8000 General Fund	11,241	28,521	28,521	29,719	29,719	29,719
3400 Other Funds Ltd	41,809	-	-	-	-	-
6400 Federal Funds Ltd	220	-	-	-	-	-
All Funds	53,270	28,521	28,521	29,719	29,719	29,719
3190 All Other Differential						
8000 General Fund	130,240	-	-	191,478	191,478	191,478
3400 Other Funds Ltd	1,053,428	-	-	1,292,736	1,292,736	1,286,522
6400 Federal Funds Ltd	18,829	-	-	-	-	-
All Funds	1,202,497	-	-	1,484,214	1,484,214	1,478,000
SALARIES & WAGES						
8000 General Fund	4,977,275	6,120,628	6,702,224	8,159,981	8,159,981	7,577,644
3400 Other Funds Ltd	31,424,057	35,953,757	38,667,456	46,259,720	46,259,720	43,037,135
6400 Federal Funds Ltd	536,006	1,106,160	641,611	-	-	249,264
TOTAL SALARIES & WAGES	\$36,937,338	\$43,180,545	\$46,011,291	\$54,419,701	\$54,419,701	\$50,864,043
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	1,411	1,843	1,915	2,134	2,134	1,885
3400 Other Funds Ltd	9,507	11,221	11,401	12,038	12,038	10,856
6400 Federal Funds Ltd	152	348	204	-	-	106
All Funds	11,070	13,412	13,520	14,172	14,172	12,847
3220 Public Employees' Retire Cont						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
8000 General Fund	841,360	1,005,662	1,043,991	1,415,613	1,415,613	1,311,260
3400 Other Funds Ltd	5,249,647	6,115,442	6,199,125	8,242,391	8,242,391	7,664,898
6400 Federal Funds Ltd	68,230	189,485	100,866	-	-	44,668
All Funds	6,159,237	7,310,589	7,343,982	9,658,004	9,658,004	9,020,826
3221 Pension Obligation Bond						
8000 General Fund	272,551	314,210	314,210	333,793	333,793	333,793
3400 Other Funds Ltd	1,740,981	2,003,902	2,003,902	2,094,203	2,094,203	2,094,203
6400 Federal Funds Ltd	26,752	64,073	64,073	13,174	13,174	13,174
All Funds	2,040,284	2,382,185	2,382,185	2,441,170	2,441,170	2,441,170
3230 Social Security Taxes						
8000 General Fund	367,819	459,259	476,376	620,810	620,810	573,308
3400 Other Funds Ltd	2,351,781	2,698,179	2,735,551	3,476,933	3,476,933	3,228,886
6400 Federal Funds Ltd	40,621	84,621	45,045	-	-	19,069
All Funds	2,760,221	3,242,059	3,256,972	4,097,743	4,097,743	3,821,263
3240 Unemployment Assessments						
8000 General Fund	27,346	-	-	-	-	-
3400 Other Funds Ltd	83,824	-	-	-	-	-
All Funds	111,170	-	-	-	-	-
3241 Paid Family Medical Leave Insurance						
8000 General Fund	-	-	-	31,241	31,241	28,658
3400 Other Funds Ltd	-	-	-	177,210	177,210	164,352
6400 Federal Funds Ltd	-	-	-	-	-	997
All Funds	-	-	-	208,451	208,451	194,007

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	1,108	1,463	1,521	1,871	1,871	1,647
3400 Other Funds Ltd	7,025	8,898	9,042	10,432	10,432	9,414
6400 Federal Funds Ltd	114	276	160	-	-	92
All Funds	8,247	10,637	10,723	12,303	12,303	11,153
3260 Mass Transit Tax						
8000 General Fund	30,087	36,725	36,725	47,465	47,465	45,466
3400 Other Funds Ltd	187,933	215,722	215,722	277,558	277,558	254,961
All Funds	218,020	252,447	252,447	325,023	325,023	300,427
3270 Flexible Benefits						
8000 General Fund	962,550	1,208,397	1,256,187	1,598,932	1,598,932	1,410,040
3400 Other Funds Ltd	6,158,496	7,403,361	7,522,835	8,994,068	8,994,068	8,113,760
6400 Federal Funds Ltd	86,363	229,392	133,812	-	-	79,200
All Funds	7,207,409	8,841,150	8,912,834	10,593,000	10,593,000	9,603,000
OTHER PAYROLL EXPENSES						
8000 General Fund	2,504,232	3,027,559	3,130,925	4,051,859	4,051,859	3,706,057
3400 Other Funds Ltd	15,789,194	18,456,725	18,697,578	23,284,833	23,284,833	21,541,330
6400 Federal Funds Ltd	222,232	568,195	344,160	13,174	13,174	157,306
TOTAL OTHER PAYROLL EXPENSES	\$18,515,658	\$22,052,479	\$22,172,663	\$27,349,866	\$27,349,866	\$25,404,693
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	-	(129,486)	(129,486)	(8,798)	(8,798)	(144,170)
3400 Other Funds Ltd	-	(402,338)	(402,338)	(293,643)	(293,643)	(1,117,137)

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
6400 Federal Funds Ltd	-	(66,478)	(66,478)	-	-	-
All Funds	-	(598,302)	(598,302)	(302,441)	(302,441)	(1,261,307)
3465 Reconciliation Adjustment						
8000 General Fund	-	21,310	21,310	-	-	(21,533)
3400 Other Funds Ltd	-	-	-	-	-	35,147
All Funds	-	21,310	21,310	-	-	13,614
P.S. BUDGET ADJUSTMENTS						
8000 General Fund	-	(108,176)	(108,176)	(8,798)	(8,798)	(165,703)
3400 Other Funds Ltd	-	(402,338)	(402,338)	(293,643)	(293,643)	(1,081,990)
6400 Federal Funds Ltd	-	(66,478)	(66,478)	-	-	-
TOTAL P.S. BUDGET ADJUSTMENTS	-	(\$576,992)	(\$576,992)	(\$302,441)	(\$302,441)	(\$1,247,693)
PERSONAL SERVICES						
8000 General Fund	7,481,507	9,040,011	9,724,973	12,203,042	12,203,042	11,117,998
3400 Other Funds Ltd	47,213,251	54,008,144	56,962,696	69,250,910	69,250,910	63,496,475
6400 Federal Funds Ltd	758,238	1,607,877	919,293	13,174	13,174	406,570
TOTAL PERSONAL SERVICES	\$55,452,996	\$64,656,032	\$67,606,962	\$81,467,126	\$81,467,126	\$75,021,043
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	7,184	37,423	37,423	64,400	64,400	40,429
3400 Other Funds Ltd	33,071	150,418	150,418	220,748	220,748	168,344
6400 Federal Funds Ltd	-	62,174	62,174	63,327	63,327	64,759
All Funds	40,255	250,015	250,015	348,475	348,475	273,532
4125 Out of State Travel						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
8000 General Fund	5,975	32,089	32,089	33,437	33,437	33,437
3400 Other Funds Ltd	5,279	98,711	98,711	102,857	102,857	102,857
6400 Federal Funds Ltd	1,883	16,781	16,781	17,486	17,486	17,486
All Funds	13,137	147,581	147,581	153,780	153,780	153,780
4150 Employee Training						
8000 General Fund	3,846	37,512	37,512	56,912	56,912	43,389
3400 Other Funds Ltd	232,040	633,484	633,484	753,527	753,527	708,874
6400 Federal Funds Ltd	1,500	10,493	10,493	6,638	6,638	10,934
All Funds	237,386	681,489	681,489	817,077	817,077	763,197
4175 Office Expenses						
8000 General Fund	2,268,561	2,428,709	2,428,709	2,474,802	2,472,972	2,461,446
3400 Other Funds Ltd	747,160	1,163,574	1,163,574	1,262,652	1,251,926	1,209,512
6400 Federal Funds Ltd	3,593	37,586	37,586	34,869	34,869	39,165
All Funds	3,019,314	3,629,869	3,629,869	3,772,323	3,759,767	3,710,123
4200 Telecommunications						
8000 General Fund	25,472	47,040	47,040	69,708	69,708	54,748
3400 Other Funds Ltd	366,851	430,227	430,227	544,913	544,913	488,301
6400 Federal Funds Ltd	69,424	112,865	112,865	111,877	111,877	117,605
All Funds	461,747	590,132	590,132	726,498	726,498	660,654
4225 State Gov. Service Charges						
8000 General Fund	410,236	537,825	537,825	613,413	626,868	609,852
3400 Other Funds Ltd	1,452,131	1,783,286	1,783,286	2,210,903	2,096,518	2,163,492
6400 Federal Funds Ltd	301	300	300	300	300	300

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
All Funds	1,862,668	2,321,411	2,321,411	2,824,616	2,723,686	2,773,644
4250 Data Processing						
8000 General Fund	88,886	21,781	21,781	46,696	46,680	22,679
3400 Other Funds Ltd	1,449,383	1,874,472	1,874,472	2,024,999	2,018,490	1,842,173
6400 Federal Funds Ltd	255,913	117,681	117,681	122,624	122,624	122,624
All Funds	1,794,182	2,013,934	2,013,934	2,194,319	2,187,794	1,987,476
4275 Publicity and Publications						
8000 General Fund	1,287,908	676,286	676,286	728,808	708,652	708,008
3400 Other Funds Ltd	171,602	396,051	396,051	424,475	390,670	386,444
6400 Federal Funds Ltd	2,285	29,801	29,801	30,101	30,101	30,819
All Funds	1,461,795	1,102,138	1,102,138	1,183,384	1,129,423	1,125,271
4300 Professional Services						
8000 General Fund	383,191	906,432	906,432	1,596,197	1,596,197	1,156,197
3400 Other Funds Ltd	1,846,920	2,260,575	2,260,575	2,740,706	2,740,706	2,479,506
6400 Federal Funds Ltd	72,270	1,027,732	1,027,732	1,117,057	1,117,057	1,117,057
All Funds	2,302,381	4,194,739	4,194,739	5,453,960	5,453,960	4,752,760
4315 IT Professional Services						
8000 General Fund	299,901	687,030	687,030	1,464,929	1,464,929	696,929
3400 Other Funds Ltd	1,461,006	3,451,782	3,451,782	3,867,541	3,867,541	3,885,541
6400 Federal Funds Ltd	1,874,670	2,169,813	2,169,813	2,360,757	2,360,757	2,360,757
All Funds	3,635,577	6,308,625	6,308,625	7,693,227	7,693,227	6,943,227
4325 Attorney General						
8000 General Fund	312,358	490,509	490,509	577,182	550,516	541,974

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	117,693	237,330	237,330	279,266	266,364	262,231
6400 Federal Funds Ltd	10,774	94,727	94,727	111,465	106,315	104,666
All Funds	440,825	822,566	822,566	967,913	923,195	908,871
4375 Employee Recruitment and Develop						
8000 General Fund	4,647	9,498	9,498	14,162	14,162	11,091
3400 Other Funds Ltd	6,412	38,921	38,921	60,173	60,173	47,803
6400 Federal Funds Ltd	-	7	7	-	-	7
All Funds	11,059	48,426	48,426	74,335	74,335	58,901
4400 Dues and Subscriptions						
8000 General Fund	14,011	4,734	4,734	48,461	48,461	26,491
3400 Other Funds Ltd	140,155	35,912	35,912	96,039	96,039	88,579
6400 Federal Funds Ltd	-	169	169	-	-	176
All Funds	154,166	40,815	40,815	144,500	144,500	115,246
4425 Facilities Rental and Taxes						
8000 General Fund	284,598	332,043	332,043	377,507	359,636	337,329
3400 Other Funds Ltd	3,579,277	4,072,390	4,072,390	4,571,425	4,392,665	4,353,011
6400 Federal Funds Ltd	17,261	19,776	19,776	12,017	11,448	20,194
All Funds	3,881,136	4,424,209	4,424,209	4,960,949	4,763,749	4,710,534
4450 Fuels and Utilities						
3400 Other Funds Ltd	49,457	74,406	74,406	77,531	77,531	77,531
4475 Facilities Maintenance						
8000 General Fund	867	-	-	-	-	-
3400 Other Funds Ltd	59,169	20,860	570,860	25,904	25,904	25,904

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
6400 Federal Funds Ltd	2,525	-	-	-	-	-
All Funds	62,561	20,860	570,860	25,904	25,904	25,904
4575 Agency Program Related S and S						
8000 General Fund	950	-	-	-	-	-
3400 Other Funds Ltd	240	20,718	20,718	17,420	17,420	17,420
All Funds	1,190	20,718	20,718	17,420	17,420	17,420
4650 Other Services and Supplies						
8000 General Fund	251,843	26,481	26,481	43,256	43,245	39,004
3400 Other Funds Ltd	2,040,564	2,055,037	2,555,037	2,974,060	2,973,432	2,963,678
6400 Federal Funds Ltd	1,746	14,119	14,119	13,232	13,232	14,664
All Funds	2,294,153	2,095,637	2,595,637	3,030,548	3,029,909	3,017,346
4700 Expendable Prop 250 - 5000						
8000 General Fund	8,162	29,745	29,745	82,764	82,764	43,893
3400 Other Funds Ltd	18,751	208,475	208,475	417,275	417,275	267,781
6400 Federal Funds Ltd	-	28,631	28,631	16,946	16,946	29,834
All Funds	26,913	266,851	266,851	516,985	516,985	341,508
4715 IT Expendable Property						
8000 General Fund	135,087	5,610	5,610	245,086	245,086	30,981
3400 Other Funds Ltd	1,569,376	2,193,348	2,193,348	3,183,718	3,183,718	3,167,582
6400 Federal Funds Ltd	74,814	246,462	5,546,462	256,813	256,813	256,813
All Funds	1,779,277	2,445,420	7,745,420	3,685,617	3,685,617	3,455,376
SERVICES & SUPPLIES						
8000 General Fund	5,793,683	6,310,747	6,310,747	8,537,720	8,484,625	6,857,877

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	15,346,537	21,199,977	22,249,977	25,856,132	25,498,417	24,706,564
6400 Federal Funds Ltd	2,388,959	3,989,117	9,289,117	4,275,509	4,269,790	4,307,860
TOTAL SERVICES & SUPPLIES	\$23,529,179	\$31,499,841	\$37,849,841	\$38,669,361	\$38,252,832	\$35,872,301
CAPITAL OUTLAY						
5100 Office Furniture and Fixtures						
3400 Other Funds Ltd	-	123,363	123,363	878,544	878,544	878,544
5150 Telecommunications Equipment						
8000 General Fund	2,458	-	-	-	-	-
3400 Other Funds Ltd	40,078	111,792	111,792	116,487	116,487	116,487
6400 Federal Funds Ltd	42,102	17,245	17,245	17,969	17,969	17,969
All Funds	84,638	129,037	129,037	134,456	134,456	134,456
5200 Technical Equipment						
3400 Other Funds Ltd	-	188,661	188,661	196,585	196,585	196,585
5550 Data Processing Software						
3400 Other Funds Ltd	64,422	67,259	67,259	70,084	70,084	70,084
6400 Federal Funds Ltd	-	258,239	258,239	269,085	269,085	269,085
All Funds	64,422	325,498	325,498	339,169	339,169	339,169
5600 Data Processing Hardware						
8000 General Fund	46,270	-	-	-	-	-
3400 Other Funds Ltd	371,558	24,251	24,251	25,270	25,270	25,270
6400 Federal Funds Ltd	36,280	13,389	13,389	13,951	13,951	13,951
All Funds	454,108	37,640	37,640	39,221	39,221	39,221
5900 Other Capital Outlay						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	586,405	33,880	33,880	35,303	35,303	35,303
CAPITAL OUTLAY						
8000 General Fund	48,728	-	-	-	-	-
3400 Other Funds Ltd	1,062,463	549,206	549,206	1,322,273	1,322,273	1,322,273
6400 Federal Funds Ltd	78,382	288,873	288,873	301,005	301,005	301,005
TOTAL CAPITAL OUTLAY	\$1,189,573	\$838,079	\$838,079	\$1,623,278	\$1,623,278	\$1,623,278
SPECIAL PAYMENTS						
6020 Dist to Counties						
8000 General Fund	-	2,000,000	2,000,000	-	-	-
6400 Federal Funds Ltd	757,192	-	-	-	-	-
All Funds	757,192	2,000,000	2,000,000	-	-	-
6085 Other Special Payments						
8000 General Fund	879,248	879,425	879,425	-	-	-
3400 Other Funds Ltd	1,134,586	-	-	-	-	-
All Funds	2,013,834	879,425	879,425	-	-	-
SPECIAL PAYMENTS						
8000 General Fund	879,248	2,879,425	2,879,425	-	-	-
3400 Other Funds Ltd	1,134,586	-	-	-	-	-
6400 Federal Funds Ltd	757,192	-	-	-	-	-
TOTAL SPECIAL PAYMENTS	\$2,771,026	\$2,879,425	\$2,879,425	-	-	-
EXPENDITURES						
8000 General Fund	14,203,166	18,230,183	18,915,145	20,740,762	20,687,667	17,975,875
3400 Other Funds Ltd	64,756,837	75,757,327	79,761,879	96,429,315	96,071,600	89,525,312

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-000-00-00-00000

2023-25 Biennium

Secretary of State

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
6400 Federal Funds Ltd	3,982,771	5,885,867	10,497,283	4,589,688	4,583,969	5,015,435
TOTAL EXPENDITURES	\$82,942,774	\$99,873,377	\$109,174,307	\$121,759,765	\$121,343,236	\$112,516,622
REVERSIONS						
9900 Reversions						
8000 General Fund	(36)	-	-	-	-	-
ENDING BALANCE						
3400 Other Funds Ltd	18,059,970	11,034,401	7,029,849	8,796,581	9,154,296	8,182,898
6400 Federal Funds Ltd	10,808,127	4,548,436	594,067	432,959	438,678	2,488,448
TOTAL ENDING BALANCE	\$28,868,097	\$15,582,837	\$7,623,916	\$9,229,540	\$9,592,974	\$10,671,346
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	224	232	235	268	268	243
TOTAL AUTHORIZED POSITIONS	224	232	235	268	268	243
AUTHORIZED FTE						
8250 Class/Unclass FTE Positions	223.51	231.25	233.13	267.50	267.50	242.50
8280 FTE Reconciliation	-	(0.17)	(0.17)	-	-	-
TOTAL AUTHORIZED FTE	223.51	231.08	232.96	267.50	267.50	242.50

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-001-00-00-00000

2023-25 Biennium

Administrative Services Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	2,126,932	1,490,518	1,490,518	2,319,933	2,319,933	2,319,933
0030 Beginning Balance Adjustment						
3400 Other Funds Ltd	-	(241,971)	(241,971)	-	-	446,278
BEGINNING BALANCE						
3400 Other Funds Ltd	2,126,932	1,248,547	1,248,547	2,319,933	2,319,933	2,766,211
TOTAL BEGINNING BALANCE	\$2,126,932	\$1,248,547	\$1,248,547	\$2,319,933	\$2,319,933	\$2,766,211
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	3,538,442	3,988,330	4,103,663	5,272,325	5,262,183	4,409,603
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	980	-	-	-	-	-
TRANSFERS IN						
1010 Transfer In - Intrafund						
3400 Other Funds Ltd	19,345,768	28,060,431	28,060,431	35,649,641	35,649,641	31,918,485
1107 Tsfr From Administrative Svcs						
3400 Other Funds Ltd	112,117	-	-	-	-	-
TRANSFERS IN						
3400 Other Funds Ltd	19,457,885	28,060,431	28,060,431	35,649,641	35,649,641	31,918,485
TOTAL TRANSFERS IN	\$19,457,885	\$28,060,431	\$28,060,431	\$35,649,641	\$35,649,641	\$31,918,485

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-001-00-00-00000

2023-25 Biennium

Administrative Services Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
REVENUE CATEGORIES						
8000 General Fund	3,538,442	3,988,330	4,103,663	5,272,325	5,262,183	4,409,603
3400 Other Funds Ltd	19,458,865	28,060,431	28,060,431	35,649,641	35,649,641	31,918,485
TOTAL REVENUE CATEGORIES	\$22,997,307	\$32,048,761	\$32,164,094	\$40,921,966	\$40,911,824	\$36,328,088
AVAILABLE REVENUES						
8000 General Fund	3,538,442	3,988,330	4,103,663	5,272,325	5,262,183	4,409,603
3400 Other Funds Ltd	21,585,797	29,308,978	29,308,978	37,969,574	37,969,574	34,684,696
TOTAL AVAILABLE REVENUES	\$25,124,239	\$33,297,308	\$33,412,641	\$43,241,899	\$43,231,757	\$39,094,299
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	2,209,883	2,440,523	2,555,856	2,984,019	2,984,019	2,705,186
3400 Other Funds Ltd	10,099,271	12,374,821	13,286,465	16,696,689	16,696,689	15,117,094
All Funds	12,309,154	14,815,344	15,842,321	19,680,708	19,680,708	17,822,280
3160 Temporary Appointments						
8000 General Fund	-	31,430	31,430	32,750	32,750	32,750
3400 Other Funds Ltd	12,899	-	-	-	-	-
All Funds	12,899	31,430	31,430	32,750	32,750	32,750
3170 Overtime Payments						
8000 General Fund	5,205	-	-	-	-	-
3400 Other Funds Ltd	16,786	-	-	-	-	-
All Funds	21,991	-	-	-	-	-

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-001-00-00-00000

2023-25 Biennium

Administrative Services Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3190 All Other Differential						
8000 General Fund	60,699	-	-	83,478	83,478	83,478
3400 Other Funds Ltd	370,664	-	-	464,522	464,522	464,522
All Funds	431,363	-	-	548,000	548,000	548,000
SALARIES & WAGES						
8000 General Fund	2,275,787	2,471,953	2,587,286	3,100,247	3,100,247	2,821,414
3400 Other Funds Ltd	10,499,620	12,374,821	13,286,465	17,161,211	17,161,211	15,581,616
TOTAL SALARIES & WAGES	\$12,775,407	\$14,846,774	\$15,873,751	\$20,261,458	\$20,261,458	\$18,403,030
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	527	683	683	703	703	613
3400 Other Funds Ltd	2,519	3,464	3,536	4,040	4,040	3,600
All Funds	3,046	4,147	4,219	4,743	4,743	4,213
3220 Public Employees' Retire Cont						
8000 General Fund	403,075	418,056	418,056	549,692	549,692	499,727
3400 Other Funds Ltd	1,824,553	2,119,814	2,170,104	3,075,294	3,075,294	2,792,229
All Funds	2,227,628	2,537,870	2,588,160	3,624,986	3,624,986	3,291,956
3221 Pension Obligation Bond						
8000 General Fund	128,171	140,663	140,663	141,176	141,176	141,176
3400 Other Funds Ltd	583,564	659,526	659,526	737,429	737,429	737,429
All Funds	711,735	800,189	800,189	878,605	878,605	878,605
3230 Social Security Taxes						
8000 General Fund	170,495	185,738	185,738	233,736	233,736	211,216

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-001-00-00-00000

2023-25 Biennium

Administrative Services Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	783,137	924,881	947,340	1,287,177	1,287,177	1,165,826
All Funds	953,632	1,110,619	1,133,078	1,520,913	1,520,913	1,377,042
3240 Unemployment Assessments						
3400 Other Funds Ltd	38,867	-	-	-	-	-
3241 Paid Family Medical Leave Insurance						
8000 General Fund	-	-	-	11,965	11,965	10,770
3400 Other Funds Ltd	-	-	-	66,242	66,242	59,958
All Funds	-	-	-	78,207	78,207	70,728
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	455	543	543	629	629	543
3400 Other Funds Ltd	2,124	2,746	2,804	3,488	3,488	3,114
All Funds	2,579	3,289	3,347	4,117	4,117	3,657
3260 Mass Transit Tax						
8000 General Fund	13,704	14,833	14,833	18,602	18,602	16,929
3400 Other Funds Ltd	63,054	74,250	74,250	102,966	102,966	90,227
All Funds	76,758	89,083	89,083	121,568	121,568	107,156
3270 Flexible Benefits						
8000 General Fund	357,624	443,757	443,757	529,732	529,732	459,640
3400 Other Funds Ltd	1,758,427	2,289,831	2,337,621	3,014,468	3,014,468	2,688,560
All Funds	2,116,051	2,733,588	2,781,378	3,544,200	3,544,200	3,148,200
OTHER PAYROLL EXPENSES						
8000 General Fund	1,074,051	1,204,273	1,204,273	1,486,235	1,486,235	1,340,614
3400 Other Funds Ltd	5,056,245	6,074,512	6,195,181	8,291,104	8,291,104	7,540,943

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-001-00-00-00000

2023-25 Biennium

Administrative Services Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
TOTAL OTHER PAYROLL EXPENSES	\$6,130,296	\$7,278,785	\$7,399,454	\$9,777,339	\$9,777,339	\$8,881,557
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	-	(29,769)	(29,769)	(8,798)	(8,798)	(64,546)
3400 Other Funds Ltd	-	(103,187)	(103,187)	(73,686)	(73,686)	(362,031)
All Funds	-	(132,956)	(132,956)	(82,484)	(82,484)	(426,577)
3465 Reconciliation Adjustment						
8000 General Fund	-	-	-	-	-	(18,063)
3400 Other Funds Ltd	-	-	-	-	-	32,246
All Funds	-	-	-	-	-	14,183
P.S. BUDGET ADJUSTMENTS						
8000 General Fund	-	(29,769)	(29,769)	(8,798)	(8,798)	(82,609)
3400 Other Funds Ltd	-	(103,187)	(103,187)	(73,686)	(73,686)	(329,785)
TOTAL P.S. BUDGET ADJUSTMENTS	-	(\$132,956)	(\$132,956)	(\$82,484)	(\$82,484)	(\$412,394)
PERSONAL SERVICES						
8000 General Fund	3,349,838	3,646,457	3,761,790	4,577,684	4,577,684	4,079,419
3400 Other Funds Ltd	15,555,865	18,346,146	19,378,459	25,378,629	25,378,629	22,792,774
TOTAL PERSONAL SERVICES	\$18,905,703	\$21,992,603	\$23,140,249	\$29,956,313	\$29,956,313	\$26,872,193
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	3,097	21,286	21,286	44,003	44,003	22,180
3400 Other Funds Ltd	4,338	47,790	47,790	125,909	125,909	80,097
All Funds	7,435	69,076	69,076	169,912	169,912	102,277

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-001-00-00-00000

2023-25 Biennium

Administrative Services Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
4125 Out of State Travel						
8000 General Fund	603	15,552	15,552	16,205	16,205	16,205
3400 Other Funds Ltd	2,681	21,585	21,585	22,491	22,491	22,491
All Funds	3,284	37,137	37,137	38,696	38,696	38,696
4150 Employee Training						
8000 General Fund	1,033	19,709	19,709	27,616	27,616	20,537
3400 Other Funds Ltd	91,753	441,337	441,337	501,678	501,678	481,369
All Funds	92,786	461,046	461,046	529,294	529,294	501,906
4175 Office Expenses						
8000 General Fund	8,045	14,252	14,252	21,133	20,938	14,783
3400 Other Funds Ltd	32,244	147,794	147,794	167,691	166,141	147,778
All Funds	40,289	162,046	162,046	188,824	187,079	162,561
4200 Telecommunications						
8000 General Fund	1,496	16,162	16,162	23,208	23,208	16,840
3400 Other Funds Ltd	109,239	152,036	152,036	191,235	191,235	168,991
All Funds	110,735	168,198	168,198	214,443	214,443	185,831
4225 State Gov. Service Charges						
8000 General Fund	42,556	99,918	99,918	82,395	77,875	80,559
3400 Other Funds Ltd	408,374	507,471	507,471	690,405	652,556	675,097
All Funds	450,930	607,389	607,389	772,800	730,431	755,656
4250 Data Processing						
8000 General Fund	23,286	11,783	11,783	36,278	36,266	12,265
3400 Other Funds Ltd	1,349,682	1,630,420	1,630,420	1,874,897	1,868,441	1,692,125

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-001-00-00-00000

2023-25 Biennium

Administrative Services Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
All Funds	1,372,968	1,642,203	1,642,203	1,911,175	1,904,707	1,704,390
4275 Publicity and Publications						
8000 General Fund	377	4,086	4,086	5,739	4,987	3,577
3400 Other Funds Ltd	4,712	20,511	20,511	28,490	24,760	21,272
All Funds	5,089	24,597	24,597	34,229	29,747	24,849
4300 Professional Services						
8000 General Fund	-	4	4	4	4	4
3400 Other Funds Ltd	109,959	200,324	200,324	237,953	237,953	237,953
All Funds	109,959	200,328	200,328	237,957	237,957	237,957
4315 IT Professional Services						
8000 General Fund	3,584	33,921	33,921	54,906	54,906	36,906
3400 Other Funds Ltd	170,850	1,158,006	1,158,006	1,371,912	1,371,912	1,389,912
All Funds	174,434	1,191,927	1,191,927	1,426,818	1,426,818	1,426,818
4325 Attorney General						
8000 General Fund	4,199	-	-	-	-	-
3400 Other Funds Ltd	19,414	79,540	79,540	93,595	89,271	87,886
All Funds	23,613	79,540	79,540	93,595	89,271	87,886
4375 Employee Recruitment and Develop						
8000 General Fund	-	6,359	6,359	9,093	9,093	6,626
3400 Other Funds Ltd	1,796	21,556	21,556	34,322	34,322	27,918
All Funds	1,796	27,915	27,915	43,415	43,415	34,544
4400 Dues and Subscriptions						
8000 General Fund	8,885	2,397	2,397	23,932	23,932	2,497

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-001-00-00-00000

2023-25 Biennium

Administrative Services Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	61,193	16,720	16,720	29,602	29,602	25,824
All Funds	70,078	19,117	19,117	53,534	53,534	28,321
4425 Facilities Rental and Taxes						
8000 General Fund	73,716	84,839	84,839	98,437	93,777	85,022
3400 Other Funds Ltd	633,605	754,360	754,360	845,242	805,229	781,881
All Funds	707,321	839,199	839,199	943,679	899,006	866,903
4450 Fuels and Utilities						
3400 Other Funds Ltd	436	-	-	-	-	-
4475 Facilities Maintenance						
3400 Other Funds Ltd	27,897	-	550,000	4,168	4,168	4,168
4575 Agency Program Related S and S						
8000 General Fund	950	-	-	-	-	-
3400 Other Funds Ltd	-	4,215	4,215	224	224	224
All Funds	950	4,215	4,215	224	224	224
4650 Other Services and Supplies						
8000 General Fund	8,023	9,099	9,099	11,142	11,139	9,572
3400 Other Funds Ltd	17,094	57,932	57,932	59,904	59,888	58,177
All Funds	25,117	67,031	67,031	71,046	71,027	67,749
4700 Expendable Prop 250 - 5000						
8000 General Fund	-	2,506	2,506	22,150	22,150	2,611
3400 Other Funds Ltd	7,682	106,260	106,260	201,213	201,213	141,935
All Funds	7,682	108,766	108,766	223,363	223,363	144,546
4715 IT Expendable Property						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-001-00-00-00000

2023-25 Biennium

Administrative Services Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
8000 General Fund	8,718	-	-	218,400	218,400	-
3400 Other Funds Ltd	699,997	1,812,838	1,812,838	2,745,548	2,745,548	2,729,412
All Funds	708,715	1,812,838	1,812,838	2,963,948	2,963,948	2,729,412
SERVICES & SUPPLIES						
8000 General Fund	188,568	341,873	341,873	694,641	684,499	330,184
3400 Other Funds Ltd	3,752,946	7,180,695	7,730,695	9,226,479	9,132,541	8,774,510
TOTAL SERVICES & SUPPLIES	\$3,941,514	\$7,522,568	\$8,072,568	\$9,921,120	\$9,817,040	\$9,104,694
CAPITAL OUTLAY						
5150 Telecommunications Equipment						
3400 Other Funds Ltd	6,554	111,792	111,792	116,487	116,487	116,487
5200 Technical Equipment						
3400 Other Funds Ltd	-	188,661	188,661	196,585	196,585	196,585
5550 Data Processing Software						
3400 Other Funds Ltd	64,422	67,259	67,259	70,084	70,084	70,084
5600 Data Processing Hardware						
3400 Other Funds Ltd	123,385	24,251	24,251	25,270	25,270	25,270
5900 Other Capital Outlay						
3400 Other Funds Ltd	-	33,880	33,880	35,303	35,303	35,303
CAPITAL OUTLAY						
3400 Other Funds Ltd	194,361	425,843	425,843	443,729	443,729	443,729
TOTAL CAPITAL OUTLAY	\$194,361	\$425,843	\$425,843	\$443,729	\$443,729	\$443,729
EXPENDITURES						
8000 General Fund	3,538,406	3,988,330	4,103,663	5,272,325	5,262,183	4,409,603

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-001-00-00-00000

2023-25 Biennium

Administrative Services Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	19,503,172	25,952,684	27,534,997	35,048,837	34,954,899	32,011,013
TOTAL EXPENDITURES	\$23,041,578	\$29,941,014	\$31,638,660	\$40,321,162	\$40,217,082	\$36,420,616
REVERSIONS						
9900 Reversions						
8000 General Fund	(36)	-	-	-	-	-
ENDING BALANCE						
3400 Other Funds Ltd	2,082,625	3,356,294	1,773,981	2,920,737	3,014,675	2,673,683
TOTAL ENDING BALANCE	\$2,082,625	\$3,356,294	\$1,773,981	\$2,920,737	\$3,014,675	\$2,673,683
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	66	72	74	90	90	80
TOTAL AUTHORIZED POSITIONS	66	72	74	90	90	80
AUTHORIZED FTE						
8250 Class/Unclass FTE Positions	66.00	71.50	72.75	89.50	89.50	79.50
TOTAL AUTHORIZED FTE	66.00	71.50	72.75	89.50	89.50	79.50

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-002-00-00-00000

2023-25 Biennium

Elections Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	1,500,405	2,459,679	2,459,679	1,499,624	1,499,624	1,499,624
6400 Federal Funds Ltd	8,379,709	15,306,268	15,306,268	5,002,647	5,002,647	5,002,647
All Funds	9,880,114	17,765,947	17,765,947	6,502,271	6,502,271	6,502,271
0030 Beginning Balance Adjustment						
3400 Other Funds Ltd	-	(1,060,797)	(1,060,797)	-	-	710,120
6400 Federal Funds Ltd	-	(4,891,965)	(4,305,068)	-	-	2,481,236
All Funds	-	(5,952,762)	(5,365,865)	-	-	3,191,356
BEGINNING BALANCE						
3400 Other Funds Ltd	1,500,405	1,398,882	1,398,882	1,499,624	1,499,624	2,209,744
6400 Federal Funds Ltd	8,379,709	10,414,303	11,001,200	5,002,647	5,002,647	7,483,883
TOTAL BEGINNING BALANCE	\$9,880,114	\$11,813,185	\$12,400,082	\$6,502,271	\$6,502,271	\$9,693,627
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	10,664,760	14,241,853	14,811,482	15,468,437	15,425,484	13,566,272
LICENSES AND FEES						
0210 Non-business Lic. and Fees						
8800 General Fund Revenue	759,775	657,511	657,511	657,511	657,511	657,511
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	11,525	15,000	15,000	12,000	12,000	12,000

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-002-00-00-00000

2023-25 Biennium

Elections Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
FINES, RENTS AND ROYALTIES						
0505 Fines and Forfeitures						
8800 General Fund Revenue	241,858	224,419	224,419	224,419	224,419	224,419
INTEREST EARNINGS						
0605 Interest Income						
3400 Other Funds Ltd	50,840	-	-	-	-	-
6400 Federal Funds Ltd	302,036	-	-	-	-	-
All Funds	352,876	-	-	-	-	-
SALES INCOME						
0705 Sales Income						
3400 Other Funds Ltd	3,607	10,000	10,000	4,000	4,000	4,000
OTHER						
0975 Other Revenues						
3400 Other Funds Ltd	1,013,990	1,013,990	1,013,990	1,013,990	1,013,990	1,235,896
FEDERAL FUNDS REVENUE						
0995 Federal Funds						
6400 Federal Funds Ltd	6,109,153	-	70,150	-	-	-
TRANSFERS IN						
1107 Tsfr From Administrative Svcs						
3400 Other Funds Ltd	1,227,984	-	-	-	-	-
REVENUE CATEGORIES						
8000 General Fund	10,664,760	14,241,853	14,811,482	15,468,437	15,425,484	13,566,272
3400 Other Funds Ltd	2,307,946	1,038,990	1,038,990	1,029,990	1,029,990	1,251,896

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-002-00-00-00000

2023-25 Biennium

Elections Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
8800 General Fund Revenue	1,001,633	881,930	881,930	881,930	881,930	881,930
6400 Federal Funds Ltd	6,411,189	-	70,150	-	-	-
TOTAL REVENUE CATEGORIES	\$20,385,528	\$16,162,773	\$16,802,552	\$17,380,357	\$17,337,404	\$15,700,098
TRANSFERS OUT						
2060 Transfer to General Fund						
8800 General Fund Revenue	(1,001,633)	(881,930)	(881,930)	(881,930)	(881,930)	(881,930)
AVAILABLE REVENUES						
8000 General Fund	10,664,760	14,241,853	14,811,482	15,468,437	15,425,484	13,566,272
3400 Other Funds Ltd	3,808,351	2,437,872	2,437,872	2,529,614	2,529,614	3,461,640
6400 Federal Funds Ltd	14,790,898	10,414,303	11,071,350	5,002,647	5,002,647	7,483,883
TOTAL AVAILABLE REVENUES	\$29,264,009	\$27,094,028	\$28,320,704	\$23,000,698	\$22,957,745	\$24,511,795
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	2,564,403	3,401,760	3,868,023	4,694,448	4,694,448	4,390,944
3400 Other Funds Ltd	35,102	-	-	-	-	-
6400 Federal Funds Ltd	516,957	1,106,160	641,611	-	-	249,264
All Funds	3,116,462	4,507,920	4,509,634	4,694,448	4,694,448	4,640,208
3160 Temporary Appointments						
8000 General Fund	61,508	218,394	218,394	227,567	227,567	227,567
3170 Overtime Payments						
8000 General Fund	6,036	28,521	28,521	29,719	29,719	29,719

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-002-00-00-00000

2023-25 Biennium

Elections Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
6400 Federal Funds Ltd	220	-	-	-	-	-
All Funds	6,256	28,521	28,521	29,719	29,719	29,719
3190 All Other Differential						
8000 General Fund	69,541	-	-	108,000	108,000	108,000
3400 Other Funds Ltd	1,318	-	-	-	-	-
6400 Federal Funds Ltd	18,829	-	-	-	-	-
All Funds	89,688	-	-	108,000	108,000	108,000
SALARIES & WAGES						
8000 General Fund	2,701,488	3,648,675	4,114,938	5,059,734	5,059,734	4,756,230
3400 Other Funds Ltd	36,420	-	-	-	-	-
6400 Federal Funds Ltd	536,006	1,106,160	641,611	-	-	249,264
TOTAL SALARIES & WAGES	\$3,273,914	\$4,754,835	\$4,756,549	\$5,059,734	\$5,059,734	\$5,005,494
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	884	1,160	1,232	1,431	1,431	1,272
3400 Other Funds Ltd	13	-	-	-	-	-
6400 Federal Funds Ltd	152	348	204	-	-	106
All Funds	1,049	1,508	1,436	1,431	1,431	1,378
3220 Public Employees' Retire Cont						
8000 General Fund	438,285	587,606	625,935	865,921	865,921	811,533
3400 Other Funds Ltd	6,020	-	-	-	-	-
6400 Federal Funds Ltd	68,230	189,485	100,866	-	-	44,668
All Funds	512,535	777,091	726,801	865,921	865,921	856,201

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-002-00-00-00000

2023-25 Biennium

Elections Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3221 Pension Obligation Bond						
8000 General Fund	144,380	173,547	173,547	192,617	192,617	192,617
3400 Other Funds Ltd	2,040	-	-	-	-	-
6400 Federal Funds Ltd	26,752	64,073	64,073	13,174	13,174	13,174
All Funds	173,172	237,620	237,620	205,791	205,791	205,791
3230 Social Security Taxes						
8000 General Fund	197,324	273,521	290,638	387,074	387,074	362,092
3400 Other Funds Ltd	2,729	-	-	-	-	-
6400 Federal Funds Ltd	40,621	84,621	45,045	-	-	19,069
All Funds	240,674	358,142	335,683	387,074	387,074	381,161
3240 Unemployment Assessments						
8000 General Fund	27,346	-	-	-	-	-
3241 Paid Family Medical Leave Insurance						
8000 General Fund	-	-	-	19,276	19,276	17,888
6400 Federal Funds Ltd	-	-	-	-	-	997
All Funds	-	-	-	19,276	19,276	18,885
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	653	920	978	1,242	1,242	1,104
3400 Other Funds Ltd	7	-	-	-	-	-
6400 Federal Funds Ltd	114	276	160	-	-	92
All Funds	774	1,196	1,138	1,242	1,242	1,196
3260 Mass Transit Tax						
8000 General Fund	16,383	21,892	21,892	28,863	28,863	28,537

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-002-00-00-00000

2023-25 Biennium

Elections Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	35	-	-	-	-	-
All Funds	16,418	21,892	21,892	28,863	28,863	28,537
3270 Flexible Benefits						
8000 General Fund	604,926	764,640	812,430	1,069,200	1,069,200	950,400
3400 Other Funds Ltd	11,708	-	-	-	-	-
6400 Federal Funds Ltd	86,363	229,392	133,812	-	-	79,200
All Funds	702,997	994,032	946,242	1,069,200	1,069,200	1,029,600
OTHER PAYROLL EXPENSES						
8000 General Fund	1,430,181	1,823,286	1,926,652	2,565,624	2,565,624	2,365,443
3400 Other Funds Ltd	22,552	-	-	-	-	-
6400 Federal Funds Ltd	222,232	568,195	344,160	13,174	13,174	157,306
TOTAL OTHER PAYROLL EXPENSES	\$1,674,965	\$2,391,481	\$2,270,812	\$2,578,798	\$2,578,798	\$2,522,749
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	-	(99,717)	(99,717)	-	-	(79,624)
6400 Federal Funds Ltd	-	(66,478)	(66,478)	-	-	-
All Funds	-	(166,195)	(166,195)	-	-	(79,624)
3465 Reconciliation Adjustment						
8000 General Fund	-	21,310	21,310	-	-	(3,470)
P.S. BUDGET ADJUSTMENTS						
8000 General Fund	-	(78,407)	(78,407)	-	-	(83,094)
6400 Federal Funds Ltd	-	(66,478)	(66,478)	-	-	-
TOTAL P.S. BUDGET ADJUSTMENTS	-	(\$144,885)	(\$144,885)	-	-	(\$83,094)

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-002-00-00-00000

2023-25 Biennium

Elections Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
PERSONAL SERVICES						
8000 General Fund	4,131,669	5,393,554	5,963,183	7,625,358	7,625,358	7,038,579
3400 Other Funds Ltd	58,972	-	-	-	-	-
6400 Federal Funds Ltd	758,238	1,607,877	919,293	13,174	13,174	406,570
TOTAL PERSONAL SERVICES	\$4,948,879	\$7,001,431	\$6,882,476	\$7,638,532	\$7,638,532	\$7,445,149
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	4,087	16,137	16,137	20,397	20,397	18,249
3400 Other Funds Ltd	981	-	-	-	-	-
6400 Federal Funds Ltd	-	61,541	61,541	62,694	62,694	64,126
All Funds	5,068	77,678	77,678	83,091	83,091	82,375
4125 Out of State Travel						
8000 General Fund	5,372	16,537	16,537	17,232	17,232	17,232
6400 Federal Funds Ltd	1,883	16,781	16,781	17,486	17,486	17,486
All Funds	7,255	33,318	33,318	34,718	34,718	34,718
4150 Employee Training						
8000 General Fund	2,813	17,803	17,803	29,296	29,296	22,852
6400 Federal Funds Ltd	1,500	10,493	10,493	6,638	6,638	10,934
All Funds	4,313	28,296	28,296	35,934	35,934	33,786
4175 Office Expenses						
8000 General Fund	2,260,516	2,414,457	2,414,457	2,453,669	2,452,034	2,446,663
3400 Other Funds Ltd	8	92,525	92,525	96,411	96,411	96,411
6400 Federal Funds Ltd	3,593	37,586	37,586	34,869	34,869	39,165

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-002-00-00-00000

2023-25 Biennium

Elections Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
All Funds	2,264,117	2,544,568	2,544,568	2,584,949	2,583,314	2,582,239
4200 Telecommunications						
8000 General Fund	23,976	30,878	30,878	46,500	46,500	37,908
3400 Other Funds Ltd	918	92	92	96	96	96
6400 Federal Funds Ltd	69,424	112,865	112,865	111,877	111,877	117,605
All Funds	94,318	143,835	143,835	158,473	158,473	155,609
4225 State Gov. Service Charges						
8000 General Fund	367,680	437,907	437,907	531,018	548,993	529,293
3400 Other Funds Ltd	8	-	-	-	-	-
6400 Federal Funds Ltd	301	300	300	300	300	300
All Funds	367,989	438,207	438,207	531,318	549,293	529,593
4250 Data Processing						
8000 General Fund	65,600	9,998	9,998	10,418	10,414	10,414
3400 Other Funds Ltd	3	63	63	66	66	66
6400 Federal Funds Ltd	255,913	117,681	117,681	122,624	122,624	122,624
All Funds	321,516	127,742	127,742	133,108	133,104	133,104
4275 Publicity and Publications						
8000 General Fund	1,287,531	672,200	672,200	723,069	703,665	704,431
3400 Other Funds Ltd	-	6,548	6,548	6,823	6,823	6,823
6400 Federal Funds Ltd	2,285	24,241	24,241	24,541	24,541	25,259
All Funds	1,289,816	702,989	702,989	754,433	735,029	736,513
4300 Professional Services						
8000 General Fund	383,191	906,428	906,428	1,596,193	1,596,193	1,156,193

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-002-00-00-00000

2023-25 Biennium

Elections Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	470,400	14,530	14,530	15,808	15,808	15,808
6400 Federal Funds Ltd	72,270	1,015,061	1,015,061	1,104,386	1,104,386	1,104,386
All Funds	925,861	1,936,019	1,936,019	2,716,387	2,716,387	2,276,387
4315 IT Professional Services						
8000 General Fund	296,317	653,109	653,109	1,410,023	1,410,023	660,023
3400 Other Funds Ltd	619,521	1,116,803	1,116,803	1,215,082	1,215,082	1,215,082
6400 Federal Funds Ltd	1,874,670	2,169,813	2,169,813	2,360,757	2,360,757	2,360,757
All Funds	2,790,508	3,939,725	3,939,725	4,985,862	4,985,862	4,235,862
4325 Attorney General						
8000 General Fund	308,159	490,509	490,509	577,182	550,516	541,974
3400 Other Funds Ltd	642	579	579	681	650	639
6400 Federal Funds Ltd	10,774	94,727	94,727	111,465	106,315	104,666
All Funds	319,575	585,815	585,815	689,328	657,481	647,279
4375 Employee Recruitment and Develop						
8000 General Fund	4,647	3,139	3,139	5,069	5,069	4,465
6400 Federal Funds Ltd	-	7	7	-	-	7
All Funds	4,647	3,146	3,146	5,069	5,069	4,472
4400 Dues and Subscriptions						
8000 General Fund	5,126	2,337	2,337	24,529	24,529	23,994
3400 Other Funds Ltd	25,664	-	-	-	-	-
6400 Federal Funds Ltd	-	169	169	-	-	176
All Funds	30,790	2,506	2,506	24,529	24,529	24,170
4425 Facilities Rental and Taxes						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-002-00-00-00000

2023-25 Biennium

Elections Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
8000 General Fund	210,882	247,204	247,204	279,070	265,859	252,307
6400 Federal Funds Ltd	17,261	19,776	19,776	12,017	11,448	20,194
All Funds	228,143	266,980	266,980	291,087	277,307	272,501
4475 Facilities Maintenance						
8000 General Fund	867	-	-	-	-	-
6400 Federal Funds Ltd	2,525	-	-	-	-	-
All Funds	3,392	-	-	-	-	-
4650 Other Services and Supplies						
8000 General Fund	243,820	17,382	17,382	32,114	32,106	29,432
3400 Other Funds Ltd	2,907	10,314	10,314	10,747	10,747	10,747
6400 Federal Funds Ltd	1,746	12,983	12,983	12,096	12,096	13,528
All Funds	248,473	40,679	40,679	54,957	54,949	53,707
4700 Expendable Prop 250 - 5000						
8000 General Fund	8,162	27,239	27,239	60,614	60,614	41,282
6400 Federal Funds Ltd	-	28,631	28,631	16,946	16,946	29,834
All Funds	8,162	55,870	55,870	77,560	77,560	71,116
4715 IT Expendable Property						
8000 General Fund	126,369	5,610	5,610	26,686	26,686	30,981
3400 Other Funds Ltd	78,943	8,387	8,387	8,739	8,739	8,739
6400 Federal Funds Ltd	74,814	246,462	5,546,462	256,813	256,813	256,813
All Funds	280,126	260,459	5,560,459	292,238	292,238	296,533
SERVICES & SUPPLIES						
8000 General Fund	5,605,115	5,968,874	5,968,874	7,843,079	7,800,126	6,527,693

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-002-00-00-00000

2023-25 Biennium

Elections Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	1,199,995	1,249,841	1,249,841	1,354,453	1,354,422	1,354,411
6400 Federal Funds Ltd	2,388,959	3,969,117	9,269,117	4,255,509	4,249,790	4,287,860
TOTAL SERVICES & SUPPLIES	\$9,194,069	\$11,187,832	\$16,487,832	\$13,453,041	\$13,404,338	\$12,169,964
CAPITAL OUTLAY						
5150 Telecommunications Equipment						
8000 General Fund	2,458	-	-	-	-	-
6400 Federal Funds Ltd	42,102	17,245	17,245	17,969	17,969	17,969
All Funds	44,560	17,245	17,245	17,969	17,969	17,969
5550 Data Processing Software						
6400 Federal Funds Ltd	-	258,239	258,239	269,085	269,085	269,085
5600 Data Processing Hardware						
8000 General Fund	46,270	-	-	-	-	-
6400 Federal Funds Ltd	36,280	13,389	13,389	13,951	13,951	13,951
All Funds	82,550	13,389	13,389	13,951	13,951	13,951
CAPITAL OUTLAY						
8000 General Fund	48,728	-	-	-	-	-
6400 Federal Funds Ltd	78,382	288,873	288,873	301,005	301,005	301,005
TOTAL CAPITAL OUTLAY	\$127,110	\$288,873	\$288,873	\$301,005	\$301,005	\$301,005
SPECIAL PAYMENTS						
6020 Dist to Counties						
8000 General Fund	-	2,000,000	2,000,000	-	-	-
6400 Federal Funds Ltd	757,192	-	-	-	-	-
All Funds	757,192	2,000,000	2,000,000	-	-	-

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-002-00-00-00000

2023-25 Biennium

Elections Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
6085 Other Special Payments						
8000 General Fund	879,248	879,425	879,425	-	-	-
3400 Other Funds Ltd	1,134,586	-	-	-	-	-
All Funds	2,013,834	879,425	879,425	-	-	-
SPECIAL PAYMENTS						
8000 General Fund	879,248	2,879,425	2,879,425	-	-	-
3400 Other Funds Ltd	1,134,586	-	-	-	-	-
6400 Federal Funds Ltd	757,192	-	-	-	-	-
TOTAL SPECIAL PAYMENTS	\$2,771,026	\$2,879,425	\$2,879,425	-	-	-
EXPENDITURES						
8000 General Fund	10,664,760	14,241,853	14,811,482	15,468,437	15,425,484	13,566,272
3400 Other Funds Ltd	2,393,553	1,249,841	1,249,841	1,354,453	1,354,422	1,354,411
6400 Federal Funds Ltd	3,982,771	5,865,867	10,477,283	4,569,688	4,563,969	4,995,435
TOTAL EXPENDITURES	\$17,041,084	\$21,357,561	\$26,538,606	\$21,392,578	\$21,343,875	\$19,916,118
ENDING BALANCE						
3400 Other Funds Ltd	1,414,798	1,188,031	1,188,031	1,175,161	1,175,192	2,107,229
6400 Federal Funds Ltd	10,808,127	4,548,436	594,067	432,959	438,678	2,488,448
TOTAL ENDING BALANCE	\$12,222,925	\$5,736,467	\$1,782,098	\$1,608,120	\$1,613,870	\$4,595,677
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	25	26	24	27	27	26
TOTAL AUTHORIZED POSITIONS	25	26	24	27	27	26
AUTHORIZED FTE						
8250 Class/Unclass FTE Positions	24.76	26.00	24.75	27.00	27.00	26.00

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-002-00-00-00000

2023-25 Biennium

Elections Division

<i>Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
8280 FTE Reconciliation	-	(0.17)	(0.17)	-	-	-
TOTAL AUTHORIZED FTE	24.76	25.83	24.58	27.00	27.00	26.00

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-007-00-00-00000

2023-25 Biennium

Audits Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	3,937,685	3,583,760	3,583,760	2,832,524	2,832,524	2,832,524
0030 Beginning Balance Adjustment						
3400 Other Funds Ltd	-	(1,178,263)	(1,178,263)	-	-	(774,535)
BEGINNING BALANCE						
3400 Other Funds Ltd	3,937,685	2,405,497	2,405,497	2,832,524	2,832,524	2,057,989
TOTAL BEGINNING BALANCE	\$3,937,685	\$2,405,497	\$2,405,497	\$2,832,524	\$2,832,524	\$2,057,989
REVENUE CATEGORIES						
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	27,941,706	36,981,198	36,981,198	41,067,480	41,067,480	38,139,560
TRANSFERS IN						
1107 Tsfr From Administrative Svcs						
3400 Other Funds Ltd	230,562	-	-	-	-	-
REVENUE CATEGORIES						
3400 Other Funds Ltd	28,172,268	36,981,198	36,981,198	41,067,480	41,067,480	38,139,560
TOTAL REVENUE CATEGORIES	\$28,172,268	\$36,981,198	\$36,981,198	\$41,067,480	\$41,067,480	\$38,139,560
TRANSFERS OUT						
2010 Transfer Out - Intrafund						
3400 Other Funds Ltd	(6,120,880)	(9,934,330)	(9,934,330)	(11,112,774)	(11,112,774)	(9,571,542)
AVAILABLE REVENUES						
3400 Other Funds Ltd	25,989,073	29,452,365	29,452,365	32,787,230	32,787,230	30,626,007

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
TOTAL AVAILABLE REVENUES	\$25,989,073	\$29,452,365	\$29,452,365	\$32,787,230	\$32,787,230	\$30,626,007
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
3400 Other Funds Ltd	12,447,197	14,707,368	15,693,702	16,911,768	16,911,768	16,062,840
3160 Temporary Appointments						
3400 Other Funds Ltd	5,610	-	-	-	-	-
3170 Overtime Payments						
3400 Other Funds Ltd	18	-	-	-	-	-
3190 All Other Differential						
3400 Other Funds Ltd	416,544	-	-	499,000	499,000	499,000
SALARIES & WAGES						
3400 Other Funds Ltd	12,869,369	14,707,368	15,693,702	17,410,768	17,410,768	16,561,840
TOTAL SALARIES & WAGES	\$12,869,369	\$14,707,368	\$15,693,702	\$17,410,768	\$17,410,768	\$16,561,840
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
3400 Other Funds Ltd	3,581	4,176	4,176	4,081	4,081	3,816
3220 Public Employees' Retire Cont						
3400 Other Funds Ltd	2,138,736	2,519,372	2,519,372	3,120,005	3,120,005	2,967,876
3221 Pension Obligation Bond						
3400 Other Funds Ltd	720,357	851,910	851,910	848,953	848,953	848,953
3230 Social Security Taxes						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-007-00-00-00000

2023-25 Biennium

Audits Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	960,425	1,094,621	1,094,621	1,297,406	1,297,406	1,232,464
3240 Unemployment Assessments						
3400 Other Funds Ltd	21,020	-	-	-	-	-
3241 Paid Family Medical Leave Insurance						
3400 Other Funds Ltd	-	-	-	65,555	65,555	62,159
3250 Worker's Comp. Assess. (WCD)						
3400 Other Funds Ltd	2,602	3,312	3,312	3,542	3,542	3,312
3260 Mass Transit Tax						
3400 Other Funds Ltd	77,178	88,244	88,244	104,465	104,465	99,371
3270 Flexible Benefits						
3400 Other Funds Ltd	2,294,678	2,752,704	2,752,704	3,049,200	3,049,200	2,851,200
OTHER PAYROLL EXPENSES						
3400 Other Funds Ltd	6,218,577	7,314,339	7,314,339	8,493,207	8,493,207	8,069,151
TOTAL OTHER PAYROLL EXPENSES	\$6,218,577	\$7,314,339	\$7,314,339	\$8,493,207	\$8,493,207	\$8,069,151
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
3400 Other Funds Ltd	-	(166,195)	(166,195)	(82,484)	(82,484)	(413,721)
PERSONAL SERVICES						
3400 Other Funds Ltd	19,087,946	21,855,512	22,841,846	25,821,491	25,821,491	24,217,270
TOTAL PERSONAL SERVICES	\$19,087,946	\$21,855,512	\$22,841,846	\$25,821,491	\$25,821,491	\$24,217,270
SERVICES & SUPPLIES						
4100 Instate Travel						
3400 Other Funds Ltd	5,206	51,683	51,683	36,594	36,594	33,014

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-007-00-00-00000

2023-25 Biennium

Audits Division

<i>Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
4125 Out of State Travel						
3400 Other Funds Ltd	1,200	36,758	36,758	38,302	38,302	38,302
4150 Employee Training						
3400 Other Funds Ltd	116,112	128,870	128,870	165,863	165,863	155,123
4175 Office Expenses						
3400 Other Funds Ltd	11,814	87,780	87,780	102,207	101,262	91,142
4200 Telecommunications						
3400 Other Funds Ltd	66,642	78,530	78,530	96,148	96,148	81,828
4225 State Gov. Service Charges						
3400 Other Funds Ltd	503,080	627,328	627,328	756,906	715,391	740,107
4250 Data Processing						
3400 Other Funds Ltd	50,837	77,958	77,958	39,552	39,538	39,538
4275 Publicity and Publications						
3400 Other Funds Ltd	2,372	16,972	16,972	19,480	16,930	15,377
4300 Professional Services						
3400 Other Funds Ltd	1,202,740	1,863,979	1,863,979	2,028,009	2,028,009	2,028,009
4315 IT Professional Services						
3400 Other Funds Ltd	126,674	303,718	303,718	330,445	330,445	330,445
4325 Attorney General						
3400 Other Funds Ltd	34,775	80,211	80,211	94,384	90,023	88,627
4375 Employee Recruitment and Develop						
3400 Other Funds Ltd	881	12,663	12,663	16,180	16,180	13,195
4400 Dues and Subscriptions						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-007-00-00-00000

2023-25 Biennium

Audits Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	39,620	7,415	7,415	51,201	51,201	49,406
4425 Facilities Rental and Taxes						
3400 Other Funds Ltd	563,993	658,380	658,380	707,507	674,014	661,737
4475 Facilities Maintenance						
3400 Other Funds Ltd	1,245	-	-	-	-	-
4575 Agency Program Related S and S						
3400 Other Funds Ltd	240	-	-	-	-	-
4650 Other Services and Supplies						
3400 Other Funds Ltd	12,663	48,564	48,564	54,184	54,167	51,482
4700 Expendable Prop 250 - 5000						
3400 Other Funds Ltd	1,255	26,408	26,408	59,737	59,737	27,517
4715 IT Expendable Property						
3400 Other Funds Ltd	219,402	74,583	74,583	77,715	77,715	77,715
SERVICES & SUPPLIES						
3400 Other Funds Ltd	2,960,751	4,181,800	4,181,800	4,674,414	4,591,519	4,522,564
TOTAL SERVICES & SUPPLIES	\$2,960,751	\$4,181,800	\$4,181,800	\$4,674,414	\$4,591,519	\$4,522,564
CAPITAL OUTLAY						
5150 Telecommunications Equipment						
3400 Other Funds Ltd	7,150	-	-	-	-	-
5600 Data Processing Hardware						
3400 Other Funds Ltd	134,602	-	-	-	-	-
CAPITAL OUTLAY						
3400 Other Funds Ltd	141,752	-	-	-	-	-

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-007-00-00-00000

2023-25 Biennium

Audits Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
TOTAL CAPITAL OUTLAY	\$141,752	-	-	-	-	-
EXPENDITURES						
3400 Other Funds Ltd	22,190,449	26,037,312	27,023,646	30,495,905	30,413,010	28,739,834
TOTAL EXPENDITURES	\$22,190,449	\$26,037,312	\$27,023,646	\$30,495,905	\$30,413,010	\$28,739,834
ENDING BALANCE						
3400 Other Funds Ltd	3,798,624	3,415,053	2,428,719	2,291,325	2,374,220	1,886,173
TOTAL ENDING BALANCE	\$3,798,624	\$3,415,053	\$2,428,719	\$2,291,325	\$2,374,220	\$1,886,173
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	72	72	72	77	77	72
TOTAL AUTHORIZED POSITIONS	72	72	72	77	77	72
AUTHORIZED FTE						
8250 Class/Unclass FTE Positions	72.00	72.00	72.00	77.00	77.00	72.00
TOTAL AUTHORIZED FTE	72.00	72.00	72.00	77.00	77.00	72.00

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-012-00-00-00000

2023-25 Biennium

Archives Division

<i>Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	1,948,405	708,822	708,822	1,627,308	1,627,308	1,627,308
0030 Beginning Balance Adjustment						
3400 Other Funds Ltd	-	343,545	343,545	-	-	(931,662)
BEGINNING BALANCE						
3400 Other Funds Ltd	1,948,405	1,052,367	1,052,367	1,627,308	1,627,308	695,646
TOTAL BEGINNING BALANCE	\$1,948,405	\$1,052,367	\$1,052,367	\$1,627,308	\$1,627,308	\$695,646
REVENUE CATEGORIES						
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	11,196,449	15,763,947	15,763,947	21,527,641	21,527,641	20,537,018
SALES INCOME						
0705 Sales Income						
3400 Other Funds Ltd	36,504	35,000	35,000	35,000	35,000	35,000
DONATIONS AND CONTRIBUTIONS						
0910 Grants (Non-Fed)						
3400 Other Funds Ltd	500	-	-	-	-	-
FEDERAL FUNDS REVENUE						
0995 Federal Funds						
6400 Federal Funds Ltd	-	20,000	20,000	20,000	20,000	20,000
TRANSFERS IN						
1010 Transfer In - Intrafund						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-012-00-00-00000

2023-25 Biennium

Archives Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	6,300	-	-	-	-	-
1107 Tsfr From Administrative Svcs						
3400 Other Funds Ltd	56,994	-	-	-	-	-
TRANSFERS IN						
3400 Other Funds Ltd	63,294	-	-	-	-	-
TOTAL TRANSFERS IN	\$63,294	-	-	-	-	-
REVENUE CATEGORIES						
3400 Other Funds Ltd	11,296,747	15,798,947	15,798,947	21,562,641	21,562,641	20,572,018
6400 Federal Funds Ltd	-	20,000	20,000	20,000	20,000	20,000
TOTAL REVENUE CATEGORIES	\$11,296,747	\$15,818,947	\$15,818,947	\$21,582,641	\$21,582,641	\$20,592,018
TRANSFERS OUT						
2010 Transfer Out - Intrafund						
3400 Other Funds Ltd	(3,533,444)	(5,747,177)	(5,747,177)	(10,536,195)	(10,536,195)	(9,600,620)
AVAILABLE REVENUES						
3400 Other Funds Ltd	9,711,708	11,104,137	11,104,137	12,653,754	12,653,754	11,667,044
6400 Federal Funds Ltd	-	20,000	20,000	20,000	20,000	20,000
TOTAL AVAILABLE REVENUES	\$9,711,708	\$11,124,137	\$11,124,137	\$12,673,754	\$12,673,754	\$11,687,044
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
3400 Other Funds Ltd	3,130,934	3,426,732	3,752,486	4,188,768	4,188,768	4,205,040
3160 Temporary Appointments						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-012-00-00-00000

2023-25 Biennium

Archives Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	56,250	39,925	39,925	41,601	41,601	41,601
3190 All Other Differential						
3400 Other Funds Ltd	155,281	-	-	204,000	204,000	204,000
SALARIES & WAGES						
3400 Other Funds Ltd	3,342,465	3,466,657	3,792,411	4,434,369	4,434,369	4,450,641
TOTAL SALARIES & WAGES	\$3,342,465	\$3,466,657	\$3,792,411	\$4,434,369	\$4,434,369	\$4,450,641
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
3400 Other Funds Ltd	1,282	1,319	1,355	1,267	1,267	1,267
3220 Public Employees' Retire Cont						
3400 Other Funds Ltd	553,726	586,999	600,304	787,184	787,184	790,100
3221 Pension Obligation Bond						
3400 Other Funds Ltd	181,452	191,770	191,770	202,807	202,807	202,807
3230 Social Security Taxes						
3400 Other Funds Ltd	252,929	265,201	271,143	337,464	337,464	337,700
3240 Unemployment Assessments						
3400 Other Funds Ltd	990	-	-	-	-	-
3241 Paid Family Medical Leave Insurance						
3400 Other Funds Ltd	-	-	-	17,344	17,344	17,409
3250 Worker's Comp. Assess. (WCD)						
3400 Other Funds Ltd	880	1,046	1,075	1,102	1,102	1,102
3260 Mass Transit Tax						
3400 Other Funds Ltd	20,053	20,799	20,799	26,606	26,606	26,704

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-012-00-00-00000

2023-25 Biennium

Archives Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3270 Flexible Benefits						
3400 Other Funds Ltd	711,494	869,778	893,672	950,400	950,400	950,400
OTHER PAYROLL EXPENSES						
3400 Other Funds Ltd	1,722,806	1,936,912	1,980,118	2,324,174	2,324,174	2,327,489
TOTAL OTHER PAYROLL EXPENSES	\$1,722,806	\$1,936,912	\$1,980,118	\$2,324,174	\$2,324,174	\$2,327,489
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
3400 Other Funds Ltd	-	(33,239)	(33,239)	(54,989)	(54,989)	(136,646)
3465 Reconciliation Adjustment						
3400 Other Funds Ltd	-	-	-	-	-	2,901
P.S. BUDGET ADJUSTMENTS						
3400 Other Funds Ltd	-	(33,239)	(33,239)	(54,989)	(54,989)	(133,745)
TOTAL P.S. BUDGET ADJUSTMENTS	-	(\$33,239)	(\$33,239)	(\$54,989)	(\$54,989)	(\$133,745)
PERSONAL SERVICES						
3400 Other Funds Ltd	5,065,271	5,370,330	5,739,290	6,703,554	6,703,554	6,644,385
TOTAL PERSONAL SERVICES	\$5,065,271	\$5,370,330	\$5,739,290	\$6,703,554	\$6,703,554	\$6,644,385
SERVICES & SUPPLIES						
4100 Instate Travel						
3400 Other Funds Ltd	10,595	24,092	24,092	25,820	25,820	25,820
6400 Federal Funds Ltd	-	633	633	633	633	633
All Funds	10,595	24,725	24,725	26,453	26,453	26,453
4125 Out of State Travel						
3400 Other Funds Ltd	1,398	30,520	30,520	31,802	31,802	31,802

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-012-00-00-00000

2023-25 Biennium

Archives Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
4150 Employee Training						
3400 Other Funds Ltd	8,155	32,708	32,708	36,233	36,233	36,233
4175 Office Expenses						
3400 Other Funds Ltd	52,235	88,074	88,074	93,923	93,110	93,643
4200 Telecommunications						
3400 Other Funds Ltd	54,114	52,118	52,118	78,014	78,014	78,014
4225 State Gov. Service Charges						
3400 Other Funds Ltd	165,977	193,835	193,835	233,280	220,743	227,525
4250 Data Processing						
3400 Other Funds Ltd	19,550	154,833	154,833	98,816	98,781	98,780
4275 Publicity and Publications						
3400 Other Funds Ltd	33,484	253,178	253,178	264,172	250,459	251,761
6400 Federal Funds Ltd	-	5,560	5,560	5,560	5,560	5,560
All Funds	33,484	258,738	258,738	269,732	256,019	257,321
4300 Professional Services						
3400 Other Funds Ltd	20,938	42,348	42,348	46,075	46,075	46,075
6400 Federal Funds Ltd	-	12,671	12,671	12,671	12,671	12,671
All Funds	20,938	55,019	55,019	58,746	58,746	58,746
4315 IT Professional Services						
3400 Other Funds Ltd	261,488	352,022	352,022	383,000	383,000	383,000
4325 Attorney General						
3400 Other Funds Ltd	8,368	16,396	16,396	19,293	18,402	18,116
4375 Employee Recruitment and Develop						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-012-00-00-00000

2023-25 Biennium

Archives Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	1,558	1,248	1,248	1,897	1,897	1,897
4400 Dues and Subscriptions						
3400 Other Funds Ltd	8,254	6,934	6,934	7,585	7,585	7,585
4425 Facilities Rental and Taxes						
3400 Other Funds Ltd	2,010,721	2,245,593	2,245,593	2,545,704	2,462,840	2,485,597
4450 Fuels and Utilities						
3400 Other Funds Ltd	47,529	74,406	74,406	77,531	77,531	77,531
4475 Facilities Maintenance						
3400 Other Funds Ltd	20,401	20,860	20,860	21,736	21,736	21,736
4575 Agency Program Related S and S						
3400 Other Funds Ltd	-	16,503	16,503	17,196	17,196	17,196
4650 Other Services and Supplies						
3400 Other Funds Ltd	28,839	46,676	46,676	49,353	49,341	52,828
6400 Federal Funds Ltd	-	1,136	1,136	1,136	1,136	1,136
All Funds	28,839	47,812	47,812	50,489	50,477	53,964
4700 Expendable Prop 250 - 5000						
3400 Other Funds Ltd	7,222	33,620	33,620	41,482	41,482	41,482
4715 IT Expendable Property						
3400 Other Funds Ltd	136,424	29,965	29,965	72,903	72,903	72,903
SERVICES & SUPPLIES						
3400 Other Funds Ltd	2,897,250	3,715,929	3,715,929	4,145,815	4,034,950	4,069,524
6400 Federal Funds Ltd	-	20,000	20,000	20,000	20,000	20,000
TOTAL SERVICES & SUPPLIES	\$2,897,250	\$3,735,929	\$3,735,929	\$4,165,815	\$4,054,950	\$4,089,524

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-012-00-00-00000

2023-25 Biennium

Archives Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
CAPITAL OUTLAY						
5100 Office Furniture and Fixtures						
3400 Other Funds Ltd	-	123,363	123,363	878,544	878,544	878,544
5150 Telecommunications Equipment						
3400 Other Funds Ltd	22,501	-	-	-	-	-
5600 Data Processing Hardware						
3400 Other Funds Ltd	40,661	-	-	-	-	-
5900 Other Capital Outlay						
3400 Other Funds Ltd	586,405	-	-	-	-	-
CAPITAL OUTLAY						
3400 Other Funds Ltd	649,567	123,363	123,363	878,544	878,544	878,544
TOTAL CAPITAL OUTLAY	\$649,567	\$123,363	\$123,363	\$878,544	\$878,544	\$878,544
EXPENDITURES						
3400 Other Funds Ltd	8,612,088	9,209,622	9,578,582	11,727,913	11,617,048	11,592,453
6400 Federal Funds Ltd	-	20,000	20,000	20,000	20,000	20,000
TOTAL EXPENDITURES	\$8,612,088	\$9,229,622	\$9,598,582	\$11,747,913	\$11,637,048	\$11,612,453
ENDING BALANCE						
3400 Other Funds Ltd	1,099,620	1,894,515	1,525,555	925,841	1,036,706	74,591
TOTAL ENDING BALANCE	\$1,099,620	\$1,894,515	\$1,525,555	\$925,841	\$1,036,706	\$74,591
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	22	23	24	24	24	24
TOTAL AUTHORIZED POSITIONS	22	23	24	24	24	24
AUTHORIZED FTE						

<i>Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
8250 Class/Unclass FTE Positions	21.75	22.75	23.38	24.00	24.00	24.00
TOTAL AUTHORIZED FTE	21.75	22.75	23.38	24.00	24.00	24.00

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-036-00-00-00000

2023-25 Biennium

Corporation Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	8,649,070	2,852,351	2,852,351	1,197,901	1,197,901	1,197,901
0030 Beginning Balance Adjustment						
3400 Other Funds Ltd	-	869,874	869,874	-	-	(1,195,937)
BEGINNING BALANCE						
3400 Other Funds Ltd	8,649,070	3,722,225	3,722,225	1,197,901	1,197,901	1,964
TOTAL BEGINNING BALANCE	\$8,649,070	\$3,722,225	\$3,722,225	\$1,197,901	\$1,197,901	\$1,964
REVENUE CATEGORIES						
LICENSES AND FEES						
0205 Business Lic and Fees						
3400 Other Funds Ltd	18,756,613	20,229,351	20,229,351	28,663,777	28,663,777	26,588,464
8800 General Fund Revenue	81,870,196	66,848,610	66,848,610	61,241,840	61,241,840	89,636,110
All Funds	100,626,809	87,077,961	87,077,961	89,905,617	89,905,617	116,224,574
0210 Non-business Lic. and Fees						
3400 Other Funds Ltd	3,133,899	2,308,506	2,308,506	2,667,190	2,667,190	2,667,190
LICENSES AND FEES						
3400 Other Funds Ltd	21,890,512	22,537,857	22,537,857	31,330,967	31,330,967	29,255,654
8800 General Fund Revenue	81,870,196	66,848,610	66,848,610	61,241,840	61,241,840	89,636,110
TOTAL LICENSES AND FEES	\$103,760,708	\$89,386,467	\$89,386,467	\$92,572,807	\$92,572,807	\$118,891,764
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	779,624	607,218	607,218	757,528	757,528	757,528

Budget Support - Detail Revenues and Expenditures
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
TRANSFERS IN						
1107 Tsfr From Administrative Svcs						
3400 Other Funds Ltd	100,416	-	-	-	-	-
REVENUE CATEGORIES						
3400 Other Funds Ltd	22,770,552	23,145,075	23,145,075	32,088,495	32,088,495	30,013,182
8800 General Fund Revenue	81,870,196	66,848,610	66,848,610	61,241,840	61,241,840	89,636,110
TOTAL REVENUE CATEGORIES	\$104,640,748	\$89,993,685	\$89,993,685	\$93,330,335	\$93,330,335	\$119,649,292
TRANSFERS OUT						
2010 Transfer Out - Intrafund						
3400 Other Funds Ltd	(9,697,744)	(12,378,924)	(12,378,924)	(14,000,672)	(14,000,672)	(12,746,323)
2060 Transfer to General Fund						
8800 General Fund Revenue	(81,870,196)	(66,848,610)	(66,848,610)	(61,241,840)	(61,241,840)	(89,636,110)
TRANSFERS OUT						
3400 Other Funds Ltd	(9,697,744)	(12,378,924)	(12,378,924)	(14,000,672)	(14,000,672)	(12,746,323)
8800 General Fund Revenue	(81,870,196)	(66,848,610)	(66,848,610)	(61,241,840)	(61,241,840)	(89,636,110)
TOTAL TRANSFERS OUT	(\$91,567,940)	(\$79,227,534)	(\$79,227,534)	(\$75,242,512)	(\$75,242,512)	(\$102,382,433)
AVAILABLE REVENUES						
3400 Other Funds Ltd	21,721,878	14,488,376	14,488,376	19,285,724	19,285,724	17,268,823
TOTAL AVAILABLE REVENUES	\$21,721,878	\$14,488,376	\$14,488,376	\$19,285,724	\$19,285,724	\$17,268,823
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-036-00-00-00000

2023-25 Biennium

Corporation Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	4,478,076	5,191,224	5,681,191	6,905,496	6,905,496	6,101,376
3160 Temporary Appointments						
3400 Other Funds Ltd	63,481	213,687	213,687	222,662	222,662	222,662
3170 Overtime Payments						
3400 Other Funds Ltd	25,005	-	-	-	-	-
3190 All Other Differential						
3400 Other Funds Ltd	109,621	-	-	125,214	125,214	119,000
SALARIES & WAGES						
3400 Other Funds Ltd	4,676,183	5,404,911	5,894,878	7,253,372	7,253,372	6,443,038
TOTAL SALARIES & WAGES	\$4,676,183	\$5,404,911	\$5,894,878	\$7,253,372	\$7,253,372	\$6,443,038
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
3400 Other Funds Ltd	2,112	2,262	2,334	2,650	2,650	2,173
3220 Public Employees' Retire Cont						
3400 Other Funds Ltd	726,612	889,257	909,345	1,259,908	1,259,908	1,114,693
3221 Pension Obligation Bond						
3400 Other Funds Ltd	253,568	300,696	300,696	305,014	305,014	305,014
3230 Social Security Taxes						
3400 Other Funds Ltd	352,561	413,476	422,447	554,886	554,886	492,896
3240 Unemployment Assessments						
3400 Other Funds Ltd	22,947	-	-	-	-	-
3241 Paid Family Medical Leave Insurance						
3400 Other Funds Ltd	-	-	-	28,069	28,069	24,826

Budget Support - Detail Revenues and Expenditures
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3250 Worker's Comp. Assess. (WCD)						
3400 Other Funds Ltd	1,412	1,794	1,851	2,300	2,300	1,886
3260 Mass Transit Tax						
3400 Other Funds Ltd	27,613	32,429	32,429	43,521	43,521	38,659
3270 Flexible Benefits						
3400 Other Funds Ltd	1,382,189	1,491,048	1,538,838	1,980,000	1,980,000	1,623,600
OTHER PAYROLL EXPENSES						
3400 Other Funds Ltd	2,769,014	3,130,962	3,207,940	4,176,348	4,176,348	3,603,747
TOTAL OTHER PAYROLL EXPENSES	\$2,769,014	\$3,130,962	\$3,207,940	\$4,176,348	\$4,176,348	\$3,603,747
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
3400 Other Funds Ltd	-	(99,717)	(99,717)	(82,484)	(82,484)	(204,739)
PERSONAL SERVICES						
3400 Other Funds Ltd	7,445,197	8,436,156	9,003,101	11,347,236	11,347,236	9,842,046
TOTAL PERSONAL SERVICES	\$7,445,197	\$8,436,156	\$9,003,101	\$11,347,236	\$11,347,236	\$9,842,046
SERVICES & SUPPLIES						
4100 Instate Travel						
3400 Other Funds Ltd	11,951	26,853	26,853	32,425	32,425	29,413
4125 Out of State Travel						
3400 Other Funds Ltd	-	9,848	9,848	10,262	10,262	10,262
4150 Employee Training						
3400 Other Funds Ltd	16,020	30,569	30,569	49,753	49,753	36,149
4175 Office Expenses						

Budget Support - Detail Revenues and Expenditures
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	650,859	747,401	747,401	802,420	795,002	780,538
4200 Telecommunications						
3400 Other Funds Ltd	135,938	147,451	147,451	179,420	179,420	159,372
4225 State Gov. Service Charges						
3400 Other Funds Ltd	374,692	454,652	454,652	530,312	507,828	520,763
4250 Data Processing						
3400 Other Funds Ltd	29,311	11,198	11,198	11,668	11,664	11,664
4275 Publicity and Publications						
3400 Other Funds Ltd	131,034	98,842	98,842	105,510	91,698	91,211
4300 Professional Services						
3400 Other Funds Ltd	42,883	139,394	139,394	412,861	412,861	151,661
4315 IT Professional Services						
3400 Other Funds Ltd	282,473	521,233	521,233	567,102	567,102	567,102
4325 Attorney General						
3400 Other Funds Ltd	54,494	60,604	60,604	71,313	68,018	66,963
4375 Employee Recruitment and Develop						
3400 Other Funds Ltd	2,177	3,454	3,454	7,774	7,774	4,793
4400 Dues and Subscriptions						
3400 Other Funds Ltd	5,424	4,843	4,843	7,651	7,651	5,764
4425 Facilities Rental and Taxes						
3400 Other Funds Ltd	370,958	414,057	414,057	472,972	450,582	423,796
4450 Fuels and Utilities						
3400 Other Funds Ltd	1,492	-	-	-	-	-

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-036-00-00-00000

2023-25 Biennium

Corporation Division

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
4475 Facilities Maintenance						
3400 Other Funds Ltd	9,626	-	-	-	-	-
4650 Other Services and Supplies						
3400 Other Funds Ltd	1,979,061	1,891,551	2,391,551	2,799,872	2,799,289	2,790,444
4700 Expendable Prop 250 - 5000						
3400 Other Funds Ltd	2,592	42,187	42,187	114,843	114,843	56,847
4715 IT Expendable Property						
3400 Other Funds Ltd	434,610	267,575	267,575	278,813	278,813	278,813
SERVICES & SUPPLIES						
3400 Other Funds Ltd	4,535,595	4,871,712	5,371,712	6,454,971	6,384,985	5,985,555
TOTAL SERVICES & SUPPLIES	\$4,535,595	\$4,871,712	\$5,371,712	\$6,454,971	\$6,384,985	\$5,985,555
CAPITAL OUTLAY						
5150 Telecommunications Equipment						
3400 Other Funds Ltd	3,873	-	-	-	-	-
5600 Data Processing Hardware						
3400 Other Funds Ltd	72,910	-	-	-	-	-
CAPITAL OUTLAY						
3400 Other Funds Ltd	76,783	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$76,783	-	-	-	-	-
EXPENDITURES						
3400 Other Funds Ltd	12,057,575	13,307,868	14,374,813	17,802,207	17,732,221	15,827,601
TOTAL EXPENDITURES	\$12,057,575	\$13,307,868	\$14,374,813	\$17,802,207	\$17,732,221	\$15,827,601
ENDING BALANCE						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 16500-036-00-00-00000

2023-25 Biennium

Corporation Division

<i>Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
3400 Other Funds Ltd	9,664,303	1,180,508	113,563	1,483,517	1,553,503	1,441,222
TOTAL ENDING BALANCE	\$9,664,303	\$1,180,508	\$113,563	\$1,483,517	\$1,553,503	\$1,441,222
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	39	39	41	50	50	41
TOTAL AUTHORIZED POSITIONS	39	39	41	50	50	41
AUTHORIZED FTE						
8250 Class/Unclass FTE Positions	39.00	39.00	40.25	50.00	50.00	41.00
TOTAL AUTHORIZED FTE	39.00	39.00	40.25	50.00	50.00	41.00

Budget Narrative

This page has been intentionally left blank

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
BEGINNING BALANCE				
0025 Beginning Balance				
3400 Other Funds Ltd	2,319,933	2,319,933	0	-
0030 Beginning Balance Adjustment				
3400 Other Funds Ltd	-	446,278	446,278	100.00%
TOTAL BEGINNING BALANCE				
3400 Other Funds Ltd	2,319,933	2,766,211	446,278	19.24%
REVENUE CATEGORIES				
GENERAL FUND APPROPRIATION				
0050 General Fund Appropriation				
8000 General Fund	4,323,339	4,323,339	0	-
TRANSFERS IN				
1010 Transfer In - Intrafund				
3400 Other Funds Ltd	35,649,641	31,918,485	(3,731,156)	-10.47%
TOTAL REVENUES				
8000 General Fund	4,323,339	4,323,339	0	-
3400 Other Funds Ltd	35,649,641	31,918,485	(3,731,156)	-10.47%
TOTAL REVENUES	\$39,972,980	\$36,241,824	(\$3,731,156)	-9.33%
AVAILABLE REVENUES				
8000 General Fund	4,323,339	4,323,339	0	-
3400 Other Funds Ltd	37,969,574	34,684,696	(3,284,878)	-8.65%
TOTAL AVAILABLE REVENUES	\$42,292,913	\$39,008,035	(\$3,284,878)	-7.77%
EXPENDITURES				
PERSONAL SERVICES				

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
SALARIES & WAGES				
3110 Class/Unclass Sal. and Per Diem				
8000 General Fund	2,671,151	2,671,151	0	-
3400 Other Funds Ltd	13,952,713	13,952,713	0	-
All Funds	16,623,864	16,623,864	0	-
3160 Temporary Appointments				
8000 General Fund	31,430	31,430	0	-
TOTAL SALARIES & WAGES				
8000 General Fund	2,702,581	2,702,581	0	-
3400 Other Funds Ltd	13,952,713	13,952,713	0	-
TOTAL SALARIES & WAGES	\$16,655,294	\$16,655,294	0	-
OTHER PAYROLL EXPENSES				
3210 Empl. Rel. Bd. Assessments				
8000 General Fund	613	613	0	-
3400 Other Funds Ltd	3,282	3,282	0	-
All Funds	3,895	3,895	0	-
3220 Public Employees' Retire Cont				
8000 General Fund	478,669	478,669	0	-
3400 Other Funds Ltd	2,500,329	2,500,329	0	-
All Funds	2,978,998	2,978,998	0	-
3221 Pension Obligation Bond				
8000 General Fund	140,663	140,663	0	-
3400 Other Funds Ltd	659,526	659,526	0	-
All Funds	800,189	800,189	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3230 Social Security Taxes				
8000 General Fund	203,311	203,311	0	-
3400 Other Funds Ltd	1,047,305	1,047,305	0	-
All Funds	1,250,616	1,250,616	0	-
3241 Paid Family Medical Leave Insurance				
8000 General Fund	10,382	10,382	0	-
3400 Other Funds Ltd	53,885	53,885	0	-
All Funds	64,267	64,267	0	-
3250 Worker's Comp. Assess. (WCD)				
8000 General Fund	543	543	0	-
3400 Other Funds Ltd	2,838	2,838	0	-
All Funds	3,381	3,381	0	-
3260 Mass Transit Tax				
8000 General Fund	14,833	14,833	0	-
3400 Other Funds Ltd	74,250	74,250	0	-
All Funds	89,083	89,083	0	-
3270 Flexible Benefits				
8000 General Fund	459,640	459,640	0	-
3400 Other Funds Ltd	2,450,960	2,450,960	0	-
All Funds	2,910,600	2,910,600	0	-
TOTAL OTHER PAYROLL EXPENSES				
8000 General Fund	1,308,654	1,308,654	0	-
3400 Other Funds Ltd	6,792,375	6,792,375	0	-
TOTAL OTHER PAYROLL EXPENSES	\$8,101,029	\$8,101,029	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
P.S. BUDGET ADJUSTMENTS				
3455 Vacancy Savings				
8000 General Fund	(29,769)	(29,769)	0	-
3400 Other Funds Ltd	(103,187)	(103,187)	0	-
All Funds	(132,956)	(132,956)	0	-
TOTAL PERSONAL SERVICES				
8000 General Fund	3,981,466	3,981,466	0	-
3400 Other Funds Ltd	20,641,901	20,641,901	0	-
TOTAL PERSONAL SERVICES	\$24,623,367	\$24,623,367	0	-
SERVICES & SUPPLIES				
4100 Instate Travel				
8000 General Fund	21,286	21,286	0	-
3400 Other Funds Ltd	72,790	72,790	0	-
All Funds	94,076	94,076	0	-
4125 Out of State Travel				
8000 General Fund	15,552	15,552	0	-
3400 Other Funds Ltd	21,585	21,585	0	-
All Funds	37,137	37,137	0	-
4150 Employee Training				
8000 General Fund	19,709	19,709	0	-
3400 Other Funds Ltd	446,337	446,337	0	-
All Funds	466,046	466,046	0	-
4175 Office Expenses				
8000 General Fund	14,252	14,252	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	127,794	127,794	0	-
All Funds	142,046	142,046	0	-
4200 Telecommunications				
8000 General Fund	16,162	16,162	0	-
3400 Other Funds Ltd	147,036	147,036	0	-
All Funds	163,198	163,198	0	-
4225 State Gov. Service Charges				
8000 General Fund	99,918	99,918	0	-
3400 Other Funds Ltd	507,471	507,471	0	-
All Funds	607,389	607,389	0	-
4250 Data Processing				
8000 General Fund	11,783	11,783	0	-
3400 Other Funds Ltd	1,630,420	1,630,420	0	-
All Funds	1,642,203	1,642,203	0	-
4275 Publicity and Publications				
8000 General Fund	4,086	4,086	0	-
3400 Other Funds Ltd	20,511	20,511	0	-
All Funds	24,597	24,597	0	-
4300 Professional Services				
8000 General Fund	4	4	0	-
3400 Other Funds Ltd	200,324	200,324	0	-
All Funds	200,328	200,328	0	-
4315 IT Professional Services				
8000 General Fund	33,921	33,921	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	1,158,006	1,158,006	0	-
All Funds	1,191,927	1,191,927	0	-
4325 Attorney General				
3400 Other Funds Ltd	79,540	79,540	0	-
4375 Employee Recruitment and Develop				
8000 General Fund	6,359	6,359	0	-
3400 Other Funds Ltd	21,556	21,556	0	-
All Funds	27,915	27,915	0	-
4400 Dues and Subscriptions				
8000 General Fund	2,397	2,397	0	-
3400 Other Funds Ltd	21,720	21,720	0	-
All Funds	24,117	24,117	0	-
4425 Facilities Rental and Taxes				
8000 General Fund	84,839	84,839	0	-
3400 Other Funds Ltd	754,360	754,360	0	-
All Funds	839,199	839,199	0	-
4475 Facilities Maintenance				
3400 Other Funds Ltd	554,000	554,000	0	-
4575 Agency Program Related S and S				
3400 Other Funds Ltd	215	215	0	-
4650 Other Services and Supplies				
8000 General Fund	9,099	9,099	0	-
3400 Other Funds Ltd	47,932	47,932	0	-
All Funds	57,031	57,031	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4700 Expendable Prop 250 - 5000				
8000 General Fund	2,506	2,506	0	-
3400 Other Funds Ltd	91,260	91,260	0	-
All Funds	93,766	93,766	0	-
4715 IT Expendable Property				
3400 Other Funds Ltd	1,827,838	1,827,838	0	-
TOTAL SERVICES & SUPPLIES				
8000 General Fund	341,873	341,873	0	-
3400 Other Funds Ltd	7,730,695	7,730,695	0	-
TOTAL SERVICES & SUPPLIES	\$8,072,568	\$8,072,568	0	-
CAPITAL OUTLAY				
5150 Telecommunications Equipment				
3400 Other Funds Ltd	111,792	111,792	0	-
5200 Technical Equipment				
3400 Other Funds Ltd	188,661	188,661	0	-
5550 Data Processing Software				
3400 Other Funds Ltd	67,259	67,259	0	-
5600 Data Processing Hardware				
3400 Other Funds Ltd	24,251	24,251	0	-
5900 Other Capital Outlay				
3400 Other Funds Ltd	33,880	33,880	0	-
TOTAL CAPITAL OUTLAY				
3400 Other Funds Ltd	425,843	425,843	0	-
TOTAL EXPENDITURES				

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	4,323,339	4,323,339	0	-
3400 Other Funds Ltd	28,798,439	28,798,439	0	-
TOTAL EXPENDITURES	\$33,121,778	\$33,121,778	0	-
ENDING BALANCE				
3400 Other Funds Ltd	9,171,135	5,886,257	(3,284,878)	-35.82%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	74	74	0	-
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	73.50	73.50	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
BEGINNING BALANCE				
0025 Beginning Balance				
3400 Other Funds Ltd	1,499,624	1,499,624	0	-
6400 Federal Funds Ltd	5,002,647	5,002,647	0	-
All Funds	6,502,271	6,502,271	0	-
0030 Beginning Balance Adjustment				
3400 Other Funds Ltd	-	710,120	710,120	100.00%
6400 Federal Funds Ltd	-	2,481,236	2,481,236	100.00%
All Funds	-	3,191,356	3,191,356	100.00%
TOTAL BEGINNING BALANCE				
3400 Other Funds Ltd	1,499,624	2,209,744	710,120	47.35%
6400 Federal Funds Ltd	5,002,647	7,483,883	2,481,236	49.60%
TOTAL BEGINNING BALANCE	\$6,502,271	\$9,693,627	\$3,191,356	49.08%

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	14,563,972	14,563,972	0	-
-------------------	------------	------------	---	---

LICENSES AND FEES

0210 Non-business Lic. and Fees

8800 General Fund Revenue	657,511	657,511	0	-
---------------------------	---------	---------	---	---

CHARGES FOR SERVICES

0410 Charges for Services

3400 Other Funds Ltd	12,000	12,000	0	-
----------------------	--------	--------	---	---

FINES, RENTS AND ROYALTIES

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
0505 Fines and Forfeitures				
8800 General Fund Revenue	224,419	224,419	0	-
SALES INCOME				
0705 Sales Income				
3400 Other Funds Ltd	4,000	4,000	0	-
OTHER				
0975 Other Revenues				
3400 Other Funds Ltd	1,013,990	1,235,896	221,906	21.88%
TOTAL REVENUES				
8000 General Fund	14,563,972	14,563,972	0	-
3400 Other Funds Ltd	1,029,990	1,251,896	221,906	21.54%
8800 General Fund Revenue	881,930	881,930	0	-
TOTAL REVENUES	\$16,475,892	\$16,697,798	\$221,906	1.35%
TRANSFERS OUT				
2060 Transfer to General Fund				
8800 General Fund Revenue	(881,930)	(881,930)	0	-
AVAILABLE REVENUES				
8000 General Fund	14,563,972	14,563,972	0	-
3400 Other Funds Ltd	2,529,614	3,461,640	932,026	36.84%
6400 Federal Funds Ltd	5,002,647	7,483,883	2,481,236	49.60%
TOTAL AVAILABLE REVENUES	\$22,096,233	\$25,509,495	\$3,413,262	15.45%
EXPENDITURES				
PERSONAL SERVICES				
SALARIES & WAGES				

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3110 Class/Unclass Sal. and Per Diem				
8000 General Fund	3,615,936	3,615,936	0	-
6400 Federal Funds Ltd	249,264	249,264	0	-
All Funds	3,865,200	3,865,200	0	-
3160 Temporary Appointments				
8000 General Fund	218,394	218,394	0	-
3170 Overtime Payments				
8000 General Fund	28,521	28,521	0	-
TOTAL SALARIES & WAGES				
8000 General Fund	3,862,851	3,862,851	0	-
6400 Federal Funds Ltd	249,264	249,264	0	-
TOTAL SALARIES & WAGES	\$4,112,115	\$4,112,115	0	-
OTHER PAYROLL EXPENSES				
3210 Empl. Rel. Bd. Assessments				
8000 General Fund	1,060	1,060	0	-
6400 Federal Funds Ltd	106	106	0	-
All Funds	1,166	1,166	0	-
3220 Public Employees' Retire Cont				
8000 General Fund	653,084	653,084	0	-
6400 Federal Funds Ltd	44,668	44,668	0	-
All Funds	697,752	697,752	0	-
3221 Pension Obligation Bond				
8000 General Fund	173,547	173,547	0	-
6400 Federal Funds Ltd	64,073	64,073	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
All Funds	237,620	237,620	0	-
3230 Social Security Taxes				
8000 General Fund	295,512	295,512	0	-
6400 Federal Funds Ltd	19,069	19,069	0	-
All Funds	314,581	314,581	0	-
3241 Paid Family Medical Leave Insurance				
8000 General Fund	14,524	14,524	0	-
6400 Federal Funds Ltd	997	997	0	-
All Funds	15,521	15,521	0	-
3250 Worker's Comp. Assess. (WCD)				
8000 General Fund	920	920	0	-
6400 Federal Funds Ltd	92	92	0	-
All Funds	1,012	1,012	0	-
3260 Mass Transit Tax				
8000 General Fund	21,892	21,892	0	-
3270 Flexible Benefits				
8000 General Fund	792,000	792,000	0	-
6400 Federal Funds Ltd	79,200	79,200	0	-
All Funds	871,200	871,200	0	-
TOTAL OTHER PAYROLL EXPENSES				
8000 General Fund	1,952,539	1,952,539	0	-
6400 Federal Funds Ltd	208,205	208,205	0	-
TOTAL OTHER PAYROLL EXPENSES	\$2,160,744	\$2,160,744	0	-

P.S. BUDGET ADJUSTMENTS

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3455 Vacancy Savings				
8000 General Fund	(99,717)	(99,717)	0	-
6400 Federal Funds Ltd	(66,478)	(66,478)	0	-
All Funds	(166,195)	(166,195)	0	-
TOTAL PERSONAL SERVICES				
8000 General Fund	5,715,673	5,715,673	0	-
6400 Federal Funds Ltd	390,991	390,991	0	-
TOTAL PERSONAL SERVICES	\$6,106,664	\$6,106,664	0	-
SERVICES & SUPPLIES				
4100 Instate Travel				
8000 General Fund	16,137	16,137	0	-
6400 Federal Funds Ltd	61,541	61,541	0	-
All Funds	77,678	77,678	0	-
4125 Out of State Travel				
8000 General Fund	16,537	16,537	0	-
6400 Federal Funds Ltd	16,781	16,781	0	-
All Funds	33,318	33,318	0	-
4150 Employee Training				
8000 General Fund	17,803	17,803	0	-
6400 Federal Funds Ltd	10,493	10,493	0	-
All Funds	28,296	28,296	0	-
4175 Office Expenses				
8000 General Fund	2,344,457	2,344,457	0	-
3400 Other Funds Ltd	92,525	92,525	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
6400 Federal Funds Ltd	37,586	37,586	0	-
All Funds	2,474,568	2,474,568	0	-
4200 Telecommunications				
8000 General Fund	30,878	30,878	0	-
3400 Other Funds Ltd	92	92	0	-
6400 Federal Funds Ltd	112,865	112,865	0	-
All Funds	143,835	143,835	0	-
4225 State Gov. Service Charges				
8000 General Fund	437,907	437,907	0	-
6400 Federal Funds Ltd	300	300	0	-
All Funds	438,207	438,207	0	-
4250 Data Processing				
8000 General Fund	9,998	9,998	0	-
3400 Other Funds Ltd	63	63	0	-
6400 Federal Funds Ltd	117,681	117,681	0	-
All Funds	127,742	127,742	0	-
4275 Publicity and Publications				
8000 General Fund	692,200	692,200	0	-
3400 Other Funds Ltd	6,548	6,548	0	-
6400 Federal Funds Ltd	24,241	24,241	0	-
All Funds	722,989	722,989	0	-
4300 Professional Services				
8000 General Fund	906,428	906,428	0	-
3400 Other Funds Ltd	14,530	14,530	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
6400 Federal Funds Ltd	1,015,061	1,015,061	0	-
All Funds	1,936,019	1,936,019	0	-
4315 IT Professional Services				
8000 General Fund	653,109	653,109	0	-
3400 Other Funds Ltd	1,116,803	1,116,803	0	-
6400 Federal Funds Ltd	2,169,813	2,169,813	0	-
All Funds	3,939,725	3,939,725	0	-
4325 Attorney General				
8000 General Fund	490,509	490,509	0	-
3400 Other Funds Ltd	579	579	0	-
6400 Federal Funds Ltd	94,727	94,727	0	-
All Funds	585,815	585,815	0	-
4375 Employee Recruitment and Develop				
8000 General Fund	3,139	3,139	0	-
6400 Federal Funds Ltd	7	7	0	-
All Funds	3,146	3,146	0	-
4400 Dues and Subscriptions				
8000 General Fund	22,337	22,337	0	-
6400 Federal Funds Ltd	169	169	0	-
All Funds	22,506	22,506	0	-
4425 Facilities Rental and Taxes				
8000 General Fund	247,204	247,204	0	-
6400 Federal Funds Ltd	19,776	19,776	0	-
All Funds	266,980	266,980	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4650 Other Services and Supplies				
8000 General Fund	27,382	27,382	0	-
3400 Other Funds Ltd	10,314	10,314	0	-
6400 Federal Funds Ltd	12,983	12,983	0	-
All Funds	50,679	50,679	0	-
4700 Expendable Prop 250 - 5000				
8000 General Fund	27,239	27,239	0	-
6400 Federal Funds Ltd	28,631	28,631	0	-
All Funds	55,870	55,870	0	-
4715 IT Expendable Property				
8000 General Fund	25,610	25,610	0	-
3400 Other Funds Ltd	8,387	8,387	0	-
6400 Federal Funds Ltd	5,546,462	5,546,462	0	-
All Funds	5,580,459	5,580,459	0	-
TOTAL SERVICES & SUPPLIES				
8000 General Fund	5,968,874	5,968,874	0	-
3400 Other Funds Ltd	1,249,841	1,249,841	0	-
6400 Federal Funds Ltd	9,269,117	9,269,117	0	-
TOTAL SERVICES & SUPPLIES	\$16,487,832	\$16,487,832	0	-
CAPITAL OUTLAY				
5150 Telecommunications Equipment				
6400 Federal Funds Ltd	17,245	17,245	0	-
5550 Data Processing Software				
6400 Federal Funds Ltd	258,239	258,239	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
5600 Data Processing Hardware				
6400 Federal Funds Ltd	13,389	13,389	0	-
TOTAL CAPITAL OUTLAY				
6400 Federal Funds Ltd	288,873	288,873	0	-
SPECIAL PAYMENTS				
6020 Dist to Counties				
8000 General Fund	2,000,000	2,000,000	0	-
6085 Other Special Payments				
8000 General Fund	879,425	879,425	0	-
TOTAL SPECIAL PAYMENTS				
8000 General Fund	2,879,425	2,879,425	0	-
TOTAL EXPENDITURES				
8000 General Fund	14,563,972	14,563,972	0	-
3400 Other Funds Ltd	1,249,841	1,249,841	0	-
6400 Federal Funds Ltd	9,948,981	9,948,981	0	-
TOTAL EXPENDITURES	\$25,762,794	\$25,762,794	0	-
ENDING BALANCE				
3400 Other Funds Ltd	1,279,773	2,211,799	932,026	72.83%
6400 Federal Funds Ltd	(4,946,334)	(2,465,098)	2,481,236	50.16%
TOTAL ENDING BALANCE	(\$3,666,561)	(\$253,299)	\$3,413,262	93.09%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	22	22	0	-
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	22.00	22.00	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
BEGINNING BALANCE				
0025 Beginning Balance				
3400 Other Funds Ltd	2,832,524	2,832,524	0	-
0030 Beginning Balance Adjustment				
3400 Other Funds Ltd	-	(774,535)	(774,535)	100.00%
TOTAL BEGINNING BALANCE				
3400 Other Funds Ltd	2,832,524	2,057,989	(774,535)	-27.34%
REVENUE CATEGORIES				
CHARGES FOR SERVICES				
0410 Charges for Services				
3400 Other Funds Ltd	41,067,480	38,139,560	(2,927,920)	-7.13%
TRANSFERS OUT				
2010 Transfer Out - Intrafund				
3400 Other Funds Ltd	(11,112,774)	(9,571,542)	1,541,232	13.87%
AVAILABLE REVENUES				
3400 Other Funds Ltd	32,787,230	30,626,007	(2,161,223)	-6.59%
EXPENDITURES				
PERSONAL SERVICES				
SALARIES & WAGES				
3110 Class/Unclass Sal. and Per Diem				
3400 Other Funds Ltd	16,062,840	16,062,840	0	-
OTHER PAYROLL EXPENSES				
3210 Empl. Rel. Bd. Assessments				
3400 Other Funds Ltd	3,816	3,816	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3220 Public Employees' Retire Cont				
3400 Other Funds Ltd	2,878,455	2,878,455	0	-
3221 Pension Obligation Bond				
3400 Other Funds Ltd	851,910	851,910	0	-
3230 Social Security Taxes				
3400 Other Funds Ltd	1,194,290	1,194,290	0	-
3241 Paid Family Medical Leave Insurance				
3400 Other Funds Ltd	60,163	60,163	0	-
3250 Worker's Comp. Assess. (WCD)				
3400 Other Funds Ltd	3,312	3,312	0	-
3260 Mass Transit Tax				
3400 Other Funds Ltd	88,244	88,244	0	-
3270 Flexible Benefits				
3400 Other Funds Ltd	2,851,200	2,851,200	0	-
TOTAL OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	7,931,390	7,931,390	0	-
P.S. BUDGET ADJUSTMENTS				
3455 Vacancy Savings				
3400 Other Funds Ltd	(166,195)	(166,195)	0	-
TOTAL PERSONAL SERVICES				
3400 Other Funds Ltd	23,828,035	23,828,035	0	-
SERVICES & SUPPLIES				
4100 Instate Travel				
3400 Other Funds Ltd	31,683	31,683	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4125 Out of State Travel				
3400 Other Funds Ltd	36,758	36,758	0	-
4150 Employee Training				
3400 Other Funds Ltd	148,870	148,870	0	-
4175 Office Expenses				
3400 Other Funds Ltd	87,780	87,780	0	-
4200 Telecommunications				
3400 Other Funds Ltd	78,530	78,530	0	-
4225 State Gov. Service Charges				
3400 Other Funds Ltd	627,328	627,328	0	-
4250 Data Processing				
3400 Other Funds Ltd	37,958	37,958	0	-
4275 Publicity and Publications				
3400 Other Funds Ltd	16,972	16,972	0	-
4300 Professional Services				
3400 Other Funds Ltd	1,863,979	1,863,979	0	-
4315 IT Professional Services				
3400 Other Funds Ltd	303,718	303,718	0	-
4325 Attorney General				
3400 Other Funds Ltd	80,211	80,211	0	-
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	12,663	12,663	0	-
4400 Dues and Subscriptions				
3400 Other Funds Ltd	47,415	47,415	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	658,380	658,380	0	-
4650 Other Services and Supplies				
3400 Other Funds Ltd	48,564	48,564	0	-
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	26,408	26,408	0	-
4715 IT Expendable Property				
3400 Other Funds Ltd	74,583	74,583	0	-
TOTAL SERVICES & SUPPLIES				
3400 Other Funds Ltd	4,181,800	4,181,800	0	-
TOTAL EXPENDITURES				
3400 Other Funds Ltd	28,009,835	28,009,835	0	-
ENDING BALANCE				
3400 Other Funds Ltd	4,777,395	2,616,172	(2,161,223)	-45.24%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	72	72	0	-
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	72.00	72.00	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
BEGINNING BALANCE				
0025 Beginning Balance				
3400 Other Funds Ltd	1,627,308	1,627,308	0	-
0030 Beginning Balance Adjustment				
3400 Other Funds Ltd	-	(931,662)	(931,662)	100.00%
TOTAL BEGINNING BALANCE				
3400 Other Funds Ltd	1,627,308	695,646	(931,662)	-57.25%
REVENUE CATEGORIES				
CHARGES FOR SERVICES				
0410 Charges for Services				
3400 Other Funds Ltd	20,777,641	19,787,018	(990,623)	-4.77%
SALES INCOME				
0705 Sales Income				
3400 Other Funds Ltd	35,000	35,000	0	-
FEDERAL FUNDS REVENUE				
0995 Federal Funds				
6400 Federal Funds Ltd	20,000	20,000	0	-
TOTAL REVENUES				
3400 Other Funds Ltd	20,812,641	19,822,018	(990,623)	-4.76%
6400 Federal Funds Ltd	20,000	20,000	0	-
TOTAL REVENUES	\$20,832,641	\$19,842,018	(\$990,623)	-4.76%
TRANSFERS OUT				
2010 Transfer Out - Intrafund				
3400 Other Funds Ltd	(10,536,195)	(9,600,620)	935,575	8.88%

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
AVAILABLE REVENUES				
3400 Other Funds Ltd	11,903,754	10,917,044	(986,710)	-8.29%
6400 Federal Funds Ltd	20,000	20,000	0	-
TOTAL AVAILABLE REVENUES	\$11,923,754	\$10,937,044	(\$986,710)	-8.28%
EXPENDITURES				
PERSONAL SERVICES				
SALARIES & WAGES				
3110 Class/Unclass Sal. and Per Diem				
3400 Other Funds Ltd	3,837,264	3,837,264	0	-
3160 Temporary Appointments				
3400 Other Funds Ltd	39,925	39,925	0	-
TOTAL SALARIES & WAGES				
3400 Other Funds Ltd	3,877,189	3,877,189	0	-
OTHER PAYROLL EXPENSES				
3210 Empl. Rel. Bd. Assessments				
3400 Other Funds Ltd	1,147	1,147	0	-
3220 Public Employees' Retire Cont				
3400 Other Funds Ltd	687,638	687,638	0	-
3221 Pension Obligation Bond				
3400 Other Funds Ltd	191,770	191,770	0	-
3230 Social Security Taxes				
3400 Other Funds Ltd	294,841	294,841	0	-
3241 Paid Family Medical Leave Insurance				
3400 Other Funds Ltd	15,120	15,120	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3250 Worker's Comp. Assess. (WCD)				
3400 Other Funds Ltd	998	998	0	-
3260 Mass Transit Tax				
3400 Other Funds Ltd	20,799	20,799	0	-
3270 Flexible Benefits				
3400 Other Funds Ltd	861,300	861,300	0	-
TOTAL OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	2,073,613	2,073,613	0	-
P.S. BUDGET ADJUSTMENTS				
3455 Vacancy Savings				
3400 Other Funds Ltd	(33,239)	(33,239)	0	-
TOTAL PERSONAL SERVICES				
3400 Other Funds Ltd	5,917,563	5,917,563	0	-
SERVICES & SUPPLIES				
4100 Instate Travel				
3400 Other Funds Ltd	24,092	24,092	0	-
6400 Federal Funds Ltd	633	633	0	-
All Funds	24,725	24,725	0	-
4125 Out of State Travel				
3400 Other Funds Ltd	30,520	30,520	0	-
4150 Employee Training				
3400 Other Funds Ltd	32,708	32,708	0	-
4175 Office Expenses				
3400 Other Funds Ltd	88,074	88,074	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4200 Telecommunications				
3400 Other Funds Ltd	72,118	72,118	0	-
4225 State Gov. Service Charges				
3400 Other Funds Ltd	193,835	193,835	0	-
4250 Data Processing				
3400 Other Funds Ltd	94,833	94,833	0	-
4275 Publicity and Publications				
3400 Other Funds Ltd	253,178	253,178	0	-
6400 Federal Funds Ltd	5,560	5,560	0	-
All Funds	258,738	258,738	0	-
4300 Professional Services				
3400 Other Funds Ltd	42,348	42,348	0	-
6400 Federal Funds Ltd	12,671	12,671	0	-
All Funds	55,019	55,019	0	-
4315 IT Professional Services				
3400 Other Funds Ltd	352,022	352,022	0	-
4325 Attorney General				
3400 Other Funds Ltd	16,396	16,396	0	-
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	1,248	1,248	0	-
4400 Dues and Subscriptions				
3400 Other Funds Ltd	6,934	6,934	0	-
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	2,245,593	2,245,593	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4450 Fuels and Utilities				
3400 Other Funds Ltd	74,406	74,406	0	-
4475 Facilities Maintenance				
3400 Other Funds Ltd	20,860	20,860	0	-
4575 Agency Program Related S and S				
3400 Other Funds Ltd	16,503	16,503	0	-
4650 Other Services and Supplies				
3400 Other Funds Ltd	46,676	46,676	0	-
6400 Federal Funds Ltd	1,136	1,136	0	-
All Funds	47,812	47,812	0	-
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	33,620	33,620	0	-
4715 IT Expendable Property				
3400 Other Funds Ltd	69,965	69,965	0	-
TOTAL SERVICES & SUPPLIES				
3400 Other Funds Ltd	3,715,929	3,715,929	0	-
6400 Federal Funds Ltd	20,000	20,000	0	-
TOTAL SERVICES & SUPPLIES	\$3,735,929	\$3,735,929	0	-
CAPITAL OUTLAY				
5100 Office Furniture and Fixtures				
3400 Other Funds Ltd	123,363	123,363	0	-
TOTAL EXPENDITURES				
3400 Other Funds Ltd	9,756,855	9,756,855	0	-
6400 Federal Funds Ltd	20,000	20,000	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL EXPENDITURES	\$9,776,855	\$9,776,855	0	-
ENDING BALANCE				
3400 Other Funds Ltd	2,146,899	1,160,189	(986,710)	-45.96%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	22	22	0	-
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	21.75	21.75	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
BEGINNING BALANCE				
0025 Beginning Balance				
3400 Other Funds Ltd	1,197,901	1,197,901	0	-
0030 Beginning Balance Adjustment				
3400 Other Funds Ltd	-	(1,195,937)	(1,195,937)	100.00%
TOTAL BEGINNING BALANCE				
3400 Other Funds Ltd	1,197,901	1,964	(1,195,937)	-99.84%
REVENUE CATEGORIES				
LICENSES AND FEES				
0205 Business Lic and Fees				
3400 Other Funds Ltd	26,020,869	25,797,907	(222,962)	-0.86%
8800 General Fund Revenue	63,884,748	90,426,667	26,541,919	41.55%
All Funds	89,905,617	116,224,574	26,318,957	29.27%
0210 Non-business Lic. and Fees				
3400 Other Funds Ltd	2,667,190	2,667,190	0	-
TOTAL LICENSES AND FEES				
3400 Other Funds Ltd	28,688,059	28,465,097	(222,962)	-0.78%
8800 General Fund Revenue	63,884,748	90,426,667	26,541,919	41.55%
TOTAL LICENSES AND FEES	\$92,572,807	\$118,891,764	\$26,318,957	28.43%
CHARGES FOR SERVICES				
0410 Charges for Services				
3400 Other Funds Ltd	757,528	757,528	0	-
TOTAL REVENUES				
3400 Other Funds Ltd	29,445,587	29,222,625	(222,962)	-0.76%

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8800 General Fund Revenue	63,884,748	90,426,667	26,541,919	41.55%
TOTAL REVENUES	\$93,330,335	\$119,649,292	\$26,318,957	28.20%
TRANSFERS OUT				
2010 Transfer Out - Intrafund				
3400 Other Funds Ltd	(14,000,672)	(12,746,323)	1,254,349	8.96%
2060 Transfer to General Fund				
8800 General Fund Revenue	(63,884,748)	(90,426,667)	(26,541,919)	-41.55%
TOTAL TRANSFERS OUT				
3400 Other Funds Ltd	(14,000,672)	(12,746,323)	1,254,349	8.96%
8800 General Fund Revenue	(63,884,748)	(90,426,667)	(26,541,919)	-41.55%
TOTAL TRANSFERS OUT	(\$77,885,420)	(\$103,172,990)	(\$25,287,570)	-32.47%
AVAILABLE REVENUES				
3400 Other Funds Ltd	16,642,816	16,478,266	(164,550)	-0.99%
EXPENDITURES				
PERSONAL SERVICES				
SALARIES & WAGES				
3110 Class/Unclass Sal. and Per Diem				
3400 Other Funds Ltd	5,771,088	5,771,088	0	-
3160 Temporary Appointments				
3400 Other Funds Ltd	213,687	213,687	0	-
TOTAL SALARIES & WAGES				
3400 Other Funds Ltd	5,984,775	5,984,775	0	-
OTHER PAYROLL EXPENSES				
3210 Empl. Rel. Bd. Assessments				

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	2,067	2,067	0	-
3220 Public Employees' Retire Cont				
3400 Other Funds Ltd	1,034,181	1,034,181	0	-
3221 Pension Obligation Bond				
3400 Other Funds Ltd	300,696	300,696	0	-
3230 Social Security Taxes				
3400 Other Funds Ltd	457,838	457,838	0	-
3241 Paid Family Medical Leave Insurance				
3400 Other Funds Ltd	23,029	23,029	0	-
3250 Worker's Comp. Assess. (WCD)				
3400 Other Funds Ltd	1,794	1,794	0	-
3260 Mass Transit Tax				
3400 Other Funds Ltd	32,429	32,429	0	-
3270 Flexible Benefits				
3400 Other Funds Ltd	1,544,400	1,544,400	0	-
TOTAL OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	3,396,434	3,396,434	0	-
P.S. BUDGET ADJUSTMENTS				
3455 Vacancy Savings				
3400 Other Funds Ltd	(99,717)	(99,717)	0	-
TOTAL PERSONAL SERVICES				
3400 Other Funds Ltd	9,281,492	9,281,492	0	-
SERVICES & SUPPLIES				
4100 Instate Travel				

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	26,853	26,853	0	-
4125 Out of State Travel				
3400 Other Funds Ltd	9,848	9,848	0	-
4150 Employee Training				
3400 Other Funds Ltd	30,569	30,569	0	-
4175 Office Expenses				
3400 Other Funds Ltd	747,401	747,401	0	-
4200 Telecommunications				
3400 Other Funds Ltd	147,451	147,451	0	-
4225 State Gov. Service Charges				
3400 Other Funds Ltd	454,652	454,652	0	-
4250 Data Processing				
3400 Other Funds Ltd	11,198	11,198	0	-
4275 Publicity and Publications				
3400 Other Funds Ltd	98,842	98,842	0	-
4300 Professional Services				
3400 Other Funds Ltd	139,394	139,394	0	-
4315 IT Professional Services				
3400 Other Funds Ltd	521,233	521,233	0	-
4325 Attorney General				
3400 Other Funds Ltd	60,604	60,604	0	-
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	3,454	3,454	0	-
4400 Dues and Subscriptions				

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	4,843	4,843	0	-
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	414,057	414,057	0	-
4650 Other Services and Supplies				
3400 Other Funds Ltd	2,391,551	2,391,551	0	-
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	42,187	42,187	0	-
4715 IT Expendable Property				
3400 Other Funds Ltd	267,575	267,575	0	-
TOTAL SERVICES & SUPPLIES				
3400 Other Funds Ltd	5,371,712	5,371,712	0	-
TOTAL EXPENDITURES				
3400 Other Funds Ltd	14,653,204	14,653,204	0	-
ENDING BALANCE				
3400 Other Funds Ltd	1,989,612	1,825,062	(164,550)	-8.27%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	39	39	0	-
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	39.00	39.00	0	-

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Vacancy Factor and Non-ORPICS Personal Services
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	129,955	129,955	0	0.00%
-------------------	---------	---------	---	-------

AVAILABLE REVENUES

8000 General Fund	129,955	129,955	0	0.00%
-------------------	---------	---------	---	-------

TOTAL AVAILABLE REVENUES	\$129,955	\$129,955	\$0	0.00%
---------------------------------	------------------	------------------	------------	--------------

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3160 Temporary Appointments

8000 General Fund	1,320	1,320	0	0.00%
-------------------	-------	-------	---	-------

3190 All Other Differential

8000 General Fund	83,478	83,478	0	0.00%
-------------------	--------	--------	---	-------

3400 Other Funds Ltd	464,522	464,522	0	0.00%
----------------------	---------	---------	---	-------

All Funds	548,000	548,000	0	0.00%
-----------	---------	---------	---	-------

SALARIES & WAGES

8000 General Fund	84,798	84,798	0	0.00%
-------------------	--------	--------	---	-------

3400 Other Funds Ltd	464,522	464,522	0	0.00%
----------------------	---------	---------	---	-------

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Vacancy Factor and Non-ORPICS Personal Services
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL SALARIES & WAGES	\$549,320	\$549,320	\$0	0.00%
OTHER PAYROLL EXPENSES				
3220 Public Employees Retire Cont				
8000 General Fund	14,959	14,959	0	0.00%
3400 Other Funds Ltd	83,242	83,242	0	0.00%
All Funds	98,201	98,201	0	0.00%
3221 Pension Obligation Bond				
8000 General Fund	513	513	0	0.00%
3400 Other Funds Ltd	77,903	77,903	0	0.00%
All Funds	78,416	78,416	0	0.00%
3230 Social Security Taxes				
8000 General Fund	6,488	6,488	0	0.00%
3400 Other Funds Ltd	35,536	35,536	0	0.00%
All Funds	42,024	42,024	0	0.00%
3241 Paid Family Medical Leave Insurance				
8000 General Fund	334	334	0	0.00%
3400 Other Funds Ltd	1,858	1,858	0	0.00%
All Funds	2,192	2,192	0	0.00%
3260 Mass Transit Tax				

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Vacancy Factor and Non-ORPICS Personal Services
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	1,892	1,892	0	0.00%
3400 Other Funds Ltd	12,253	12,253	0	0.00%
All Funds	14,145	14,145	0	0.00%
OTHER PAYROLL EXPENSES				
8000 General Fund	24,186	24,186	0	0.00%
3400 Other Funds Ltd	210,792	210,792	0	0.00%
TOTAL OTHER PAYROLL EXPENSES	\$234,978	\$234,978	\$0	0.00%
P.S. BUDGET ADJUSTMENTS				
3455 Vacancy Savings				
8000 General Fund	20,971	20,971	0	0.00%
3400 Other Funds Ltd	29,501	29,501	0	0.00%
All Funds	50,472	50,472	0	0.00%
P.S. BUDGET ADJUSTMENTS				
8000 General Fund	20,971	20,971	0	0.00%
3400 Other Funds Ltd	29,501	29,501	0	0.00%
TOTAL P.S. BUDGET ADJUSTMENTS	\$50,472	\$50,472	\$0	0.00%
PERSONAL SERVICES				
8000 General Fund	129,955	129,955	0	0.00%
3400 Other Funds Ltd	704,815	704,815	0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Vacancy Factor and Non-ORPICS Personal Services
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL PERSONAL SERVICES	\$834,770	\$834,770	\$0	0.00%
EXPENDITURES				
8000 General Fund	129,955	129,955	0	0.00%
3400 Other Funds Ltd	704,815	704,815	0	0.00%
TOTAL EXPENDITURES	\$834,770	\$834,770	\$0	0.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	(704,815)	(704,815)	0	0.00%
TOTAL ENDING BALANCE	(\$704,815)	(\$704,815)	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Phase-out Pgm & One-time Costs
 Pkg Group: ESS Pkg Type: 020 Pkg Number: 022

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4475 Facilities Maintenance				
3400 Other Funds Ltd	(550,000)	(550,000)	0	0.00%
4715 IT Expendable Property				
3400 Other Funds Ltd	(730,000)	(730,000)	0	0.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	(1,280,000)	(1,280,000)	0	0.00%
TOTAL SERVICES & SUPPLIES	(\$1,280,000)	(\$1,280,000)	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	(1,280,000)	(1,280,000)	0	0.00%
TOTAL EXPENDITURES	(\$1,280,000)	(\$1,280,000)	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	1,280,000	1,280,000	0	0.00%
TOTAL ENDING BALANCE	\$1,280,000	\$1,280,000	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Standard Inflation
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	(5,802)	(5,802)	0	0.00%
-------------------	---------	---------	---	-------

AVAILABLE REVENUES

8000 General Fund	(5,802)	(5,802)	0	0.00%
-------------------	---------	---------	---	-------

TOTAL AVAILABLE REVENUES	(\$5,802)	(\$5,802)	\$0	0.00%
---------------------------------	------------------	------------------	------------	--------------

EXPENDITURES

SERVICES & SUPPLIES

4100 Instate Travel

8000 General Fund	894	894	0	0.00%
-------------------	-----	-----	---	-------

3400 Other Funds Ltd	3,057	3,057	0	0.00%
----------------------	-------	-------	---	-------

All Funds	3,951	3,951	0	0.00%
-----------	-------	-------	---	-------

4125 Out of State Travel

8000 General Fund	653	653	0	0.00%
-------------------	-----	-----	---	-------

3400 Other Funds Ltd	906	906	0	0.00%
----------------------	-----	-----	---	-------

All Funds	1,559	1,559	0	0.00%
-----------	-------	-------	---	-------

4150 Employee Training

8000 General Fund	828	828	0	0.00%
-------------------	-----	-----	---	-------

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Standard Inflation
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	18,747	18,747	0	0.00%
All Funds	19,575	19,575	0	0.00%
4175 Office Expenses				
8000 General Fund	599	599	0	0.00%
3400 Other Funds Ltd	5,367	5,367	0	0.00%
All Funds	5,966	5,966	0	0.00%
4200 Telecommunications				
8000 General Fund	678	678	0	0.00%
3400 Other Funds Ltd	6,175	6,175	0	0.00%
All Funds	6,853	6,853	0	0.00%
4225 State Gov. Service Charges				
8000 General Fund	(17,523)	(17,523)	0	0.00%
3400 Other Funds Ltd	182,934	182,934	0	0.00%
All Funds	165,411	165,411	0	0.00%
4250 Data Processing				
8000 General Fund	495	495	0	0.00%
3400 Other Funds Ltd	68,477	68,477	0	0.00%
All Funds	68,972	68,972	0	0.00%
4275 Publicity and Publications				

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	171	171	0	0.00%
3400 Other Funds Ltd	862	862	0	0.00%
All Funds	1,033	1,033	0	0.00%
4300 Professional Services				
3400 Other Funds Ltd	17,629	17,629	0	0.00%
4315 IT Professional Services				
8000 General Fund	2,985	2,985	0	0.00%
3400 Other Funds Ltd	101,906	101,906	0	0.00%
All Funds	104,891	104,891	0	0.00%
4325 Attorney General				
3400 Other Funds Ltd	14,055	14,055	0	0.00%
4375 Employee Recruitment and Develop				
8000 General Fund	267	267	0	0.00%
3400 Other Funds Ltd	906	906	0	0.00%
All Funds	1,173	1,173	0	0.00%
4400 Dues and Subscriptions				
8000 General Fund	100	100	0	0.00%
3400 Other Funds Ltd	912	912	0	0.00%
All Funds	1,012	1,012	0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4425 Facilities Rental and Taxes				
8000 General Fund	3,563	3,563	0	0.00%
3400 Other Funds Ltd	31,683	31,683	0	0.00%
All Funds	35,246	35,246	0	0.00%
4475 Facilities Maintenance				
3400 Other Funds Ltd	168	168	0	0.00%
4575 Agency Program Related S and S				
3400 Other Funds Ltd	9	9	0	0.00%
4650 Other Services and Supplies				
8000 General Fund	383	383	0	0.00%
3400 Other Funds Ltd	2,014	2,014	0	0.00%
All Funds	2,397	2,397	0	0.00%
4700 Expendable Prop 250 - 5000				
8000 General Fund	105	105	0	0.00%
3400 Other Funds Ltd	3,834	3,834	0	0.00%
All Funds	3,939	3,939	0	0.00%
4715 IT Expendable Property				
3400 Other Funds Ltd	46,110	46,110	0	0.00%
SERVICES & SUPPLIES				

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Standard Inflation
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	(5,802)	(5,802)	0	0.00%
3400 Other Funds Ltd	505,751	505,751	0	0.00%
TOTAL SERVICES & SUPPLIES	\$499,949	\$499,949	\$0	0.00%
CAPITAL OUTLAY				
5150 Telecommunications Equipment				
3400 Other Funds Ltd	4,695	4,695	0	0.00%
5200 Technical Equipment				
3400 Other Funds Ltd	7,924	7,924	0	0.00%
5550 Data Processing Software				
3400 Other Funds Ltd	2,825	2,825	0	0.00%
5600 Data Processing Hardware				
3400 Other Funds Ltd	1,019	1,019	0	0.00%
5900 Other Capital Outlay				
3400 Other Funds Ltd	1,423	1,423	0	0.00%
CAPITAL OUTLAY				
3400 Other Funds Ltd	17,886	17,886	0	0.00%
TOTAL CAPITAL OUTLAY	\$17,886	\$17,886	\$0	0.00%
EXPENDITURES				
8000 General Fund	(5,802)	(5,802)	0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	523,637	523,637	0	0.00%
TOTAL EXPENDITURES	\$517,835	\$517,835	\$0	0.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	(523,637)	(523,637)	0	0.00%
TOTAL ENDING BALANCE	(\$523,637)	(\$523,637)	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Technical Adjustments
 Pkg Group: ESS Pkg Type: 060 Pkg Number: 060

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4300 Professional Services				
3400 Other Funds Ltd	20,000	20,000	0	0.00%
4315 IT Professional Services				
3400 Other Funds Ltd	(20,000)	(20,000)	0	0.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	-	-	0	0.00%
TOTAL SERVICES & SUPPLIES	-	-	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	-	-	0	0.00%
TOTAL EXPENDITURES	-	-	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Statewide AG Adjustment
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4325 Attorney General				
3400 Other Funds Ltd	(4,324)	-	4,324	100.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	(4,324)	-	4,324	100.00%
TOTAL SERVICES & SUPPLIES	(\$4,324)	-	\$4,324	100.00%
EXPENDITURES				
3400 Other Funds Ltd	(4,324)	-	4,324	100.00%
TOTAL EXPENDITURES	(\$4,324)	-	\$4,324	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	4,324	-	(4,324)	(100.00%)
TOTAL ENDING BALANCE	\$4,324	-	(\$4,324)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Statewide Adjustment DAS Chgs
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	(10,142)	-	10,142	100.00%
-------------------	----------	---	--------	---------

AVAILABLE REVENUES

8000 General Fund	(10,142)	-	10,142	100.00%
-------------------	----------	---	--------	---------

TOTAL AVAILABLE REVENUES	(\$10,142)	-	\$10,142	100.00%
---------------------------------	-------------------	----------	-----------------	----------------

EXPENDITURES

SERVICES & SUPPLIES

4175 Office Expenses

8000 General Fund	(195)	-	195	100.00%
-------------------	-------	---	-----	---------

3400 Other Funds Ltd	(1,550)	-	1,550	100.00%
----------------------	---------	---	-------	---------

All Funds	(1,745)	-	1,745	100.00%
-----------	---------	---	-------	---------

4225 State Gov. Service Charges

8000 General Fund	(4,520)	-	4,520	100.00%
-------------------	---------	---	-------	---------

3400 Other Funds Ltd	(37,849)	-	37,849	100.00%
----------------------	----------	---	--------	---------

All Funds	(42,369)	-	42,369	100.00%
-----------	----------	---	--------	---------

4250 Data Processing

8000 General Fund	(12)	-	12	100.00%
-------------------	------	---	----	---------

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Statewide Adjustment DAS Chgs
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(6,456)	-	6,456	100.00%
All Funds	(6,468)	-	6,468	100.00%
4275 Publicity and Publications				
8000 General Fund	(752)	-	752	100.00%
3400 Other Funds Ltd	(3,730)	-	3,730	100.00%
All Funds	(4,482)	-	4,482	100.00%
4425 Facilities Rental and Taxes				
8000 General Fund	(4,660)	-	4,660	100.00%
3400 Other Funds Ltd	(40,013)	-	40,013	100.00%
All Funds	(44,673)	-	44,673	100.00%
4650 Other Services and Supplies				
8000 General Fund	(3)	-	3	100.00%
3400 Other Funds Ltd	(16)	-	16	100.00%
All Funds	(19)	-	19	100.00%
SERVICES & SUPPLIES				
8000 General Fund	(10,142)	-	10,142	100.00%
3400 Other Funds Ltd	(89,614)	-	89,614	100.00%
TOTAL SERVICES & SUPPLIES	(\$99,756)	-	\$99,756	100.00%

EXPENDITURES

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Statewide Adjustment DAS Chgs
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	(10,142)	-	10,142	100.00%
3400 Other Funds Ltd	(89,614)	-	89,614	100.00%
TOTAL EXPENDITURES	(\$99,756)	-	\$99,756	100.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	89,614	-	(89,614)	(100.00%)
TOTAL ENDING BALANCE	\$89,614	-	(\$89,614)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Procurement Contract Assistant
 Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	12,309	-	(12,309)	(100.00%)
-------------------	--------	---	----------	-----------

AVAILABLE REVENUES

8000 General Fund	12,309	-	(12,309)	(100.00%)
-------------------	--------	---	----------	-----------

TOTAL AVAILABLE REVENUES	\$12,309	-	(\$12,309)	(100.00%)
---------------------------------	-----------------	----------	-------------------	------------------

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	6,567	-	(6,567)	(100.00%)
-------------------	-------	---	---------	-----------

3400 Other Funds Ltd	87,249	93,816	6,567	7.53%
----------------------	--------	--------	-------	-------

All Funds	93,816	93,816	0	0.00%
-----------	--------	--------	---	-------

SALARIES & WAGES

8000 General Fund	6,567	-	(6,567)	(100.00%)
-------------------	-------	---	---------	-----------

3400 Other Funds Ltd	87,249	93,816	6,567	7.53%
----------------------	--------	--------	-------	-------

TOTAL SALARIES & WAGES	\$93,816	\$93,816	\$0	0.00%
-----------------------------------	-----------------	-----------------	------------	--------------

OTHER PAYROLL EXPENSES

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Procurement Contract Assistant
 Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3210 Empl. Rel. Bd. Assessments				
8000 General Fund	4	-	(4)	(100.00%)
3400 Other Funds Ltd	49	53	4	8.16%
All Funds	53	53	0	0.00%
3220 Public Employees Retire Cont				
8000 General Fund	1,177	-	(1,177)	(100.00%)
3400 Other Funds Ltd	15,635	16,812	1,177	7.53%
All Funds	16,812	16,812	0	0.00%
3230 Social Security Taxes				
8000 General Fund	502	-	(502)	(100.00%)
3400 Other Funds Ltd	6,675	7,177	502	7.52%
All Funds	7,177	7,177	0	0.00%
3241 Paid Family Medical Leave Insurance				
8000 General Fund	26	-	(26)	(100.00%)
3400 Other Funds Ltd	349	375	26	7.45%
All Funds	375	375	0	0.00%
3250 Workers Comp. Assess. (WCD)				
8000 General Fund	3	-	(3)	(100.00%)
3400 Other Funds Ltd	43	46	3	6.98%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Procurement Contract Assistant
 Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
All Funds	46	46	0	0.00%
3260 Mass Transit Tax				
8000 General Fund	39	-	(39)	(100.00%)
3400 Other Funds Ltd	523	562	39	7.46%
All Funds	562	562	0	0.00%
3270 Flexible Benefits				
8000 General Fund	2,772	-	(2,772)	(100.00%)
3400 Other Funds Ltd	36,828	39,600	2,772	7.53%
All Funds	39,600	39,600	0	0.00%
OTHER PAYROLL EXPENSES				
8000 General Fund	4,523	-	(4,523)	(100.00%)
3400 Other Funds Ltd	60,102	64,625	4,523	7.53%
TOTAL OTHER PAYROLL EXPENSES	\$64,625	\$64,625	\$0	0.00%
PERSONAL SERVICES				
8000 General Fund	11,090	-	(11,090)	(100.00%)
3400 Other Funds Ltd	147,351	158,441	11,090	7.53%
TOTAL PERSONAL SERVICES	\$158,441	\$158,441	\$0	0.00%
SERVICES & SUPPLIES				
4100 Instate Travel				

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Procurement Contract Assistant
 Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	20	-	(20)	(100.00%)
3400 Other Funds Ltd	267	287	20	7.49%
All Funds	287	287	0	0.00%
4150 Employee Training				
8000 General Fund	100	-	(100)	(100.00%)
3400 Other Funds Ltd	1,332	1,432	100	7.51%
All Funds	1,432	1,432	0	0.00%
4175 Office Expenses				
8000 General Fund	150	-	(150)	(100.00%)
3400 Other Funds Ltd	1,998	2,148	150	7.51%
All Funds	2,148	2,148	0	0.00%
4200 Telecommunications				
8000 General Fund	150	-	(150)	(100.00%)
3400 Other Funds Ltd	1,998	2,148	150	7.51%
All Funds	2,148	2,148	0	0.00%
4275 Publicity and Publications				
8000 General Fund	13	-	(13)	(100.00%)
3400 Other Funds Ltd	167	180	13	7.78%
All Funds	180	180	0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Procurement Contract Assistant
 Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4375 Employee Recruitment and Develop				
8000 General Fund	21	-	(21)	(100.00%)
3400 Other Funds Ltd	277	298	21	7.58%
All Funds	298	298	0	0.00%
4400 Dues and Subscriptions				
8000 General Fund	13	-	(13)	(100.00%)
3400 Other Funds Ltd	178	191	13	7.30%
All Funds	191	191	0	0.00%
4425 Facilities Rental and Taxes				
8000 General Fund	251	-	(251)	(100.00%)
3400 Other Funds Ltd	3,329	3,580	251	7.54%
All Funds	3,580	3,580	0	0.00%
4650 Other Services and Supplies				
8000 General Fund	50	-	(50)	(100.00%)
3400 Other Funds Ltd	666	716	50	7.51%
All Funds	716	716	0	0.00%
4700 Expendable Prop 250 - 5000				
8000 General Fund	451	-	(451)	(100.00%)
3400 Other Funds Ltd	5,993	6,444	451	7.53%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Procurement Contract Assistant
 Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
All Funds	6,444	6,444	0	0.00%
SERVICES & SUPPLIES				
8000 General Fund	1,219	-	(1,219)	(100.00%)
3400 Other Funds Ltd	16,205	17,424	1,219	7.52%
TOTAL SERVICES & SUPPLIES	\$17,424	\$17,424	\$0	0.00%
EXPENDITURES				
8000 General Fund	12,309	-	(12,309)	(100.00%)
3400 Other Funds Ltd	163,556	175,865	12,309	7.53%
TOTAL EXPENDITURES	\$175,865	\$175,865	\$0	0.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	(163,556)	(175,865)	(12,309)	(7.53%)
TOTAL ENDING BALANCE	(\$163,556)	(\$175,865)	(\$12,309)	(7.53%)
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	1	1	0	0.00%
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	1.00	1.00	0.00	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Business Services Personnel True-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 102

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	2,237	-	(2,237)	(100.00%)
-------------------	-------	---	---------	-----------

AVAILABLE REVENUES

8000 General Fund	2,237	-	(2,237)	(100.00%)
-------------------	-------	---	---------	-----------

TOTAL AVAILABLE REVENUES	\$2,237	-	(\$2,237)	(100.00%)
---------------------------------	----------------	----------	------------------	------------------

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	1,767	1,767	0	0.00%
-------------------	-------	-------	---	-------

3400 Other Funds Ltd	45,873	45,873	0	0.00%
----------------------	--------	--------	---	-------

All Funds	47,640	47,640	0	0.00%
-----------	--------	--------	---	-------

SALARIES & WAGES

8000 General Fund	1,767	1,767	0	0.00%
-------------------	-------	-------	---	-------

3400 Other Funds Ltd	45,873	45,873	0	0.00%
----------------------	--------	--------	---	-------

TOTAL SALARIES & WAGES	\$47,640	\$47,640	\$0	0.00%
-----------------------------------	-----------------	-----------------	------------	--------------

OTHER PAYROLL EXPENSES

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Business Services Personnel True-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 102

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3220 Public Employees Retire Cont				
8000 General Fund	317	317	0	0.00%
3400 Other Funds Ltd	8,220	8,220	0	0.00%
All Funds	8,537	8,537	0	0.00%
3230 Social Security Taxes				
8000 General Fund	135	135	0	0.00%
3400 Other Funds Ltd	3,508	3,508	0	0.00%
All Funds	3,643	3,643	0	0.00%
3241 Paid Family Medical Leave Insurance				
8000 General Fund	7	7	0	0.00%
3400 Other Funds Ltd	183	183	0	0.00%
All Funds	190	190	0	0.00%
3260 Mass Transit Tax				
8000 General Fund	11	11	0	0.00%
3400 Other Funds Ltd	275	275	0	0.00%
All Funds	286	286	0	0.00%
OTHER PAYROLL EXPENSES				
8000 General Fund	470	470	0	0.00%
3400 Other Funds Ltd	12,186	12,186	0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Business Services Personnel True-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 102

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL OTHER PAYROLL EXPENSES	\$12,656	\$12,656	\$0	0.00%
P.S. BUDGET ADJUSTMENTS				
3465 Reconciliation Adjustment				
8000 General Fund	-	(2,237)	(2,237)	100.00%
3400 Other Funds Ltd	-	2,237	2,237	100.00%
All Funds	-	-	0	0.00%
P.S. BUDGET ADJUSTMENTS				
8000 General Fund	-	(2,237)	(2,237)	100.00%
3400 Other Funds Ltd	-	2,237	2,237	100.00%
TOTAL P.S. BUDGET ADJUSTMENTS	-	-	\$0	0.00%
PERSONAL SERVICES				
8000 General Fund	2,237	-	(2,237)	(100.00%)
3400 Other Funds Ltd	58,059	60,296	2,237	3.85%
TOTAL PERSONAL SERVICES	\$60,296	\$60,296	\$0	0.00%
EXPENDITURES				
8000 General Fund	2,237	-	(2,237)	(100.00%)
3400 Other Funds Ltd	58,059	60,296	2,237	3.85%
TOTAL EXPENDITURES	\$60,296	\$60,296	\$0	0.00%
ENDING BALANCE				

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Business Services Personnel True-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 102

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	(58,059)	(60,296)	(2,237)	(3.85%)
TOTAL ENDING BALANCE	(\$58,059)	(\$60,296)	(\$2,237)	(3.85%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000

Package: Executive Staffing

Pkg Group: POL Pkg Type: POL Pkg Number: 103

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

3400 Other Funds Ltd	905,376	-	(905,376)	(100.00%)
----------------------	---------	---	-----------	-----------

SALARIES & WAGES

3400 Other Funds Ltd	905,376	-	(905,376)	(100.00%)
----------------------	---------	---	-----------	-----------

TOTAL SALARIES & WAGES	\$905,376	-	(\$905,376)	(100.00%)
-----------------------------------	------------------	----------	--------------------	------------------

OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

3400 Other Funds Ltd	212	-	(212)	(100.00%)
----------------------	-----	---	-------	-----------

3220 Public Employees Retire Cont

3400 Other Funds Ltd	162,244	-	(162,244)	(100.00%)
----------------------	---------	---	-----------	-----------

3230 Social Security Taxes

3400 Other Funds Ltd	65,450	-	(65,450)	(100.00%)
----------------------	--------	---	----------	-----------

3241 Paid Family Medical Leave Insurance

3400 Other Funds Ltd	3,262	-	(3,262)	(100.00%)
----------------------	-------	---	---------	-----------

3250 Workers Comp. Assess. (WCD)

3400 Other Funds Ltd	184	-	(184)	(100.00%)
----------------------	-----	---	-------	-----------

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3260 Mass Transit Tax				
3400 Other Funds Ltd	5,432	-	(5,432)	(100.00%)
3270 Flexible Benefits				
3400 Other Funds Ltd	158,400	-	(158,400)	(100.00%)
OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	395,184	-	(395,184)	(100.00%)
TOTAL OTHER PAYROLL EXPENSES	\$395,184	-	(\$395,184)	(100.00%)
PERSONAL SERVICES				
3400 Other Funds Ltd	1,300,560	-	(1,300,560)	(100.00%)
TOTAL PERSONAL SERVICES	\$1,300,560	-	(\$1,300,560)	(100.00%)
SERVICES & SUPPLIES				
4100 Instate Travel				
3400 Other Funds Ltd	2,864	-	(2,864)	(100.00%)
4150 Employee Training				
3400 Other Funds Ltd	8,592	-	(8,592)	(100.00%)
4175 Office Expenses				
3400 Other Funds Ltd	8,592	-	(8,592)	(100.00%)
4200 Telecommunications				
3400 Other Funds Ltd	11,456	-	(11,456)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4275 Publicity and Publications				
3400 Other Funds Ltd	1,436	-	(1,436)	(100.00%)
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	2,388	-	(2,388)	(100.00%)
4400 Dues and Subscriptions				
3400 Other Funds Ltd	1,436	-	(1,436)	(100.00%)
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	17,180	-	(17,180)	(100.00%)
4650 Other Services and Supplies				
3400 Other Funds Ltd	2,864	-	(2,864)	(100.00%)
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	25,776	-	(25,776)	(100.00%)
SERVICES & SUPPLIES				
3400 Other Funds Ltd	82,584	-	(82,584)	(100.00%)
TOTAL SERVICES & SUPPLIES	\$82,584	-	(\$82,584)	(100.00%)
EXPENDITURES				
3400 Other Funds Ltd	1,383,144	-	(1,383,144)	(100.00%)
TOTAL EXPENDITURES	\$1,383,144	-	(\$1,383,144)	(100.00%)
ENDING BALANCE				

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000

Package: Executive Staffing

Pkg Group: POL Pkg Type: POL Pkg Number: 103

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(1,383,144)	-	1,383,144	100.00%
TOTAL ENDING BALANCE	(\$1,383,144)	-	\$1,383,144	100.00%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	4	-	(4)	(100.00%)
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	4.00	-	(4.00)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Executive Personnel True-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 104

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
PERSONAL SERVICES				
SALARIES & WAGES				
3110 Class/Unclass Sal. and Per Diem				
3400 Other Funds Ltd	128,952	-	(128,952)	(100.00%)
SALARIES & WAGES				
3400 Other Funds Ltd	128,952	-	(128,952)	(100.00%)
TOTAL SALARIES & WAGES	\$128,952	-	(\$128,952)	(100.00%)

OTHER PAYROLL EXPENSES				
3210 Empl. Rel. Bd. Assessments				
3400 Other Funds Ltd	27	-	(27)	(100.00%)
3220 Public Employees Retire Cont				
3400 Other Funds Ltd	23,109	-	(23,109)	(100.00%)
3230 Social Security Taxes				
3400 Other Funds Ltd	9,864	-	(9,864)	(100.00%)
3241 Paid Family Medical Leave Insurance				
3400 Other Funds Ltd	516	-	(516)	(100.00%)
3250 Workers Comp. Assess. (WCD)				
3400 Other Funds Ltd	23	-	(23)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3260 Mass Transit Tax				
3400 Other Funds Ltd	774	-	(774)	(100.00%)
3270 Flexible Benefits				
3400 Other Funds Ltd	19,800	-	(19,800)	(100.00%)
OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	54,113	-	(54,113)	(100.00%)
TOTAL OTHER PAYROLL EXPENSES	\$54,113	-	(\$54,113)	(100.00%)
PERSONAL SERVICES				
3400 Other Funds Ltd	183,065	-	(183,065)	(100.00%)
TOTAL PERSONAL SERVICES	\$183,065	-	(\$183,065)	(100.00%)
EXPENDITURES				
3400 Other Funds Ltd	183,065	-	(183,065)	(100.00%)
TOTAL EXPENDITURES	\$183,065	-	(\$183,065)	(100.00%)
ENDING BALANCE				
3400 Other Funds Ltd	(183,065)	-	183,065	100.00%
TOTAL ENDING BALANCE	(\$183,065)	-	\$183,065	100.00%
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	0.50	-	(0.50)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Secretary Travel Needs
 Pkg Group: POL Pkg Type: POL Pkg Number: 105

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
REVENUE CATEGORIES				
GENERAL FUND APPROPRIATION				
0050 General Fund Appropriation				
8000 General Fund	40,000	-	(40,000)	(100.00%)
AVAILABLE REVENUES				
8000 General Fund	40,000	-	(40,000)	(100.00%)
TOTAL AVAILABLE REVENUES	\$40,000	-	(\$40,000)	(100.00%)
EXPENDITURES				
SERVICES & SUPPLIES				
4100 Instate Travel				
8000 General Fund	20,000	-	(20,000)	(100.00%)
3400 Other Funds Ltd	40,000	-	(40,000)	(100.00%)
All Funds	60,000	-	(60,000)	(100.00%)
4400 Dues and Subscriptions				
8000 General Fund	20,000	-	(20,000)	(100.00%)
SERVICES & SUPPLIES				
8000 General Fund	40,000	-	(40,000)	(100.00%)
3400 Other Funds Ltd	40,000	-	(40,000)	(100.00%)
TOTAL SERVICES & SUPPLIES	\$80,000	-	(\$80,000)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Secretary Travel Needs
 Pkg Group: POL Pkg Type: POL Pkg Number: 105

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
8000 General Fund	40,000	-	(40,000)	(100.00%)
3400 Other Funds Ltd	40,000	-	(40,000)	(100.00%)
TOTAL EXPENDITURES	\$80,000	-	(\$80,000)	(100.00%)
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	(40,000)	-	40,000	100.00%
TOTAL ENDING BALANCE	(\$40,000)	-	\$40,000	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: System Modernization
 Pkg Group: POL Pkg Type: POL Pkg Number: 106

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	356,592	-	(356,592)	(100.00%)
-------------------	---------	---	-----------	-----------

AVAILABLE REVENUES

8000 General Fund	356,592	-	(356,592)	(100.00%)
-------------------	---------	---	-----------	-----------

TOTAL AVAILABLE REVENUES	\$356,592	-	(\$356,592)	(100.00%)
---------------------------------	------------------	----------	--------------------	------------------

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	156,116	-	(156,116)	(100.00%)
-------------------	---------	---	-----------	-----------

3400 Other Funds Ltd	1,144,852	543,336	(601,516)	(52.54%)
----------------------	-----------	---------	-----------	----------

All Funds	1,300,968	543,336	(757,632)	(58.24%)
-----------	-----------	---------	-----------	----------

SALARIES & WAGES

8000 General Fund	156,116	-	(156,116)	(100.00%)
-------------------	---------	---	-----------	-----------

3400 Other Funds Ltd	1,144,852	543,336	(601,516)	(52.54%)
----------------------	-----------	---------	-----------	----------

TOTAL SALARIES & WAGES	\$1,300,968	\$543,336	(\$757,632)	(58.24%)
-----------------------------------	--------------------	------------------	--------------------	-----------------

OTHER PAYROLL EXPENSES

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: System Modernization
 Pkg Group: POL Pkg Type: POL Pkg Number: 106

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3210 Empl. Rel. Bd. Assessments				
8000 General Fund	42	-	(42)	(100.00%)
3400 Other Funds Ltd	329	159	(170)	(51.67%)
All Funds	371	159	(212)	(57.14%)
3220 Public Employees Retire Cont				
8000 General Fund	27,974	-	(27,974)	(100.00%)
3400 Other Funds Ltd	205,160	97,366	(107,794)	(52.54%)
All Funds	233,134	97,366	(135,768)	(58.24%)
3230 Social Security Taxes				
8000 General Fund	11,945	-	(11,945)	(100.00%)
3400 Other Funds Ltd	87,581	41,566	(46,015)	(52.54%)
All Funds	99,526	41,566	(57,960)	(58.24%)
3241 Paid Family Medical Leave Insurance				
8000 General Fund	623	-	(623)	(100.00%)
3400 Other Funds Ltd	4,582	2,174	(2,408)	(52.55%)
All Funds	5,205	2,174	(3,031)	(58.23%)
3250 Workers Comp. Assess. (WCD)				
8000 General Fund	42	-	(42)	(100.00%)
3400 Other Funds Ltd	280	138	(142)	(50.71%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: System Modernization
 Pkg Group: POL Pkg Type: POL Pkg Number: 106

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
All Funds	322	138	(184)	(57.14%)
3260 Mass Transit Tax				
8000 General Fund	937	-	(937)	(100.00%)
3400 Other Funds Ltd	6,869	-	(6,869)	(100.00%)
All Funds	7,806	-	(7,806)	(100.00%)
3270 Flexible Benefits				
8000 General Fund	33,264	-	(33,264)	(100.00%)
3400 Other Funds Ltd	243,936	118,800	(125,136)	(51.30%)
All Funds	277,200	118,800	(158,400)	(57.14%)
OTHER PAYROLL EXPENSES				
8000 General Fund	74,827	-	(74,827)	(100.00%)
3400 Other Funds Ltd	548,737	260,203	(288,534)	(52.58%)
TOTAL OTHER PAYROLL EXPENSES	\$623,564	\$260,203	(\$363,361)	(58.27%)
PERSONAL SERVICES				
8000 General Fund	230,943	-	(230,943)	(100.00%)
3400 Other Funds Ltd	1,693,589	803,539	(890,050)	(52.55%)
TOTAL PERSONAL SERVICES	\$1,924,532	\$803,539	(\$1,120,993)	(58.25%)
SERVICES & SUPPLIES				
4100 Instate Travel				

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: System Modernization
 Pkg Group: POL Pkg Type: POL Pkg Number: 106

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	721	-	(721)	(100.00%)
3400 Other Funds Ltd	5,292	2,577	(2,715)	(51.30%)
All Funds	6,013	2,577	(3,436)	(57.14%)
4150 Employee Training				
8000 General Fund	2,807	-	(2,807)	(100.00%)
3400 Other Funds Ltd	20,580	10,023	(10,557)	(51.30%)
All Funds	23,387	10,023	(13,364)	(57.14%)
4175 Office Expenses				
8000 General Fund	2,408	-	(2,408)	(100.00%)
3400 Other Funds Ltd	17,640	8,592	(9,048)	(51.29%)
All Funds	20,048	8,592	(11,456)	(57.14%)
4200 Telecommunications				
8000 General Fund	2,408	-	(2,408)	(100.00%)
3400 Other Funds Ltd	17,640	8,592	(9,048)	(51.29%)
All Funds	20,048	8,592	(11,456)	(57.14%)
4250 Data Processing				
8000 General Fund	24,000	-	(24,000)	(100.00%)
3400 Other Funds Ltd	176,000	-	(176,000)	(100.00%)
All Funds	200,000	-	(200,000)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4275 Publicity and Publications				
8000 General Fund	602	-	(602)	(100.00%)
3400 Other Funds Ltd	4,410	2,148	(2,262)	(51.29%)
All Funds	5,012	2,148	(2,864)	(57.14%)
4315 IT Professional Services				
8000 General Fund	18,000	-	(18,000)	(100.00%)
3400 Other Funds Ltd	132,000	150,000	18,000	13.64%
All Funds	150,000	150,000	0	0.00%
4375 Employee Recruitment and Develop				
8000 General Fund	1,001	-	(1,001)	(100.00%)
3400 Other Funds Ltd	7,357	3,582	(3,775)	(51.31%)
All Funds	8,358	3,582	(4,776)	(57.14%)
4400 Dues and Subscriptions				
8000 General Fund	581	-	(581)	(100.00%)
3400 Other Funds Ltd	4,263	2,076	(2,187)	(51.30%)
All Funds	4,844	2,076	(2,768)	(57.14%)
4425 Facilities Rental and Taxes				
8000 General Fund	3,787	-	(3,787)	(100.00%)
3400 Other Funds Ltd	27,790	13,533	(14,257)	(51.30%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: System Modernization
 Pkg Group: POL Pkg Type: POL Pkg Number: 106

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
All Funds	31,577	13,533	(18,044)	(57.14%)
4650 Other Services and Supplies				
8000 General Fund	616	-	(616)	(100.00%)
3400 Other Funds Ltd	4,522	5,463	941	20.81%
All Funds	5,138	5,463	325	6.33%
4700 Expendable Prop 250 - 5000				
8000 General Fund	7,518	-	(7,518)	(100.00%)
3400 Other Funds Ltd	55,132	26,850	(28,282)	(51.30%)
All Funds	62,650	26,850	(35,800)	(57.14%)
4715 IT Expendable Property				
8000 General Fund	61,200	-	(61,200)	(100.00%)
3400 Other Funds Ltd	448,800	487,990	39,190	8.73%
All Funds	510,000	487,990	(22,010)	(4.32%)
SERVICES & SUPPLIES				
8000 General Fund	125,649	-	(125,649)	(100.00%)
3400 Other Funds Ltd	921,426	721,426	(200,000)	(21.71%)
TOTAL SERVICES & SUPPLIES	\$1,047,075	\$721,426	(\$325,649)	(31.10%)
EXPENDITURES				
8000 General Fund	356,592	-	(356,592)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: System Modernization
 Pkg Group: POL Pkg Type: POL Pkg Number: 106

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	2,615,015	1,524,965	(1,090,050)	(41.68%)
TOTAL EXPENDITURES	\$2,971,607	\$1,524,965	(\$1,446,642)	(48.68%)
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	(2,615,015)	(1,524,965)	1,090,050	41.68%
TOTAL ENDING BALANCE	(\$2,615,015)	(\$1,524,965)	\$1,090,050	41.68%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	7	3	(4)	(57.14%)
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	7.00	3.00	(4.00)	(57.14%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Information Technology Security
 Pkg Group: POL Pkg Type: POL Pkg Number: 107

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	218,211	-	(218,211)	(100.00%)
-------------------	---------	---	-----------	-----------

AVAILABLE REVENUES

8000 General Fund	218,211	-	(218,211)	(100.00%)
-------------------	---------	---	-----------	-----------

TOTAL AVAILABLE REVENUES	\$218,211	-	(\$218,211)	(100.00%)
---------------------------------	------------------	----------	--------------------	------------------

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	36,185	-	(36,185)	(100.00%)
-------------------	--------	---	----------	-----------

3400 Other Funds Ltd	265,351	301,536	36,185	13.64%
----------------------	---------	---------	--------	--------

All Funds	301,536	301,536	0	0.00%
-----------	---------	---------	---	-------

SALARIES & WAGES

8000 General Fund	36,185	-	(36,185)	(100.00%)
-------------------	--------	---	----------	-----------

3400 Other Funds Ltd	265,351	301,536	36,185	13.64%
----------------------	---------	---------	--------	--------

TOTAL SALARIES & WAGES	\$301,536	\$301,536	\$0	0.00%
-----------------------------------	------------------	------------------	------------	--------------

OTHER PAYROLL EXPENSES

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3210 Empl. Rel. Bd. Assessments				
8000 General Fund	12	-	(12)	(100.00%)
3400 Other Funds Ltd	94	106	12	12.77%
All Funds	106	106	0	0.00%
3220 Public Employees Retire Cont				
8000 General Fund	6,484	-	(6,484)	(100.00%)
3400 Other Funds Ltd	47,551	54,035	6,484	13.64%
All Funds	54,035	54,035	0	0.00%
3230 Social Security Taxes				
8000 General Fund	2,768	-	(2,768)	(100.00%)
3400 Other Funds Ltd	20,299	23,067	2,768	13.64%
All Funds	23,067	23,067	0	0.00%
3241 Paid Family Medical Leave Insurance				
8000 General Fund	144	-	(144)	(100.00%)
3400 Other Funds Ltd	1,062	1,206	144	13.56%
All Funds	1,206	1,206	0	0.00%
3250 Workers Comp. Assess. (WCD)				
8000 General Fund	12	-	(12)	(100.00%)
3400 Other Funds Ltd	80	92	12	15.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Information Technology Security
 Pkg Group: POL Pkg Type: POL Pkg Number: 107

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
All Funds	92	92	0	0.00%
3260 Mass Transit Tax				
8000 General Fund	217	-	(217)	(100.00%)
3400 Other Funds Ltd	1,592	1,809	217	13.63%
All Funds	1,809	1,809	0	0.00%
3270 Flexible Benefits				
8000 General Fund	9,504	-	(9,504)	(100.00%)
3400 Other Funds Ltd	69,696	79,200	9,504	13.64%
All Funds	79,200	79,200	0	0.00%
OTHER PAYROLL EXPENSES				
8000 General Fund	19,141	-	(19,141)	(100.00%)
3400 Other Funds Ltd	140,374	159,515	19,141	13.64%
TOTAL OTHER PAYROLL EXPENSES	\$159,515	\$159,515	\$0	0.00%
PERSONAL SERVICES				
8000 General Fund	55,326	-	(55,326)	(100.00%)
3400 Other Funds Ltd	405,725	461,051	55,326	13.64%
TOTAL PERSONAL SERVICES	\$461,051	\$461,051	\$0	0.00%
SERVICES & SUPPLIES				
4100 Instate Travel				

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Information Technology Security
 Pkg Group: POL Pkg Type: POL Pkg Number: 107

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	189	-	(189)	(100.00%)
3400 Other Funds Ltd	1,386	1,386	0	0.00%
All Funds	1,575	1,386	(189)	(12.00%)
4150 Employee Training				
8000 General Fund	659	-	(659)	(100.00%)
3400 Other Funds Ltd	4,830	4,830	0	0.00%
All Funds	5,489	4,830	(659)	(12.01%)
4175 Office Expenses				
8000 General Fund	602	-	(602)	(100.00%)
3400 Other Funds Ltd	4,410	4,410	0	0.00%
All Funds	5,012	4,410	(602)	(12.01%)
4200 Telecommunications				
8000 General Fund	688	-	(688)	(100.00%)
3400 Other Funds Ltd	5,040	5,040	0	0.00%
All Funds	5,728	5,040	(688)	(12.01%)
4275 Publicity and Publications				
8000 General Fund	129	-	(129)	(100.00%)
3400 Other Funds Ltd	946	946	0	0.00%
All Funds	1,075	946	(129)	(12.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Information Technology Security
 Pkg Group: POL Pkg Type: POL Pkg Number: 107

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4375 Employee Recruitment and Develop				
8000 General Fund	215	-	(215)	(100.00%)
3400 Other Funds Ltd	1,576	1,576	0	0.00%
All Funds	1,791	1,576	(215)	(12.00%)
4400 Dues and Subscriptions				
8000 General Fund	126	-	(126)	(100.00%)
3400 Other Funds Ltd	925	925	0	0.00%
All Funds	1,051	925	(126)	(11.99%)
4425 Facilities Rental and Taxes				
8000 General Fund	1,056	-	(1,056)	(100.00%)
3400 Other Funds Ltd	7,750	7,750	0	0.00%
All Funds	8,806	7,750	(1,056)	(11.99%)
4650 Other Services and Supplies				
8000 General Fund	174	-	(174)	(100.00%)
3400 Other Funds Ltd	1,276	1,276	0	0.00%
All Funds	1,450	1,276	(174)	(12.00%)
4700 Expendable Prop 250 - 5000				
8000 General Fund	1,847	-	(1,847)	(100.00%)
3400 Other Funds Ltd	13,547	13,547	0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Information Technology Security
 Pkg Group: POL Pkg Type: POL Pkg Number: 107

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
All Funds	15,394	13,547	(1,847)	(12.00%)
4715 IT Expendable Property				
8000 General Fund	157,200	-	(157,200)	(100.00%)
3400 Other Funds Ltd	1,152,800	1,097,474	(55,326)	(4.80%)
All Funds	1,310,000	1,097,474	(212,526)	(16.22%)
SERVICES & SUPPLIES				
8000 General Fund	162,885	-	(162,885)	(100.00%)
3400 Other Funds Ltd	1,194,486	1,139,160	(55,326)	(4.63%)
TOTAL SERVICES & SUPPLIES	\$1,357,371	\$1,139,160	(\$218,211)	(16.08%)
EXPENDITURES				
8000 General Fund	218,211	-	(218,211)	(100.00%)
3400 Other Funds Ltd	1,600,211	1,600,211	0	0.00%
TOTAL EXPENDITURES	\$1,818,422	\$1,600,211	(\$218,211)	(12.00%)
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	(1,600,211)	(1,600,211)	0	0.00%
TOTAL ENDING BALANCE	(\$1,600,211)	(\$1,600,211)	\$0	0.00%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	2	2	0	0.00%

Package Comparison Report - Detail
2023-25 Biennium
Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
Package: Information Technology Security
Pkg Group: POL Pkg Type: POL Pkg Number: 107

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

AUTHORIZED FTE

8250 Class/Unclass FTE Positions	2.00	2.00	0.00	0.00%
----------------------------------	------	------	------	-------

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Information Systems Personnel True-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 108

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	8,098	-	(8,098)	(100.00%)
-------------------	-------	---	---------	-----------

AVAILABLE REVENUES

8000 General Fund	8,098	-	(8,098)	(100.00%)
-------------------	-------	---	---------	-----------

TOTAL AVAILABLE REVENUES	\$8,098	-	(\$8,098)	(100.00%)
---------------------------------	----------------	----------	------------------	------------------

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	6,398	6,398	0	0.00%
-------------------	-------	-------	---	-------

3400 Other Funds Ltd	72,994	72,994	0	0.00%
----------------------	--------	--------	---	-------

All Funds	79,392	79,392	0	0.00%
-----------	--------	--------	---	-------

SALARIES & WAGES

8000 General Fund	6,398	6,398	0	0.00%
-------------------	-------	-------	---	-------

3400 Other Funds Ltd	72,994	72,994	0	0.00%
----------------------	--------	--------	---	-------

TOTAL SALARIES & WAGES	\$79,392	\$79,392	\$0	0.00%
-----------------------------------	-----------------	-----------------	------------	--------------

OTHER PAYROLL EXPENSES

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Information Systems Personnel True-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 108

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3220 Public Employees Retire Cont				
8000 General Fund	1,146	1,146	0	0.00%
3400 Other Funds Ltd	13,080	13,080	0	0.00%
All Funds	14,226	14,226	0	0.00%
3230 Social Security Taxes				
8000 General Fund	490	490	0	0.00%
3400 Other Funds Ltd	3,820	3,820	0	0.00%
All Funds	4,310	4,310	0	0.00%
3241 Paid Family Medical Leave Insurance				
8000 General Fund	26	26	0	0.00%
3400 Other Funds Ltd	172	172	0	0.00%
All Funds	198	198	0	0.00%
3260 Mass Transit Tax				
8000 General Fund	38	38	0	0.00%
3400 Other Funds Ltd	438	438	0	0.00%
All Funds	476	476	0	0.00%
OTHER PAYROLL EXPENSES				
8000 General Fund	1,700	1,700	0	0.00%
3400 Other Funds Ltd	17,510	17,510	0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Information Systems Personnel True-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 108

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL OTHER PAYROLL EXPENSES	\$19,210	\$19,210	\$0	0.00%
P.S. BUDGET ADJUSTMENTS				
3465 Reconciliation Adjustment				
8000 General Fund	-	(8,098)	(8,098)	100.00%
3400 Other Funds Ltd	-	8,098	8,098	100.00%
All Funds	-	-	0	0.00%
P.S. BUDGET ADJUSTMENTS				
8000 General Fund	-	(8,098)	(8,098)	100.00%
3400 Other Funds Ltd	-	8,098	8,098	100.00%
TOTAL P.S. BUDGET ADJUSTMENTS	-	-	\$0	0.00%
PERSONAL SERVICES				
8000 General Fund	8,098	-	(8,098)	(100.00%)
3400 Other Funds Ltd	90,504	98,602	8,098	8.95%
TOTAL PERSONAL SERVICES	\$98,602	\$98,602	\$0	0.00%
EXPENDITURES				
8000 General Fund	8,098	-	(8,098)	(100.00%)
3400 Other Funds Ltd	90,504	98,602	8,098	8.95%
TOTAL EXPENDITURES	\$98,602	\$98,602	\$0	0.00%
ENDING BALANCE				

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Information Systems Personnel True-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 108

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	(90,504)	(98,602)	(8,098)	(8.95%)
TOTAL ENDING BALANCE	(\$90,504)	(\$98,602)	(\$8,098)	(8.95%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Admin Services Executive Support Specialist
 Pkg Group: POL Pkg Type: POL Pkg Number: 109

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	22,965	-	(22,965)	(100.00%)
-------------------	--------	---	----------	-----------

AVAILABLE REVENUES

8000 General Fund	22,965	-	(22,965)	(100.00%)
-------------------	--------	---	----------	-----------

TOTAL AVAILABLE REVENUES	\$22,965	-	(\$22,965)	(100.00%)
---------------------------------	-----------------	----------	-------------------	------------------

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	12,727	-	(12,727)	(100.00%)
-------------------	--------	---	----------	-----------

3400 Other Funds Ltd	93,329	-	(93,329)	(100.00%)
----------------------	--------	---	----------	-----------

All Funds	106,056	-	(106,056)	(100.00%)
-----------	---------	---	-----------	-----------

SALARIES & WAGES

8000 General Fund	12,727	-	(12,727)	(100.00%)
-------------------	--------	---	----------	-----------

3400 Other Funds Ltd	93,329	-	(93,329)	(100.00%)
----------------------	--------	---	----------	-----------

TOTAL SALARIES & WAGES	\$106,056	-	(\$106,056)	(100.00%)
-----------------------------------	------------------	----------	--------------------	------------------

OTHER PAYROLL EXPENSES

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Admin Services Executive Support Specialist
 Pkg Group: POL Pkg Type: POL Pkg Number: 109

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3210 Empl. Rel. Bd. Assessments				
8000 General Fund	6	-	(6)	(100.00%)
3400 Other Funds Ltd	47	-	(47)	(100.00%)
All Funds	53	-	(53)	(100.00%)
3220 Public Employees Retire Cont				
8000 General Fund	2,281	-	(2,281)	(100.00%)
3400 Other Funds Ltd	16,724	-	(16,724)	(100.00%)
All Funds	19,005	-	(19,005)	(100.00%)
3230 Social Security Taxes				
8000 General Fund	974	-	(974)	(100.00%)
3400 Other Funds Ltd	7,139	-	(7,139)	(100.00%)
All Funds	8,113	-	(8,113)	(100.00%)
3241 Paid Family Medical Leave Insurance				
8000 General Fund	51	-	(51)	(100.00%)
3400 Other Funds Ltd	373	-	(373)	(100.00%)
All Funds	424	-	(424)	(100.00%)
3250 Workers Comp. Assess. (WCD)				
8000 General Fund	6	-	(6)	(100.00%)
3400 Other Funds Ltd	40	-	(40)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Admin Services Executive Support Specialist
 Pkg Group: POL Pkg Type: POL Pkg Number: 109

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
All Funds	46	-	(46)	(100.00%)
3260 Mass Transit Tax				
8000 General Fund	76	-	(76)	(100.00%)
3400 Other Funds Ltd	560	-	(560)	(100.00%)
All Funds	636	-	(636)	(100.00%)
3270 Flexible Benefits				
8000 General Fund	4,752	-	(4,752)	(100.00%)
3400 Other Funds Ltd	34,848	-	(34,848)	(100.00%)
All Funds	39,600	-	(39,600)	(100.00%)
OTHER PAYROLL EXPENSES				
8000 General Fund	8,146	-	(8,146)	(100.00%)
3400 Other Funds Ltd	59,731	-	(59,731)	(100.00%)
TOTAL OTHER PAYROLL EXPENSES	\$67,877	-	(\$67,877)	(100.00%)
PERSONAL SERVICES				
8000 General Fund	20,873	-	(20,873)	(100.00%)
3400 Other Funds Ltd	153,060	-	(153,060)	(100.00%)
TOTAL PERSONAL SERVICES	\$173,933	-	(\$173,933)	(100.00%)
SERVICES & SUPPLIES				
4100 Instate Travel				

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Admin Services Executive Support Specialist
 Pkg Group: POL Pkg Type: POL Pkg Number: 109

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	34	-	(34)	(100.00%)
3400 Other Funds Ltd	253	-	(253)	(100.00%)
All Funds	287	-	(287)	(100.00%)
4150 Employee Training				
8000 General Fund	172	-	(172)	(100.00%)
3400 Other Funds Ltd	1,260	-	(1,260)	(100.00%)
All Funds	1,432	-	(1,432)	(100.00%)
4175 Office Expenses				
8000 General Fund	258	-	(258)	(100.00%)
3400 Other Funds Ltd	1,890	-	(1,890)	(100.00%)
All Funds	2,148	-	(2,148)	(100.00%)
4200 Telecommunications				
8000 General Fund	258	-	(258)	(100.00%)
3400 Other Funds Ltd	1,890	-	(1,890)	(100.00%)
All Funds	2,148	-	(2,148)	(100.00%)
4275 Publicity and Publications				
8000 General Fund	22	-	(22)	(100.00%)
3400 Other Funds Ltd	158	-	(158)	(100.00%)
All Funds	180	-	(180)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Admin Services Executive Support Specialist
 Pkg Group: POL Pkg Type: POL Pkg Number: 109

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4375 Employee Recruitment and Develop				
8000 General Fund	36	-	(36)	(100.00%)
3400 Other Funds Ltd	262	-	(262)	(100.00%)
All Funds	298	-	(298)	(100.00%)
4400 Dues and Subscriptions				
8000 General Fund	23	-	(23)	(100.00%)
3400 Other Funds Ltd	168	-	(168)	(100.00%)
All Funds	191	-	(191)	(100.00%)
4425 Facilities Rental and Taxes				
8000 General Fund	430	-	(430)	(100.00%)
3400 Other Funds Ltd	3,150	-	(3,150)	(100.00%)
All Funds	3,580	-	(3,580)	(100.00%)
4650 Other Services and Supplies				
8000 General Fund	86	-	(86)	(100.00%)
3400 Other Funds Ltd	630	-	(630)	(100.00%)
All Funds	716	-	(716)	(100.00%)
4700 Expendable Prop 250 - 5000				
8000 General Fund	773	-	(773)	(100.00%)
3400 Other Funds Ltd	5,671	-	(5,671)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Admin Services Executive Support Specialist
 Pkg Group: POL Pkg Type: POL Pkg Number: 109

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
All Funds	6,444	-	(6,444)	(100.00%)
SERVICES & SUPPLIES				
8000 General Fund	2,092	-	(2,092)	(100.00%)
3400 Other Funds Ltd	15,332	-	(15,332)	(100.00%)
TOTAL SERVICES & SUPPLIES	\$17,424	-	(\$17,424)	(100.00%)
EXPENDITURES				
8000 General Fund	22,965	-	(22,965)	(100.00%)
3400 Other Funds Ltd	168,392	-	(168,392)	(100.00%)
TOTAL EXPENDITURES	\$191,357	-	(\$191,357)	(100.00%)
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	(168,392)	-	168,392	100.00%
TOTAL ENDING BALANCE	(\$168,392)	-	\$168,392	100.00%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	1	-	(1)	(100.00%)
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	1.00	-	(1.00)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: ORESTAR Replacement Start-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 115

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund 164,421 - (164,421) (100.00%)

AVAILABLE REVENUES

8000 General Fund 164,421 - (164,421) (100.00%)

TOTAL AVAILABLE REVENUES \$164,421 - (\$164,421) (100.00%)

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund 93,108 - (93,108) (100.00%)

SALARIES & WAGES

8000 General Fund 93,108 - (93,108) (100.00%)

TOTAL SALARIES & WAGES \$93,108 - (\$93,108) (100.00%)

OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

8000 General Fund 26 - (26) (100.00%)

3220 Public Employees Retire Cont

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: ORESTAR Replacement Start-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 115

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	16,685	-	(16,685)	(100.00%)
3230 Social Security Taxes				
8000 General Fund	7,123	-	(7,123)	(100.00%)
3241 Paid Family Medical Leave Insurance				
8000 General Fund	372	-	(372)	(100.00%)
3250 Workers Comp. Assess. (WCD)				
8000 General Fund	23	-	(23)	(100.00%)
3260 Mass Transit Tax				
8000 General Fund	559	-	(559)	(100.00%)
3270 Flexible Benefits				
8000 General Fund	19,800	-	(19,800)	(100.00%)
OTHER PAYROLL EXPENSES				
8000 General Fund	44,588	-	(44,588)	(100.00%)
TOTAL OTHER PAYROLL EXPENSES	\$44,588	-	(\$44,588)	(100.00%)
PERSONAL SERVICES				
8000 General Fund	137,696	-	(137,696)	(100.00%)
TOTAL PERSONAL SERVICES	\$137,696	-	(\$137,696)	(100.00%)
SERVICES & SUPPLIES				
4100 Instate Travel				

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: ORESTAR Replacement Start-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 115

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	859	-	(859)	(100.00%)
4150 Employee Training				
8000 General Fund	3,341	-	(3,341)	(100.00%)
4175 Office Expenses				
8000 General Fund	2,864	-	(2,864)	(100.00%)
4200 Telecommunications				
8000 General Fund	2,864	-	(2,864)	(100.00%)
4275 Publicity and Publications				
8000 General Fund	716	-	(716)	(100.00%)
4375 Employee Recruitment and Develop				
8000 General Fund	1,194	-	(1,194)	(100.00%)
4400 Dues and Subscriptions				
8000 General Fund	692	-	(692)	(100.00%)
4425 Facilities Rental and Taxes				
8000 General Fund	4,511	-	(4,511)	(100.00%)
4650 Other Services and Supplies				
8000 General Fund	734	-	(734)	(100.00%)
4700 Expendable Prop 250 - 5000				
8000 General Fund	8,950	-	(8,950)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
SERVICES & SUPPLIES				
8000 General Fund	26,725	-	(26,725)	(100.00%)
TOTAL SERVICES & SUPPLIES	\$26,725	-	(\$26,725)	(100.00%)
EXPENDITURES				
8000 General Fund	164,421	-	(164,421)	(100.00%)
TOTAL EXPENDITURES	\$164,421	-	(\$164,421)	(100.00%)
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	1	-	(1)	(100.00%)
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	0.50	-	(0.50)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: LFO Analyst Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 801

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund - (55,748) (55,748) 100.00%

AVAILABLE REVENUES

8000 General Fund - (55,748) (55,748) 100.00%

TOTAL AVAILABLE REVENUES - (\$55,748) (\$55,748) 100.00%

EXPENDITURES

PERSONAL SERVICES

P.S. BUDGET ADJUSTMENTS

3455 Vacancy Savings

8000 General Fund - (55,748) (55,748) 100.00%

3400 Other Funds Ltd - (288,345) (288,345) 100.00%

All Funds - (344,093) (344,093) 100.00%

P.S. BUDGET ADJUSTMENTS

8000 General Fund - (55,748) (55,748) 100.00%

3400 Other Funds Ltd - (288,345) (288,345) 100.00%

TOTAL P.S. BUDGET ADJUSTMENTS - (\$344,093) (\$344,093) 100.00%

PERSONAL SERVICES

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: LFO Analyst Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 801

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	-	(55,748)	(55,748)	100.00%
3400 Other Funds Ltd	-	(288,345)	(288,345)	100.00%
TOTAL PERSONAL SERVICES	-	(\$344,093)	(\$344,093)	100.00%
EXPENDITURES				
8000 General Fund	-	(55,748)	(55,748)	100.00%
3400 Other Funds Ltd	-	(288,345)	(288,345)	100.00%
TOTAL EXPENDITURES	-	(\$344,093)	(\$344,093)	100.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	-	288,345	288,345	100.00%
TOTAL ENDING BALANCE	-	\$288,345	\$288,345	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Statewide Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	-	(5,887)	(5,887)	100.00%
-------------------	---	---------	---------	---------

AVAILABLE REVENUES

8000 General Fund	-	(5,887)	(5,887)	100.00%
-------------------	---	---------	---------	---------

TOTAL AVAILABLE REVENUES	-	(\$5,887)	(\$5,887)	100.00%
---------------------------------	---	------------------	------------------	----------------

EXPENDITURES

SERVICES & SUPPLIES

4175 Office Expenses

8000 General Fund	-	(68)	(68)	100.00%
-------------------	---	------	------	---------

3400 Other Funds Ltd	-	(533)	(533)	100.00%
----------------------	---	-------	-------	---------

All Funds	-	(601)	(601)	100.00%
-----------	---	-------	-------	---------

4225 State Gov. Service Charges

8000 General Fund	-	(1,836)	(1,836)	100.00%
-------------------	---	---------	---------	---------

3400 Other Funds Ltd	-	(15,308)	(15,308)	100.00%
----------------------	---	----------	----------	---------

All Funds	-	(17,144)	(17,144)	100.00%
-----------	---	----------	----------	---------

4250 Data Processing

8000 General Fund	-	(13)	(13)	100.00%
-------------------	---	------	------	---------

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Statewide Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	-	(6,772)	(6,772)	100.00%
All Funds	-	(6,785)	(6,785)	100.00%
4275 Publicity and Publications				
8000 General Fund	-	(680)	(680)	100.00%
3400 Other Funds Ltd	-	(3,375)	(3,375)	100.00%
All Funds	-	(4,055)	(4,055)	100.00%
4325 Attorney General				
3400 Other Funds Ltd	-	(5,709)	(5,709)	100.00%
4425 Facilities Rental and Taxes				
8000 General Fund	-	(3,380)	(3,380)	100.00%
3400 Other Funds Ltd	-	(29,025)	(29,025)	100.00%
All Funds	-	(32,405)	(32,405)	100.00%
4650 Other Services and Supplies				
8000 General Fund	-	90	90	100.00%
3400 Other Funds Ltd	-	776	776	100.00%
All Funds	-	866	866	100.00%
SERVICES & SUPPLIES				
8000 General Fund	-	(5,887)	(5,887)	100.00%
3400 Other Funds Ltd	-	(59,946)	(59,946)	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Statewide Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL SERVICES & SUPPLIES	-	(\$65,833)	(\$65,833)	100.00%
EXPENDITURES				
8000 General Fund	-	(5,887)	(5,887)	100.00%
3400 Other Funds Ltd	-	(59,946)	(59,946)	100.00%
TOTAL EXPENDITURES	-	(\$65,833)	(\$65,833)	100.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	-	59,946	59,946	100.00%
TOTAL ENDING BALANCE	-	\$59,946	\$59,946	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Budget Reconciliation
 Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	-	23,746	23,746	100.00%
-------------------	---	--------	--------	---------

AVAILABLE REVENUES

8000 General Fund	-	23,746	23,746	100.00%
-------------------	---	--------	--------	---------

TOTAL AVAILABLE REVENUES	-	\$23,746	\$23,746	100.00%
---------------------------------	---	-----------------	-----------------	----------------

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	-	25,870	25,870	100.00%
-------------------	---	--------	--------	---------

3400 Other Funds Ltd	-	106,826	106,826	100.00%
----------------------	---	---------	---------	---------

All Funds	-	132,696	132,696	100.00%
-----------	---	---------	---------	---------

SALARIES & WAGES

8000 General Fund	-	25,870	25,870	100.00%
-------------------	---	--------	--------	---------

3400 Other Funds Ltd	-	106,826	106,826	100.00%
----------------------	---	---------	---------	---------

TOTAL SALARIES & WAGES	-	\$132,696	\$132,696	100.00%
-----------------------------------	---	------------------	------------------	----------------

OTHER PAYROLL EXPENSES

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Budget Reconciliation
 Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3220 Public Employees Retire Cont				
8000 General Fund	-	4,636	4,636	100.00%
3400 Other Funds Ltd	-	19,145	19,145	100.00%
All Funds	-	23,781	23,781	100.00%
3230 Social Security Taxes				
8000 General Fund	-	792	792	100.00%
3400 Other Funds Ltd	-	3,847	3,847	100.00%
All Funds	-	4,639	4,639	100.00%
3241 Paid Family Medical Leave Insurance				
8000 General Fund	-	21	21	100.00%
3400 Other Funds Ltd	-	105	105	100.00%
All Funds	-	126	126	100.00%
3260 Mass Transit Tax				
8000 General Fund	-	155	155	100.00%
3400 Other Funds Ltd	-	640	640	100.00%
All Funds	-	795	795	100.00%
OTHER PAYROLL EXPENSES				
8000 General Fund	-	5,604	5,604	100.00%
3400 Other Funds Ltd	-	23,737	23,737	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000
 Package: Budget Reconciliation
 Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL OTHER PAYROLL EXPENSES	-	\$29,341	\$29,341	100.00%
P.S. BUDGET ADJUSTMENTS				
3465 Reconciliation Adjustment				
8000 General Fund	-	(7,728)	(7,728)	100.00%
3400 Other Funds Ltd	-	21,911	21,911	100.00%
All Funds	-	14,183	14,183	100.00%
P.S. BUDGET ADJUSTMENTS				
8000 General Fund	-	(7,728)	(7,728)	100.00%
3400 Other Funds Ltd	-	21,911	21,911	100.00%
TOTAL P.S. BUDGET ADJUSTMENTS	-	\$14,183	\$14,183	100.00%
PERSONAL SERVICES				
8000 General Fund	-	23,746	23,746	100.00%
3400 Other Funds Ltd	-	152,474	152,474	100.00%
TOTAL PERSONAL SERVICES	-	\$176,220	\$176,220	100.00%
EXPENDITURES				
8000 General Fund	-	23,746	23,746	100.00%
3400 Other Funds Ltd	-	152,474	152,474	100.00%
TOTAL EXPENDITURES	-	\$176,220	\$176,220	100.00%
ENDING BALANCE				

Package Comparison Report - Detail
 2023-25 Biennium
 Administrative Services Division

Cross Reference Number: 16500-001-00-00-00000

Package: Budget Reconciliation

Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	-	(152,474)	(152,474)	100.00%
TOTAL ENDING BALANCE	-	(\$152,474)	(\$152,474)	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Vacancy Factor and Non-ORPICS Personal Services
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
REVENUE CATEGORIES				
GENERAL FUND APPROPRIATION				
0050 General Fund Appropriation				
8000 General Fund	268,214	268,214	0	0.00%
AVAILABLE REVENUES				
8000 General Fund	268,214	268,214	0	0.00%
TOTAL AVAILABLE REVENUES	\$268,214	\$268,214	\$0	0.00%
EXPENDITURES				
PERSONAL SERVICES				
SALARIES & WAGES				
3160 Temporary Appointments				
8000 General Fund	9,173	9,173	0	0.00%
3170 Overtime Payments				
8000 General Fund	1,198	1,198	0	0.00%
3190 All Other Differential				
8000 General Fund	108,000	108,000	0	0.00%
SALARIES & WAGES				
8000 General Fund	118,371	118,371	0	0.00%
TOTAL SALARIES & WAGES	\$118,371	\$118,371	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Vacancy Factor and Non-ORPICS Personal Services
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
OTHER PAYROLL EXPENSES				
3220 Public Employees Retire Cont				
8000 General Fund	19,569	19,569	0	0.00%
3221 Pension Obligation Bond				
8000 General Fund	19,070	19,070	0	0.00%
6400 Federal Funds Ltd	(50,899)	(50,899)	0	0.00%
All Funds	(31,829)	(31,829)	0	0.00%
3230 Social Security Taxes				
8000 General Fund	9,055	9,055	0	0.00%
3241 Paid Family Medical Leave Insurance				
8000 General Fund	437	437	0	0.00%
3260 Mass Transit Tax				
8000 General Fund	1,995	1,995	0	0.00%
OTHER PAYROLL EXPENSES				
8000 General Fund	50,126	50,126	0	0.00%
6400 Federal Funds Ltd	(50,899)	(50,899)	0	0.00%
TOTAL OTHER PAYROLL EXPENSES	(\$773)	(\$773)	\$0	0.00%

P.S. BUDGET ADJUSTMENTS

3455 Vacancy Savings

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Vacancy Factor and Non-ORPICS Personal Services
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	99,717	99,717	0	0.00%
6400 Federal Funds Ltd	66,478	66,478	0	0.00%
All Funds	166,195	166,195	0	0.00%
P.S. BUDGET ADJUSTMENTS				
8000 General Fund	99,717	99,717	0	0.00%
6400 Federal Funds Ltd	66,478	66,478	0	0.00%
TOTAL P.S. BUDGET ADJUSTMENTS	\$166,195	\$166,195	\$0	0.00%
PERSONAL SERVICES				
8000 General Fund	268,214	268,214	0	0.00%
6400 Federal Funds Ltd	15,579	15,579	0	0.00%
TOTAL PERSONAL SERVICES	\$283,793	\$283,793	\$0	0.00%
EXPENDITURES				
8000 General Fund	268,214	268,214	0	0.00%
6400 Federal Funds Ltd	15,579	15,579	0	0.00%
TOTAL EXPENDITURES	\$283,793	\$283,793	\$0	0.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
6400 Federal Funds Ltd	(15,579)	(15,579)	0	0.00%
TOTAL ENDING BALANCE	(\$15,579)	(\$15,579)	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Phase-out Pgm & One-time Costs
 Pkg Group: ESS Pkg Type: 020 Pkg Number: 022

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	(3,039,013)	(3,039,013)	0	0.00%
-------------------	-------------	-------------	---	-------

AVAILABLE REVENUES

8000 General Fund	(3,039,013)	(3,039,013)	0	0.00%
-------------------	-------------	-------------	---	-------

TOTAL AVAILABLE REVENUES	(\$3,039,013)	(\$3,039,013)	\$0	0.00%
---------------------------------	----------------------	----------------------	------------	--------------

EXPENDITURES

SERVICES & SUPPLIES

4100 Instate Travel

8000 General Fund	(1,372)	(1,372)	0	0.00%
-------------------	---------	---------	---	-------

4150 Employee Training

8000 General Fund	(4,118)	(4,118)	0	0.00%
-------------------	---------	---------	---	-------

4175 Office Expenses

8000 General Fund	(4,118)	(4,118)	0	0.00%
-------------------	---------	---------	---	-------

4200 Telecommunications

8000 General Fund	(5,492)	(5,492)	0	0.00%
-------------------	---------	---------	---	-------

4275 Publicity and Publications

8000 General Fund	(688)	(688)	0	0.00%
-------------------	-------	-------	---	-------

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Phase-out Pgm & One-time Costs
 Pkg Group: ESS Pkg Type: 020 Pkg Number: 022

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4315 IT Professional Services				
8000 General Fund	(120,000)	(120,000)	0	0.00%
4375 Employee Recruitment and Develop				
8000 General Fund	(1,146)	(1,146)	0	0.00%
4400 Dues and Subscriptions				
8000 General Fund	(688)	(688)	0	0.00%
4425 Facilities Rental and Taxes				
8000 General Fund	(8,236)	(8,236)	0	0.00%
4650 Other Services and Supplies				
8000 General Fund	(1,372)	(1,372)	0	0.00%
4700 Expendable Prop 250 - 5000				
8000 General Fund	(12,358)	(12,358)	0	0.00%
4715 IT Expendable Property				
6400 Federal Funds Ltd	(5,300,000)	(5,300,000)	0	0.00%
SERVICES & SUPPLIES				
8000 General Fund	(159,588)	(159,588)	0	0.00%
6400 Federal Funds Ltd	(5,300,000)	(5,300,000)	0	0.00%
TOTAL SERVICES & SUPPLIES	(\$5,459,588)	(\$5,459,588)	\$0	0.00%

SPECIAL PAYMENTS

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Phase-out Pgm & One-time Costs
 Pkg Group: ESS Pkg Type: 020 Pkg Number: 022

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
6020 Dist to Counties				
8000 General Fund	(2,000,000)	(2,000,000)	0	0.00%
6085 Other Special Payments				
8000 General Fund	(879,425)	(879,425)	0	0.00%
SPECIAL PAYMENTS				
8000 General Fund	(2,879,425)	(2,879,425)	0	0.00%
TOTAL SPECIAL PAYMENTS	(\$2,879,425)	(\$2,879,425)	\$0	0.00%
EXPENDITURES				
8000 General Fund	(3,039,013)	(3,039,013)	0	0.00%
6400 Federal Funds Ltd	(5,300,000)	(5,300,000)	0	0.00%
TOTAL EXPENDITURES	(\$8,339,013)	(\$8,339,013)	\$0	0.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
6400 Federal Funds Ltd	5,300,000	5,300,000	0	0.00%
TOTAL ENDING BALANCE	\$5,300,000	\$5,300,000	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	451,000	451,000	0	0.00%
-------------------	---------	---------	---	-------

AVAILABLE REVENUES

8000 General Fund	451,000	451,000	0	0.00%
-------------------	---------	---------	---	-------

TOTAL AVAILABLE REVENUES	\$451,000	\$451,000	\$0	0.00%
---------------------------------	------------------	------------------	------------	--------------

EXPENDITURES

SERVICES & SUPPLIES

4100 Instate Travel

8000 General Fund	620	620	0	0.00%
-------------------	-----	-----	---	-------

6400 Federal Funds Ltd	2,585	2,585	0	0.00%
------------------------	-------	-------	---	-------

All Funds	3,205	3,205	0	0.00%
-----------	-------	-------	---	-------

4125 Out of State Travel

8000 General Fund	695	695	0	0.00%
-------------------	-----	-----	---	-------

6400 Federal Funds Ltd	705	705	0	0.00%
------------------------	-----	-----	---	-------

All Funds	1,400	1,400	0	0.00%
-----------	-------	-------	---	-------

4150 Employee Training

8000 General Fund	575	575	0	0.00%
-------------------	-----	-----	---	-------

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
6400 Federal Funds Ltd	441	441	0	0.00%
All Funds	1,016	1,016	0	0.00%
4175 Office Expenses				
8000 General Fund	98,294	98,294	0	0.00%
3400 Other Funds Ltd	3,886	3,886	0	0.00%
6400 Federal Funds Ltd	1,579	1,579	0	0.00%
All Funds	103,759	103,759	0	0.00%
4200 Telecommunications				
8000 General Fund	1,066	1,066	0	0.00%
3400 Other Funds Ltd	4	4	0	0.00%
6400 Federal Funds Ltd	4,740	4,740	0	0.00%
All Funds	5,810	5,810	0	0.00%
4225 State Gov. Service Charges				
8000 General Fund	93,111	93,111	0	0.00%
4250 Data Processing				
8000 General Fund	420	420	0	0.00%
3400 Other Funds Ltd	3	3	0	0.00%
6400 Federal Funds Ltd	4,943	4,943	0	0.00%
All Funds	5,366	5,366	0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4275 Publicity and Publications				
8000 General Fund	29,044	29,044	0	0.00%
3400 Other Funds Ltd	275	275	0	0.00%
6400 Federal Funds Ltd	1,018	1,018	0	0.00%
All Funds	30,337	30,337	0	0.00%
4300 Professional Services				
8000 General Fund	79,765	79,765	0	0.00%
3400 Other Funds Ltd	1,278	1,278	0	0.00%
6400 Federal Funds Ltd	89,325	89,325	0	0.00%
All Funds	170,368	170,368	0	0.00%
4315 IT Professional Services				
8000 General Fund	46,914	46,914	0	0.00%
3400 Other Funds Ltd	98,279	98,279	0	0.00%
6400 Federal Funds Ltd	190,944	190,944	0	0.00%
All Funds	336,137	336,137	0	0.00%
4325 Attorney General				
8000 General Fund	86,673	86,673	0	0.00%
3400 Other Funds Ltd	102	102	0	0.00%
6400 Federal Funds Ltd	16,738	16,738	0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
All Funds	103,513	103,513	0	0.00%
4375 Employee Recruitment and Develop				
8000 General Fund	84	84	0	0.00%
4400 Dues and Subscriptions				
8000 General Fund	909	909	0	0.00%
6400 Federal Funds Ltd	7	7	0	0.00%
All Funds	916	916	0	0.00%
4425 Facilities Rental and Taxes				
8000 General Fund	10,037	10,037	0	0.00%
6400 Federal Funds Ltd	831	831	0	0.00%
All Funds	10,868	10,868	0	0.00%
4650 Other Services and Supplies				
8000 General Fund	1,092	1,092	0	0.00%
3400 Other Funds Ltd	433	433	0	0.00%
6400 Federal Funds Ltd	545	545	0	0.00%
All Funds	2,070	2,070	0	0.00%
4700 Expendable Prop 250 - 5000				
8000 General Fund	625	625	0	0.00%
6400 Federal Funds Ltd	1,203	1,203	0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
All Funds	1,828	1,828	0	0.00%
4715 IT Expendable Property				
8000 General Fund	1,076	1,076	0	0.00%
3400 Other Funds Ltd	352	352	0	0.00%
6400 Federal Funds Ltd	10,351	10,351	0	0.00%
All Funds	11,779	11,779	0	0.00%
SERVICES & SUPPLIES				
8000 General Fund	451,000	451,000	0	0.00%
3400 Other Funds Ltd	104,612	104,612	0	0.00%
6400 Federal Funds Ltd	325,955	325,955	0	0.00%
TOTAL SERVICES & SUPPLIES	\$881,567	\$881,567	\$0	0.00%
CAPITAL OUTLAY				
5150 Telecommunications Equipment				
6400 Federal Funds Ltd	724	724	0	0.00%
5550 Data Processing Software				
6400 Federal Funds Ltd	10,846	10,846	0	0.00%
5600 Data Processing Hardware				
6400 Federal Funds Ltd	562	562	0	0.00%
CAPITAL OUTLAY				

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
6400 Federal Funds Ltd	12,132	12,132	0	0.00%
TOTAL CAPITAL OUTLAY	\$12,132	\$12,132	\$0	0.00%
EXPENDITURES				
8000 General Fund	451,000	451,000	0	0.00%
3400 Other Funds Ltd	104,612	104,612	0	0.00%
6400 Federal Funds Ltd	338,087	338,087	0	0.00%
TOTAL EXPENDITURES	\$893,699	\$893,699	\$0	0.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	(104,612)	(104,612)	0	0.00%
6400 Federal Funds Ltd	(338,087)	(338,087)	0	0.00%
TOTAL ENDING BALANCE	(\$442,699)	(\$442,699)	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Technical Adjustments
 Pkg Group: ESS Pkg Type: 060 Pkg Number: 060

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4300 Professional Services				
8000 General Fund	20,000	20,000	0	0.00%
4315 IT Professional Services				
8000 General Fund	(20,000)	(20,000)	0	0.00%
SERVICES & SUPPLIES				
8000 General Fund	-	-	0	0.00%
TOTAL SERVICES & SUPPLIES	-	-	\$0	0.00%
EXPENDITURES				
8000 General Fund	-	-	0	0.00%
TOTAL EXPENDITURES	-	-	\$0	0.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Statewide AG Adjustment
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	(26,666)	-	26,666	100.00%
-------------------	----------	---	--------	---------

AVAILABLE REVENUES

8000 General Fund	(26,666)	-	26,666	100.00%
-------------------	----------	---	--------	---------

TOTAL AVAILABLE REVENUES	(\$26,666)	-	\$26,666	100.00%
---------------------------------	-------------------	----------	-----------------	----------------

EXPENDITURES

SERVICES & SUPPLIES

4325 Attorney General

8000 General Fund	(26,666)	-	26,666	100.00%
-------------------	----------	---	--------	---------

3400 Other Funds Ltd	(31)	-	31	100.00%
----------------------	------	---	----	---------

6400 Federal Funds Ltd	(5,150)	-	5,150	100.00%
------------------------	---------	---	-------	---------

All Funds	(31,847)	-	31,847	100.00%
-----------	----------	---	--------	---------

SERVICES & SUPPLIES

8000 General Fund	(26,666)	-	26,666	100.00%
-------------------	----------	---	--------	---------

3400 Other Funds Ltd	(31)	-	31	100.00%
----------------------	------	---	----	---------

6400 Federal Funds Ltd	(5,150)	-	5,150	100.00%
------------------------	---------	---	-------	---------

TOTAL SERVICES & SUPPLIES	(\$31,847)	-	\$31,847	100.00%
--------------------------------------	-------------------	----------	-----------------	----------------

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Statewide AG Adjustment
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
8000 General Fund	(26,666)	-	26,666	100.00%
3400 Other Funds Ltd	(31)	-	31	100.00%
6400 Federal Funds Ltd	(5,150)	-	5,150	100.00%
TOTAL EXPENDITURES	(\$31,847)	-	\$31,847	100.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	31	-	(31)	(100.00%)
6400 Federal Funds Ltd	5,150	-	(5,150)	(100.00%)
TOTAL ENDING BALANCE	\$5,181	-	(\$5,181)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Statewide Adjustment DAS Chgs
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund (16,287) - 16,287 100.00%

AVAILABLE REVENUES

8000 General Fund (16,287) - 16,287 100.00%

TOTAL AVAILABLE REVENUES (\$16,287) - \$16,287 100.00%

EXPENDITURES

SERVICES & SUPPLIES

4175 Office Expenses

8000 General Fund (1,635) - 1,635 100.00%

4225 State Gov. Service Charges

8000 General Fund 17,975 - (17,975) (100.00%)

4250 Data Processing

8000 General Fund (4) - 4 100.00%

4275 Publicity and Publications

8000 General Fund (19,404) - 19,404 100.00%

4425 Facilities Rental and Taxes

8000 General Fund (13,211) - 13,211 100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Statewide Adjustment DAS Chgs
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
6400 Federal Funds Ltd	(569)	-	569	100.00%
All Funds	(13,780)	-	13,780	100.00%
4650 Other Services and Supplies				
8000 General Fund	(8)	-	8	100.00%
SERVICES & SUPPLIES				
8000 General Fund	(16,287)	-	16,287	100.00%
6400 Federal Funds Ltd	(569)	-	569	100.00%
TOTAL SERVICES & SUPPLIES	(\$16,856)	-	\$16,856	100.00%
EXPENDITURES				
8000 General Fund	(16,287)	-	16,287	100.00%
6400 Federal Funds Ltd	(569)	-	569	100.00%
TOTAL EXPENDITURES	(\$16,856)	-	\$16,856	100.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
6400 Federal Funds Ltd	569	-	(569)	(100.00%)
TOTAL ENDING BALANCE	\$569	-	(\$569)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: ORESTAR Replacement Start-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 115

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund 1,009,404 - (1,009,404) (100.00%)

AVAILABLE REVENUES

8000 General Fund 1,009,404 - (1,009,404) (100.00%)

TOTAL AVAILABLE REVENUES \$1,009,404 - (\$1,009,404) (100.00%)

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund 157,272 - (157,272) (100.00%)

SALARIES & WAGES

8000 General Fund 157,272 - (157,272) (100.00%)

TOTAL SALARIES & WAGES \$157,272 - (\$157,272) (100.00%)

OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

8000 General Fund 53 - (53) (100.00%)

3220 Public Employees Retire Cont

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: ORESTAR Replacement Start-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 115

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	28,183	-	(28,183)	(100.00%)
3230 Social Security Taxes				
8000 General Fund	12,031	-	(12,031)	(100.00%)
3241 Paid Family Medical Leave Insurance				
8000 General Fund	629	-	(629)	(100.00%)
3250 Workers Comp. Assess. (WCD)				
8000 General Fund	46	-	(46)	(100.00%)
3260 Mass Transit Tax				
8000 General Fund	944	-	(944)	(100.00%)
3270 Flexible Benefits				
8000 General Fund	39,600	-	(39,600)	(100.00%)
OTHER PAYROLL EXPENSES				
8000 General Fund	81,486	-	(81,486)	(100.00%)
TOTAL OTHER PAYROLL EXPENSES	\$81,486	-	(\$81,486)	(100.00%)
PERSONAL SERVICES				
8000 General Fund	238,758	-	(238,758)	(100.00%)
TOTAL PERSONAL SERVICES	\$238,758	-	(\$238,758)	(100.00%)
SERVICES & SUPPLIES				
4100 Instate Travel				

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: ORESTAR Replacement Start-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 115

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	716	-	(716)	(100.00%)
4150 Employee Training				
8000 General Fund	2,148	-	(2,148)	(100.00%)
4175 Office Expenses				
8000 General Fund	2,148	-	(2,148)	(100.00%)
4200 Telecommunications				
8000 General Fund	2,864	-	(2,864)	(100.00%)
4275 Publicity and Publications				
8000 General Fund	359	-	(359)	(100.00%)
4315 IT Professional Services				
8000 General Fund	750,000	-	(750,000)	(100.00%)
4375 Employee Recruitment and Develop				
8000 General Fund	597	-	(597)	(100.00%)
4400 Dues and Subscriptions				
8000 General Fund	359	-	(359)	(100.00%)
4425 Facilities Rental and Taxes				
8000 General Fund	4,295	-	(4,295)	(100.00%)
4650 Other Services and Supplies				
8000 General Fund	716	-	(716)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: ORESTAR Replacement Start-up
 Pkg Group: POL Pkg Type: POL Pkg Number: 115

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4700 Expendable Prop 250 - 5000				
8000 General Fund	6,444	-	(6,444)	(100.00%)
SERVICES & SUPPLIES				
8000 General Fund	770,646	-	(770,646)	(100.00%)
TOTAL SERVICES & SUPPLIES	\$770,646	-	(\$770,646)	(100.00%)
EXPENDITURES				
8000 General Fund	1,009,404	-	(1,009,404)	(100.00%)
TOTAL EXPENDITURES	\$1,009,404	-	(\$1,009,404)	(100.00%)
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	1	-	(1)	(100.00%)
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	1.00	-	(1.00)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: HAVA OPA Funding Shift
 Pkg Group: POL Pkg Type: POL Pkg Number: 116

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	432,959	-	(432,959)	(100.00%)
-------------------	---------	---	-----------	-----------

AVAILABLE REVENUES

8000 General Fund	432,959	-	(432,959)	(100.00%)
-------------------	---------	---	-----------	-----------

TOTAL AVAILABLE REVENUES	\$432,959	-	(\$432,959)	(100.00%)
---------------------------------	------------------	----------	--------------------	------------------

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	249,264	-	(249,264)	(100.00%)
-------------------	---------	---	-----------	-----------

6400 Federal Funds Ltd	(249,264)	-	249,264	100.00%
------------------------	-----------	---	---------	---------

All Funds	-	-	0	0.00%
-----------	---	---	---	-------

SALARIES & WAGES

8000 General Fund	249,264	-	(249,264)	(100.00%)
-------------------	---------	---	-----------	-----------

6400 Federal Funds Ltd	(249,264)	-	249,264	100.00%
------------------------	-----------	---	---------	---------

TOTAL SALARIES & WAGES	-	-	\$0	0.00%
-----------------------------------	----------	----------	------------	--------------

OTHER PAYROLL EXPENSES

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3210 Empl. Rel. Bd. Assessments				
8000 General Fund	106	-	(106)	(100.00%)
6400 Federal Funds Ltd	(106)	-	106	100.00%
All Funds	-	-	0	0.00%
3220 Public Employees Retire Cont				
8000 General Fund	44,668	-	(44,668)	(100.00%)
6400 Federal Funds Ltd	(44,668)	-	44,668	100.00%
All Funds	-	-	0	0.00%
3230 Social Security Taxes				
8000 General Fund	19,069	-	(19,069)	(100.00%)
6400 Federal Funds Ltd	(19,069)	-	19,069	100.00%
All Funds	-	-	0	0.00%
3241 Paid Family Medical Leave Insurance				
8000 General Fund	997	-	(997)	(100.00%)
6400 Federal Funds Ltd	(997)	-	997	100.00%
All Funds	-	-	0	0.00%
3250 Workers Comp. Assess. (WCD)				
8000 General Fund	92	-	(92)	(100.00%)
6400 Federal Funds Ltd	(92)	-	92	100.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
All Funds	-	-	0	0.00%
3270 Flexible Benefits				
8000 General Fund	79,200	-	(79,200)	(100.00%)
6400 Federal Funds Ltd	(79,200)	-	79,200	100.00%
All Funds	-	-	0	0.00%
OTHER PAYROLL EXPENSES				
8000 General Fund	144,132	-	(144,132)	(100.00%)
6400 Federal Funds Ltd	(144,132)	-	144,132	100.00%
TOTAL OTHER PAYROLL EXPENSES	-	-	\$0	0.00%
PERSONAL SERVICES				
8000 General Fund	393,396	-	(393,396)	(100.00%)
6400 Federal Funds Ltd	(393,396)	-	393,396	100.00%
TOTAL PERSONAL SERVICES	-	-	\$0	0.00%
SERVICES & SUPPLIES				
4100 Instate Travel				
8000 General Fund	1,432	-	(1,432)	(100.00%)
6400 Federal Funds Ltd	(1,432)	-	1,432	100.00%
All Funds	-	-	0	0.00%
4150 Employee Training				

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: HAVA OPA Funding Shift
 Pkg Group: POL Pkg Type: POL Pkg Number: 116

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	4,296	-	(4,296)	(100.00%)
6400 Federal Funds Ltd	(4,296)	-	4,296	100.00%
All Funds	-	-	0	0.00%
4175 Office Expenses				
8000 General Fund	4,296	-	(4,296)	(100.00%)
6400 Federal Funds Ltd	(4,296)	-	4,296	100.00%
All Funds	-	-	0	0.00%
4200 Telecommunications				
8000 General Fund	5,728	-	(5,728)	(100.00%)
6400 Federal Funds Ltd	(5,728)	-	5,728	100.00%
All Funds	-	-	0	0.00%
4275 Publicity and Publications				
8000 General Fund	718	-	(718)	(100.00%)
6400 Federal Funds Ltd	(718)	-	718	100.00%
All Funds	-	-	0	0.00%
4375 Employee Recruitment and Develop				
8000 General Fund	7	-	(7)	(100.00%)
6400 Federal Funds Ltd	(7)	-	7	100.00%
All Funds	-	-	0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4400 Dues and Subscriptions				
8000 General Fund	176	-	(176)	(100.00%)
6400 Federal Funds Ltd	(176)	-	176	100.00%
All Funds	-	-	0	0.00%
4425 Facilities Rental and Taxes				
8000 General Fund	8,590	-	(8,590)	(100.00%)
6400 Federal Funds Ltd	(8,590)	-	8,590	100.00%
All Funds	-	-	0	0.00%
4650 Other Services and Supplies				
8000 General Fund	1,432	-	(1,432)	(100.00%)
6400 Federal Funds Ltd	(1,432)	-	1,432	100.00%
All Funds	-	-	0	0.00%
4700 Expendable Prop 250 - 5000				
8000 General Fund	12,888	-	(12,888)	(100.00%)
6400 Federal Funds Ltd	(12,888)	-	12,888	100.00%
All Funds	-	-	0	0.00%
SERVICES & SUPPLIES				
8000 General Fund	39,563	-	(39,563)	(100.00%)
6400 Federal Funds Ltd	(39,563)	-	39,563	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: HAVA OPA Funding Shift
 Pkg Group: POL Pkg Type: POL Pkg Number: 116

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL SERVICES & SUPPLIES	-	-	\$0	0.00%
EXPENDITURES				
8000 General Fund	432,959	-	(432,959)	(100.00%)
6400 Federal Funds Ltd	(432,959)	-	432,959	100.00%
TOTAL EXPENDITURES	-	-	\$0	0.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
6400 Federal Funds Ltd	432,959	-	(432,959)	(100.00%)
TOTAL ENDING BALANCE	\$432,959	-	(\$432,959)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund 600,097 350,695 (249,402) (41.56%)

AVAILABLE REVENUES

8000 General Fund 600,097 350,695 (249,402) (41.56%)

TOTAL AVAILABLE REVENUES \$600,097 \$350,695 (\$249,402) (41.56%)

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund 299,760 149,880 (149,880) (50.00%)

SALARIES & WAGES

8000 General Fund 299,760 149,880 (149,880) (50.00%)

TOTAL SALARIES & WAGES \$299,760 \$149,880 (\$149,880) (50.00%)

OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

8000 General Fund 106 53 (53) (50.00%)

3220 Public Employees Retire Cont

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	53,716	26,858	(26,858)	(50.00%)
3230 Social Security Taxes				
8000 General Fund	22,932	11,466	(11,466)	(50.00%)
3241 Paid Family Medical Leave Insurance				
8000 General Fund	1,200	600	(600)	(50.00%)
3250 Workers Comp. Assess. (WCD)				
8000 General Fund	92	46	(46)	(50.00%)
3260 Mass Transit Tax				
8000 General Fund	1,799	900	(899)	(49.97%)
3270 Flexible Benefits				
8000 General Fund	79,200	39,600	(39,600)	(50.00%)
OTHER PAYROLL EXPENSES				
8000 General Fund	159,045	79,523	(79,522)	(50.00%)
TOTAL OTHER PAYROLL EXPENSES	\$159,045	\$79,523	(\$79,522)	(50.00%)
PERSONAL SERVICES				
8000 General Fund	458,805	229,403	(229,402)	(50.00%)
TOTAL PERSONAL SERVICES	\$458,805	\$229,403	(\$229,402)	(50.00%)
SERVICES & SUPPLIES				
4100 Instate Travel				

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	1,432	716	(716)	(50.00%)
4150 Employee Training				
8000 General Fund	4,296	2,148	(2,148)	(50.00%)
4175 Office Expenses				
8000 General Fund	4,296	2,148	(2,148)	(50.00%)
4200 Telecommunications				
8000 General Fund	5,728	2,864	(2,864)	(50.00%)
4275 Publicity and Publications				
8000 General Fund	718	359	(359)	(50.00%)
4315 IT Professional Services				
8000 General Fund	100,000	100,000	0	0.00%
4375 Employee Recruitment and Develop				
8000 General Fund	1,194	597	(597)	(50.00%)
4400 Dues and Subscriptions				
8000 General Fund	718	359	(359)	(50.00%)
4425 Facilities Rental and Taxes				
8000 General Fund	8,590	4,295	(4,295)	(50.00%)
4650 Other Services and Supplies				
8000 General Fund	1,432	1,362	(70)	(4.89%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4700 Expendable Prop 250 - 5000				
8000 General Fund	12,888	6,444	(6,444)	(50.00%)
SERVICES & SUPPLIES				
8000 General Fund	141,292	121,292	(20,000)	(14.16%)
TOTAL SERVICES & SUPPLIES	\$141,292	\$121,292	(\$20,000)	(14.16%)
EXPENDITURES				
8000 General Fund	600,097	350,695	(249,402)	(41.56%)
TOTAL EXPENDITURES	\$600,097	\$350,695	(\$249,402)	(41.56%)
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	2	1	(1)	(50.00%)
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	2.00	1.00	(1.00)	(50.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Elections Security and Public Education
 Pkg Group: POL Pkg Type: POL Pkg Number: 118

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund 1,181,804 741,804 (440,000) (37.23%)

AVAILABLE REVENUES

8000 General Fund 1,181,804 741,804 (440,000) (37.23%)

TOTAL AVAILABLE REVENUES \$1,181,804 \$741,804 (\$440,000) (37.23%)

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund 372,216 372,216 0 0.00%

SALARIES & WAGES

8000 General Fund 372,216 372,216 0 0.00%

TOTAL SALARIES & WAGES \$372,216 \$372,216 \$0 0.00%

OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

8000 General Fund 106 106 0 0.00%

3220 Public Employees Retire Cont

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Elections Security and Public Education
 Pkg Group: POL Pkg Type: POL Pkg Number: 118

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	66,701	66,701	0	0.00%
3230 Social Security Taxes				
8000 General Fund	28,475	28,475	0	0.00%
3241 Paid Family Medical Leave Insurance				
8000 General Fund	1,489	1,489	0	0.00%
3250 Workers Comp. Assess. (WCD)				
8000 General Fund	92	92	0	0.00%
3260 Mass Transit Tax				
8000 General Fund	2,233	2,233	0	0.00%
3270 Flexible Benefits				
8000 General Fund	79,200	79,200	0	0.00%
OTHER PAYROLL EXPENSES				
8000 General Fund	178,296	178,296	0	0.00%
TOTAL OTHER PAYROLL EXPENSES	\$178,296	\$178,296	\$0	0.00%
PERSONAL SERVICES				
8000 General Fund	550,512	550,512	0	0.00%
TOTAL PERSONAL SERVICES	\$550,512	\$550,512	\$0	0.00%
SERVICES & SUPPLIES				
4100 Instate Travel				

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Elections Security and Public Education
 Pkg Group: POL Pkg Type: POL Pkg Number: 118

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	1,432	1,432	0	0.00%
4150 Employee Training				
8000 General Fund	4,296	4,296	0	0.00%
4175 Office Expenses				
8000 General Fund	4,296	4,296	0	0.00%
4200 Telecommunications				
8000 General Fund	5,728	5,728	0	0.00%
4275 Publicity and Publications				
8000 General Fund	718	718	0	0.00%
4300 Professional Services				
8000 General Fund	590,000	150,000	(440,000)	(74.58%)
4375 Employee Recruitment and Develop				
8000 General Fund	1,194	1,194	0	0.00%
4400 Dues and Subscriptions				
8000 General Fund	718	718	0	0.00%
4425 Facilities Rental and Taxes				
8000 General Fund	8,590	8,590	0	0.00%
4650 Other Services and Supplies				
8000 General Fund	1,432	1,432	0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Elections Security and Public Education
 Pkg Group: POL Pkg Type: POL Pkg Number: 118

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4700 Expendable Prop 250 - 5000				
8000 General Fund	12,888	12,888	0	0.00%
SERVICES & SUPPLIES				
8000 General Fund	631,292	191,292	(440,000)	(69.70%)
TOTAL SERVICES & SUPPLIES	\$631,292	\$191,292	(\$440,000)	(69.70%)
EXPENDITURES				
8000 General Fund	1,181,804	741,804	(440,000)	(37.23%)
TOTAL EXPENDITURES	\$1,181,804	\$741,804	(\$440,000)	(37.23%)
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	2	2	0	0.00%
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	2.00	2.00	0.00	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: LFO Analyst Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 801

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	-	(79,624)	(79,624)	100.00%
-------------------	---	----------	----------	---------

AVAILABLE REVENUES

8000 General Fund	-	(79,624)	(79,624)	100.00%
-------------------	---	----------	----------	---------

TOTAL AVAILABLE REVENUES	-	(\$79,624)	(\$79,624)	100.00%
---------------------------------	----------	-------------------	-------------------	----------------

EXPENDITURES

PERSONAL SERVICES

P.S. BUDGET ADJUSTMENTS

3455 Vacancy Savings

8000 General Fund	-	(79,624)	(79,624)	100.00%
-------------------	---	----------	----------	---------

P.S. BUDGET ADJUSTMENTS

8000 General Fund	-	(79,624)	(79,624)	100.00%
-------------------	---	----------	----------	---------

TOTAL P.S. BUDGET ADJUSTMENTS	-	(\$79,624)	(\$79,624)	100.00%
--------------------------------------	----------	-------------------	-------------------	----------------

PERSONAL SERVICES

8000 General Fund	-	(79,624)	(79,624)	100.00%
-------------------	---	----------	----------	---------

TOTAL PERSONAL SERVICES	-	(\$79,624)	(\$79,624)	100.00%
--------------------------------	----------	-------------------	-------------------	----------------

EXPENDITURES

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: LFO Analyst Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 801

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	-	(79,624)	(79,624)	100.00%
TOTAL EXPENDITURES	-	(\$79,624)	(\$79,624)	100.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Statewide Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund - (65,823) (65,823) 100.00%

AVAILABLE REVENUES

8000 General Fund - (65,823) (65,823) 100.00%

TOTAL AVAILABLE REVENUES - (\$65,823) (\$65,823) 100.00%

EXPENDITURES

SERVICES & SUPPLIES

4175 Office Expenses

8000 General Fund - (562) (562) 100.00%

4225 State Gov. Service Charges

8000 General Fund - (1,725) (1,725) 100.00%

4250 Data Processing

8000 General Fund - (4) (4) 100.00%

4275 Publicity and Publications

8000 General Fund - (17,561) (17,561) 100.00%

4325 Attorney General

8000 General Fund - (35,208) (35,208) 100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Statewide Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	-	(42)	(42)	100.00%
6400 Federal Funds Ltd	-	(6,799)	(6,799)	100.00%
All Funds	-	(42,049)	(42,049)	100.00%
4425 Facilities Rental and Taxes				
8000 General Fund	-	(9,583)	(9,583)	100.00%
6400 Federal Funds Ltd	-	(413)	(413)	100.00%
All Funds	-	(9,996)	(9,996)	100.00%
4650 Other Services and Supplies				
8000 General Fund	-	(1,180)	(1,180)	100.00%
SERVICES & SUPPLIES				
8000 General Fund	-	(65,823)	(65,823)	100.00%
3400 Other Funds Ltd	-	(42)	(42)	100.00%
6400 Federal Funds Ltd	-	(7,212)	(7,212)	100.00%
TOTAL SERVICES & SUPPLIES	-	(\$73,077)	(\$73,077)	100.00%
EXPENDITURES				
8000 General Fund	-	(65,823)	(65,823)	100.00%
3400 Other Funds Ltd	-	(42)	(42)	100.00%
6400 Federal Funds Ltd	-	(7,212)	(7,212)	100.00%
TOTAL EXPENDITURES	-	(\$73,077)	(\$73,077)	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Statewide Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
3400 Other Funds Ltd	-	42	42	100.00%
6400 Federal Funds Ltd	-	7,212	7,212	100.00%
TOTAL ENDING BALANCE	-	\$7,254	\$7,254	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000
 Package: Budget Reconciliation
 Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund - 375,047 375,047 100.00%

AVAILABLE REVENUES

8000 General Fund - 375,047 375,047 100.00%

TOTAL AVAILABLE REVENUES - \$375,047 \$375,047 100.00%

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund - 252,912 252,912 100.00%

SALARIES & WAGES

8000 General Fund - 252,912 252,912 100.00%

TOTAL SALARIES & WAGES - \$252,912 \$252,912 100.00%

OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

8000 General Fund - 53 53 100.00%

3220 Public Employees Retire Cont

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8000 General Fund	-	45,321	45,321	100.00%
3230 Social Security Taxes				
8000 General Fund	-	17,584	17,584	100.00%
3241 Paid Family Medical Leave Insurance				
8000 General Fund	-	838	838	100.00%
3250 Workers Comp. Assess. (WCD)				
8000 General Fund	-	46	46	100.00%
3260 Mass Transit Tax				
8000 General Fund	-	1,517	1,517	100.00%
3270 Flexible Benefits				
8000 General Fund	-	39,600	39,600	100.00%
OTHER PAYROLL EXPENSES				
8000 General Fund	-	104,959	104,959	100.00%
TOTAL OTHER PAYROLL EXPENSES	-	\$104,959	\$104,959	100.00%
P.S. BUDGET ADJUSTMENTS				
3465 Reconciliation Adjustment				
8000 General Fund	-	(3,470)	(3,470)	100.00%
P.S. BUDGET ADJUSTMENTS				
8000 General Fund	-	(3,470)	(3,470)	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Elections Division

Cross Reference Number: 16500-002-00-00-00000

Package: Budget Reconciliation

Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL P.S. BUDGET ADJUSTMENTS	-	(\$3,470)	(\$3,470)	100.00%
PERSONAL SERVICES				
8000 General Fund	-	354,401	354,401	100.00%
TOTAL PERSONAL SERVICES	-	\$354,401	\$354,401	100.00%
SERVICES & SUPPLIES				
4100 Instate Travel				
8000 General Fund	-	716	716	100.00%
4150 Employee Training				
8000 General Fund	-	2,148	2,148	100.00%
4175 Office Expenses				
8000 General Fund	-	2,148	2,148	100.00%
4200 Telecommunications				
8000 General Fund	-	2,864	2,864	100.00%
4275 Publicity and Publications				
8000 General Fund	-	359	359	100.00%
4375 Employee Recruitment and Develop				
8000 General Fund	-	597	597	100.00%
4400 Dues and Subscriptions				
8000 General Fund	-	359	359	100.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4650 Other Services and Supplies				
8000 General Fund	-	716	716	100.00%
4700 Expendable Prop 250 - 5000				
8000 General Fund	-	6,444	6,444	100.00%
4715 IT Expendable Property				
8000 General Fund	-	4,295	4,295	100.00%
SERVICES & SUPPLIES				
8000 General Fund	-	20,646	20,646	100.00%
TOTAL SERVICES & SUPPLIES	-	\$20,646	\$20,646	100.00%
EXPENDITURES				
8000 General Fund	-	375,047	375,047	100.00%
TOTAL EXPENDITURES	-	\$375,047	\$375,047	100.00%
ENDING BALANCE				
8000 General Fund	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	-	1	1	100.00%
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	-	1.00	1.00	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Audits Division

Cross Reference Number: 16500-007-00-00-00000
 Package: Vacancy Factor and Non-ORPICS Personal Services
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
PERSONAL SERVICES				
SALARIES & WAGES				
3190 All Other Differential				
3400 Other Funds Ltd	499,000	499,000	0	0.00%
SALARIES & WAGES				
3400 Other Funds Ltd	499,000	499,000	0	0.00%
TOTAL SALARIES & WAGES	\$499,000	\$499,000	\$0	0.00%

OTHER PAYROLL EXPENSES				
3220 Public Employees Retire Cont				
3400 Other Funds Ltd	89,421	89,421	0	0.00%
3221 Pension Obligation Bond				
3400 Other Funds Ltd	(2,957)	(2,957)	0	0.00%
3230 Social Security Taxes				
3400 Other Funds Ltd	38,174	38,174	0	0.00%
3241 Paid Family Medical Leave Insurance				
3400 Other Funds Ltd	1,996	1,996	0	0.00%
3260 Mass Transit Tax				
3400 Other Funds Ltd	11,127	11,127	0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	137,761	137,761	0	0.00%
TOTAL OTHER PAYROLL EXPENSES	\$137,761	\$137,761	\$0	0.00%
P.S. BUDGET ADJUSTMENTS				
3455 Vacancy Savings				
3400 Other Funds Ltd	83,711	83,711	0	0.00%
PERSONAL SERVICES				
3400 Other Funds Ltd	720,472	720,472	0	0.00%
TOTAL PERSONAL SERVICES	\$720,472	\$720,472	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	720,472	720,472	0	0.00%
TOTAL EXPENDITURES	\$720,472	\$720,472	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(720,472)	(720,472)	0	0.00%
TOTAL ENDING BALANCE	(\$720,472)	(\$720,472)	\$0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

SERVICES & SUPPLIES

4100 Instate Travel

3400 Other Funds Ltd 1,331 1,331 0 0.00%

4125 Out of State Travel

3400 Other Funds Ltd 1,544 1,544 0 0.00%

4150 Employee Training

3400 Other Funds Ltd 6,253 6,253 0 0.00%

4175 Office Expenses

3400 Other Funds Ltd 3,687 3,687 0 0.00%

4200 Telecommunications

3400 Other Funds Ltd 3,298 3,298 0 0.00%

4225 State Gov. Service Charges

3400 Other Funds Ltd 129,578 129,578 0 0.00%

4250 Data Processing

3400 Other Funds Ltd 1,594 1,594 0 0.00%

4275 Publicity and Publications

3400 Other Funds Ltd 713 713 0 0.00%

4300 Professional Services

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	164,030	164,030	0	0.00%
4315 IT Professional Services				
3400 Other Funds Ltd	26,727	26,727	0	0.00%
4325 Attorney General				
3400 Other Funds Ltd	14,173	14,173	0	0.00%
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	532	532	0	0.00%
4400 Dues and Subscriptions				
3400 Other Funds Ltd	1,991	1,991	0	0.00%
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	27,652	27,652	0	0.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	2,040	2,040	0	0.00%
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	1,109	1,109	0	0.00%
4715 IT Expendable Property				
3400 Other Funds Ltd	3,132	3,132	0	0.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	389,384	389,384	0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL SERVICES & SUPPLIES	\$389,384	\$389,384	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	389,384	389,384	0	0.00%
TOTAL EXPENDITURES	\$389,384	\$389,384	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(389,384)	(389,384)	0	0.00%
TOTAL ENDING BALANCE	(\$389,384)	(\$389,384)	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Audits Division

Cross Reference Number: 16500-007-00-00-00000
 Package: Statewide AG Adjustment
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4325 Attorney General				
3400 Other Funds Ltd	(4,361)	-	4,361	100.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	(4,361)	-	4,361	100.00%
TOTAL SERVICES & SUPPLIES	(\$4,361)	-	\$4,361	100.00%
EXPENDITURES				
3400 Other Funds Ltd	(4,361)	-	4,361	100.00%
TOTAL EXPENDITURES	(\$4,361)	-	\$4,361	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	4,361	-	(4,361)	(100.00%)
TOTAL ENDING BALANCE	\$4,361	-	(\$4,361)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

SERVICES & SUPPLIES

4175 Office Expenses

3400 Other Funds Ltd (945) - 945 100.00%

4225 State Gov. Service Charges

3400 Other Funds Ltd (41,515) - 41,515 100.00%

4250 Data Processing

3400 Other Funds Ltd (14) - 14 100.00%

4275 Publicity and Publications

3400 Other Funds Ltd (2,550) - 2,550 100.00%

4425 Facilities Rental and Taxes

3400 Other Funds Ltd (33,493) - 33,493 100.00%

4650 Other Services and Supplies

3400 Other Funds Ltd (17) - 17 100.00%

SERVICES & SUPPLIES

3400 Other Funds Ltd (78,534) - 78,534 100.00%

TOTAL SERVICES & SUPPLIES

(\$78,534) - \$78,534 100.00%

EXPENDITURES

3400 Other Funds Ltd (78,534) - 78,534 100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Audits Division

Cross Reference Number: 16500-007-00-00-00000
 Package: Statewide Adjustment DAS Chgs
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL EXPENDITURES	(\$78,534)	-	\$78,534	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	78,534	-	(78,534)	(100.00%)
TOTAL ENDING BALANCE	\$78,534	-	(\$78,534)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
PERSONAL SERVICES				
SALARIES & WAGES				
3110 Class/Unclass Sal. and Per Diem				
3400 Other Funds Ltd	352,464	-	(352,464)	(100.00%)
SALARIES & WAGES				
3400 Other Funds Ltd	352,464	-	(352,464)	(100.00%)
TOTAL SALARIES & WAGES	\$352,464	-	(\$352,464)	(100.00%)

OTHER PAYROLL EXPENSES				
3210 Empl. Rel. Bd. Assessments				
3400 Other Funds Ltd	106	-	(106)	(100.00%)
3220 Public Employees Retire Cont				
3400 Other Funds Ltd	63,162	-	(63,162)	(100.00%)
3230 Social Security Taxes				
3400 Other Funds Ltd	26,963	-	(26,963)	(100.00%)
3241 Paid Family Medical Leave Insurance				
3400 Other Funds Ltd	1,410	-	(1,410)	(100.00%)
3250 Workers Comp. Assess. (WCD)				
3400 Other Funds Ltd	92	-	(92)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3260 Mass Transit Tax				
3400 Other Funds Ltd	2,115	-	(2,115)	(100.00%)
3270 Flexible Benefits				
3400 Other Funds Ltd	79,200	-	(79,200)	(100.00%)
OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	173,048	-	(173,048)	(100.00%)
TOTAL OTHER PAYROLL EXPENSES	\$173,048	-	(\$173,048)	(100.00%)
PERSONAL SERVICES				
3400 Other Funds Ltd	525,512	-	(525,512)	(100.00%)
TOTAL PERSONAL SERVICES	\$525,512	-	(\$525,512)	(100.00%)
SERVICES & SUPPLIES				
4100 Instate Travel				
3400 Other Funds Ltd	1,432	-	(1,432)	(100.00%)
4150 Employee Training				
3400 Other Funds Ltd	4,296	-	(4,296)	(100.00%)
4175 Office Expenses				
3400 Other Funds Ltd	4,296	-	(4,296)	(100.00%)
4200 Telecommunications				
3400 Other Funds Ltd	5,728	-	(5,728)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4275 Publicity and Publications				
3400 Other Funds Ltd	718	-	(718)	(100.00%)
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	1,194	-	(1,194)	(100.00%)
4400 Dues and Subscriptions				
3400 Other Funds Ltd	718	-	(718)	(100.00%)
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	8,590	-	(8,590)	(100.00%)
4650 Other Services and Supplies				
3400 Other Funds Ltd	1,432	-	(1,432)	(100.00%)
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	12,888	-	(12,888)	(100.00%)
SERVICES & SUPPLIES				
3400 Other Funds Ltd	41,292	-	(41,292)	(100.00%)
TOTAL SERVICES & SUPPLIES	\$41,292	-	(\$41,292)	(100.00%)
EXPENDITURES				
3400 Other Funds Ltd	566,804	-	(566,804)	(100.00%)
TOTAL EXPENDITURES	\$566,804	-	(\$566,804)	(100.00%)
ENDING BALANCE				

Package Comparison Report - Detail
 2023-25 Biennium
 Audits Division

Cross Reference Number: 16500-007-00-00-00000

Package: IT Audit Team

Pkg Group: POL Pkg Type: POL Pkg Number: 113

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(566,804)	-	566,804	100.00%
TOTAL ENDING BALANCE	(\$566,804)	-	\$566,804	100.00%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	2	-	(2)	(100.00%)
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	2.00	-	(2.00)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

3400 Other Funds Ltd	496,464	-	(496,464)	(100.00%)
----------------------	---------	---	-----------	-----------

SALARIES & WAGES

3400 Other Funds Ltd	496,464	-	(496,464)	(100.00%)
----------------------	---------	---	-----------	-----------

TOTAL SALARIES & WAGES	\$496,464	-	(\$496,464)	(100.00%)
-----------------------------------	------------------	----------	--------------------	------------------

OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

3400 Other Funds Ltd	159	-	(159)	(100.00%)
----------------------	-----	---	-------	-----------

3220 Public Employees Retire Cont

3400 Other Funds Ltd	88,967	-	(88,967)	(100.00%)
----------------------	--------	---	----------	-----------

3230 Social Security Taxes

3400 Other Funds Ltd	37,979	-	(37,979)	(100.00%)
----------------------	--------	---	----------	-----------

3241 Paid Family Medical Leave Insurance

3400 Other Funds Ltd	1,986	-	(1,986)	(100.00%)
----------------------	-------	---	---------	-----------

3250 Workers Comp. Assess. (WCD)

3400 Other Funds Ltd	138	-	(138)	(100.00%)
----------------------	-----	---	-------	-----------

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3260 Mass Transit Tax				
3400 Other Funds Ltd	2,979	-	(2,979)	(100.00%)
3270 Flexible Benefits				
3400 Other Funds Ltd	118,800	-	(118,800)	(100.00%)
OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	251,008	-	(251,008)	(100.00%)
TOTAL OTHER PAYROLL EXPENSES	\$251,008	-	(\$251,008)	(100.00%)
PERSONAL SERVICES				
3400 Other Funds Ltd	747,472	-	(747,472)	(100.00%)
TOTAL PERSONAL SERVICES	\$747,472	-	(\$747,472)	(100.00%)
SERVICES & SUPPLIES				
4100 Instate Travel				
3400 Other Funds Ltd	2,148	-	(2,148)	(100.00%)
4150 Employee Training				
3400 Other Funds Ltd	6,444	-	(6,444)	(100.00%)
4175 Office Expenses				
3400 Other Funds Ltd	6,444	-	(6,444)	(100.00%)
4200 Telecommunications				
3400 Other Funds Ltd	8,592	-	(8,592)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4275 Publicity and Publications				
3400 Other Funds Ltd	1,077	-	(1,077)	(100.00%)
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	1,791	-	(1,791)	(100.00%)
4400 Dues and Subscriptions				
3400 Other Funds Ltd	1,077	-	(1,077)	(100.00%)
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	12,885	-	(12,885)	(100.00%)
4650 Other Services and Supplies				
3400 Other Funds Ltd	2,148	-	(2,148)	(100.00%)
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	19,332	-	(19,332)	(100.00%)
SERVICES & SUPPLIES				
3400 Other Funds Ltd	61,938	-	(61,938)	(100.00%)
TOTAL SERVICES & SUPPLIES	\$61,938	-	(\$61,938)	(100.00%)
EXPENDITURES				
3400 Other Funds Ltd	809,410	-	(809,410)	(100.00%)
TOTAL EXPENDITURES	\$809,410	-	(\$809,410)	(100.00%)
ENDING BALANCE				

Package Comparison Report - Detail
 2023-25 Biennium
 Audits Division

Cross Reference Number: 16500-007-00-00-00000
 Package: Legislative Response Audit Team
 Pkg Group: POL Pkg Type: POL Pkg Number: 114

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(809,410)	-	809,410	100.00%
TOTAL ENDING BALANCE	(\$809,410)	-	\$809,410	100.00%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	3	-	(3)	(100.00%)
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	3.00	-	(3.00)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
PERSONAL SERVICES				
P.S. BUDGET ADJUSTMENTS				
3455 Vacancy Savings				
3400 Other Funds Ltd	-	(331,237)	(331,237)	100.00%
PERSONAL SERVICES				
3400 Other Funds Ltd	-	(331,237)	(331,237)	100.00%
TOTAL PERSONAL SERVICES	-	(\$331,237)	(\$331,237)	100.00%
EXPENDITURES				
3400 Other Funds Ltd	-	(331,237)	(331,237)	100.00%
TOTAL EXPENDITURES	-	(\$331,237)	(\$331,237)	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	331,237	331,237	100.00%
TOTAL ENDING BALANCE	-	\$331,237	\$331,237	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Audits Division

Cross Reference Number: 16500-007-00-00-00000
 Package: Statewide Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4175 Office Expenses				
3400 Other Funds Ltd	-	(325)	(325)	100.00%
4225 State Gov. Service Charges				
3400 Other Funds Ltd	-	(16,799)	(16,799)	100.00%
4250 Data Processing				
3400 Other Funds Ltd	-	(14)	(14)	100.00%
4275 Publicity and Publications				
3400 Other Funds Ltd	-	(2,308)	(2,308)	100.00%
4325 Attorney General				
3400 Other Funds Ltd	-	(5,757)	(5,757)	100.00%
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	-	(24,295)	(24,295)	100.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	-	878	878	100.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	-	(48,620)	(48,620)	100.00%
TOTAL SERVICES & SUPPLIES	-	(\$48,620)	(\$48,620)	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Audits Division

Cross Reference Number: 16500-007-00-00-00000
 Package: Statewide Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
3400 Other Funds Ltd	-	(48,620)	(48,620)	100.00%
TOTAL EXPENDITURES	-	(\$48,620)	(\$48,620)	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	48,620	48,620	100.00%
TOTAL ENDING BALANCE	-	\$48,620	\$48,620	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Archives Division

Cross Reference Number: 16500-012-00-00-00000
 Package: Vacancy Factor and Non-ORPICS Personal Services
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3160 Temporary Appointments

3400 Other Funds Ltd	1,676	1,676	0	0.00%
----------------------	-------	-------	---	-------

3190 All Other Differential

3400 Other Funds Ltd	204,000	204,000	0	0.00%
----------------------	---------	---------	---	-------

SALARIES & WAGES

3400 Other Funds Ltd	205,676	205,676	0	0.00%
----------------------	---------	---------	---	-------

TOTAL SALARIES & WAGES	\$205,676	\$205,676	\$0	0.00%
-----------------------------------	------------------	------------------	------------	--------------

OTHER PAYROLL EXPENSES

3220 Public Employees Retire Cont

3400 Other Funds Ltd	36,557	36,557	0	0.00%
----------------------	--------	--------	---	-------

3221 Pension Obligation Bond

3400 Other Funds Ltd	11,037	11,037	0	0.00%
----------------------	--------	--------	---	-------

3230 Social Security Taxes

3400 Other Funds Ltd	15,734	15,734	0	0.00%
----------------------	--------	--------	---	-------

3241 Paid Family Medical Leave Insurance

3400 Other Funds Ltd	816	816	0	0.00%
----------------------	-----	-----	---	-------

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3260 Mass Transit Tax				
3400 Other Funds Ltd	3,698	3,698	0	0.00%
OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	67,842	67,842	0	0.00%
TOTAL OTHER PAYROLL EXPENSES	\$67,842	\$67,842	\$0	0.00%
P.S. BUDGET ADJUSTMENTS				
3455 Vacancy Savings				
3400 Other Funds Ltd	(21,750)	(21,750)	0	0.00%
P.S. BUDGET ADJUSTMENTS				
3400 Other Funds Ltd	(21,750)	(21,750)	0	0.00%
TOTAL P.S. BUDGET ADJUSTMENTS	(\$21,750)	(\$21,750)	\$0	0.00%
PERSONAL SERVICES				
3400 Other Funds Ltd	251,768	251,768	0	0.00%
TOTAL PERSONAL SERVICES	\$251,768	\$251,768	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	251,768	251,768	0	0.00%
TOTAL EXPENDITURES	\$251,768	\$251,768	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(251,768)	(251,768)	0	0.00%

Package Comparison Report - Detail

Cross Reference Number: 16500-012-00-00-00000

2023-25 Biennium

Package: Vacancy Factor and Non-ORPICS Personal Services

Archives Division

Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL ENDING BALANCE	(\$251,768)	(\$251,768)	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Archives Division

Cross Reference Number: 16500-012-00-00-00000
 Package: Phase-out Pgm & One-time Costs
 Pkg Group: ESS Pkg Type: 020 Pkg Number: 022

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

SERVICES & SUPPLIES

4100 Instate Travel

3400 Other Funds Ltd (686) (686) 0 0.00%

4150 Employee Training

3400 Other Funds Ltd (2,059) (2,059) 0 0.00%

4175 Office Expenses

3400 Other Funds Ltd (2,059) (2,059) 0 0.00%

4200 Telecommunications

3400 Other Funds Ltd (2,746) (2,746) 0 0.00%

4275 Publicity and Publications

3400 Other Funds Ltd (344) (344) 0 0.00%

4375 Employee Recruitment and Develop

3400 Other Funds Ltd (573) (573) 0 0.00%

4400 Dues and Subscriptions

3400 Other Funds Ltd (344) (344) 0 0.00%

4425 Facilities Rental and Taxes

3400 Other Funds Ltd (4,118) (4,118) 0 0.00%

4650 Other Services and Supplies

Package Comparison Report - Detail
 2023-25 Biennium
 Archives Division

Cross Reference Number: 16500-012-00-00-00000
 Package: Phase-out Pgm & One-time Costs
 Pkg Group: ESS Pkg Type: 020 Pkg Number: 022

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(686)	(686)	0	0.00%
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	(6,179)	(6,179)	0	0.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	(19,794)	(19,794)	0	0.00%
TOTAL SERVICES & SUPPLIES	(\$19,794)	(\$19,794)	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	(19,794)	(19,794)	0	0.00%
TOTAL EXPENDITURES	(\$19,794)	(\$19,794)	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	19,794	19,794	0	0.00%
TOTAL ENDING BALANCE	\$19,794	\$19,794	\$0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

SERVICES & SUPPLIES

4100 Instate Travel

3400 Other Funds Ltd 982 982 0 0.00%

4125 Out of State Travel

3400 Other Funds Ltd 1,282 1,282 0 0.00%

4150 Employee Training

3400 Other Funds Ltd 1,288 1,288 0 0.00%

4175 Office Expenses

3400 Other Funds Ltd 3,612 3,612 0 0.00%

4200 Telecommunications

3400 Other Funds Ltd 2,914 2,914 0 0.00%

4225 State Gov. Service Charges

3400 Other Funds Ltd 39,445 39,445 0 0.00%

4250 Data Processing

3400 Other Funds Ltd 3,983 3,983 0 0.00%

4275 Publicity and Publications

3400 Other Funds Ltd 10,620 10,620 0 0.00%

4300 Professional Services

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	3,727	3,727	0	0.00%
4315 IT Professional Services				
3400 Other Funds Ltd	30,978	30,978	0	0.00%
4325 Attorney General				
3400 Other Funds Ltd	2,897	2,897	0	0.00%
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	28	28	0	0.00%
4400 Dues and Subscriptions				
3400 Other Funds Ltd	277	277	0	0.00%
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	94,142	94,142	0	0.00%
4450 Fuels and Utilities				
3400 Other Funds Ltd	3,125	3,125	0	0.00%
4475 Facilities Maintenance				
3400 Other Funds Ltd	876	876	0	0.00%
4575 Agency Program Related S and S				
3400 Other Funds Ltd	693	693	0	0.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	1,931	1,931	0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	1,153	1,153	0	0.00%
4715 IT Expendable Property				
3400 Other Funds Ltd	2,938	2,938	0	0.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	206,891	206,891	0	0.00%
TOTAL SERVICES & SUPPLIES	\$206,891	\$206,891	\$0	0.00%
CAPITAL OUTLAY				
5100 Office Furniture and Fixtures				
3400 Other Funds Ltd	5,181	5,181	0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	212,072	212,072	0	0.00%
TOTAL EXPENDITURES	\$212,072	\$212,072	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(212,072)	(212,072)	0	0.00%
TOTAL ENDING BALANCE	(\$212,072)	(\$212,072)	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Archives Division

Cross Reference Number: 16500-012-00-00-00000
 Package: Statewide AG Adjustment
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4325 Attorney General				
3400 Other Funds Ltd	(891)	-	891	100.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	(891)	-	891	100.00%
TOTAL SERVICES & SUPPLIES	(\$891)	-	\$891	100.00%
EXPENDITURES				
3400 Other Funds Ltd	(891)	-	891	100.00%
TOTAL EXPENDITURES	(\$891)	-	\$891	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	891	-	(891)	(100.00%)
TOTAL ENDING BALANCE	\$891	-	(\$891)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Archives Division

Cross Reference Number: 16500-012-00-00-00000
 Package: Statewide Adjustment DAS Chgs
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

SERVICES & SUPPLIES

4175 Office Expenses

3400 Other Funds Ltd (813) - 813 100.00%

4225 State Gov. Service Charges

3400 Other Funds Ltd (12,537) - 12,537 100.00%

4250 Data Processing

3400 Other Funds Ltd (35) - 35 100.00%

4275 Publicity and Publications

3400 Other Funds Ltd (13,713) - 13,713 100.00%

4425 Facilities Rental and Taxes

3400 Other Funds Ltd (82,864) - 82,864 100.00%

4650 Other Services and Supplies

3400 Other Funds Ltd (12) - 12 100.00%

SERVICES & SUPPLIES

3400 Other Funds Ltd (109,974) - 109,974 100.00%

TOTAL SERVICES & SUPPLIES

(\$109,974) - \$109,974 100.00%

EXPENDITURES

3400 Other Funds Ltd (109,974) - 109,974 100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Archives Division

Cross Reference Number: 16500-012-00-00-00000
 Package: Statewide Adjustment DAS Chgs
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL EXPENDITURES	(\$109,974)	-	\$109,974	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	109,974	-	(109,974)	(100.00%)
TOTAL ENDING BALANCE	\$109,974	-	(\$109,974)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

3400 Other Funds Ltd	307,152	307,152	0	0.00%
----------------------	---------	---------	---	-------

SALARIES & WAGES

3400 Other Funds Ltd	307,152	307,152	0	0.00%
----------------------	---------	---------	---	-------

TOTAL SALARIES & WAGES	\$307,152	\$307,152	\$0	0.00%
-----------------------------------	------------------	------------------	------------	--------------

OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

3400 Other Funds Ltd	106	106	0	0.00%
----------------------	-----	-----	---	-------

3220 Public Employees Retire Cont

3400 Other Funds Ltd	55,041	55,041	0	0.00%
----------------------	--------	--------	---	-------

3230 Social Security Taxes

3400 Other Funds Ltd	23,497	23,497	0	0.00%
----------------------	--------	--------	---	-------

3241 Paid Family Medical Leave Insurance

3400 Other Funds Ltd	1,229	1,229	0	0.00%
----------------------	-------	-------	---	-------

3250 Workers Comp. Assess. (WCD)

3400 Other Funds Ltd	92	92	0	0.00%
----------------------	----	----	---	-------

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3260 Mass Transit Tax				
3400 Other Funds Ltd	1,843	1,843	0	0.00%
3270 Flexible Benefits				
3400 Other Funds Ltd	79,200	79,200	0	0.00%
OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	161,008	161,008	0	0.00%
TOTAL OTHER PAYROLL EXPENSES	\$161,008	\$161,008	\$0	0.00%
PERSONAL SERVICES				
3400 Other Funds Ltd	468,160	468,160	0	0.00%
TOTAL PERSONAL SERVICES	\$468,160	\$468,160	\$0	0.00%
SERVICES & SUPPLIES				
4100 Instate Travel				
3400 Other Funds Ltd	1,432	1,432	0	0.00%
4150 Employee Training				
3400 Other Funds Ltd	4,296	4,296	0	0.00%
4175 Office Expenses				
3400 Other Funds Ltd	4,296	4,296	0	0.00%
4200 Telecommunications				
3400 Other Funds Ltd	5,728	5,728	0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4275 Publicity and Publications				
3400 Other Funds Ltd	718	718	0	0.00%
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	1,194	1,194	0	0.00%
4400 Dues and Subscriptions				
3400 Other Funds Ltd	718	718	0	0.00%
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	8,590	8,590	0	0.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	1,432	1,432	0	0.00%
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	12,888	12,888	0	0.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	41,292	41,292	0	0.00%
TOTAL SERVICES & SUPPLIES	\$41,292	\$41,292	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	509,452	509,452	0	0.00%
TOTAL EXPENDITURES	\$509,452	\$509,452	\$0	0.00%

ENDING BALANCE

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(509,452)	(509,452)	0	0.00%
TOTAL ENDING BALANCE	(\$509,452)	(\$509,452)	\$0	0.00%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	2	2	0	0.00%
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	2.00	2.00	0.00	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Archives Division

Cross Reference Number: 16500-012-00-00-00000
 Package: Digitization Personnel Reclassifications
 Pkg Group: POL Pkg Type: POL Pkg Number: 111

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

3400 Other Funds Ltd	44,352	44,352	0	0.00%
----------------------	--------	--------	---	-------

SALARIES & WAGES

3400 Other Funds Ltd	44,352	44,352	0	0.00%
----------------------	--------	--------	---	-------

TOTAL SALARIES & WAGES	\$44,352	\$44,352	\$0	0.00%
-----------------------------------	-----------------	-----------------	------------	--------------

OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

3400 Other Funds Ltd	14	14	0	0.00%
----------------------	----	----	---	-------

3220 Public Employees Retire Cont

3400 Other Funds Ltd	7,948	7,948	0	0.00%
----------------------	-------	-------	---	-------

3230 Social Security Taxes

3400 Other Funds Ltd	3,392	3,392	0	0.00%
----------------------	-------	-------	---	-------

3241 Paid Family Medical Leave Insurance

3400 Other Funds Ltd	179	179	0	0.00%
----------------------	-----	-----	---	-------

3250 Workers Comp. Assess. (WCD)

3400 Other Funds Ltd	12	12	0	0.00%
----------------------	----	----	---	-------

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3260 Mass Transit Tax				
3400 Other Funds Ltd	266	266	0	0.00%
3270 Flexible Benefits				
3400 Other Funds Ltd	9,900	9,900	0	0.00%
OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	21,711	21,711	0	0.00%
TOTAL OTHER PAYROLL EXPENSES	\$21,711	\$21,711	\$0	0.00%
PERSONAL SERVICES				
3400 Other Funds Ltd	66,063	66,063	0	0.00%
TOTAL PERSONAL SERVICES	\$66,063	\$66,063	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	66,063	66,063	0	0.00%
TOTAL EXPENDITURES	\$66,063	\$66,063	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(66,063)	(66,063)	0	0.00%
TOTAL ENDING BALANCE	(\$66,063)	(\$66,063)	\$0	0.00%
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	0.25	0.25	0.00	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Archives Division

Cross Reference Number: 16500-012-00-00-00000
 Package: Final Phase of Compact Shelving Project
 Pkg Group: POL Pkg Type: POL Pkg Number: 112

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
REVENUE CATEGORIES				
CHARGES FOR SERVICES				
0410 Charges for Services				
3400 Other Funds Ltd	750,000	750,000	0	0.00%
AVAILABLE REVENUES				
3400 Other Funds Ltd	750,000	750,000	0	0.00%
TOTAL AVAILABLE REVENUES	\$750,000	\$750,000	\$0	0.00%
EXPENDITURES				
CAPITAL OUTLAY				
5100 Office Furniture and Fixtures				
3400 Other Funds Ltd	750,000	750,000	0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	750,000	750,000	0	0.00%
TOTAL EXPENDITURES	\$750,000	\$750,000	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Archives Division

Cross Reference Number: 16500-012-00-00-00000
 Package: Archives Building Rent Increase
 Pkg Group: POL Pkg Type: POL Pkg Number: 123

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	201,497	201,497	0	0.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	201,497	201,497	0	0.00%
TOTAL SERVICES & SUPPLIES	\$201,497	\$201,497	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	201,497	201,497	0	0.00%
TOTAL EXPENDITURES	\$201,497	\$201,497	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(201,497)	(201,497)	0	0.00%
TOTAL ENDING BALANCE	(\$201,497)	(\$201,497)	\$0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
PERSONAL SERVICES				
P.S. BUDGET ADJUSTMENTS				
3455 Vacancy Savings				
3400 Other Funds Ltd	-	(81,657)	(81,657)	100.00%
P.S. BUDGET ADJUSTMENTS				
3400 Other Funds Ltd	-	(81,657)	(81,657)	100.00%
TOTAL P.S. BUDGET ADJUSTMENTS	-	(\$81,657)	(\$81,657)	100.00%
PERSONAL SERVICES				
3400 Other Funds Ltd	-	(81,657)	(81,657)	100.00%
TOTAL PERSONAL SERVICES	-	(\$81,657)	(\$81,657)	100.00%
EXPENDITURES				
3400 Other Funds Ltd	-	(81,657)	(81,657)	100.00%
TOTAL EXPENDITURES	-	(\$81,657)	(\$81,657)	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	81,657	81,657	100.00%
TOTAL ENDING BALANCE	-	\$81,657	\$81,657	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Archives Division

Cross Reference Number: 16500-012-00-00-00000
 Package: Statewide Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4175 Office Expenses				
3400 Other Funds Ltd	-	(280)	(280)	100.00%
4225 State Gov. Service Charges				
3400 Other Funds Ltd	-	(5,755)	(5,755)	100.00%
4250 Data Processing				
3400 Other Funds Ltd	-	(36)	(36)	100.00%
4275 Publicity and Publications				
3400 Other Funds Ltd	-	(12,411)	(12,411)	100.00%
4325 Attorney General				
3400 Other Funds Ltd	-	(1,177)	(1,177)	100.00%
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	-	(60,107)	(60,107)	100.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	-	3,475	3,475	100.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	-	(76,291)	(76,291)	100.00%
TOTAL SERVICES & SUPPLIES	-	(\$76,291)	(\$76,291)	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Archives Division

Cross Reference Number: 16500-012-00-00-00000
 Package: Statewide Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
3400 Other Funds Ltd	-	(76,291)	(76,291)	100.00%
TOTAL EXPENDITURES	-	(\$76,291)	(\$76,291)	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	76,291	76,291	100.00%
TOTAL ENDING BALANCE	-	\$76,291	\$76,291	100.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

3400 Other Funds Ltd	-	16,272	16,272	100.00%
----------------------	---	--------	--------	---------

SALARIES & WAGES

3400 Other Funds Ltd	-	16,272	16,272	100.00%
----------------------	---	--------	--------	---------

TOTAL SALARIES & WAGES	-	\$16,272	\$16,272	100.00%
-----------------------------------	---	-----------------	-----------------	----------------

OTHER PAYROLL EXPENSES

3220 Public Employees Retire Cont

3400 Other Funds Ltd	-	2,916	2,916	100.00%
----------------------	---	-------	-------	---------

3230 Social Security Taxes

3400 Other Funds Ltd	-	236	236	100.00%
----------------------	---	-----	-----	---------

3241 Paid Family Medical Leave Insurance

3400 Other Funds Ltd	-	65	65	100.00%
----------------------	---	----	----	---------

3260 Mass Transit Tax

3400 Other Funds Ltd	-	98	98	100.00%
----------------------	---	----	----	---------

OTHER PAYROLL EXPENSES

3400 Other Funds Ltd	-	3,315	3,315	100.00%
----------------------	---	-------	-------	---------

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL OTHER PAYROLL EXPENSES	-	\$3,315	\$3,315	100.00%
P.S. BUDGET ADJUSTMENTS				
3465 Reconciliation Adjustment				
3400 Other Funds Ltd	-	2,901	2,901	100.00%
P.S. BUDGET ADJUSTMENTS				
3400 Other Funds Ltd	-	2,901	2,901	100.00%
TOTAL P.S. BUDGET ADJUSTMENTS	-	\$2,901	\$2,901	100.00%
PERSONAL SERVICES				
3400 Other Funds Ltd	-	22,488	22,488	100.00%
TOTAL PERSONAL SERVICES	-	\$22,488	\$22,488	100.00%
EXPENDITURES				
3400 Other Funds Ltd	-	22,488	22,488	100.00%
TOTAL EXPENDITURES	-	\$22,488	\$22,488	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	(22,488)	(22,488)	100.00%
TOTAL ENDING BALANCE	-	(\$22,488)	(\$22,488)	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Vacancy Factor and Non-ORPICS Personal Services
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3160 Temporary Appointments

3400 Other Funds Ltd	8,975	8,975	0	0.00%
----------------------	-------	-------	---	-------

3190 All Other Differential

3400 Other Funds Ltd	119,000	119,000	0	0.00%
----------------------	---------	---------	---	-------

SALARIES & WAGES

3400 Other Funds Ltd	127,975	127,975	0	0.00%
----------------------	---------	---------	---	-------

TOTAL SALARIES & WAGES	\$127,975	\$127,975	\$0	0.00%
-----------------------------------	------------------	------------------	------------	--------------

OTHER PAYROLL EXPENSES

3220 Public Employees Retire Cont

3400 Other Funds Ltd	21,325	21,325	0	0.00%
----------------------	--------	--------	---	-------

3221 Pension Obligation Bond

3400 Other Funds Ltd	4,318	4,318	0	0.00%
----------------------	-------	-------	---	-------

3230 Social Security Taxes

3400 Other Funds Ltd	9,791	9,791	0	0.00%
----------------------	-------	-------	---	-------

3241 Paid Family Medical Leave Insurance

3400 Other Funds Ltd	476	476	0	0.00%
----------------------	-----	-----	---	-------

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Vacancy Factor and Non-ORPICS Personal Services
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3260 Mass Transit Tax				
3400 Other Funds Ltd	4,248	4,248	0	0.00%
OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	40,158	40,158	0	0.00%
TOTAL OTHER PAYROLL EXPENSES	\$40,158	\$40,158	\$0	0.00%
P.S. BUDGET ADJUSTMENTS				
3455 Vacancy Savings				
3400 Other Funds Ltd	17,233	17,233	0	0.00%
PERSONAL SERVICES				
3400 Other Funds Ltd	185,366	185,366	0	0.00%
TOTAL PERSONAL SERVICES	\$185,366	\$185,366	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	185,366	185,366	0	0.00%
TOTAL EXPENDITURES	\$185,366	\$185,366	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(185,366)	(185,366)	0	0.00%
TOTAL ENDING BALANCE	(\$185,366)	(\$185,366)	\$0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

SERVICES & SUPPLIES

4100 Instate Travel

3400 Other Funds Ltd 1,128 1,128 0 0.00%

4125 Out of State Travel

3400 Other Funds Ltd 414 414 0 0.00%

4150 Employee Training

3400 Other Funds Ltd 1,284 1,284 0 0.00%

4175 Office Expenses

3400 Other Funds Ltd 31,391 31,391 0 0.00%

4200 Telecommunications

3400 Other Funds Ltd 6,193 6,193 0 0.00%

4225 State Gov. Service Charges

3400 Other Funds Ltd 75,660 75,660 0 0.00%

4250 Data Processing

3400 Other Funds Ltd 470 470 0 0.00%

4275 Publicity and Publications

3400 Other Funds Ltd 4,151 4,151 0 0.00%

4300 Professional Services

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	12,267	12,267	0	0.00%
4315 IT Professional Services				
3400 Other Funds Ltd	45,869	45,869	0	0.00%
4325 Attorney General				
3400 Other Funds Ltd	10,709	10,709	0	0.00%
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	145	145	0	0.00%
4400 Dues and Subscriptions				
3400 Other Funds Ltd	203	203	0	0.00%
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	17,390	17,390	0	0.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	100,445	100,445	0	0.00%
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	1,772	1,772	0	0.00%
4715 IT Expendable Property				
3400 Other Funds Ltd	11,238	11,238	0	0.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	320,729	320,729	0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL SERVICES & SUPPLIES	\$320,729	\$320,729	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	320,729	320,729	0	0.00%
TOTAL EXPENDITURES	\$320,729	\$320,729	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(320,729)	(320,729)	0	0.00%
TOTAL ENDING BALANCE	(\$320,729)	(\$320,729)	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Statewide AG Adjustment
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4325 Attorney General				
3400 Other Funds Ltd	(3,295)	-	3,295	100.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	(3,295)	-	3,295	100.00%
TOTAL SERVICES & SUPPLIES	(\$3,295)	-	\$3,295	100.00%
EXPENDITURES				
3400 Other Funds Ltd	(3,295)	-	3,295	100.00%
TOTAL EXPENDITURES	(\$3,295)	-	\$3,295	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	3,295	-	(3,295)	(100.00%)
TOTAL ENDING BALANCE	\$3,295	-	(\$3,295)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Statewide Adjustment DAS Chgs
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

SERVICES & SUPPLIES

4175 Office Expenses

3400 Other Funds Ltd (7,418) - 7,418 100.00%

4225 State Gov. Service Charges

3400 Other Funds Ltd (22,484) - 22,484 100.00%

4250 Data Processing

3400 Other Funds Ltd (4) - 4 100.00%

4275 Publicity and Publications

3400 Other Funds Ltd (13,812) - 13,812 100.00%

4425 Facilities Rental and Taxes

3400 Other Funds Ltd (22,390) - 22,390 100.00%

4650 Other Services and Supplies

3400 Other Funds Ltd (583) - 583 100.00%

SERVICES & SUPPLIES

3400 Other Funds Ltd (66,691) - 66,691 100.00%

TOTAL SERVICES & SUPPLIES

(\$66,691) - \$66,691 100.00%

EXPENDITURES

3400 Other Funds Ltd (66,691) - 66,691 100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Statewide Adjustment DAS Chgs
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL EXPENDITURES	(\$66,691)	-	\$66,691	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	66,691	-	(66,691)	(100.00%)
TOTAL ENDING BALANCE	\$66,691	-	(\$66,691)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Microfilm/Microfiche Digitization Project
 Pkg Group: POL Pkg Type: POL Pkg Number: 119

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

LICENSES AND FEES

0205 Business Lic and Fees

3400 Other Funds Ltd	734,212	-	(734,212)	(100.00%)
8800 General Fund Revenue	(734,212)	-	734,212	100.00%
All Funds	-	-	0	0.00%

2000

2060 Transfer to General Fund

8800 General Fund Revenue	734,212	-	(734,212)	(100.00%)
---------------------------	---------	---	-----------	-----------

AVAILABLE REVENUES

3400 Other Funds Ltd	734,212	-	(734,212)	(100.00%)
8800 General Fund Revenue	-	-	0	0.00%

TOTAL AVAILABLE REVENUES	\$734,212	-	(\$734,212)	(100.00%)
---------------------------------	------------------	----------	--------------------	------------------

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

3400 Other Funds Ltd	238,320	-	(238,320)	(100.00%)
----------------------	---------	---	-----------	-----------

SALARIES & WAGES

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Microfilm/Microfiche Digitization Project
 Pkg Group: POL Pkg Type: POL Pkg Number: 119

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	238,320	-	(238,320)	(100.00%)
TOTAL SALARIES & WAGES	\$238,320	-	(\$238,320)	(100.00%)
OTHER PAYROLL EXPENSES				
3210 Empl. Rel. Bd. Assessments				
3400 Other Funds Ltd	159	-	(159)	(100.00%)
3220 Public Employees Retire Cont				
3400 Other Funds Ltd	42,708	-	(42,708)	(100.00%)
3230 Social Security Taxes				
3400 Other Funds Ltd	18,231	-	(18,231)	(100.00%)
3241 Paid Family Medical Leave Insurance				
3400 Other Funds Ltd	954	-	(954)	(100.00%)
3250 Workers Comp. Assess. (WCD)				
3400 Other Funds Ltd	138	-	(138)	(100.00%)
3260 Mass Transit Tax				
3400 Other Funds Ltd	1,430	-	(1,430)	(100.00%)
3270 Flexible Benefits				
3400 Other Funds Ltd	118,800	-	(118,800)	(100.00%)
OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	182,420	-	(182,420)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Microfilm/Microfiche Digitization Project
 Pkg Group: POL Pkg Type: POL Pkg Number: 119

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL OTHER PAYROLL EXPENSES	\$182,420	-	(\$182,420)	(100.00%)
PERSONAL SERVICES				
3400 Other Funds Ltd	420,740	-	(420,740)	(100.00%)
TOTAL PERSONAL SERVICES	\$420,740	-	(\$420,740)	(100.00%)
SERVICES & SUPPLIES				
4100 Instate Travel				
3400 Other Funds Ltd	861	-	(861)	(100.00%)
4150 Employee Training				
3400 Other Funds Ltd	4,296	-	(4,296)	(100.00%)
4175 Office Expenses				
3400 Other Funds Ltd	6,444	-	(6,444)	(100.00%)
4200 Telecommunications				
3400 Other Funds Ltd	6,444	-	(6,444)	(100.00%)
4275 Publicity and Publications				
3400 Other Funds Ltd	540	-	(540)	(100.00%)
4300 Professional Services				
3400 Other Funds Ltd	261,200	-	(261,200)	(100.00%)
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	894	-	(894)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Microfilm/Microfiche Digitization Project
 Pkg Group: POL Pkg Type: POL Pkg Number: 119

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4400 Dues and Subscriptions				
3400 Other Funds Ltd	573	-	(573)	(100.00%)
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	10,740	-	(10,740)	(100.00%)
4650 Other Services and Supplies				
3400 Other Funds Ltd	2,148	-	(2,148)	(100.00%)
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	19,332	-	(19,332)	(100.00%)
SERVICES & SUPPLIES				
3400 Other Funds Ltd	313,472	-	(313,472)	(100.00%)
TOTAL SERVICES & SUPPLIES	\$313,472	-	(\$313,472)	(100.00%)
EXPENDITURES				
3400 Other Funds Ltd	734,212	-	(734,212)	(100.00%)
TOTAL EXPENDITURES	\$734,212	-	(\$734,212)	(100.00%)
ENDING BALANCE				
3400 Other Funds Ltd	-	-	0	0.00%
8800 General Fund Revenue	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%
AUTHORIZED POSITIONS				

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Microfilm/Microfiche Digitization Project
 Pkg Group: POL Pkg Type: POL Pkg Number: 119

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8150 Class/Unclass Positions	3	-	(3)	(100.00%)
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	3.00	-	(3.00)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Corporation Staffing Needs
 Pkg Group: POL Pkg Type: POL Pkg Number: 120

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

LICENSES AND FEES

0205 Business Lic and Fees

3400 Other Funds Ltd	1,608,696	-	(1,608,696)	(100.00%)
8800 General Fund Revenue	(1,608,696)	-	1,608,696	100.00%
All Funds	-	-	0	0.00%

2000

2060 Transfer to General Fund

8800 General Fund Revenue	1,608,696	-	(1,608,696)	(100.00%)
---------------------------	-----------	---	-------------	-----------

AVAILABLE REVENUES

3400 Other Funds Ltd	1,608,696	-	(1,608,696)	(100.00%)
8800 General Fund Revenue	-	-	0	0.00%

TOTAL AVAILABLE REVENUES	\$1,608,696	-	(\$1,608,696)	(100.00%)
---------------------------------	--------------------	----------	----------------------	------------------

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

3400 Other Funds Ltd	896,088	-	(896,088)	(100.00%)
----------------------	---------	---	-----------	-----------

3190 All Other Differential

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Corporation Staffing Needs
 Pkg Group: POL Pkg Type: POL Pkg Number: 120

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	6,214	-	(6,214)	(100.00%)
SALARIES & WAGES				
3400 Other Funds Ltd	902,302	-	(902,302)	(100.00%)
TOTAL SALARIES & WAGES	\$902,302	-	(\$902,302)	(100.00%)
OTHER PAYROLL EXPENSES				
3210 Empl. Rel. Bd. Assessments				
3400 Other Funds Ltd	424	-	(424)	(100.00%)
3220 Public Employees Retire Cont				
3400 Other Funds Ltd	161,694	-	(161,694)	(100.00%)
3230 Social Security Taxes				
3400 Other Funds Ltd	69,026	-	(69,026)	(100.00%)
3241 Paid Family Medical Leave Insurance				
3400 Other Funds Ltd	3,610	-	(3,610)	(100.00%)
3250 Workers Comp. Assess. (WCD)				
3400 Other Funds Ltd	368	-	(368)	(100.00%)
3260 Mass Transit Tax				
3400 Other Funds Ltd	5,414	-	(5,414)	(100.00%)
3270 Flexible Benefits				
3400 Other Funds Ltd	316,800	-	(316,800)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Corporation Staffing Needs
 Pkg Group: POL Pkg Type: POL Pkg Number: 120

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	557,336	-	(557,336)	(100.00%)
TOTAL OTHER PAYROLL EXPENSES	\$557,336	-	(\$557,336)	(100.00%)
PERSONAL SERVICES				
3400 Other Funds Ltd	1,459,638	-	(1,459,638)	(100.00%)
TOTAL PERSONAL SERVICES	\$1,459,638	-	(\$1,459,638)	(100.00%)
SERVICES & SUPPLIES				
4100 Instate Travel				
3400 Other Funds Ltd	3,583	-	(3,583)	(100.00%)
4150 Employee Training				
3400 Other Funds Ltd	13,604	-	(13,604)	(100.00%)
4175 Office Expenses				
3400 Other Funds Ltd	17,184	-	(17,184)	(100.00%)
4200 Telecommunications				
3400 Other Funds Ltd	19,332	-	(19,332)	(100.00%)
4275 Publicity and Publications				
3400 Other Funds Ltd	1,977	-	(1,977)	(100.00%)
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	3,281	-	(3,281)	(100.00%)

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Corporation Staffing Needs
 Pkg Group: POL Pkg Type: POL Pkg Number: 120

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4400 Dues and Subscriptions				
3400 Other Funds Ltd	2,032	-	(2,032)	(100.00%)
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	30,785	-	(30,785)	(100.00%)
4650 Other Services and Supplies				
3400 Other Funds Ltd	5,728	-	(5,728)	(100.00%)
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	51,552	-	(51,552)	(100.00%)
SERVICES & SUPPLIES				
3400 Other Funds Ltd	149,058	-	(149,058)	(100.00%)
TOTAL SERVICES & SUPPLIES	\$149,058	-	(\$149,058)	(100.00%)
EXPENDITURES				
3400 Other Funds Ltd	1,608,696	-	(1,608,696)	(100.00%)
TOTAL EXPENDITURES	\$1,608,696	-	(\$1,608,696)	(100.00%)
ENDING BALANCE				
3400 Other Funds Ltd	-	-	0	0.00%
8800 General Fund Revenue	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%
AUTHORIZED POSITIONS				

Package Comparison Report - Detail
2023-25 Biennium
Corporation Division

Cross Reference Number: 16500-036-00-00-00000
Package: Corporation Staffing Needs
Pkg Group: POL Pkg Type: POL Pkg Number: 120

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8150 Class/Unclass Positions	8	-	(8)	(100.00%)
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	8.00	-	(8.00)	(100.00%)

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

LICENSES AND FEES

0205 Business Lic and Fees

3400 Other Funds Ltd	300,000	300,000	0	0.00%
8800 General Fund Revenue	(300,000)	(300,000)	0	0.00%
All Funds	-	-	0	0.00%

2000

2060 Transfer to General Fund

8800 General Fund Revenue	300,000	300,000	0	0.00%
---------------------------	---------	---------	---	-------

AVAILABLE REVENUES

3400 Other Funds Ltd	300,000	300,000	0	0.00%
8800 General Fund Revenue	-	-	0	0.00%

TOTAL AVAILABLE REVENUES	\$300,000	\$300,000	\$0	0.00%
---------------------------------	------------------	------------------	------------	--------------

EXPENDITURES

SERVICES & SUPPLIES

4650 Other Services and Supplies

3400 Other Funds Ltd	300,000	300,000	0	0.00%
----------------------	---------	---------	---	-------

SERVICES & SUPPLIES

3400 Other Funds Ltd	300,000	300,000	0	0.00%
----------------------	---------	---------	---	-------

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Transaction Charges
 Pkg Group: POL Pkg Type: POL Pkg Number: 121

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL SERVICES & SUPPLIES	\$300,000	\$300,000	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	300,000	300,000	0	0.00%
TOTAL EXPENDITURES	\$300,000	\$300,000	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	-	0	0.00%
8800 General Fund Revenue	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: LFO Analyst Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 801

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
PERSONAL SERVICES				
P.S. BUDGET ADJUSTMENTS				
3455 Vacancy Savings				
3400 Other Funds Ltd	-	(122,255)	(122,255)	100.00%
PERSONAL SERVICES				
3400 Other Funds Ltd	-	(122,255)	(122,255)	100.00%
TOTAL PERSONAL SERVICES	-	(\$122,255)	(\$122,255)	100.00%
EXPENDITURES				
3400 Other Funds Ltd	-	(122,255)	(122,255)	100.00%
TOTAL EXPENDITURES	-	(\$122,255)	(\$122,255)	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	122,255	122,255	100.00%
TOTAL ENDING BALANCE	-	\$122,255	\$122,255	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Statewide Adjustments
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

LICENSES AND FEES

0205 Business Lic and Fees

3400 Other Funds Ltd	-	(48,178)	(48,178)	100.00%
8800 General Fund Revenue	-	48,178	48,178	100.00%
All Funds	-	-	0	0.00%

2000

2060 Transfer to General Fund

8800 General Fund Revenue	-	(48,178)	(48,178)	100.00%
---------------------------	---	----------	----------	---------

AVAILABLE REVENUES

3400 Other Funds Ltd	-	(48,178)	(48,178)	100.00%
8800 General Fund Revenue	-	-	0	0.00%

TOTAL AVAILABLE REVENUES	-	(\$48,178)	(\$48,178)	100.00%
---------------------------------	---	-------------------	-------------------	----------------

EXPENDITURES

SERVICES & SUPPLIES

4175 Office Expenses

3400 Other Funds Ltd	-	(2,550)	(2,550)	100.00%
----------------------	---	---------	---------	---------

4225 State Gov. Service Charges

3400 Other Funds Ltd	-	(9,549)	(9,549)	100.00%
----------------------	---	---------	---------	---------

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4250 Data Processing				
3400 Other Funds Ltd	-	(4)	(4)	100.00%
4275 Publicity and Publications				
3400 Other Funds Ltd	-	(12,500)	(12,500)	100.00%
4325 Attorney General				
3400 Other Funds Ltd	-	(4,350)	(4,350)	100.00%
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	-	(16,241)	(16,241)	100.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	-	(2,984)	(2,984)	100.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	-	(48,178)	(48,178)	100.00%
TOTAL SERVICES & SUPPLIES	-	(\$48,178)	(\$48,178)	100.00%
EXPENDITURES				
3400 Other Funds Ltd	-	(48,178)	(48,178)	100.00%
TOTAL EXPENDITURES	-	(\$48,178)	(\$48,178)	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	-	0	0.00%
8800 General Fund Revenue	-	-	0	0.00%

Package Comparison Report - Detail
2023-25 Biennium
Corporation Division

Cross Reference Number: 16500-036-00-00-00000

Package: Statewide Adjustments

Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL ENDING BALANCE	-	-	\$0	0.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000

Package: Budget Reconciliation

Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

LICENSES AND FEES

0205 Business Lic and Fees

3400 Other Funds Ltd	-	538,735	538,735	100.00%
8800 General Fund Revenue	-	(538,735)	(538,735)	100.00%
All Funds	-	-	0	0.00%

2000

2060 Transfer to General Fund

8800 General Fund Revenue	-	538,735	538,735	100.00%
---------------------------	---	---------	---------	---------

AVAILABLE REVENUES

3400 Other Funds Ltd	-	538,735	538,735	100.00%
8800 General Fund Revenue	-	-	0	0.00%

TOTAL AVAILABLE REVENUES	-	\$538,735	\$538,735	100.00%
---------------------------------	---	------------------	------------------	----------------

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

3400 Other Funds Ltd	-	330,288	330,288	100.00%
----------------------	---	---------	---------	---------

SALARIES & WAGES

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Budget Reconciliation
 Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	-	330,288	330,288	100.00%
TOTAL SALARIES & WAGES	-	\$330,288	\$330,288	100.00%
OTHER PAYROLL EXPENSES				
3210 Empl. Rel. Bd. Assessments				
3400 Other Funds Ltd	-	106	106	100.00%
3220 Public Employees Retire Cont				
3400 Other Funds Ltd	-	59,187	59,187	100.00%
3230 Social Security Taxes				
3400 Other Funds Ltd	-	25,267	25,267	100.00%
3241 Paid Family Medical Leave Insurance				
3400 Other Funds Ltd	-	1,321	1,321	100.00%
3250 Workers Comp. Assess. (WCD)				
3400 Other Funds Ltd	-	92	92	100.00%
3260 Mass Transit Tax				
3400 Other Funds Ltd	-	1,982	1,982	100.00%
3270 Flexible Benefits				
3400 Other Funds Ltd	-	79,200	79,200	100.00%
OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	-	167,155	167,155	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000

Package: Budget Reconciliation

Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL OTHER PAYROLL EXPENSES	-	\$167,155	\$167,155	100.00%
PERSONAL SERVICES				
3400 Other Funds Ltd	-	497,443	497,443	100.00%
TOTAL PERSONAL SERVICES	-	\$497,443	\$497,443	100.00%
SERVICES & SUPPLIES				
4100 Instate Travel				
3400 Other Funds Ltd	-	1,432	1,432	100.00%
4150 Employee Training				
3400 Other Funds Ltd	-	4,296	4,296	100.00%
4175 Office Expenses				
3400 Other Funds Ltd	-	4,296	4,296	100.00%
4200 Telecommunications				
3400 Other Funds Ltd	-	5,728	5,728	100.00%
4275 Publicity and Publications				
3400 Other Funds Ltd	-	718	718	100.00%
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	-	1,194	1,194	100.00%
4400 Dues and Subscriptions				
3400 Other Funds Ltd	-	718	718	100.00%

Package Comparison Report - Detail
 2023-25 Biennium
 Corporation Division

Cross Reference Number: 16500-036-00-00-00000
 Package: Budget Reconciliation
 Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	-	8,590	8,590	100.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	-	1,432	1,432	100.00%
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	-	12,888	12,888	100.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	-	41,292	41,292	100.00%
TOTAL SERVICES & SUPPLIES	-	\$41,292	\$41,292	100.00%
EXPENDITURES				
3400 Other Funds Ltd	-	538,735	538,735	100.00%
TOTAL EXPENDITURES	-	\$538,735	\$538,735	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	-	0	0.00%
8800 General Fund Revenue	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	-	2	2	100.00%
AUTHORIZED FTE				

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
8250 Class/Unclass FTE Positions	-	2.00	2.00	100.00%

Budget Narrative

This page has been intentionally left blank

PIC100 - Position Budget Report

Secretary of State

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-000-00-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
Total Salary											7,099,956	-	41,509,740	249,264	48,858,960
Total OPE											3,250,412	-	18,843,761	144,132	22,238,305
Total Personal Services															
						243	242.50			10,350,368	-	60,353,501	393,396	71,097,265	

PIC100 - Position Budget Report

Executive Office

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-001-01-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
0000146	MOE Y1650 AB	SECRETARY OF STATE	0	PF	1	1.00	24	1	6417	SAL	154,008	-	-	-	154,008	
										OPE	79,695	-	-	-	79,695	
0000200	WSS X7582 HP	AGENCY HEAD 2	47X	PF	1	1.00	24	6	18902	SAL	-	-	453,648	-	453,648	
										OPE	-	-	146,862	-	146,862	
0000300	WSS X7082 AP	BUSINESS OPERATIONS ADMINISTRATC	38X	PF	1	1.00	24	9	13435	SAL	-	-	322,440	-	322,440	
										OPE	-	-	121,446	-	121,446	
0016001	WSN Z0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	9	5910	SAL	-	-	141,840	-	141,840	
										OPE	-	-	76,535	-	76,535	
0030050	WSN Z0866 AP	PUBLIC AFFAIRS SPECIALIST 3	31	PF	1	1.00	24	10	10543	SAL	-	-	253,032	-	253,032	
										OPE	-	-	105,411	-	105,411	
1008006	WSN Z0830 AP	EXECUTIVE ASSISTANT	25	PF	1	1.00	24	10	7882	SAL	8,985	-	180,183	-	189,168	
										OPE	4,219	-	84,607	-	88,826	
1702004	WSN Z0872 AP	OPERATIONS & POLICY ANALYST 3	30	PF	1	1.00	24	10	10039	SAL	-	-	240,936	-	240,936	
										OPE	-	-	102,271	-	102,271	
2101000	WSN Z0863 AP	PROGRAM ANALYST 4	31	PF	1	1.00	24	9	10039	SAL	-	-	240,936	-	240,936	
										OPE	-	-	102,271	-	102,271	
2101001	WSN Z0119 AP	EXECUTIVE SUPPORT SPECIALIST 2	20	PF	1	1.00	24	8	5628	SAL	-	-	135,072	-	135,072	
										OPE	-	-	74,777	-	74,777	
2101007	WSN Z0873 AP	OPERATIONS & POLICY ANALYST 4	32	PF	1	1.00	24	10	11069	SAL	-	-	265,656	-	265,656	
										OPE	-	-	108,691	-	108,691	
2101008	WSN Z0871 AP	OPERATIONS & POLICY ANALYST 2	27	PP	1	0.50	12	10	8686	SAL	-	-	104,232	-	104,232	
										OPE	-	-	46,918	-	46,918	
2101011	WSN Z0866 AP	PUBLIC AFFAIRS SPECIALIST 3	31	PF	1	1.00	24	8	9571	SAL	-	-	229,704	-	229,704	
										OPE	-	-	99,353	-	99,353	
Total Salary											162,993	-	2,567,679	-	2,730,672	
Total OPE											83,914	-	1,069,142	-	1,153,056	
Total Personal Services					12	11.50						246,907	-	3,636,821	-	3,883,728

PIC100 - Position Budget Report

Business Services Section

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-001-02-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
0003006	WSU C0438 AP	PROCUREMENT & CONTRACT SPECIAL	29	PF	1	1.00	24	8	7929	SAL	19,030	-	171,266	-	190,296
										OPE	8,912	-	80,207	-	89,119
0003907	WSU C0437 AP	PROCUREMENT & CONTRACT SPECIAL	27	PF	1	1.00	24	10	7929	SAL	19,030	-	171,266	-	190,296
										OPE	8,912	-	80,207	-	89,119
0031001	WSS X7081 AP	BUSINESS OPERATIONS ADMINISTRATC	40X	PF	1	1.00	24	7	13435	SAL	32,244	-	290,196	-	322,440
										OPE	12,145	-	109,301	-	121,446
0036045	WSS X7085 AP	BUSINESS OPERATIONS MANAGER 1	31X	PF	1	1.00	24	8	9124	SAL	57,875	-	161,101	-	218,976
										OPE	25,523	-	71,044	-	96,567
0036061	WSS X7083 AP	BUSINESS OPERATIONS MANAGER 3	35X	PF	1	1.00	24	10	12193	SAL	29,263	-	263,369	-	292,632
										OPE	11,559	-	104,029	-	115,588
0102001	WSU C1217 AP	ACCOUNTANT 2	27	PF	1	1.00	24	10	7929	SAL	15,224	-	175,072	-	190,296
										OPE	7,130	-	81,989	-	89,119
0345001	WSU C1216 AP	ACCOUNTANT 1	23	PF	1	1.00	24	10	6553	SAL	15,727	-	141,545	-	157,272
										OPE	8,054	-	72,488	-	80,542
2301000	WSU C0435 AP	PROCUREMENT AND CONTRACT ASSIS	19	PF	1	1.00	24	3	3909	SAL	-	-	93,816	-	93,816
										OPE	-	-	64,063	-	64,063
4103401	WSU C0436 AP	PROCUREMENT & CONTRACT SPECIAL	23	PF	1	1.00	24	6	5427	SAL	13,025	-	117,223	-	130,248
										OPE	7,352	-	66,172	-	73,524
4103403	WSU C0212 AP	ACCOUNTING TECHNICIAN	19	PF	1	1.00	24	9	5178	SAL	12,427	-	111,845	-	124,272
										OPE	7,197	-	64,776	-	71,973
4103404	WSU C0214 AP	PAYROLL ANALYST		PF	1	1.00	24	7	5178	SAL	12,427	-	111,845	-	124,272
										OPE	7,197	-	64,776	-	71,973
4103405	WSU C0212 AP	ACCOUNTING TECHNICIAN	19	PF	1	1.00	24	7	4704	SAL	11,290	-	101,606	-	112,896
										OPE	6,902	-	62,117	-	69,019
4103413	WSU C1218 AP	ACCOUNTANT 3	30	PF	1	1.00	24	10	9160	SAL	19,786	-	200,054	-	219,840
										OPE	8,711	-	88,080	-	96,791
4103415	WSN X0438 AP	PROCUREMENT & CONTRACT SPECIAL	29	PF	1	1.00	24	10	9571	SAL	22,947	-	206,757	-	229,704
										OPE	9,925	-	89,428	-	99,353
4103417	WSU C0759 AP	SUPPLY SPECIALIST 2	20	PF	1	1.00	24	10	5682	SAL	-	-	136,368	-	136,368
										OPE	-	-	75,113	-	75,113
4103418	WSS X7084 AP	BUSINESS OPERATIONS MANAGER 2	33X	PF	1	1.00	24	3	7882	SAL	-	-	189,168	-	189,168

PIC100 - Position Budget Report

Business Services Section

2023-25 Biennium
Budget Preparation

Cross Reference Number: 16500-001-02-00-00000
Legislatively Adopted Budget

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
											OPE	-	-	88,826	-	88,826
Total Salary											280,295	-	2,642,497	-	2,922,792	
Total OPE											129,519	-	1,262,616	-	1,392,135	
Total Personal Services						16	16.00			409,814	-	3,905,113	-	4,314,927		

PIC100 - Position Budget Report

Information Systems Section

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-001-03-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
0003901	WSS X7441 IP	CHIEF INFORMATION ADMINISTRATOR 40X		PF	1	1.00	24	11	19847	SAL	152,425	-	323,903	-	476,328
										OPE	48,402	-	102,853	-	151,255
0003902	WSU C1486 IP	INFORMATION SYSTEMS SPECIALIST 6 29	PF	1	1.00	24	10	8873	SAL	68,145	-	144,807	-	212,952	
									OPE	30,401	-	64,602	-	95,003	
0003904	WSU C1487 IP	INFORMATION SYSTEMS SPECIALIST 7 31	PF	1	1.00	24	10	9819	SAL	75,410	-	160,246	-	235,656	
									OPE	32,288	-	68,612	-	100,900	
0003905	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8 33	PF	1	1.00	24	10	10725	SAL	82,368	-	175,032	-	257,400	
									OPE	34,095	-	72,451	-	106,546	
0003906	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8 33	PF	1	1.00	24	10	10725	SAL	82,368	-	175,032	-	257,400	
									OPE	34,095	-	72,451	-	106,546	
0003908	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8 33	PF	1	1.00	24	10	10725	SAL	82,368	-	175,032	-	257,400	
									OPE	34,095	-	72,451	-	106,546	
0036009	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8 33	PF	1	1.00	24	10	10725	SAL	-	-	257,400	-	257,400	
									OPE	-	-	106,546	-	106,546	
0036033	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8 33	PF	1	1.00	24	10	10725	SAL	82,368	-	175,032	-	257,400	
									OPE	34,095	-	72,451	-	106,546	
1503006	WSU C1487 IP	INFORMATION SYSTEMS SPECIALIST 7 31	PF	1	1.00	24	10	9819	SAL	-	-	235,656	-	235,656	
									OPE	-	-	100,900	-	100,900	
1503007	WSU C1486 IP	INFORMATION SYSTEMS SPECIALIST 6 29	PF	1	1.00	24	10	8873	SAL	-	-	212,952	-	212,952	
									OPE	-	-	95,003	-	95,003	
1503009	WSU C1487 IP	INFORMATION SYSTEMS SPECIALIST 7 31	PF	1	1.00	24	10	9819	SAL	-	-	235,656	-	235,656	
									OPE	-	-	100,900	-	100,900	
1503011	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8 33	PF	1	1.00	24	10	10725	SAL	82,368	-	175,032	-	257,400	
									OPE	34,095	-	72,451	-	106,546	
1503012	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8 33	PF	1	1.00	24	10	10725	SAL	-	-	257,400	-	257,400	
									OPE	-	-	106,546	-	106,546	
1503013	WSS X7885 IP	INFORMATION TECHNOLOGY MANAGER 31X	PF	1	1.00	24	11	12193	SAL	93,642	-	198,990	-	292,632	
									OPE	36,988	-	78,600	-	115,588	
1503014	WSU C1487 IP	INFORMATION SYSTEMS SPECIALIST 7 31	PF	1	1.00	24	10	9819	SAL	-	-	235,656	-	235,656	
									OPE	-	-	100,900	-	100,900	
1703004	WSU C1487 IP	INFORMATION SYSTEMS SPECIALIST 7 31	PF	1	1.00	24	10	9819	SAL	235,656	-	-	-	235,656	

PIC100 - Position Budget Report

Information Systems Section

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-001-03-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
										OPE	100,900	-	-	-	100,900
1703005	WSU C1487 IP	INFORMATION SYSTEMS SPECIALIST 7	31	PF	1	1.00	24	10	9819	SAL	235,656	-	-	-	235,656
										OPE	100,900	-	-	-	100,900
1803018	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10725	SAL	257,400	-	-	-	257,400
										OPE	106,546	-	-	-	106,546
1803020	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10725	SAL	-	-	257,400	-	257,400
										OPE	-	-	106,546	-	106,546
1803021	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10725	SAL	-	-	257,400	-	257,400
										OPE	-	-	106,546	-	106,546
1803027	WSS X7885 IP	INFORMATION TECHNOLOGY MANAGEF 31X	PF	1	1.00	24	7	10039	SAL	-	-	-	240,936	-	240,936
										OPE	-	-	102,271	-	102,271
2303005	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	3	7759	SAL	-	-	186,216	-	186,216
										OPE	-	-	88,060	-	88,060
2303006	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	3	7759	SAL	-	-	186,216	-	186,216
										OPE	-	-	88,060	-	88,060
2303009	WSU C1487 IP	INFORMATION SYSTEMS SPECIALIST 7	31	PF	1	1.00	24	3	7121	SAL	-	-	170,904	-	170,904
										OPE	-	-	84,083	-	84,083
2303011	WSU C0872 AP	OPERATIONS & POLICY ANALYST 3	30	PF	1	1.00	24	3	6553	SAL	-	-	157,272	-	157,272
										OPE	-	-	80,542	-	80,542
2303012	WSU C1485 IP	INFORMATION SYSTEMS SPECIALIST 5	28	PF	1	1.00	24	3	6011	SAL	-	-	144,264	-	144,264
										OPE	-	-	77,164	-	77,164
3103433	WSS X7884 IP	INFORMATION TECHNOLOGY MANAGEF 33X	PF	1	1.00	24	9	12193	SAL	-	-	-	292,632	-	292,632
										OPE	-	-	115,588	-	115,588
4123408	WSU C1486 IP	INFORMATION SYSTEMS SPECIALIST 6	29	PF	1	1.00	24	10	8873	SAL	68,145	-	144,807	-	212,952
										OPE	30,401	-	64,602	-	95,003
4123409	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10725	SAL	82,368	-	175,032	-	257,400
										OPE	34,095	-	72,451	-	106,546
4123410	WSU C1484 IP	INFORMATION SYSTEMS SPECIALIST 4	25	PF	1	1.00	24	6	6178	SAL	47,447	-	100,825	-	148,272
										OPE	25,026	-	53,179	-	78,205
4213411	WSU C1487 IP	INFORMATION SYSTEMS SPECIALIST 7	31	PF	1	1.00	24	10	9819	SAL	75,410	-	160,246	-	235,656
										OPE	32,288	-	68,612	-	100,900

PIC100 - Position Budget Report

Information Systems Section

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-001-03-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
4213412	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10725	SAL	82,368	-	175,032	-	257,400
										OPE	34,095	-	72,451	-	106,546
4213413	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10725	SAL	82,368	-	175,032	-	257,400
										OPE	34,095	-	72,451	-	106,546
4213414	WSU C1487 IP	INFORMATION SYSTEMS SPECIALIST 7	31	PF	1	1.00	24	10	9819	SAL	75,410	-	160,246	-	235,656
										OPE	32,288	-	68,612	-	100,900
4213415	WSU C1487 IP	INFORMATION SYSTEMS SPECIALIST 7	31	PF	1	1.00	24	7	8560	SAL	65,741	-	139,699	-	205,440
										OPE	29,777	-	63,275	-	93,052
4213416	WSU C1485 IP	INFORMATION SYSTEMS SPECIALIST 5	28	PF	1	1.00	24	10	8300	SAL	63,744	-	135,456	-	199,200
										OPE	29,258	-	62,174	-	91,432
4213417	WSS X7884 IP	INFORMATION TECHNOLOGY MANAGEF 33X	PF	1	1.00	24	7	11075	SAL	-	-	265,800	-	265,800	
									OPE	-	-	108,727	-	108,727	
4213419	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10725	SAL	-	-	257,400	-	257,400
										OPE	-	-	106,546	-	106,546
4213420	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10725	SAL	-	-	257,400	-	257,400
										OPE	-	-	106,546	-	106,546
4213421	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10725	SAL	-	-	257,400	-	257,400
										OPE	-	-	106,546	-	106,546
4973001	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10725	SAL	-	-	257,400	-	257,400
										OPE	-	-	106,546	-	106,546
4973002	WSU C1487 IP	INFORMATION SYSTEMS SPECIALIST 7	31	PF	1	1.00	24	3	7121	SAL	-	-	170,904	-	170,904
										OPE	-	-	84,083	-	84,083
4973010	WSU C1484 IP	INFORMATION SYSTEMS SPECIALIST 4	25	PF	1	1.00	24	8	6773	SAL	-	-	162,552	-	162,552
										OPE	-	-	81,913	-	81,913
4973011	WSU C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10725	SAL	-	-	257,400	-	257,400
										OPE	-	-	106,546	-	106,546
4973012	WSU C1484 IP	INFORMATION SYSTEMS SPECIALIST 4	25	PF	1	1.00	24	7	6469	SAL	-	-	155,256	-	155,256
										OPE	-	-	80,019	-	80,019
4973013	WSU C0855 AP	PROJECT MANAGER 2	30	PF	1	1.00	24	10	9160	SAL	-	-	219,840	-	219,840
										OPE	-	-	96,791	-	96,791
4973016	WSU C1486 IP	INFORMATION SYSTEMS SPECIALIST 6	29	PF	1	1.00	24	10	8873	SAL	-	-	212,952	-	212,952

PIC100 - Position Budget Report

Information Systems Section

2023-25 Biennium
Budget Preparation

Cross Reference Number: 16500-001-03-00-00000
Legislatively Adopted Budget

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE									
											GF	LF	OF	FF	AF					
											OPE	-	-	95,003	-	95,003				
Total Salary												2,173,175	-	8,871,745	-	11,044,920				
Total OPE												908,223	-	3,813,650	-	4,721,873				
Total Personal Services													47	47.00		3,081,398	-	12,685,395	-	15,766,793

PIC100 - Position Budget Report

Human Resources Section

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-001-04-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
0000101	WSS X7081 AP	BUSINESS OPERATIONS ADMINISTRATC	40X	PF	1	1.00	24	11	16325	SAL	53,637	-	338,163	-	391,800	
										OPE	18,465	-	116,417	-	134,882	
0003001	WSN X1322 AP	HUMAN RESOURCE ANALYST 3	29	PF	1	1.00	24	10	9571	SAL	8,407	-	221,297	-	229,704	
										OPE	3,636	-	95,717	-	99,353	
1800437	WSN X1339 AP	TRAINING & DEVELOPMENT SPECIALIS	27	PF	1	1.00	24	10	8686	SAL	-	-	208,464	-	208,464	
										OPE	-	-	93,837	-	93,837	
2001007	WSN X1320 AP	HUMAN RESOURCE ANALYST 1	23	PF	1	1.00	24	3	5103	SAL	12,247	-	110,225	-	122,472	
										OPE	7,151	-	64,355	-	71,506	
4303405	WSN X1321 AP	HUMAN RESOURCE ANALYST 2	26	PF	1	1.00	24	10	8278	SAL	18,258	-	180,414	-	198,672	
										OPE	8,390	-	82,904	-	91,294	
Total Salary											92,549	-	1,058,563	-	1,151,112	
Total OPE											37,642	-	453,230	-	490,872	
Total Personal Services					5	5.00						130,191	-	1,511,793	-	1,641,984

PIC100 - Position Budget Report

Elections Administration

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-002-01-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
0002005	WSU C5247 AP	COMPLIANCE SPECIALIST 2	25	PF	1	1.00	24	5	5682	SAL	136,368	-	-	-	136,368
										OPE	75,113	-	-	-	75,113
0003005	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	7	4929	SAL	118,296	-	-	-	118,296
										OPE	70,421	-	-	-	70,421
0008001	WSU C5247 AP	COMPLIANCE SPECIALIST 2	25	PF	1	1.00	24	7	6245	SAL	149,880	-	-	-	149,880
										OPE	78,623	-	-	-	78,623
0009001	WSU C5247 AP	COMPLIANCE SPECIALIST 2	25	PF	1	1.00	24	9	6879	SAL	165,096	-	-	-	165,096
										OPE	82,574	-	-	-	82,574
0013003	WSU C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	10	8728	SAL	209,472	-	-	-	209,472
										OPE	94,099	-	-	-	94,099
0020001	WSU C5247 AP	COMPLIANCE SPECIALIST 2	25	PF	1	1.00	24	10	7209	SAL	173,016	-	-	-	173,016
										OPE	84,631	-	-	-	84,631
0020002	WSU C5247 AP	COMPLIANCE SPECIALIST 2	25	PF	1	1.00	24	3	5178	SAL	124,272	-	-	-	124,272
										OPE	71,973	-	-	-	71,973
0020003	WSU C5247 AP	COMPLIANCE SPECIALIST 2	25	PF	1	1.00	24	9	6879	SAL	165,096	-	-	-	165,096
										OPE	82,574	-	-	-	82,574
0189001	WSS X7080 AP	BUSINESS OPERATIONS ADMINISTRATOR 42X	42X	PF	1	1.00	24	5	13435	SAL	322,440	-	-	-	322,440
										OPE	121,446	-	-	-	121,446
0222001	WSU C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	10	8728	SAL	209,472	-	-	-	209,472
										OPE	94,099	-	-	-	94,099
0340001	WSS X7083 AP	BUSINESS OPERATIONS MANAGER 3	35X	PF	1	1.00	24	5	9571	SAL	229,704	-	-	-	229,704
										OPE	99,353	-	-	-	99,353
1802023	WSU C0871 AP	OPERATIONS & POLICY ANALYST 2	27	PF	1	1.00	24	10	7929	SAL	190,296	-	-	-	190,296
										OPE	89,119	-	-	-	89,119
2101013	WSU C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	7	4929	SAL	118,296	-	-	-	118,296
										OPE	70,421	-	-	-	70,421
2320023	WSU C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	3	6245	SAL	149,880	-	-	-	149,880
										OPE	78,623	-	-	-	78,623
2320025	WSU C0873 AP	OPERATIONS & POLICY ANALYST 4	32	PF	1	1.00	24	10	10082	SAL	241,968	-	-	-	241,968
										OPE	102,539	-	-	-	102,539
2320026	WSU C1117 AP	RESEARCH ANALYST 3	26	PF	1	1.00	24	3	5427	SAL	130,248	-	-	-	130,248
										OPE					

PIC100 - Position Budget Report

Elections Administration

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-002-01-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
										OPE	73,524	-	-	-	73,524
2320038	WSU C0862 AP	PROGRAM ANALYST 3	29	LF	1	1.00	24	10	8728	SAL	209,472	-	-	-	209,472
										OPE	94,099	-	-	-	94,099
6108003	WSU C0872 AP	OPERATIONS & POLICY ANALYST 3	30	PF	1	1.00	24	10	9160	SAL	219,840	-	-	-	219,840
										OPE	96,791	-	-	-	96,791
6108007	WSU C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	3	6245	SAL	149,880	-	-	-	149,880
										OPE	78,623	-	-	-	78,623
6108015	WSU C0872 AP	OPERATIONS & POLICY ANALYST 3	30	PF	1	1.00	24	9	8728	SAL	209,472	-	-	-	209,472
										OPE	94,099	-	-	-	94,099
6118012	WSU C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	3	6245	SAL	149,880	-	-	-	149,880
										OPE	78,623	-	-	-	78,623
6118016	WSU C0871 AP	OPERATIONS & POLICY ANALYST 2	27	PF	1	1.00	24	10	7929	SAL	190,296	-	-	-	190,296
										OPE	89,119	-	-	-	89,119
6969001	WSS X7085 AP	BUSINESS OPERATIONS MANAGER 1	31X	PF	1	1.00	24	7	8686	SAL	208,464	-	-	-	208,464
										OPE	93,837	-	-	-	93,837
6969004	WSU C0872 AP	OPERATIONS & POLICY ANALYST 3	30	PF	1	1.00	24	10	9160	SAL	219,840	-	-	-	219,840
										OPE	96,791	-	-	-	96,791
Total Salary											4,390,944	-	-	-	4,390,944
Total OPE											2,091,114	-	-	-	2,091,114
Total Personal Services					24	24.00					6,482,058	-	-	-	6,482,058

PIC100 - Position Budget Report

HAVA OCVR

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-002-05-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
6969002	WSU C0871 AP	OPERATIONS & POLICY ANALYST 2	27	PF	1	1.00	24	3	5682	SAL	-	-	-	136,368	136,368	
										OPE	-	-	-	75,113	75,113	
6969005	WSU C0870 AP	OPERATIONS & POLICY ANALYST 1	23	PF	1	1.00	24	3	4704	SAL	-	-	-	112,896	112,896	
										OPE	-	-	-	69,019	69,019	
Total Salary											-	-	-	249,264	249,264	
Total OPE											-	-	-	144,132	144,132	
Total Personal Services					2	2.00						-	-	-	393,396	393,396

PIC100 - Position Budget Report

Audits - General

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-007-01-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
0003003	WSU C0871 AP	OPERATIONS & POLICY ANALYST 2	27	PF	1	1.00	24	10	7929	SAL	-	-	190,296	-	190,296
										OPE	-	-	89,119	-	89,119
0003007	WSU C0104 AP	OFFICE SPECIALIST 2	15	PF	1	1.00	24	10	4500	SAL	-	-	108,000	-	108,000
										OPE	-	-	67,747	-	67,747
0007002	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	2	5720	SAL	-	-	137,280	-	137,280
										OPE	-	-	75,351	-	75,351
0007003	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	8	7652	SAL	-	-	183,648	-	183,648
										OPE	-	-	87,393	-	87,393
0007004	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	7	7294	SAL	-	-	175,056	-	175,056
										OPE	-	-	85,161	-	85,161
0007006	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	7	7294	SAL	-	-	175,056	-	175,056
										OPE	-	-	85,161	-	85,161
0007007	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	10	8427	SAL	-	-	202,248	-	202,248
										OPE	-	-	92,223	-	92,223
0007008	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	3	6000	SAL	-	-	144,000	-	144,000
										OPE	-	-	77,096	-	77,096
0007010	WSS X5687 AP	STATE AUDIT MANAGER	37	PF	1	1.00	24	10	14110	SAL	-	-	338,640	-	338,640
										OPE	-	-	124,584	-	124,584
0007012	WSS X5687 AP	STATE AUDIT MANAGER	37	PF	1	1.00	24	10	14110	SAL	-	-	338,640	-	338,640
										OPE	-	-	124,584	-	124,584
0007013	WSS X5687 AP	STATE AUDIT MANAGER	37	PF	1	1.00	24	10	14110	SAL	-	-	338,640	-	338,640
										OPE	-	-	124,584	-	124,584
0007014	WSS X5687 AP	STATE AUDIT MANAGER	37	PF	1	1.00	24	10	14110	SAL	-	-	338,640	-	338,640
										OPE	-	-	124,584	-	124,584
0007015	WSS X5687 AP	STATE AUDIT MANAGER	37	PF	1	1.00	24	10	14110	SAL	-	-	338,640	-	338,640
										OPE	-	-	124,584	-	124,584
0007017	WSS X5687 AP	STATE AUDIT MANAGER	37	PF	1	1.00	24	10	14110	SAL	-	-	338,640	-	338,640
										OPE	-	-	124,584	-	124,584
0007019	WSS X5687 AP	STATE AUDIT MANAGER	37	PF	1	1.00	24	10	14110	SAL	-	-	338,640	-	338,640
										OPE	-	-	124,584	-	124,584
0007021	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808

PIC100 - Position Budget Report

Audits - General

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-007-01-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
										OPE	-	-	112,053	-	112,053
0007023	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	3	6000	SAL	-	-	144,000	-	144,000
										OPE	-	-	77,096	-	77,096
0099001	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	3	6000	SAL	-	-	144,000	-	144,000
										OPE	-	-	77,096	-	77,096
0099002	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808
										OPE	-	-	112,053	-	112,053
0099003	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	9	8029	SAL	-	-	192,696	-	192,696
										OPE	-	-	89,742	-	89,742
0099004	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	4	6302	SAL	-	-	151,248	-	151,248
										OPE	-	-	78,978	-	78,978
0099005	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	3	6000	SAL	-	-	144,000	-	144,000
										OPE	-	-	77,096	-	77,096
0099006	WSU C5683 AP	STATE AUDITOR 3	31	PF	1	1.00	24	6	9124	SAL	-	-	218,976	-	218,976
										OPE	-	-	96,567	-	96,567
0099007	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	10	8427	SAL	-	-	202,248	-	202,248
										OPE	-	-	92,223	-	92,223
0099008	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	4	6302	SAL	-	-	151,248	-	151,248
										OPE	-	-	78,978	-	78,978
0099011	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	3	6000	SAL	-	-	144,000	-	144,000
										OPE	-	-	77,096	-	77,096
0099012	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808
										OPE	-	-	112,053	-	112,053
0099013	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	6	6952	SAL	-	-	166,848	-	166,848
										OPE	-	-	83,029	-	83,029
0099014	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	5	9571	SAL	-	-	229,704	-	229,704
										OPE	-	-	99,353	-	99,353
0099015	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	10	8427	SAL	-	-	202,248	-	202,248
										OPE	-	-	92,223	-	92,223
0099016	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	10	8427	SAL	-	-	202,248	-	202,248
										OPE	-	-	92,223	-	92,223

PIC100 - Position Budget Report

Audits - General

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-007-01-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
0099017	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	3	6000	SAL	-	-	144,000	-	144,000
										OPE	-	-	77,096	-	77,096
0099018	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	3	6000	SAL	-	-	144,000	-	144,000
										OPE	-	-	77,096	-	77,096
0099020	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	6	6952	SAL	-	-	166,848	-	166,848
										OPE	-	-	83,029	-	83,029
0099021	WSU C5681 AP	STATE AUDITOR 1	24S	PF	1	1.00	24	5	5452	SAL	-	-	130,848	-	130,848
										OPE	-	-	73,680	-	73,680
0099023	WSU C5683 AP	STATE AUDITOR 3	31	PF	1	1.00	24	9	10543	SAL	-	-	253,032	-	253,032
										OPE	-	-	105,411	-	105,411
0099025	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808
										OPE	-	-	112,053	-	112,053
0099026	WSU C5683 AP	STATE AUDITOR 3	31	PF	1	1.00	24	6	9124	SAL	-	-	218,976	-	218,976
										OPE	-	-	96,567	-	96,567
0099028	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808
										OPE	-	-	112,053	-	112,053
0099030	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	3	6000	SAL	-	-	144,000	-	144,000
										OPE	-	-	77,096	-	77,096
0099031	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	3	6000	SAL	-	-	144,000	-	144,000
										OPE	-	-	77,096	-	77,096
0099032	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	10	8427	SAL	-	-	202,248	-	202,248
										OPE	-	-	92,223	-	92,223
0099033	WSU C5683 AP	STATE AUDITOR 3	31	PF	1	1.00	24	9	10543	SAL	-	-	253,032	-	253,032
										OPE	-	-	105,411	-	105,411
0099034	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	7	7294	SAL	-	-	175,056	-	175,056
										OPE	-	-	85,161	-	85,161
0099035	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	10	8427	SAL	-	-	202,248	-	202,248
										OPE	-	-	92,223	-	92,223
0099036	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	4	6302	SAL	-	-	151,248	-	151,248
										OPE	-	-	78,978	-	78,978
0099037	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	9	8029	SAL	-	-	192,696	-	192,696

09/29/23
12:25 PM

PIC100 - Position Budget Report

Audits - General

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-007-01-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
										OPE	-	-	89,742	-	89,742
0099038	WSU C5683 AP	STATE AUDITOR 3	31	PF	1	1.00	24	6	9124	SAL	-	-	218,976	-	218,976
										OPE	-	-	96,567	-	96,567
0099039	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808
										OPE	-	-	112,053	-	112,053
0099040	WSU C5683 AP	STATE AUDITOR 3	31	PF	1	1.00	24	4	8278	SAL	-	-	198,672	-	198,672
										OPE	-	-	91,294	-	91,294
0099041	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	8	7652	SAL	-	-	183,648	-	183,648
										OPE	-	-	87,393	-	87,393
0099042	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808
										OPE	-	-	112,053	-	112,053
0099043	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	6	6952	SAL	-	-	166,848	-	166,848
										OPE	-	-	83,029	-	83,029
0099047	WSU C5683 AP	STATE AUDITOR 3	31	PF	1	1.00	24	6	9124	SAL	-	-	218,976	-	218,976
										OPE	-	-	96,567	-	96,567
0099048	WSU C5681 AP	STATE AUDITOR 1	24S	PF	1	1.00	24	5	5452	SAL	-	-	130,848	-	130,848
										OPE	-	-	73,680	-	73,680
0099049	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808
										OPE	-	-	112,053	-	112,053
0099050	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808
										OPE	-	-	112,053	-	112,053
0099051	WSU C5683 AP	STATE AUDITOR 3	31	PF	1	1.00	24	4	8278	SAL	-	-	198,672	-	198,672
										OPE	-	-	91,294	-	91,294
0099052	WSU C5683 AP	STATE AUDITOR 3	31	PF	1	1.00	24	5	8686	SAL	-	-	208,464	-	208,464
										OPE	-	-	93,837	-	93,837
0099054	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808
										OPE	-	-	112,053	-	112,053
0099055	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	10	8427	SAL	-	-	202,248	-	202,248
										OPE	-	-	92,223	-	92,223
0185002	WSS X7082 AP	BUSINESS OPERATIONS ADMINISTRATC	38X	PF	1	1.00	24	11	14812	SAL	-	-	355,488	-	355,488
										OPE	-	-	127,848	-	127,848

PIC100 - Position Budget Report

Audits - General

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-007-01-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
0185003	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808	
										OPE	-	-	112,053	-	112,053	
0185006	WSS X7012 AP	PRINCIPAL EXECUTIVE/MANAGER G	38X	PF	1	1.00	24	10	14113	SAL	-	-	338,712	-	338,712	
										OPE	-	-	124,598	-	124,598	
0186001	WSS X7080 AP	BUSINESS OPERATIONS ADMINISTRATC	42X	PF	1	1.00	24	11	18002	SAL	-	-	432,048	-	432,048	
										OPE	-	-	142,678	-	142,678	
1507001	WSU C5682 AP	STATE AUDITOR 2	28S	PF	1	1.00	24	3	6000	SAL	-	-	144,000	-	144,000	
										OPE	-	-	77,096	-	77,096	
1507003	WSU C5683 AP	STATE AUDITOR 3	31	PF	1	1.00	24	9	10543	SAL	-	-	253,032	-	253,032	
										OPE	-	-	105,411	-	105,411	
3103426	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808	
										OPE	-	-	112,053	-	112,053	
3103428	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808	
										OPE	-	-	112,053	-	112,053	
3103430	WSU C5683 AP	STATE AUDITOR 3	31	PF	1	1.00	24	4	8278	SAL	-	-	198,672	-	198,672	
										OPE	-	-	91,294	-	91,294	
3103431	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	3	8686	SAL	-	-	208,464	-	208,464	
										OPE	-	-	93,837	-	93,837	
3103432	WSU C5684 AP	STATE AUDITOR 4	33	PF	1	1.00	24	9	11617	SAL	-	-	278,808	-	278,808	
										OPE	-	-	112,053	-	112,053	
Total Salary											-	-	16,062,840	-	16,062,840	
Total OPE											-	-	6,991,236	-	6,991,236	
Total Personal Services					72	72.00						-	-	23,054,076	-	23,054,076

PIC100 - Position Budget Report

Archives Records Management

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-012-01-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
0002004	WSU C0323 AP	PUBLIC SERVICE REPRESENTATIVE 3	15	PF	1	1.00	24	7	3909	SAL	-	-	93,816	-	93,816
										OPE	-	-	64,063	-	64,063
0012036	WSU C0866 AP	PUBLIC AFFAIRS SPECIALIST 3	31	PF	1	1.00	24	10	9618	SAL	-	-	230,832	-	230,832
										OPE	-	-	99,646	-	99,646
0030020	WSU C0870 AP	OPERATIONS & POLICY ANALYST 1	23	PF	1	1.00	24	10	6553	SAL	-	-	157,272	-	157,272
										OPE	-	-	80,542	-	80,542
0030021	WSU C2511 AP	ELECTRONIC PUBLISHING DESIGN SPE	22	PF	1	1.00	24	7	5427	SAL	-	-	130,248	-	130,248
										OPE	-	-	73,524	-	73,524
0045001	WSS X7084 AP	BUSINESS OPERATIONS MANAGER 2	33X	PF	1	1.00	24	8	10039	SAL	-	-	240,936	-	240,936
										OPE	-	-	102,271	-	102,271
2000006	WSU C2204 AP	ARCHIVIST 1	26	PF	1	1.00	24	10	7565	SAL	-	-	181,560	-	181,560
										OPE	-	-	86,850	-	86,850
2000007	WSU C2205 AP	ARCHIVIST 2	29	PF	1	1.00	24	10	8728	SAL	-	-	209,472	-	209,472
										OPE	-	-	94,099	-	94,099
2000008	WSU C2202 AP	RECORDS MANAGEMENT ANALYST 1	26	PF	1	0.75	18	6	6245	SAL	-	-	112,410	-	112,410
										OPE	-	-	58,966	-	58,966
2000009	WSS X7693 AP	RECORDS MANAGEMENT MANAGER 3	34X	PF	1	1.00	24	6	9571	SAL	-	-	229,704	-	229,704
										OPE	-	-	99,353	-	99,353
2000014	WSU C2204 AP	ARCHIVIST 1	26	PF	1	1.00	24	6	6245	SAL	-	-	149,880	-	149,880
										OPE	-	-	78,623	-	78,623
2000015	WSU C2203 AP	RECORDS MANAGEMENT ANALYST 2	29	PF	1	0.50	12	9	8318	SAL	-	-	99,816	-	99,816
										OPE	-	-	45,771	-	45,771
2001002	WSS X7081 AP	BUSINESS OPERATIONS ADMINISTRATC	40X	PF	1	1.00	24	8	14113	SAL	-	-	338,712	-	338,712
										OPE	-	-	124,598	-	124,598
2001003	WSU C2204 AP	ARCHIVIST 1	26	PF	1	1.00	24	8	6879	SAL	-	-	165,096	-	165,096
										OPE	-	-	82,574	-	82,574
2001005	WSU C2202 AP	RECORDS MANAGEMENT ANALYST 1	26	PF	1	1.00	24	10	7565	SAL	-	-	181,560	-	181,560
										OPE	-	-	86,850	-	86,850
2002001	WSU C2204 AP	ARCHIVIST 1	26	PF	1	0.50	12	10	7565	SAL	-	-	90,780	-	90,780
										OPE	-	-	43,425	-	43,425
2002002	WSU C2203 AP	RECORDS MANAGEMENT ANALYST 2	29	PF	1	1.00	24	4	6553	SAL	-	-	157,272	-	157,272

09/29/23
12:25 PM

PIC100 - Position Budget Report

Archives Records Management

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-012-01-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
										OPE	-	-	80,542	-	80,542	
2002003	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	10	5682	SAL	-	-	136,368	-	136,368	
										OPE	-	-	75,113	-	75,113	
2103222	WSU C0104 AP	OFFICE SPECIALIST 2	15	PF	1	1.00	24	6	3748	SAL	-	-	89,952	-	89,952	
										OPE	-	-	63,059	-	63,059	
2108020	WSU C2206 AP	RECORDS MANAGEMENT ANALYST 3	30	PF	1	1.00	24	10	9160	SAL	-	-	219,840	-	219,840	
										OPE	-	-	96,791	-	96,791	
2303402	WSU C2202 AP	RECORDS MANAGEMENT ANALYST 1	26	PF	1	0.75	18	10	7565	SAL	-	-	136,170	-	136,170	
										OPE	-	-	65,137	-	65,137	
2312015	WSU C2204 AP	ARCHIVIST 1	26	PF	1	1.00	24	6	6245	SAL	-	-	149,880	-	149,880	
										OPE	-	-	78,623	-	78,623	
2312016	WSU C2204 AP	ARCHIVIST 1	26	PF	1	1.00	24	7	6553	SAL	-	-	157,272	-	157,272	
										OPE	-	-	80,542	-	80,542	
Total Salary											-	-	3,658,848	-	3,658,848	
Total OPE											-	-	1,760,962	-	1,760,962	
Total Personal Services					22	20.50						-	-	5,419,810	-	5,419,810

PIC100 - Position Budget Report

Archives- Microfilm Storage

2023-25 Biennium

Cross Reference Number: 16500-012-05-00-00000

Budget Preparation

Legislatively Adopted Budget

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
2303403	WSU C0759 AP	SUPPLY SPECIALIST 2	20	PF	1	0.50	12	10	5682	SAL	-	-	68,184	-	68,184	
										OPE	-	-	37,557	-	37,557	
Total Salary											-	-	68,184	-	68,184	
Total OPE											-	-	37,557	-	37,557	
Total Personal Services					1	0.50						-	-	105,741	-	105,741

PIC100 - Position Budget Report

Archives - Records Center

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-012-08-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
2000008	WSU C2202 AP	RECORDS MANAGEMENT ANALYST 1	26	PF	0	0.25	6	6	6245	SAL	-	-	37,470	-	37,470	
										OPE	-	-	19,655	-	19,655	
2000015	WSU C2203 AP	RECORDS MANAGEMENT ANALYST 2	29	PF	0	0.50	12	9	8318	SAL	-	-	99,816	-	99,816	
										OPE	-	-	45,771	-	45,771	
2002001	WSU C2204 AP	ARCHIVIST 1	26	PF	0	0.50	12	10	7565	SAL	-	-	90,780	-	90,780	
										OPE	-	-	43,425	-	43,425	
2303402	WSU C2202 AP	RECORDS MANAGEMENT ANALYST 1	26	PF	0	0.25	6	10	7565	SAL	-	-	45,390	-	45,390	
										OPE	-	-	21,712	-	21,712	
2303403	WSU C0759 AP	SUPPLY SPECIALIST 2	20	PF	0	0.50	12	10	5682	SAL	-	-	68,184	-	68,184	
										OPE	-	-	37,557	-	37,557	
4001001	WSU C0759 AP	SUPPLY SPECIALIST 2	20	PF	1	1.00	24	10	5682	SAL	-	-	136,368	-	136,368	
										OPE	-	-	75,113	-	75,113	
Total Salary											-	-	478,008	-	478,008	
Total OPE											-	-	243,233	-	243,233	
Total Personal Services					1	3.00						-	-	721,241	-	721,241

PIC100 - Position Budget Report

Corporations

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-036-01-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
0030001	WSS X7081 AP	BUSINESS OPERATIONS ADMINISTRATC	40X	PF	1	1.00	24	4	11625	SAL	-	-	279,000	-	279,000
										OPE	-	-	112,103	-	112,103
0030013	WSS X7085 AP	BUSINESS OPERATIONS MANAGER 1	31X	PF	1	1.00	24	9	9571	SAL	-	-	229,704	-	229,704
										OPE	-	-	99,353	-	99,353
0030029	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	8	5178	SAL	-	-	124,272	-	124,272
										OPE	-	-	71,973	-	71,973
0030031	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	7	4929	SAL	-	-	118,296	-	118,296
										OPE	-	-	70,421	-	70,421
0030034	WSU C0871 AP	OPERATIONS & POLICY ANALYST 2	27	PF	1	1.00	24	9	7565	SAL	-	-	181,560	-	181,560
										OPE	-	-	86,850	-	86,850
0030035	WSU C0871 AP	OPERATIONS & POLICY ANALYST 2	27	PF	1	1.00	24	10	7929	SAL	-	-	190,296	-	190,296
										OPE	-	-	89,119	-	89,119
0030037	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	10	5682	SAL	-	-	136,368	-	136,368
										OPE	-	-	75,113	-	75,113
0030040	WSS X7002 AP	PRINCIPAL EXECUTIVE/MANAGER B	26X	PF	1	1.00	24	3	5613	SAL	-	-	134,712	-	134,712
										OPE	-	-	74,683	-	74,683
0030051	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	9	5427	SAL	-	-	130,248	-	130,248
										OPE	-	-	73,524	-	73,524
0030053	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	8	5178	SAL	-	-	124,272	-	124,272
										OPE	-	-	71,973	-	71,973
0036005	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	3	4092	SAL	-	-	98,208	-	98,208
										OPE	-	-	65,204	-	65,204
0036006	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	10	5682	SAL	-	-	136,368	-	136,368
										OPE	-	-	75,113	-	75,113
0036007	WSS X7002 AP	PRINCIPAL EXECUTIVE/MANAGER B	26X	PF	1	1.00	24	8	7159	SAL	-	-	171,816	-	171,816
										OPE	-	-	84,319	-	84,319
0036010	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	6	4704	SAL	-	-	112,896	-	112,896
										OPE	-	-	69,019	-	69,019
0036012	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	3	4092	SAL	-	-	98,208	-	98,208
										OPE	-	-	65,204	-	65,204
0036014	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	10	5682	SAL	-	-	136,368	-	136,368

09/29/23
12:25 PM

PIC100 - Position Budget Report

Corporations

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-036-01-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
										OPE	-	-	75,113	-	75,113
0036015	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	3	4092	SAL	-	-	98,208	-	98,208
										OPE	-	-	65,204	-	65,204
0036016	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	6	4704	SAL	-	-	112,896	-	112,896
										OPE	-	-	69,019	-	69,019
0036023	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	6	4704	SAL	-	-	112,896	-	112,896
										OPE	-	-	69,019	-	69,019
0036024	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	10	5682	SAL	-	-	136,368	-	136,368
										OPE	-	-	75,113	-	75,113
0036027	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	8	5178	SAL	-	-	124,272	-	124,272
										OPE	-	-	71,973	-	71,973
0036028	WSU C0872 AP	OPERATIONS & POLICY ANALYST 3	30	PF	1	1.00	24	10	9160	SAL	-	-	219,840	-	219,840
										OPE	-	-	96,791	-	96,791
0036032	WSU C0860 AP	PROGRAM ANALYST 1	23	PF	1	1.00	24	10	6553	SAL	-	-	157,272	-	157,272
										OPE	-	-	80,542	-	80,542
0036040	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	8	5178	SAL	-	-	124,272	-	124,272
										OPE	-	-	71,973	-	71,973
0036043	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	3	4092	SAL	-	-	98,208	-	98,208
										OPE	-	-	65,204	-	65,204
0036051	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	6	4704	SAL	-	-	112,896	-	112,896
										OPE	-	-	69,019	-	69,019
1503605	WSU C0862 AP	PROGRAM ANALYST 3	29	PF	1	1.00	24	8	7929	SAL	-	-	190,296	-	190,296
										OPE	-	-	89,119	-	89,119
1736017	WSU C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	8	7929	SAL	-	-	190,296	-	190,296
										OPE	-	-	89,119	-	89,119
1803630	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	8	5178	SAL	-	-	124,272	-	124,272
										OPE	-	-	71,973	-	71,973
1803631	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	10	5682	SAL	-	-	136,368	-	136,368
										OPE	-	-	75,113	-	75,113
1803632	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	9	5427	SAL	-	-	130,248	-	130,248
										OPE	-	-	73,524	-	73,524

PIC100 - Position Budget Report

Corporations

**2023-25 Biennium
Budget Preparation**

**Cross Reference Number: 16500-036-01-00-00000
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
1803633	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	9	5427	SAL	-	-	130,248	-	130,248	
										OPE	-	-	73,524	-	73,524	
1803635	WSU C0324 AP	PUBLIC SERVICE REPRESENTATIVE 4	20	PF	1	1.00	24	5	4500	SAL	-	-	108,000	-	108,000	
										OPE	-	-	67,747	-	67,747	
2336034	WSU C0872 AP	OPERATIONS & POLICY ANALYST 3	30	PF	1	1.00	24	3	6553	SAL	-	-	157,272	-	157,272	
										OPE	-	-	80,542	-	80,542	
2336037	WSU C0873 AP	OPERATIONS & POLICY ANALYST 4	32	PF	1	1.00	24	3	7209	SAL	-	-	173,016	-	173,016	
										OPE	-	-	84,631	-	84,631	
5103443	WSU C1338 AP	TRAINING & DEVELOPMENT SPECIALIS	23	PF	1	1.00	24	10	6553	SAL	-	-	157,272	-	157,272	
										OPE	-	-	80,542	-	80,542	
5103445	WSU C0860 AP	PROGRAM ANALYST 1	23	PF	1	1.00	24	10	6553	SAL	-	-	157,272	-	157,272	
										OPE	-	-	80,542	-	80,542	
5103499	WSU C0872 AP	OPERATIONS & POLICY ANALYST 3	30	PF	1	1.00	24	6	7565	SAL	-	-	181,560	-	181,560	
										OPE	-	-	86,850	-	86,850	
5103503	WSU C0871 AP	OPERATIONS & POLICY ANALYST 2	27	PF	1	1.00	24	4	5960	SAL	-	-	143,040	-	143,040	
										OPE	-	-	76,847	-	76,847	
5103505	WSS X7083 AP	BUSINESS OPERATIONS MANAGER 3	35X	PF	1	1.00	24	6	10039	SAL	-	-	240,936	-	240,936	
										OPE	-	-	102,271	-	102,271	
5103506	WSU C0862 AP	PROGRAM ANALYST 3	29	PF	1	1.00	24	7	7565	SAL	-	-	181,560	-	181,560	
										OPE	-	-	86,850	-	86,850	
Total Salary											-	-	6,101,376	-	6,101,376	
Total OPE											-	-	3,212,135	-	3,212,135	
Total Personal Services					41	41.00						-	-	9,313,511	-	9,313,511